

A G E N D A
PRESTON COUNTY COMMISSION
April 15, 2025
9:30 A.M.

Call to order by President and Pledge of Allegiance

Roll call of Commissioners

Recognition of Public

Review of Bills

Assessor's Office – Green, Cindy S Personal Property (2023)
Green, Cindy S Personal Property (2024)

Apportionments – None

Recognition of Scheduled Appointments –

9:30 a.m. Officially Set 2025-2026 Levy Rate

9:31 a.m. Cheryl Wilt, Town of Newburg – Banners

Approval of Minutes – Budget Hearing Work Sessions: March 14, 2025; March 19, 2025; March 20, 2025;
and March 21, 2025.

Estate Settlements List – April 3, 2025 thru April 3, 2025
ESTATE NAME: BENJAMIN JESSE BUCKINGHAM

Proceedings in Vacation/Clerk's Fiduciary Report – April 3, 2025 through April 9, 2025

Fiduciary Commissioner Motion(s) – None

Old Business – Consideration and/or action
A. Draft/Discussion Fiduciary Supervisor

New Business – Consideration and/or action
A. Request for Mowing of PCPARC Properties
B. Review of Quotes for Mowing of PCPARC Properties
C. Proposed Amendment to the Preston County Commission Unsafe & Unsanitary
Properties Ordinance

County Administrator's Report – Consideration and/or action
A. Employee Hire, Part-time, Animal Shelter
B. Budget Revisions
C. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action
A. Executive Session

Legal Matters- Consideration and/or action
A. Executive Session

Information

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in the Regular Session at 9:30 a.m., April 15, 2025, in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Samantha Stone, Hunter Thomas, and Don Smith.

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK BOX		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20251079-025		4092	00140534100			03/07/2025	AG01	23.26
N	NA		.00	.00 NOTE PADS	04/11/2025	03/07/2025	US BANK		03/2025
		AMAZON		PROS ATTY MAT/SUPPLIES	5916				
VR	20251079-026		5648	00140534100			03/15/2025	AG01	71.06
N	NA		.00	.00 WATER	04/11/2025	03/15/2025	US BANK		03/2025
		CRYSTAL SPRINGS		PROS ATTY MAT/SUPPLIES	5916				
VR	20251079-027		4092	00140545900			03/26/2025	AG01	39.92
N	NA		.00	.00 WALL CLOCK	04/11/2025	03/26/2025	US BANK		03/2025
		AMAZON		PROS ATTY-CAP OUT/EQUIP	5916				
VR	20251079-028		4654	05640734300			03/18/2025	AA56	17.99
N	NA		.00	.00 W WASHER/TOWELS	04/11/2025	03/18/2025	US BANK		03/2025
		AUTO ZONE		AUTOMOBILE SUPPLIES	5916				
VR	20251079-029		0206	00140622100			03/04/2025	AG01	258.04
N	NA		.00	.00 ROOM	04/11/2025	03/04/2025	US BANK		03/2025
		MARRIOTT HOTELS		ASSESSOR TRAIN/EDUCATION	5916				
VR	20251079-030		4081	00140621800			03/03/2025	AG01	50.80
N	NA		.00	.00 POSTAGE	04/11/2025	03/03/2025	US BANK		03/2025
		USPS		ASSESSOR POSTAGE	5916				
VR	20251079-031		4095	00140634100			03/07/2025	AG01	190.69
N	NA		.00	.00 TONER	04/11/2025	03/07/2025	US BANK		03/2025
		STAPLES		ASSESSOR MAT & SUPPLIES	5916				
VR	20251079-032		4092	00140634100			03/10/2025	AG01	19.00
N	NA		.00	.00 COPY STAMPS	04/11/2025	03/10/2025	US BANK		03/2025
		AMAZON		ASSESSOR MAT & SUPPLIES	5916				
VR	20251079-033		4095	00140634100			03/13/2025	AG01	228.47
N	NA		.00	.00 SUPPLIES	04/11/2025	03/13/2025	US BANK		03/2025
		STAPLES		ASSESSOR MAT & SUPPLIES	5916				
VR	20251079-034		4095	00140634100			03/15/2025	AG01	178.65
N	NA		.00	.00 SUPPLIES	04/11/2025	03/15/2025	US BANK		03/2025
		STAPLES		ASSESSOR MAT & SUPPLIES	5916				
VR	20251079-035		4095	00140634100			03/22/2025	AG01	85.51
N	NA		.00	.00 SUPPLIES	04/11/2025	03/22/2025	US BANK		03/2025
		STAPLES		ASSESSOR MAT & SUPPLIES	5916				
VR	20251079-036		4593	00140634100			03/24/2025	AG01	53.50
N	NA		.00	.00 TIME CLOCK RIBBON	04/11/2025	03/24/2025	US BANK		03/2025
		ALLIEDTIME		ASSESSOR MAT & SUPPLIES	5916				

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK BOX		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20251079-037		1653	00140122100			02/25/2025	AG01	-432.00
N	NA		.00	.00 RESERVATION CANCELLED	04/11/2025	02/25/2025	US BANK		03/2025
		EMBASSY SUITES		CO COMM TRAIN/EDUCATION	5916				
VR	20251079-038		6192	00142021500			03/05/2025	AG01	4422.12
N	NA		.00	.00 BLINDS-COURTHOUSE/ASSESSO	04/11/2025	03/05/2025	US BANK		03/2025
		BLIND WIZARD		CUSTODIAL M&R BLD & GRD	5916				
VR	20251079-039		1653	00140122100			03/11/2025	AG01	331.80
N	NA		.00	.00 ROOM RESERVATION	04/11/2025	03/11/2025	US BANK		03/2025
		EMBASSY SUITES		CO COMM TRAIN/EDUCATION	5916				
VR	20251079-040		1653	00140122100			03/11/2025	AG01	-331.80
N	NA		.00	.00 ROOM RESERVATION-CANCELLA	04/11/2025	03/11/2025	US BANK		03/2025
		EMBASSY SUITES		CO COMM TRAIN/EDUCATION	5916				
VR	20251079-041		4335	00142034100			03/20/2025	AG01	391.02
N	NA		.00	.00 LED LIGHTS	04/11/2025	03/20/2025	US BANK		03/2025
		STATE ELECTRIC SUPPLY		CUSTODIAL MAT/SUPPLIES	5916				
VR	20251079-042		0968	00142034100			03/20/2025	AG01	131.42
N	NA		.00	.00 TOOLS/CORD/COUNTER ENDS	04/11/2025	03/20/2025	US BANK		03/2025
		LOWE'S HOME CENTERS, INC.		CUSTODIAL MAT/SUPPLIES	5916				
VR	20251079-043		3944P	00142034100			03/25/2025	AG01	8.28
N	NA		.00	.00 SCREWS	04/11/2025	03/25/2025	US BANK		03/2025
		ACE HARDWARE & CONTRACTOR		CUSTODIAL MAT/SUPPLIES	5916				
VR	20251079-044		3944P	00142034100			03/27/2025	AG01	60.36
N	NA		.00	.00 CONCRETE MIX/GROUT/DUSTPA	04/11/2025	03/27/2025	US BANK		03/2025
		ACE HARDWARE & CONTRACTOR		CUSTODIAL MAT/SUPPLIES	5916				
VR	20251079-045		4095	00140134100			03/02/2025	AG01	47.07
N	NA		.00	.00 SUPPLIES	04/11/2025	03/02/2025	US BANK		03/2025
		STAPLES		CO COMM MAT & SUPPLIES	5916				
VR	20251079-046		4092	00142034100			03/23/2025	AG01	63.92
N	NA		.00	.00 SUPPLIES	04/11/2025	03/23/2025	US BANK		03/2025
		AMAZON		CUSTODIAL MAT/SUPPLIES	5916				
VR	20251079-047		6022	00140134100			03/29/2025	AG01	545.58
N	NA		.00	.00 LABOR LAW POSTERS	04/11/2025	03/29/2025	US BANK		03/2025
		LABOR LAW CENTER		CO COMM MAT & SUPPLIES	5916				
VR	20251079-048		1653	00140122100			03/04/2025	AG01	278.00
N	NA		.00	.00 ROOM	04/11/2025	03/04/2025	US BANK		03/2025
		EMBASSY SUITES		CO COMM TRAIN/EDUCATION	5916				

