

A G E N D A
PRESTON COUNTY COMMISSION
APRIL 2, 2025
9:30 A.M.

Call to order by President and Pledge of Allegiance

Roll call of Commissioners

Recognition of Public

Review of Bills

Assessor's Office

Tax Correction – None

Apportionments – None

Recognition of Scheduled Appointments –

9:31 a.m. Shelly Moreland, Rape and Domestic Violence Information Center (RDVIC) – Sexual Assault Awareness Month Proclamation

9:35 a.m. Stacy Greaser, Victim Advocate – National Crime Victims' Rights Week April 6-12, 2025

9:40 a.m. Susan Ringer – Farmers Market Update – Permission to use McGrew Property

9:45 a.m. Amanda Alexander, Brad Martin, BOE Superintendent, and Sheriff Scott Spiker – The Shield Program

Approval of Minutes – March 5 and 11, 2025

Estate Settlements List – None

Proceedings in Vacation/Clerk's Fiduciary Report – March 20, 2025 through March 26, 2025

Fiduciary Commissioner Motion(s) – Motion to Accept and Record Fiduciary Commissioner Report - 2025 First Quarter Estate Status Report - dated March 25, 2025, Filed by Woodrow E. Turner, Fiduciary Commissioner

Old Business – Consideration and/or action

A. Flood Plain Ordinance—Third Reading and anticipated motion

New Business – Consideration and/or action

County Administrator's Report – Consideration and/or action

A. Facilities Projects—Quotes and anticipated motions

B. Budget Revisions

C. Miscellaneous Correspondence

Information

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in the Regular Session at 9:30 a.m., April 2, 2025, in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Samantha Stone, Hunter Thomas, and Don Smith.

Recognition of Public

Also present was County Administrator Nate Raybeck.

The following people registered their attendance during the meeting:

| | | |
|----------------------|------------------|----------------------|
| Scott Spiker-Sheriff | Deanna Lively | Jacob Martin-WV News |
| Jeniffer Graham-DP | Melissa Sova | Shelly Moreland |
| Mark Lewis | Amanda Alexander | Brad Martin |
| Nick Schmidle | Susan Ringer | Stacy Greaser |
| Duane Hamilton | | |

No one registered before the meeting to address the commission.

Review of Bills

Commissioner Thomas moved to pay the bills that have been properly presented and reviewed. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

| | | | | |
|-------------|------------|-----------------------|------|----------|
| SYSTEM DATE | 04/02/2025 | COUNTY OF PRESTON | PAGE | 1 |
| REPORT DATE | 04/02/2025 | TRANSACTION EDIT LIST | TIME | 6:57:31 |
| FILES ID | W | BATCH NUMBER 1063 | USER | WVPRRMAR |