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK BOX		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20251079-049		1653	00140122100			03/12/2025	AG01	177.15
N	NA		.00	.00 ROOM	04/11/2025	03/12/2025	US BANK		03/2025
		EMBASSY SUITES		CO COMM TRAIN/EDUCATION	5916				
VR	20251079-050		4092	00142845900			03/01/2025	AG01	63.98
N	NA		.00	.00 WIRE TRACER	04/11/2025	03/01/2025	US BANK		03/2025
		AMAZON		DATA PROCESS CAP OUT/EQ	5916				
VR	20251079-051		4592	00142845900			03/02/2025	AG01	590.40
N	NA		.00	.00 LICENSES	04/11/2025	03/02/2025	US BANK		03/2025
		MICROSOFT STORE		DATA PROCESS CAP OUT/EQ	5916				
VR	20251079-052		4592	00142845900			03/03/2025	AG01	169.90
N	NA		.00	.00 LICENSES	04/11/2025	03/03/2025	US BANK		03/2025
		MICROSOFT STORE		DATA PROCESS CAP OUT/EQ	5916				
VR	20251079-053		4092	00142834100			03/01/2025	AG01	17.09
N	NA		.00	.00 KLEIN TOOL CASE	04/11/2025	03/01/2025	US BANK		03/2025
		AMAZON		DATA PROCESS MAT/SUPPLIES	5916				
VR	20251079-054		4092	00142845900			03/01/2025	AG01	57.38
N	NA		.00	.00 EXTENDERS	04/11/2025	03/01/2025	US BANK		03/2025
		AMAZON		DATA PROCESS CAP OUT/EQ	5916				
VR	20251079-055		4592	00142845900			03/04/2025	AG01	256.00
N	NA		.00	.00 LICENSES	04/11/2025	03/04/2025	US BANK		03/2025
		MICROSOFT STORE		DATA PROCESS CAP OUT/EQ	5916				
VR	20251079-056		4308	00142845900			03/06/2025	AG01	254.27
N	NA		.00	.00 LICENSES	04/11/2025	03/06/2025	US BANK		03/2025
		ADOBE SYSTEMS, INC.		DATA PROCESS CAP OUT/EQ	5916				
VR	20251079-057		4592	00142845900			03/20/2025	AG01	9.00
N	NA		.00	.00 LICENSES	04/11/2025	03/20/2025	US BANK		03/2025
		MICROSOFT STORE		DATA PROCESS CAP OUT/EQ	5916				
VR	20251079-058		1739	00142034100			02/28/2025	AG01	21.44
N	NA		.00	.00 WATER	04/11/2025	02/28/2025	US BANK		03/2025
		WALMART		CUSTODIAL MAT/SUPPLIES	5916				
VR	20251079-059		3944P	00142034100			03/05/2025	AG01	30.95
N	NA		.00	.00 ELBOW	04/11/2025	03/05/2025	US BANK		03/2025
		ACE HARDWARE & CONTRACTOR		CUSTODIAL MAT/SUPPLIES	5916				
VR	20251079-060		3944P	00142034100			03/06/2025	AG01	21.98
N	NA		.00	.00 SINK STRAINER	04/11/2025	03/06/2025	US BANK		03/2025
		ACE HARDWARE & CONTRACTOR		CUSTODIAL MAT/SUPPLIES	5916				

TYPE	TRANS.NUMBER	P.O.NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20251079-061		3944P	00142034100	04/11/2025	03/13/2025	03/13/2025	AG01	11.58
N	NA		.00	P TRAP	5916		US BANK		P 03/2025
		ACE HARDWARE & CONTRACTOR		CUSTODIAL MAT/SUPPLIES					
VR	20251079-062		3944P	00142034100	04/11/2025	03/17/2025	03/17/2025	AG01	16.58
N	NA		.00	EXT CORD	5916		US BANK		P 03/2025
		ACE HARDWARE & CONTRACTOR		CUSTODIAL MAT/SUPPLIES					
VR	20251079-063		1739	00142034100	04/11/2025	03/19/2025	03/19/2025	AG01	55.47
N	NA		.00	WIPES	5916		US BANK		P 03/2025
		WALMART		CUSTODIAL MAT/SUPPLIES					
VR	20251079-064		1739	00142045900	04/11/2025	03/19/2025	03/19/2025	AG01	89.79
N	NA		.00	SWEEPER	5916		US BANK		P 03/2025
		WALMART		CUSTODIAL CAP OUT/EQUIP					
VR	20251079-065		3944P	00142021500	04/11/2025	03/19/2025	03/19/2025	AG01	115.88
N	NA		.00	PLUNGER	5916		US BANK		P 03/2025
		ACE HARDWARE & CONTRACTOR		CUSTODIAL M&R BLD & GRD					
VR	20251079-066		3944P	00142034100	04/11/2025	03/20/2025	03/20/2025	AG01	30.36
N	NA		.00	ANT BAIT	5916		US BANK		P 03/2025
		ACE HARDWARE & CONTRACTOR		CUSTODIAL MAT/SUPPLIES					
VR	20251079-067		2559	00371622300	04/11/2025	03/07/2025	03/07/2025	AS03	738.60
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-068		1739	00371634100	04/11/2025	03/10/2025	03/10/2025	AS03	49.96
N	NA		.00	CAT CHOW	5916		US BANK		P 03/2025
		WALMART		DOG & KENNEL SUPPLIES					
VR	20251079-069		2559	00371622300	04/11/2025	03/11/2025	03/11/2025	AS03	55.00
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-070		2559	00371622300	04/11/2025	03/12/2025	03/12/2025	AS03	958.00
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-071		2559	00371622300	04/11/2025	03/17/2025	03/17/2025	AS03	433.00
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-072		2559	00371622300	04/11/2025	03/18/2025	03/18/2025	AS03	115.00
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					