| TYPE | TRANS.NUMBER | P.O.NUMBER | VENDOR | ACCOUNT NUMBER | PROJECT-TASK-COST | INVOICE | TRANDATE | CASH-CODE | TRANS-AMOUNT |
|--|--------------|---------------------------|---------------|---------------------------|-------------------|------------|---------------------------|-----------|--------------|
| SEPARATE-CHK | BOX | DISCOUNT-AMT | LIQUIDATE-AMT | DESCRIPTION | DUE-DATE | DISCDATE | CHECK | CHK-DATE | SELECT |
| | | VENDOR NAME | ACCOUNT NAME | | PAYEE VENDOR NO | | PAYEE VENDOR NAME | | POSTDATE |
| VC | 20241063-001 | | 1515 | 00541521100 | | | 03/26/2025 | WM05 | 59.96 |
| N | NA | | .00 | .00 REIMB-APR 2025 | 04/02/2025 | 03/26/2025 | | | |
| | | P.L. GRIMM | | MAG CT TELEPHONE | 1515 | | P.L. GRIMM | | 04/2025 |
| VC | 20241063-002 | | 4934 | 00140223000 | | 2676 | 04/01/2025 | AG01 | 3900.00 |
| N | N1 | | .00 | .00 BACKUP SERVICES | 04/02/2025 | 04/01/2025 | | | |
| | | COMPILED TECHNOLOGIES LLC | | CO CLERK CONTRACT SERVICE | 4934 | | COMPILED TECHNOLOGIES LLC | | 04/2025 |
| VC | 20241063-003 | | 2046 | 00771221104 | | | 03/20/2025 | AE07 | 2278.49 |
| N | NA | | .00 | .00 SERVICE | 04/02/2025 | 03/20/2025 | | | |
| | | FRONTIER | | E-911 TELEPHONE FRONTIER | 2046 | | FRONTIER | | 04/2025 |
| VC | 20241063-004 | | 4896 | 00140421900 | | 18126480 | 03/23/2025 | AG01 | 244.68 |
| N | NA | | .00 | .00 COPIERS | 04/02/2025 | 03/23/2025 | | | |
| | | LEAF | | TAX OFF - BLDG/EQUIP RENT | 4896 | | LEAF | | 04/2025 |
| WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR | | | | | | | | | |
| VC | 20241063-005 | | 4896 | 00140121900 | | 18126480 | 03/23/2025 | AG01 | 119.53 |
| N | NA | | .00 | .00 COPIER | 04/02/2025 | 03/23/2025 | | | |
| | | LEAF | | CO COMM BLDG/EQUIP RENTS | 4896 | | LEAF | | 04/2025 |
| WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR | | | | | | | | | |
| VC | 20241063-006 | | 4896 | 00140521900 | | 18126480 | 03/23/2025 | AG01 | 186.15 |
| N | NA | | .00 | .00 COPIER | 04/02/2025 | 03/23/2025 | | | |
| | | LEAF | | PROS ATTY-BLDG/EQUIP RENT | 4896 | | LEAF | | 04/2025 |
| WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR | | | | | | | | | |
| VC | 20241063-007 | | 4896 | 00141221900 | | 18126480 | 03/23/2025 | AG01 | 193.64 |
| N | NA | | .00 | .00 COPIER | 04/02/2025 | 03/23/2025 | | | |
| | | LEAF | | CO AGENT - EQUIP RENT | 4896 | | LEAF | | 04/2025 |
| WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR | | | | | | | | | |
| VC | 20241063-008 | | 0223 | 00140121302 | | | 03/26/2025 | AG01 | 1327.26 |
| N | NA | | .00 | .00 ACCT #110 086 272 223 | 04/02/2025 | 03/26/2025 | | | |
| | | MON POWER | | UTILITIES MON POWER | 0223 | | MON POWER | | 04/2025 |
| VC | 20241063-009 | | 0223 | 00140121302 | | | 03/26/2025 | AG01 | 464.90 |
| N | NA | | .00 | .00 ACCT #110 081 397 009 | 04/02/2025 | 03/26/2025 | | | |
| | | MON POWER | | UTILITIES MON POWER | 0223 | | MON POWER | | 04/2025 |
| VC | 20241063-010 | | 4526 | 00371634100 | | | 03/26/2025 | AS03 | 215.83 |
| N | NA | | .00 | .00 INV #9010994701 | 04/02/2025 | 03/26/2025 | | | |
| | | ZEP SALES & SERVICE | | DOG & KENNEL SUPPLIES | 4526 | | ZEP SALES & SERVICE | | 04/2025 |
| VC | 20241063-011 | | 0280 | 00142034100 | | | 03/25/2025 | AG01 | 184.22 |
| N | NA | | .00 | .00 INV #4225144115 | 04/02/2025 | 03/25/2025 | | | |
| | | CINTAS CORPORATION | | CUSTODIAL MAT/SUPPLIES | 0280 | | CINTAS CORPORATION | | 04/2025 |

| | | | | |
|-------------|------------|-----------------------|------|----------|
| SYSTEM DATE | 04/02/2025 | COUNTY OF PRESTON | PAGE | 2 |
| REPORT DATE | 04/02/2025 | TRANSACTION EDIT LIST | TIME | 6:57:31 |
| FILES ID | W | BATCH NUMBER 1063 | USER | WVPRRMAR |