TYPE	TRANS.NUMBER	P.O.NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20251079-073		1739	00371634100	04/11/2025	03/24/2025	03/24/2025	AS03	71.88
N	NA		.00	LITTER & CAT CHOW	5916		US BANK		P 03/2025
		WALMART		DOG & KENNEL SUPPLIES					
VR	20251079-074		2559	00371622300	04/11/2025	03/28/2025	03/28/2025	AS03	20.00
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-075		2559	00371622300	04/11/2025	03/28/2025	03/28/2025	AS03	42.60
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-076		2559	00371622300	04/11/2025	03/03/2025	03/03/2025	AS03	230.49
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-077		4092	00371634500	04/11/2025	03/04/2025	03/04/2025	AS03	99.43
N	NA		.00	UNIFORMS	5916		US BANK		P 03/2025
		AMAZON		D&K UNIFORMS					
VR	20251079-078		4092	00371634500	04/11/2025	03/04/2025	03/04/2025	AS03	91.50
N	NA		.00	UNIFORMS	5916		US BANK		P 03/2025
		AMAZON		D&K UNIFORMS					
VR	20251079-079		2628	00371634100	04/11/2025	03/04/2025	03/04/2025	AS03	2.38
N	NA		.00	CAT FOOD	5916		US BANK		P 03/2025
		TRACTOR SUPPLY CREDIT		DOG & KENNEL SUPPLIES					
VR	20251079-080		4092	00371634500	04/11/2025	03/04/2025	03/04/2025	AS03	119.97
N	NA		.00	UNIFORMS	5916		US BANK		P 03/2025
		AMAZON		D&K UNIFORMS					
VR	20251079-081		2559	00371622300	04/11/2025	03/07/2025	03/07/2025	AS03	25.00
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-082		1739	00371634100	04/11/2025	03/07/2025	03/07/2025	AS03	46.32
N	NA		.00	CAT FOOD	5916		US BANK		P 03/2025
		WALMART		DOG & KENNEL SUPPLIES					
VR	20251079-083		4092	00371634100	04/11/2025	03/25/2025	03/25/2025	AS03	35.96
N	NA		.00	PILL POCKETS	5916		US BANK		P 03/2025
		AMAZON		DOG & KENNEL SUPPLIES					
VR	20251079-084		2559	00371622300	04/11/2025	03/25/2025	03/25/2025	AS03	388.30
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					

TYPE	TRANS.NUMBER	P.O.NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20251079-085		4092	00371634100	04/11/2025	03/25/2025	03/25/2025	AS03	21.23
N	NA		.00	SUPPLIES	5916		US BANK		P 03/2025
		AMAZON		DOG & KENNEL SUPPLIES					
VR	20251079-086		1653	00140122100	04/11/2025	03/04/2025	03/04/2025	AG01	278.00
N	NA		.00	ROOM	5916		US BANK		P 03/2025
		EMBASSY SUITES		CO COMM TRAIN/EDUCATION					
VR	20251079-087		1653	00140122100	04/11/2025	03/12/2025	03/12/2025	AG01	291.06
N	NA		.00	ROOM	5916		US BANK		P 03/2025
		EMBASSY SUITES		CO COMM TRAIN/EDUCATION					
VR	20251079-088		2559	00371622300	04/11/2025	03/05/2025	03/05/2025	AS03	60.00
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-089		2559	00371622300	04/11/2025	03/26/2025	03/26/2025	AS03	634.00
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-090		2559	00371622300	04/11/2025	03/26/2025	03/26/2025	AS03	12.80
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-091		2559	00371622300	04/11/2025	03/27/2025	03/27/2025	AS03	979.33
N	NA		.00	SERVICES	5916		US BANK		P 03/2025
		PINEVIEW VET. HOSPITAL		DOG & KENNEL PROF SERV					
VR	20251079-092		2628	00371634100	04/11/2025	03/27/2025	03/27/2025	AS03	187.91
N	NA		.00	BUCKETS/DOG FOOD	5916		US BANK		P 03/2025
		TRACTOR SUPPLY CREDIT		DOG & KENNEL SUPPLIES					
VR	20251079-093		1653	00140122100	04/11/2025	03/04/2025	03/04/2025	AG01	278.00
N	NA		.00	ROOM	5916		US BANK		P 03/2025
		EMBASSY SUITES		CO COMM TRAIN/EDUCATION					

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371622300
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634100
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634500

TOTAL TRANSACTION AMOUNT 21043.14

List includes transactions for
the State Purchasing Card for
month of March, 2025 *DMR*

TYPE	TRANS.NUMBER	P.O.NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20251049-001	NA	5300	00170021101	04/11/2025	802683	03/01/2025	AG01	321.57
			.00	ACCT #1000987	5916	03/01/2025	US BANK		03/2025
		PRODIGI		SHERIFF TELEPHONE-PRODIGI					
VR	20251049-002	NA	5300	00171121101	04/11/2025	802685	03/01/2025	AG01	284.47
			.00	ACCT #1000990	5916	03/01/2025	US BANK		03/2025
		PRODIGI		OEM-PRODIGI					
VR	20251049-003	NA	5300	00771221101	04/11/2025	802682	03/01/2025	AE07	499.99
			.00	ACCT #1000986	5916	03/01/2025	US BANK		03/2025
		PRODIGI		E-911 TELEPHONE-PRODIGI					
VR	20251049-004	NA	5300	00142822300	04/11/2025	803741	03/01/2025	AG01	852.00
			.00	ACCT #DC100526	5916	03/01/2025	US BANK		03/2025
		PRODIGI		DATA PROCESS PROF SERVICE					
VR	20251049-005	NA	5300	00140121301	04/11/2025	803584	03/01/2025	AG01	4590.61
			.00	ACCT #DC300285	5916	03/01/2025	US BANK		03/2025
		PRODIGI		UTILITIES KING WATER					
VR	20251049-006	NA	5300	00140121301	04/11/2025	802684	03/01/2025	AG01	155.49
			.00	ACCT #100989	5916	03/01/2025	US BANK		03/2025
		PRODIGI		UTILITIES KING WATER					
VR	20251049-007	NA	4654	00171721700	04/11/2025	02/28/2025	02/28/2025	AG01	197.95
			.00	PARTS	5916	02/28/2025	US BANK		03/2025
		AUTO ZONE		CENTRAL GARAGE-M&R-AUTO					
VR	20251049-008	NA	1423	00171721700	04/11/2025	02/12/2025	02/12/2025	AG01	26.94
			.00	WASHER FLUID	5916	02/12/2025	US BANK		03/2025
		ADVANCE AUTO PARTS		CENTRAL GARAGE-M&R-AUTO					
VR	20251049-009	NA	0277B	00140222000	04/11/2025	03/04/2025	03/04/2025	AG01	77.44
			.00	AD #1461187/ACCT #29998	5916	03/04/2025	US BANK		03/2025
		PRESTON PUBLICATIONS		CO CLERK ADV/LEGAL PUBLIC					
VR	20251049-010	NA	0277F	00140422000	04/11/2025	03/04/2025	03/04/2025	AG01	1955.53
			.00	AD #615646/ACCT #28639	5916	03/04/2025	US BANK		03/2025
		PRESTON PUBLICATIONS		TAX OFFICE-ADV/LEGAL PUB					
VR	20251049-011	NA	3792	00140121102	04/11/2025	02/12/2025	02/12/2025	AG01	116.74
			.00	ACCT #156785348	5916	02/12/2025	US BANK		03/2025
		US CELLULAR		CO COMM TELEPHONE-US CELL					
VR	20251049-012	NA	3792	05640721102	04/11/2025	02/12/2025	02/12/2025	AA56	50.66
			.00	ACCT #156785348	5916	02/12/2025	US BANK		03/2025
		US CELLULAR		AVF-TELEPHONE-US CELL					