| TYPE | TRANS.NUMBER | P.O.NUMBER | VENDOR | ACCOUNT NUMBER | PROJECT-TASK-COST | INVOICE | TRANDATE | CASH-CODE | TRANS-AMOUNT |
|--------------|--------------|-----------------------|---------------|---------------------------|-------------------|------------|-----------------------|-----------|--------------|
| SEPARATE-CHK | BOX | DISCOUNT-AMT | LIQUIDATE-AMT | DESCRIPTION | DUE-DATE | DISCDATE | CHECK | CHK-DATE | SELECT |
| | | VENDOR NAME | ACCOUNT NAME | | PAYEE VENDOR NO | | PAYEE VENDOR NAME | | POSTDATE |
| VC | 20241063-012 | | 0280 | 00142022500 | | | 03/25/2025 | AG01 | 25.00 |
| N | NA | | .00 | .00 INV #4225144021 | 04/02/2025 | 03/25/2025 | | | |
| | | CINTAS CORPORATION | | CUSTODIAL LAUN/DRY CLEAN | 0280 | | CINTAS CORPORATION | | 04/2025 |
| VC | 20241063-013 | | 0280 | 00142022500 | | | 03/25/2025 | AG01 | 134.46 |
| N | NA | | .00 | .00 INV #4225144108 | 04/02/2025 | 03/25/2025 | | | |
| | | CINTAS CORPORATION | | CUSTODIAL LAUN/DRY CLEAN | 0280 | | CINTAS CORPORATION | | 04/2025 |
| VC | 20241063-014 | | 0280 | 00142022500 | | | 03/25/2025 | AG01 | 94.48 |
| N | NA | | .00 | .00 INV #4225144146 | 04/02/2025 | 03/25/2025 | | | |
| | | CINTAS CORPORATION | | CUSTODIAL LAUN/DRY CLEAN | 0280 | | CINTAS CORPORATION | | 04/2025 |
| VC | 20241063-015 | | 4778 | 00140122300 | | | 03/24/2025 | AG01 | 48.72 |
| N | NA | | .00 | .00 MILEAGE REIMB | 04/02/2025 | 03/24/2025 | | | |
| | | SAVANNAH WILKINS | | CO COMM PROFESS. SERVICES | 4778 | | SAVANNAH WILKINS | | 04/2025 |
| VC | 20241063-016 | | 4236 | 00371621900 | | 345005 | 03/25/2025 | AS03 | 21.25 |
| N | NA | | .00 | .00 PRINTS | 04/02/2025 | 03/25/2025 | | | |
| | | HART OFFICE SOLUTIONS | | DOG KENNEL BLDG/EQUIP REN | 4236 | | HART OFFICE SOLUTIONS | | 04/2025 |
| VC | 20241063-017 | | 4236 | 00140121900 | | 344778 | 03/21/2025 | AG01 | 2.15 |
| N | NA | | .00 | .00 PRINTS | 04/02/2025 | 03/21/2025 | | | |
| | | HART OFFICE SOLUTIONS | | CO COMM BLDG/EQUIP RENTS | 4236 | | HART OFFICE SOLUTIONS | | 04/2025 |
| VC | 20241063-018 | | 5776 | 00170034500 | | 5787 | 12/09/2024 | AG01 | 701.21 |
| N | N1 | | .00 | .00 UNIFORMS | 04/02/2025 | 12/09/2024 | | | |
| | | 10-42 TACTICAL LLC | | LAW ENFORCE UNIFORMS | 5776 | | 10-42 TACTICAL LLC | | 04/2025 |
| VC | 20251063-019 | | 0186 | 00140121301 | | | 03/31/2025 | AG01 | 109.58 |
| N | NA | | .00 | .00 ACCT #2316 | 04/02/2025 | 03/31/2025 | | | |
| | | KINGWOOD WATER WORKS | | UTILITIES KING WATER | 0186 | | KINGWOOD WATER WORKS | | 04/2025 |
| VC | 20251063-020 | | 0186 | 00140121301 | | | 03/31/2025 | AG01 | 80.22 |
| N | NA | | .00 | .00 ACCT #1317 | 04/02/2025 | 03/31/2025 | | | |
| | | KINGWOOD WATER WORKS | | UTILITIES KING WATER | 0186 | | KINGWOOD WATER WORKS | | 04/2025 |
| VC | 20251063-021 | | 0186 | 00140121301 | | | 03/31/2025 | AG01 | 80.22 |
| N | NA | | .00 | .00 ACCT #1314 | 04/02/2025 | 03/31/2025 | | | |
| | | KINGWOOD WATER WORKS | | UTILITIES KING WATER | 0186 | | KINGWOOD WATER WORKS | | 04/2025 |
| VC | 20251063-022 | | 0186 | 00140121301 | | | 03/31/2025 | AG01 | 392.49 |
| N | NA | | .00 | .00 ACCT #1016 | 04/02/2025 | 03/31/2025 | | | |
| | | KINGWOOD WATER WORKS | | UTILITIES KING WATER | 0186 | | KINGWOOD WATER WORKS | | 04/2025 |
| VC | 20251063-023 | | 0186 | 00140121301 | | | 03/31/2025 | AG01 | 109.58 |
| N | NA | | .00 | .00 ACCT #6832 | 04/02/2025 | 03/31/2025 | | | |
| | | KINGWOOD WATER WORKS | | UTILITIES KING WATER | 0186 | | KINGWOOD WATER WORKS | | 04/2025 |