TYPE	TRANS.NUMBER	P.O.NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20251049-013	NA	3792	00771221102	04/11/2025	02/12/2025	02/12/2025	AE07	71.12
			.00	ACCT #156785348	5916	02/12/2025	US BANK		03/2025
		US CELLULAR		E-911 TELEPHONE-US CELL					
VR	20251049-014	NA	3792	00171121102	04/11/2025	02/12/2025	02/12/2025	AG01	68.61
			.00	ACCT #156785348	5916	02/12/2025	US BANK		03/2025
		US CELLULAR		OEM-TELEPHONE-US CELL					
VR	20251049-015	NA	3792	00773321100	04/11/2025	02/12/2025	02/12/2025	AE07	50.55
			.00	ACCT #156785348	5916	02/12/2025	US BANK		03/2025
		US CELLULAR		MAPPING-TELEPHONE					
VR	20251049-016	NA	0277B	00140222000	04/11/2025	02/28/2025	02/28/2025	AG01	85.29
			.00	AD #1462108/ACCT #29998	5916	02/28/2025	US BANK		03/2025
		PRESTON PUBLICATIONS		CO CLERK ADV/LEGAL PUBLIC					
VR	20251049-017	NA	1184	00140121103	04/11/2025	02/05/2025	02/05/2025	AG01	187.89
			.00	ACCT #287284221967	5916	02/05/2025	US BANK		03/2025
		AT&T MOBILITY		CO COMM TELEPHONE-AT&T					
VR	20251049-018	NA	1184	00771221103	04/11/2025	02/05/2025	02/05/2025	AE07	17.77
			.00	ACCT #287284221967	5916	02/05/2025	US BANK		03/2025
		AT&T MOBILITY		E-911 TELEPHONE-AT&T					
VR	20251049-019	NA	1184	00171121103	04/11/2025	02/05/2025	02/05/2025	AG01	96.47
			.00	ACCT #287284221967	5916	02/05/2025	US BANK		03/2025
		AT&T MOBILITY		OEM-TELEPHONE-AT&T					
VR	20251049-020	NA	2801	00170021600	04/11/2025	02/12/2025	02/12/2025	AG01	176.70
			.00	LEASE	5916	02/12/2025	US BANK		03/2025
		PITNEY BOWES		LAW ENFORCE M&R EQUIP					
VR	20251049-021	NA	0272	00140121900	04/11/2025	01/29/2025	01/29/2025	AG01	896.26
			.00	POSTAGE MACHINE	5916	01/29/2025	US BANK		03/2025
		PITNEY BOWES		CO COMM BLDG/EQUIP RENTS					
VR	20251049-022	NA	0272	00140121900	04/11/2025	01/30/2025	01/30/2025	AG01	180.00
			.00	POSTAGE MACHINE-RENTAL	5916	01/30/2025	US BANK		03/2025
		PITNEY BOWES		CO COMM BLDG/EQUIP RENTS					
VR	20251049-023	NA	0277B	00140222000	04/11/2025	02/20/2025	02/20/2025	AG01	62.54
			.00	AD #1461487/ACCT #29998	5916	02/20/2025	US BANK		03/2025
		PRESTON PUBLICATIONS		CO CLERK ADV/LEGAL PUBLIC					
VR	20251049-024	NA	0277B	00140222000	04/11/2025	03/13/2025	03/13/2025	AG01	61.13
			.00	AD #1463648/ACCT #29998	5916	03/13/2025	US BANK		03/2025
		PRESTON PUBLICATIONS		CO CLERK ADV/LEGAL PUBLIC					

TYPE	TRANS.NUMBER	P.O.NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VC	20251049-025	NA	0277B	00140222000	04/11/2025	03/20/2025	03/20/2025	AG01	93.14
			.00	AD#1464633/AD# 29998	5916	03/20/2025	US BANK		03/2025
		PRESTON PUBLICATIONS		CO CLERK ADV/LEGAL PUBLIC					
VC	20251049-026	NA	3792	00140121102	04/11/2025	03/12/2025	03/12/2025	AG01	175.92
			.00	ACCT #156785348	5916	03/12/2025	US BANK		03/2025
		US CELLULAR		CO COMM TELEPHONE-US CELL					
VC	20251049-027	NA	3792	05640721102	04/11/2025	03/12/2025	03/12/2025	AA56	50.66
			.00	ACCT #156785348	5916	03/12/2025	US BANK		03/2025
		US CELLULAR		AVF-TELEPHONE-US CELL					
VC	20251049-028	NA	3792	00771221102	04/11/2025	03/12/2025	03/12/2025	AE07	71.12
			.00	ACCT #156785348	5916	03/12/2025	US BANK		03/2025
		US CELLULAR		E-911 TELEPHONE-US CELL					
VC	20251049-029	NA	3792	00171121102	04/11/2025	03/12/2025	03/12/2025	AG01	68.61
			.00	ACCT #156785348	5916	03/12/2025	US BANK		03/2025
		US CELLULAR		OEM-TELEPHONE-US CELL					
VC	20251049-030	NA	3792	00773321100	04/11/2025	03/12/2025	03/12/2025	AE07	50.55
			.00	ACCT #156785348	5916	03/12/2025	US BANK		03/2025
		US CELLULAR		MAPPING-TELEPHONE					
VC	20251049-031	NA	1184	00140121103	04/11/2025	03/05/2025	03/05/2025	AG01	187.89
			.00	ACCT #287284221967	5916	03/05/2025	US BANK		03/2025
		AT&T MOBILITY		CO COMM TELEPHONE-AT&T					
VC	20251049-032	NA	1184	00771221103	04/11/2025	03/05/2025	03/05/2025	AE07	17.77
			.00	ACCT #287284221967	5916	03/05/2025	US BANK		03/2025
		AT&T MOBILITY		E-911 TELEPHONE-AT&T					
VC	20251049-033	NA	1184	00171121103	04/11/2025	03/05/2025	03/05/2025	AG01	96.47
			.00	ACCT #287284221967	5916	03/05/2025	US BANK		03/2025
		AT&T MOBILITY		OEM-TELEPHONE-AT&T					

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00171121102

TOTAL TRANSACTION AMOUNT

11895.85

List includes transactions for
the State Purchasing Card for
month of March, 2025 MAR