| TYPE SEPARATE-CHK | TRANS.NUMBER BOX | P.O.NUMBER DISCOUNT-AMT VENDOR NAME | VENDOR LIQUIDATE-AMT VENDOR NAME | ACCOUNT NUMBER DESCRIPTION ACCOUNT NAME | PROJECT-TASK-COST DUE-DATE PAYEE VENDOR NO | INVOICE DISCDATE PAYEE VENDOR NO | TRANSDATE CHECK CHK-DATE PAYEE VENDOR NAME | CASH-CODE SELECT | TRANS-AMOUNT POSTDATE |
|----------------------|---------------------|---|--|---|--|--|---|---------------------|--------------------------|
| VC | 20251063-024 N | NA | 0186 KINGWOOD WATER WORKS | 00140121301 ACCT #2329 UTILITIES KING WATER | 04/02/2025 0186 | 03/31/2025 | 03/31/2025 KINGWOOD WATER WORKS | AG01 P | 403.74 04/2025 |
| VC | 20251063-025 N | NA | 0186 KINGWOOD WATER WORKS | 00140121301 ACCT #2298 UTILITIES KING WATER | 04/02/2025 0186 | 03/31/2025 | 03/31/2025 KINGWOOD WATER WORKS | AG01 P | 109.58 04/2025 |
| VC | 20251063-026 N | NA | 0186 KINGWOOD WATER WORKS | 00140121301 ACCT #2315 UTILITIES KING WATER | 04/02/2025 0186 | 03/31/2025 | 03/31/2025 KINGWOOD WATER WORKS | AG01 P | 656.12 04/2025 |
| VC | 20251063-027 N | NA | 0186 KINGWOOD WATER WORKS | 00140121301 ACCT #1661 UTILITIES KING WATER | 04/02/2025 0186 | 03/31/2025 | 03/31/2025 KINGWOOD WATER WORKS | AG01 P | 199.65 04/2025 |
| VC | 20251063-028 N | NA | 4236 HART OFFICE SOLUTIONS | 00171723000 SERVICE CENTRAL GAR-CONTRACT SERV | 04/02/2025 4236 | 03/31/2025 | 03/31/2025 HART OFFICE SOLUTIONS | AG01 P | 30.00 04/2025 |
| VC | 20251063-029 N | NA | 1301 CLEAR MOUNTAIN BANK | 00171721900 PAYOFF-LOAN #910006190 EQUIPMENT-LEASE | 04/02/2025 1301 | 03/25/2025 | 03/25/2025 CLEAR MOUNTAIN BANK | AG01 P | 19336.57 04/2025 |
| VC | 20251063-030 N | NA | 1301 CLEAR MOUNTAIN BANK | 00171721900 PAYOFF-ACCT #00 05054 EQUIPMENT-LEASE | 04/02/2025 1301 | 04/02/2025 | 04/02/2025 CLEAR MOUNTAIN BANK | AG01 P | 9345.83 04/2025 |
| VC | 20251063-031 N | NA | 0280 CINTAS CORPORATION | 00771222300 INV #4225894982 E911 PROFESSIONAL SERVICE | 04/02/2025 0280 | 04/01/2025 | 04/01/2025 CINTAS CORPORATION | AE07 P | 99.97 04/2025 |
| VC | 20251063-032 N | NA | 3733 DAVID HARTLEY | 00141221400 REIMBURSEMENT CO AGENT TRAVEL | 04/02/2025 3733 | 04/02/2025 | 04/02/2025 DAVID HARTLEY | AG01 P | 338.53 04/2025 |
| VC | 20251063-033 N | NA | 6042 CARRIE SEE | 00141221400 REIMBURSEMENT CO AGENT TRAVEL | 04/02/2025 6042 | 04/02/2025 | 04/02/2025 CARRIE SEE | AG01 P | 528.50 04/2025 |
| VC | 20251063-034 N | NA | 6042 CARRIE SEE | 00141221400 REIMBURSEMENT CO AGENT TRAVEL | 04/02/2025 6042 | 04/02/2025 | 04/02/2025 CARRIE SEE | AG01 P | 124.65 04/2025 |
| VC | 20251063-035 N | NA | 0223 MON POWER | 00140121302 ACCT #110 110 115 984 UTILITIES MON POWER | 04/02/2025 0223 | 03/28/2025 | 03/28/2025 MON POWER | AG01 P | 412.52 04/2025 |