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VC	20251088-001		6219	00140522100			04/10/2025	AG01	643.40
N	NA		.00	.00 REIMB-GREENBRIER	04/15/2025	04/10/2025	CHRISTOPHER ARNOLD	P	04/2025
		CHRISTOPHER ARNOLD		PROS ATTY TRAIN/EDUCATION	6219				
VC	20251088-002		6218	00140434500			03/13/2025	AG01	200.00
N	N1		.00	.00 SHIRTS	04/15/2025	03/13/2025	MTN STATE ENTERPRISES LLC	P	04/2025
		MTN STATE ENTERPRISES LLC		TAX OFFICE-UNIFORMS	6218				
VC	20251088-003		6201	00140623000			04/08/2025	AG01	62.50
N	10		.00	.00 INVOICE ID#1040 00003	04/15/2025	04/08/2025	LEWIS GIANOLA PLLC	P	04/2025
		LEWIS GIANOLA PLLC		ASSESSOR CONTRACTED SERV	6201				
VC	20251088-004		6201	00140623000			04/08/2025	AG01	100.00
N	10		.00	.00 INVOICE ID#1040 00002	04/15/2025	04/08/2025	LEWIS GIANOLA PLLC	P	04/2025
		LEWIS GIANOLA PLLC		ASSESSOR CONTRACTED SERV	6201				
VC	20251088-005		5071	00541521100			04/08/2025	WM05	106.69
N	NA		.00	.00 REIMB-APR 2025	04/15/2025	04/08/2025	RUDOLPH R WARD JR	P	04/2025
		RUDOLPH R WARD JR		MAG CT TELEPHONE	5071				
VC	20251088-006		6203	00170022300			04/07/2025	AG01	26.00
N	NA		.00	.00 INV #1240113348	04/15/2025	04/07/2025	UNIFIRST CORPORATION	P	04/2025
		UNIFIRST CORPORATION		LAW ENFORCE PROF SERVICES	6203				
VC	20251088-007		0734	00170034500			03/18/2025	AG01	20.15
N	NA		.00	.00 BELT KEEPERS	04/15/2025	03/18/2025	GALLS	P	04/2025
		GALLS		LAW ENFORCE UNIFORMS	0734				
VC	20251088-008		0734	00170034500			03/19/2025	AG01	120.44
N	NA		.00	.00 BELT KEEPERS	04/15/2025	03/19/2025	GALLS	P	04/2025
		GALLS		LAW ENFORCE UNIFORMS	0734				
VC	20251088-009		3944C	00170034100			03/31/2025	AG01	27.51
N	NA		.00	.00 ACCT #462	04/15/2025	03/31/2025	ACE HARDWARE & CONTRACTOR	P	04/2025
		ACE HARDWARE & CONTRACTOR		LAW ENFORCE MAT & SUPP	3944C				
VC	20251088-010		1305	00171734300			03/29/2025	AG01	43.50
N	NA		.00	.00 GASOLINE	04/15/2025	03/29/2025	CHUCK'S STORE	P	04/2025
		CHUCK'S STORE		CENT GARAGE-AUTO SUPPLIES	1305				
VC	20251088-011		0223	00140121302			04/08/2025	AG01	231.27
N	NA		.00	.00 ACCT #110 081 491 422	04/15/2025	04/08/2025	MON POWER	P	04/2025
		MON POWER		UTILITIES MON POWER	0223				
VC	20251088-012		0223	00142021600			04/07/2025	AG01	28.39
N	NA		.00	.00 CHAIN	04/15/2025	04/07/2025	MON POWER	P	04/2025
		MON POWER		CUSTODIAL M&R EQUIPMENT	0223				

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VC	20251088-013		0638	00142045900			04/03/2025	AG01	1199.99
N	N1		.00	.00 MOWER	04/15/2025	04/03/2025	CHILDS FEED & SUPPLY CO	P	04/2025
		CHILDS FEED & SUPPLY CO		CUSTODIAL CAP OUT/EQUIP	0638				
VC	20251088-014		2086	00773335300			04/07/2025	AE07	7990.00
N	NA		.00	.00 SERVICE	04/15/2025	04/07/2025	ESRI	P	04/2025
		ESRI		MAP/ADDRESS-COMP SOFTWARE	2086				
VC	20251088-015		5447	07273121900			03/31/2025	BC72	55.53
N	NA		.00	.00 SERVICE	04/15/2025	03/31/2025	JUSTTECH LLC	P	04/2025
		JUSTTECH LLC		COMM CORR-RENT	5447				
VC	20251088-016		0280	00142034100			02/04/2025	AG01	37.33
N	NA		.00	.00 INV #4219977494	04/15/2025	02/04/2025	CINTAS CORPORATION	P	04/2025
		CINTAS CORPORATION		CUSTODIAL MAT/SUPPLIES	0280				
VC	20251088-017		0280	00142034500			04/08/2025	AG01	25.00
N	NA		.00	.00 INV #4226643541	04/15/2025	04/08/2025	CINTAS CORPORATION	P	04/2025
		CINTAS CORPORATION		CUSTODIAL UNIFORMS	0280				
VC	20251088-018		0280	00142034100			04/08/2025	AG01	105.53
N	NA		.00	.00 INV #4226643658	04/15/2025	04/08/2025	CINTAS CORPORATION	P	04/2025
		CINTAS CORPORATION		CUSTODIAL MAT/SUPPLIES	0280				
VC	20251088-019		0280	00142022500			04/08/2025	AG01	266.73
N	NA		.00	.00 INV #4226643619	04/15/2025	04/08/2025	CINTAS CORPORATION	P	04/2025
		CINTAS CORPORATION		CUSTODIAL LAUN/DRY CLEAN	0280				
VC	20251088-020		0107	00142021500			04/01/2025	AG01	2334.48
N	NA		.00	.00 MATERIALS	04/15/2025	04/01/2025	ECKERTS INC	P	04/2025
		ECKERTS INC		CUSTODIAL M&R BLD & GRD	0107				
VC	20251088-021		5390	00142034100			04/10/2025	AG01	508.02
N	NA		.00	.00 SUPPLIES	04/15/2025	04/10/2025	TT&S SUPPLY INC	P	04/2025
		TT&S SUPPLY INC		CUSTODIAL MAT/SUPPLIES	5390				
VC	20251088-022		4581	00371634100			04/09/2025	AS03	373.90
N	N1		.00	.00 INV #9027458323	04/15/2025	04/09/2025	ZOETIS US LLC	P	04/2025
		ZOETIS US LLC		DOG & KENNEL SUPPLIES	4581				
VC	20251088-023		3898	07273136100			03/31/2025	BC72	2021.75
N	NA		.00	.00 MONITORING	04/15/2025	03/31/2025	ALCOHOL MONITOR SYST INC	P	04/2025
		ALCOHOL MONITOR SYST INC		COMM CORR DRUG TEST	3898				
VC	20251088-024		X1401	00141310900			11/05/2025	AG01	100.00
N	NA		.00	.00 2024 GENERAL ELECTION	04/15/2025	11/05/2025	LINDA PRATT-LILLY	P	04/2025
		LINDA PRATT-LILLY		CO CLERK-EXTRA HELP	X1401				

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VC	20251088-025		0056	00771221600			04/01/2025	AE07	1001.00
N	NA		.00	.00 SERVICE	04/15/2025	04/01/2025	CASTO TECHNICAL SERVICES	P	04/2025
		CASTO TECHNICAL SERVICES		E911 M&R EQUIPMENT	0056				
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20251088-026		0056	00171121600			04/01/2025	AG01	1001.00
N	NA		.00	.00 SERVICE	04/15/2025	04/01/2025	CASTO TECHNICAL SERVICES	P	04/2025
		CASTO TECHNICAL SERVICES		EMERG SERV M&R EQUIP	0056				
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20251088-027		1996	00191156800			04/15/2025	AG01	5198.17
N	NA		.00	.00 JAN 2025 HOTEL MOTEL TAX	04/15/2025	04/15/2025	GREATER MORGANTOWN CONV	P	04/2025
		GREATER MORGANTOWN CONV		CONV & VISITORS BUREAU	1996				
VC	20251088-028		4271	00190056700			04/15/2025	AG01	3430.79
N	NA		.00	.00 JAN 2025 HOTEL MOTEL TAX	04/15/2025	04/15/2025	PRESTON CO PARKS AND	P	04/2025
		PRESTON CO PARKS AND		PARKS & REC CONTRIBUTION	4271				
VC	20251088-029		0903	00240156800			04/15/2025	AC02	4000.00
N	NA		.00	.00 CONT-PREST CO DAY	04/15/2025	04/15/2025	PRESTON CO CHAMBER	P	04/2025
		PRESTON CO CHAMBER		CONTRIBUTIONS	0903				
VC	20251088-030		5553	00142022300			04/15/2025	AG01	348.00
N	N1		.00	.00 SERVICE	04/15/2025	04/15/2025	ARTHUR LEE DAVIS	P	04/2025
		ARTHUR LEE DAVIS		CUSTODIAL PROF SERVICES	5553				
VC	20251088-031		0240	00771221303			04/08/2025	AE07	70.28
N	NA		.00	.00 ACCT #536824-762238	04/15/2025	04/08/2025	MOUNTAINEER GAS COMPANY	P	04/2025
		MOUNTAINEER GAS COMPANY		E-911 MTNR GAS	0240				
VC	20251088-032		0240	00140121303			04/08/2025	AG01	143.90
N	NA		.00	.00 ACCT #279570-327532	04/15/2025	04/08/2025	MOUNTAINEER GAS COMPANY	P	04/2025
		MOUNTAINEER GAS COMPANY		UTILITIES MT GAS	0240				
VC	20251088-033		0240	00140121303			04/08/2025	AG01	122.16
N	NA		.00	.00 ACCT #279593-327585	04/15/2025	04/08/2025	MOUNTAINEER GAS COMPANY	P	04/2025
		MOUNTAINEER GAS COMPANY		UTILITIES MT GAS	0240				
VC	20251088-034		0240	00140121303			04/08/2025	AG01	312.10
N	NA		.00	.00 ACCT #279593-327568	04/15/2025	04/08/2025	MOUNTAINEER GAS COMPANY	P	04/2025
		MOUNTAINEER GAS COMPANY		UTILITIES MT GAS	0240				
VC	20251088-035		0240	00140121303			04/08/2025	AG01	227.65
N	NA		.00	.00 ACCT #279597-327573	04/15/2025	04/08/2025	MOUNTAINEER GAS COMPANY	P	04/2025
		MOUNTAINEER GAS COMPANY		UTILITIES MT GAS	0240				
VC	20251088-036		0240	00140121303			04/08/2025	AG01	632.85
N	NA		.00	.00 ACCT #279601-327585	04/15/2025	04/08/2025	MOUNTAINEER GAS COMPANY	P	04/2025
		MOUNTAINEER GAS COMPANY		UTILITIES MT GAS	0240				

TYPE	TRANS	NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST INVOICE	TRAN	DATE	CASH	CODE	TRANS	AMOUNT
SEPARATE-CHK	BOX		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE		
				VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO	PAYEE VENDOR NAME					
VC	20251088-037	N	NA	0240	00140121303	04/15/2025 04/08/2025	04/08/2025 AG01		P		459.92	04/2025
				.00	ACCT #338688-401724	0240	MOUNTAINEER GAS COMPANY					
					UTILITIES MT GAS							
VC	20251088-038	N	NA	0240	00140121303	04/15/2025 04/08/2025	04/08/2025 AG01		P		202.18	04/2025
				.00	ACCT #384933-389907	0240	MOUNTAINEER GAS COMPANY					
					UTILITIES MT GAS							
VC	20251088-039	N	NA	0240	00140121303	04/15/2025 04/08/2025	04/08/2025 AG01		P		353.81	04/2025
				.00	ACCT #279600-389907	0240	MOUNTAINEER GAS COMPANY					
					UTILITIES MT GAS							
VC	20251088-040	N	NA	0240	00140121303	04/15/2025 04/08/2025	04/08/2025 AG01		P		811.28	04/2025
				.00	ACCT #329234-389907	0240	MOUNTAINEER GAS COMPANY					
					UTILITIES MT GAS							
VC	20251088-041	N	NA	3765	00173134121	04/15/2025 03/28/2025	03/28/2025 AG01		P		423.06	04/2025
				.00	SUPPLIES	3765	CLEAR MOUNTAIN BANK					
					COMM CORR SUPPLIES-GRANT							
VC	20251088-042	N	NA	3765	07273121800	04/15/2025 03/28/2025	03/28/2025 BC72		P		2.87	04/2025
				.00	POSTAGE	3765	CLEAR MOUNTAIN BANK					
					COMM CORR POSTAGE							
VC	20251088-043	N	NA	0055	00140234200	04/15/2025 118014	04/06/2025 AG01		P		857.08	04/2025
				.00	RECORDING PAPER	0055	CASTO-HARRIS					
					CO CLERK-RECORD BOOKS							
VC	20251088-044	N	NA	0280	00541521500	04/15/2025 03/18/2025	03/18/2025 WM05		P		37.78	04/2025
				.00	INV#4224430767	0280	CINTAS CORPORATION					
					MAG CT M&R BLDGS/GRNDS							
VC	20251088-045	N	NA	2884	00140623000	04/15/2025 99115	03/31/2025 AG01		P		876.29	04/2025
				.00	LAPTOP	2884	GLOBAL SCIENCE & TECH					
					ASSESSOR CONTRACTED SERV							
VC	20251088-046	N	NA	5648	00140234100	04/15/2025 04/12/2025	04/12/2025 AG01		P		90.42	04/2025
				.00	WATER	5648	CRYSTAL SPRINGS					
					CO CLERK MAT & SUPPLIES							
VC	20251088-047	N	NA	5941	07273136100	04/15/2025 03/31/2025	03/31/2025 BC72		P		3012.00	04/2025
				.00	CLIENT 21710	5941	Q LABS INC					
					COMM CORR DRUG TEST							
VC	20251088-048	N	06	0288	00771223000	04/15/2025 04/02/2025	04/02/2025 AE07		P		150.00	04/2025
				.00	MASTER ACCT #1015692	0288	PRESTON MEMORIAL HOSPITAL					
					PRESTON MEMORIAL HOSPITAL 5911 CONTRACTED SERV							

TYPE	TRANS	NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST INVOICE	TRAN	DATE	CASH	CODE	TRANS	AMOUNT
SEPARATE-CHK	BOX		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE		
				VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO	PAYEE VENDOR NAME					
VC	20251088-049	N	NA	5648	00170034400	04/15/2025 04/12/2025	04/12/2025 AG01		P		46.96	04/2025
				.00	WATER	5648	CRYSTAL SPRINGS					
					LAW ENFORCE FOOD/DRUGS							
VC	20251088-050	N	NA	5189	00170023000	04/15/2025 5875467	04/02/2025 AG01		P		695.00	04/2025
				.00	SERVICE CONTRACT	5189	BEARCOM					
					LAW ENFORCE CONT SERVICE							
VC	20251088-051	N	NA	4896	00170021600	04/15/2025 18218380	04/10/2025 AG01		P		774.51	04/2025
				.00	COPIERS	4896	LEAF					
					LAW ENFORCE M&R EQUIP							
VC	20251088-052	N	NA	6203	00170022300	04/15/2025 04/14/2025	04/14/2025 AG01		P		26.00	04/2025
				.00	INV #1240114340	6203	UNIFIRST CORPORATION					
					LAW ENFORCE PROF SERVICES							
VC	20251088-053	N	N1	6220	00173122121	04/15/2025 04/09/2025	04/09/2025 AG01		P		460.95	04/2025
				.00	TRAINING	6220	DOMESTIC VIOLENCE TURNING					
					COMM CORR-TRAIN & EDUCATI							

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00140121303

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00141310900

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00190056700

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00191156800

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634100

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541521100

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541521500

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541521800

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273121900

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273136100

TOTAL TRANSACTION AMOUNT 42396.12

List of invoices approved for payment this 15th day of April 2025.