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|----------------------|---------------------|---|--|---|--|--|---|---------------------|--------------------------|
| VC | 20251063-036 N | NA | 0223 MON POWER | 07273121300 ACCT #110 162 679 531 COMM CORR-MISC UTILITES | 04/02/2025 0223 | 03/26/2025 | 03/26/2025 MON POWER | BC72 P | 675.26 04/2025 |
| VC | 20251063-037 N | N1 | 3769 TERESA HYRE | 00170034500 ALTERATIONS LAW ENFORCE UNIFORMS | 04/02/2025 3769 | 437149 03/05/2025 | 03/05/2025 TERESA HYRE | AG01 P | 48.00 04/2025 |
| VC | 20251063-038 N | NA | 3017 US CELLULAR | 00170021102 ACCT #832451359 SHERIFF TELEPHONE-US CELL | 04/02/2025 3017 | 03/16/2025 | 03/16/2025 US CELLULAR | AG01 P | 264.46 04/2025 |
| VC | 20251063-039 N | NA | 4014 WITMER PUBLIC SAFETY GRP | 00170034500 EQUIPMENT LAW ENFORCE UNIFORMS | 04/02/2025 4014 | 651941 03/24/2025 | 03/24/2025 WITMER PUBLIC SAFETY GRP | AG01 P | 692.50 04/2025 |
| VC | 20251063-040 N | NA | 6203 UNIFIRST CORPORATION | 00170022300 INV #1240112326 LAW ENFORCE PROF SERVICES | 04/02/2025 6203 | 03/31/2025 | 03/31/2025 UNIFIRST CORPORATION | AG01 P | 26.00 04/2025 |
| VC | 20251063-041 N | NA | 5867 MONITRONICS | 00142021500 SERVICE CUSTODIAL M&R BLD & GRD | 04/02/2025 5867 | 3180941 02/21/2025 | 02/21/2025 MONITRONICS | AG01 P | 210.25 04/2025 |
| VC | 20251063-042 N | NA | 5390 TT&S SUPPLY INC | 00142034100 SUPPLIES CUSTODIAL MAT/SUPPLIES | 04/02/2025 5390 | 25-14225 03/27/2025 | 03/27/2025 TT&S SUPPLY INC | AG01 P | 869.00 04/2025 |
| VC | 20251063-043 N | NA | 4685 STACY L GREASER | 00144222116 REIMB VOCA-TRAINING | 04/02/2025 4685 | 04/02/2025 | 04/02/2025 STACY L GREASER | AG01 P | 156.00 04/2025 |
| VC | 20251063-044 N | NA | 4685 STACY L GREASER | 00140521400 REIMB PROS ATTY TRAVEL | 04/02/2025 4685 | 04/02/2025 | 04/02/2025 STACY L GREASER | AG01 P | 38.78 04/2025 |
| VC | 20251063-045 N | NA | 1313 US CELLULAR | 00771221900 ACCT #233278 E911 BLDG & EQUIP RENTS | 04/02/2025 1313 | 03/25/2025 | 03/25/2025 US CELLULAR | AE07 P | 2567.52 04/2025 |
| VC | 20251063-046 N | NA | 2497 WESBANCO BANK | 00140321200 CHECKS CIR CLERK PRINTING | 04/02/2025 2497 | 03/18/2025 | 03/18/2025 WESBANCO BANK | AG01 P | 303.14 04/2025 |
| VC | 20251063-047 N | NA | 6088 A DURER INC | 00142021500 SERVICE CUSTODIAL M&R BLD & GRD | 04/02/2025 6088 | 12336 03/07/2025 | 03/07/2025 A DURER INC | AG01 P | 296.17 04/2025 |