Int. MR

Assessor’s Office

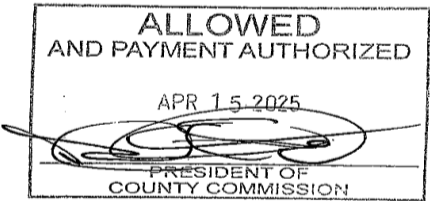
Tax Correction List – Green, Cindy S.- Personal Property (2023)
Green Cindy S. – Personal Property (2024)

President Smith recognized Jesse Hale with the Tax Correction List dated April 15, 2025.

Commissioner Thomas moved to approve the Tax Correction List dated April 15, 2025, in the amount of \$39.88. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

TAX CORRECTION LIST
April 15, 2025

DIST	NAME	DESCRIPTION	REASON FOR EXONERATION	TICKET#	ACCT #	AMOUNT	YR
01	GREEN CINDY S	Personal Property	Clerical Error - Did not own 04 Expedition July 1, 2022	300446	00240209	\$24.16	2023
01	GREEN CINDY S	Personal Property	Clerical Error - Did not own 04 Expedition July 1, 2023	300434	00240209	\$15.70	2024



David J. Nease, ASSESSOR
(submitted for the taxpayer by)

Jay Shay, PROSECUTING ATTORNEY
(received notice)

TOTAL: \$39.88

Apportionments – None

Recognition of Scheduled Appointments –

9:30 a.m. Officially Set 2025-2026 Levy Rate

Commissioner Thomas moved to approve the Regular Current Expense Levy for the 2025-2026 Fiscal Year. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY, WEST VIRGINIA
LEVY ORDER AND RATE SHEET
REGULAR CURRENT EXPENSE LEVY
2025 - 2026

The following is a true copy from the record of orders entered by Preston County Commission
on the 15 day of April, 2025.


Signature: LINDA C HUGGINS, County Clerk

Current Year	Column E		Taxes Levied
	Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/\$100	
Class I			
Personal Property	\$ _____	14.300	\$ _____
Public Utility	_____		_____
Total Class I	\$ _____		\$ _____
Class II			
Real Estate	\$ 928,593,890	28.600	\$ 2,655,779
Personal Property	10,371,766		29,663
Total Class II	\$ 938,965,656		\$ 2,685,442
Class III			
Real Estate	\$ 211,186,870	57.200	\$ 1,207,989
Personal Property	272,361,611		1,557,908
Public Utility	228,932,533		1,309,494
Total Class III	\$ 712,481,014		\$ 4,075,391
Class IV			
Real Estate	\$ 64,083,170	57.200	\$ 366,556
Personal Property	51,941,713		297,107
Public Utility	59,663,442		341,275
Total Class IV	\$ 175,688,325		\$ 1,004,938
Total Value & Projected Revenue	\$ 1,827,134,995		\$ 7,765,771
Less Delinquencies, Exonerations & Uncollectable Taxes		4.25%	330,045
Less Tax Discounts		1.50%	111,536
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)		_____
Total Projected Property Tax Collection		7,324,190
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		2.00%	146,484
Net Amount to be Raised by Levy of Property Taxes For Budget Purposes			\$ 7,177,706

Commissioner Thomas moved to approve the Levy Order and Rate Sheet, Excess Levy, Fire Levy for the 2025-2026 Fiscal Year. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY, WEST VIRGINIA
LEVY ORDER AND RATE SHEET, EXCESS LEVY
FIRE LEVY
2025 - 2026

The following is a true copy from the record of orders entered by Preston County Commission,
on the 15 day of April, 2025.


Signature: LINDA C HUGGINS, County Clerk

Current Year	Column E	Levy Rate/\$100	Taxes Levied
	Certificate of Valuation Assessed Value for Tax Purposes		
Class I			
Personal Property	\$ _____	1.230	\$ _____
Public Utility	_____		_____
Total Class I	\$ _____		\$ _____
Class II			
Real Estate	\$ 928,593,890	2.460	\$ 228,434
Personal Property	10,371,766		2,551
Total Class II	\$ 938,965,656		\$ 230,985
Class III			
Real Estate	\$ 211,186,870	4.920	\$ 103,904
Personal Property	272,361,611		134,002
Public Utility	228,932,533		112,635
Total Class III	\$ 712,481,014		\$ 350,541
Class IV			
Real Estate	\$ 64,083,170	4.920	\$ 31,529
Personal Property	51,941,713		25,555
Public Utility	59,663,442		29,354
Total Class IV	\$ 175,688,325		\$ 86,438
Total Value & Projected Revenue	\$ 1,827,134,995		\$ 667,964
Less Delinquencies, Exonerations & Uncollectable Taxes		4.25%	28,388
Less Tax Discounts		1.50%	9,594
Total Projected Property Tax Collection		\$ 629,982

9:31 a.m. Cheryl Wilt, Town of Newburg - Banners

Commissioner Thomas moved that the Preston County Commission fund the purchase of 21 Winter Banners for the Town of Newburg in the amount of \$2,360.00 out of Coal Severance Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas and Stone voting yes. Commissioner Smith voted no. Motion carried.

Approval of Minutes – Budget Hearing Work Session: March 14, 2025; March 19, 2025; March 20, 2025; and March 21, 2025

Commissioner Thomas moved to approve the Minutes for Budget Hearing Work Sessions of March 14, March 19, March 20 and March 21, 2025. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Estate Settlement List – April 3, 2025, thru April 3, 2025
ESTATE NAME: BENJAMIN JESSE BUCKINGHAM

Commissioner Thomas moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of (10) days prior to the commencement of this term and there being no exceptions or objections filed thereto, be approved, and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 04/03/2025 thru 04/03/2025 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, April 15, 2025.

ESTATE NUMBER: 4967
SETTLEMENT TYPE: Report of Receipts, Disbursements and Distribution; Affidavit
SETTLEMENT RECORDED: April 03, 2025
ESTATE NAME: BENJAMIN JESSE BUCKINGHAM
ADMINISTRATOR: CHARLES BUCKINGHAM

Subscribed and sworn to before me on 04/09/2025.

Linda Huggins

Clerk of the Preston County Commission

By: Ashley Cole
Ashley Cole, Deputy Clerk

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Proceedings in Vacation/Clerk's Fiduciary Report – April 3, 2025, through April 9, 2025

Under New Business Commissioner Stone moved to dispense with the reading in open court of the Proceedings of the Clerk of this commission, had in vacation on April 3, 2025, through April 9, 2025, inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exceptions or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, April 3, 2025, through Wednesday, April 9, 2025

The County Commission of Preston County this 15th day of April, 2025 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Friday, April 4, 2025, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **LINDA L. COREY** was appointed and qualified as ADMINISTRATRIX of the estate of **CHARLES JOSEPH COREY**, deceased. Bond was 25,000.00.

On, Monday, April 7, 2025, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **KIMBERLY FEATHER** was appointed and qualified as ADMINISTRATRIX of the estate of **JANET GAIL SUMMERS**, deceased. Bond was 20,000.00.

On, Tuesday, April 8, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **EDWARD M. UTTERBACK**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARY M. UTTERBACK, who was named in the last will and testament of **EDWARD M. UTTERBACK**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 60 days since the date of death or the surviving spouse or heir, upon a motion, **NANCY FULLMER** was appointed and qualified as SUCCESSOR of the Small Estate Intestate Affidavit filed for **LARRY EARL STEVENS**, deceased. No bond was required.

On, Wednesday, April 9, 2025, the following matters were disposed of in the presence of the Clerk:

The said estate of **ERMA GRACE HEIS**, deceased was referred to **ANNE ARMSTRONG**, a FIDUCIARY COMMISSIONER for the Preston County Commission, for settlement thereof.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **SUE ELLEN DILLSWORTH** was appointed and qualified as ADMINISTRATRIX of the estate of **RICHARD DARE DANKS**, deceased. Bond was 25,000.00.

Subscribed and sworn to before me on 04/09/2025.

Linda Higgins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Fiduciary Commissioner Motion(s) – None

Old Business- Consideration and/or action

A. Draft/Discussion Fiduciary Supervisor

Changed the full-time to a part-time position at 20 hours/wk., with no benefits.
Revised the draft to delete duplicate line for driver's license, add proof of citizenship.
The draft will be revised, reviewed by legal counsel, and presented for approval next week.

New Business – Consideration and/or action

- A. Request for Mowing of PCPARC Properties

- B. Review of Quotes for Mowing of PCPARC Properties

Commissioner Stone moved to contribute \$10,000 to Preston County Parks & Recreation Commission for the purpose of lawn care out of the contribution fund. Commissioner Thomas abstained from voting. Commissioner Stone amended her motion to say, “up to \$10,000”. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried.

- C. Proposed Amendment to the Preston County Commission Unsafe & Unsanitary Properties Ordinance

After some discussion, it was suggested that the enforcement agency get together and come up with a plan or rough draft amendment to the ordinance “defining agriculture” and then schedule a work session.

County Administrator’s Report – Consideration and/or action

President Smith recognized Nate Raybeck with the County Administrator’s Report.

- A. Employee Hire, Part-time, Animal Shelter

Commissioner Thomas moved for the County Commission to approve the hire of Gracie Wilson as a part-time employee for the Preston County Animal Shelter. Miss Wilson’s starting date will be effective April 16, 2025, with a pay rate of \$12/hr. with no benefits. She will be paid out of the extra line-item animal shelter budget. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone, and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION

Don Smith, President
Hunter Thomas, Commissioner
Samantha Stone, Commissioner

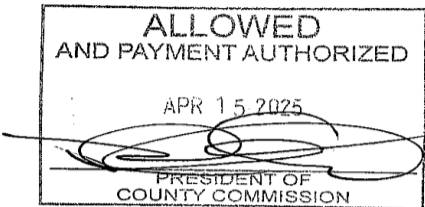


MEMORANDUM

TO: CRYSTAL BOLYARD – PAYROLL CLERK
FROM: PRESTON COUNTY COMMISSION
**SUBJECT: EMPLOYEE APPROVAL – GRACIE WILSON– PART-TIME
EMPLOYEE ANIMAL SHELTER**
DATE: APRIL 15, 2025

Please be advised that on April 15, 2025, the County Commission approved Gracie Wilson as a part-time employee for the Preston County Animal Shelter.

Miss Wilson’s starting date will be effective April 16, 2025, her pay rate will be \$12.00 per hour with no benefits. She will be paid from the Extra Help line item in the Animal Shelter budget.



B. Budget Revisions –

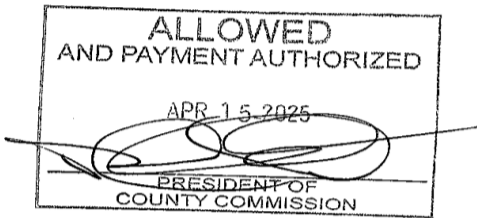
Commissioner Thomas moved to approve the budget revision as presented by County Administrator, Nate Raybeck. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone, and Smith voting yes. Motion carried. (See attached.)



MEMORANDUM
Preston County Commission

Date: April 15, 2025
To: Bookkeeping
From: Nate Raybeck, Administration
Subject: Budget Revision – Software Systems/CH Security

DECREASE	001-699-999-99 (Contingences)	\$220,102
INCREASE	001-428-459 (Data Processing Equipment)	\$169,102
INCREASE	001-730-345 (CH Security Uniforms)	\$51,000



RESOLUTION

At a regular session of the county commission, held (Month, day and year April 15, 2025 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of PRESTON. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number 15, of the General County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Commissioner Thomas, and duly seconded by Commissioner Stone the vote thereon was as follows:

Two handwritten signatures are shown. The first signature is "Nate Raybeck" and the second is "Commissioner Thomas".

Yes or No
Yes or No
Yes or No

WHEREUPON, President Smith, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

C. Miscellaneous Correspondence

- Presented a letter from the State Auditor's Office stating that they had approved the Levy Estimate (Budget) for fiscal year beginning July 1, 2025.



State of West Virginia

Mark A. Hunt
State Auditor

Office of the State Auditor
Local Government Services
200 West Main Street
Clarksburg, West Virginia 26301

April 3, 2025

Toll Free: (877) 982-9148
Telephone: (304) 627-2415
Fax: (304) 340-5090
www.wvsao.gov

**NOTICE OF APPROVAL OF THE LEVY ESTIMATE
(BUDGET)**

To: Preston County Commission

In accordance with the provisions of Chapter 11, Article 8, of the West Virginia Code, as amended, the State Auditor of West Virginia hereby approves your Levy Estimate (Budget) for the fiscal year beginning July 1, 2025.

I find that any levy rates to be imposed in excess of those prescribed by the West Virginia Constitution were legally authorized by a vote of the people.

With this written approval, the levying body shall meet on the third Tuesday in April (April 15) to hear and consider any objections and to officially adopt the levy rates for property taxation. The clerk/recording officer, within three days of such meeting, shall prepare and forward to the State Auditor the officially adopted levy rates and levy order.

If you have any questions, please do not hesitate to contact our office at: LGS@wvsao.gov or 304-627-2415.

Sincerely,
Mark A. Hunt
WV State Auditor

A handwritten signature in cursive script, appearing to read "Ora L. Ash".

By: Ora L. Ash,
Deputy State Auditor
Local Government Services

- Last week an amendment change was approved to the 911 SOG (Standard of Guidance) regarding Trees in the Roadway to be effective April 16, 2025. Mr. Raybeck noted that the motion needs to be rescinded until there is language that can be agreed upon by all parties.

Commissioner Thomas moved that the County Commission rescinds the Trees in Roadway 911 SOG Policy change approved last week that is set to go into effect tomorrow. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Personnel Matters – Consideration and/or action

A. Executive Session

At 10:02 a.m., Commissioner Stone moved to go into Executive Session for personnel. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Those in the Executive Session were Nate Raybeck, Samantha Stone, Hunter Thomas, and Don Smith.

At 10:24 a.m., Commissioner Thomas moved to come out of the Executive Session and reenter open session. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

President Smith advised that no action was taken as a result of the Executive Session.

Legal Matters - Consideration and/or action

A. Executive Session

Information

Commissioner’s Comments

At 10:33 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

---oOo---

04/15/2025