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|----------------------|---------------------|---|--|---|--|--|---|---------------------|--------------------------|
| VC | 20251063-048 N | NA | 6088 A DURER INC | 00142021500 SERVICE CUSTODIAL M&R BLD & GRD | 04/02/2025 6088 | 12335 03/28/2025 | 03/28/2025 A DURER INC | AG01 P | 492.92 04/2025 |
| VC | 20251063-049 N | NA | 4277 WVCORP | 00144523000 CLAIM DEDUCTIBLE LITIGATION CONT SERVICES | 04/02/2025 4277 | 03/28/2025 | 03/28/2025 WVCORP | AG01 P | 5980.00 04/2025 |
| VC | 20251063-050 N | NA | 5910 ALMOST HEAVEN PET | 00171622300 SERVICE DOG WARDEN-PROF SERVICES | 04/02/2025 5910 | 1915 02/23/2025 | 02/23/2025 ALMOST HEAVEN PET | AG01 P | 403.20 04/2025 |
| VC | 20251063-051 N | 01 | 5661 CGP DEVELOPMENT CO INC | 07273121900 APR 2025 RENT COMM CORR-RENT | 04/02/2025 5661 | 622 04/01/2025 | 04/01/2025 CGP DEVELOPMENT CO INC | BC72 P | 1750.00 04/2025 |
| VC | 20251063-052 N | NA | 5561 LEAF | 00140621900 COPIER ASSESSOR-EQUIP RENTALS | 04/02/2025 5561 | 18138839 03/26/2025 | 03/26/2025 LEAF | AG01 P | 214.50 04/2025 |
| VC | 20251063-053 N | NA | 3987 DAVID NESTOR | 00140621400 REIMB ASSESSOR TRAVEL | 04/02/2025 3987 | 03/26/2025 | 03/26/2025 DAVID NESTOR | AG01 P | 238.52 04/2025 |
| VC | 20251063-054 N | N1 | 4934 COMPILED TECHNOLOGIES LLC | 00140422300 FEB-MAR 2025 TAX OFF PROF SERVICE | 04/02/2025 4934 | 2627 02/25/2025 | 02/25/2025 COMPILED TECHNOLOGIES LLC | AG01 P | 2423.84 04/2025 |
| VC | 20251063-055 N | N1 | 4934 COMPILED TECHNOLOGIES LLC | 00140422300 APR 2025 TAX OFF PROF SERVICE | 04/02/2025 4934 | 2677 04/01/2025 | 04/01/2025 COMPILED TECHNOLOGIES LLC | AG01 P | 1211.92 04/2025 |
| VC | 20251063-056 N | NA | 0495 BRUCETON-BRANDONVILLE VPD | 02871356803 REIMB- VARIOUS EXPENSES FIRE LEVY CONT-BRUCETON | 04/02/2025 0495 | 04/02/2025 | 04/02/2025 BRUCETON-BRANDONVILLE VPD | FL28 P | 8466.88 04/2025 |
| VC | 20251063-057 N | NA | 0130 GENERAL COUNTY FUND | 00541534100 APR 2025 J&S MAG CT SUPPLIES | 04/20/2025 0130 | 04/01/2025 | 04/01/2025 GENERAL COUNTY FUND | WM05 P | 549.00 04/2025 |
| VC | 20251063-058 N | 01 | 5661 CGP DEVELOPMENT CO INC | 00140121900 APR 2025 RENT CO COMM BLDG/EQUIP RENTS | 04/02/2025 5661 | 558 04/01/2025 | 04/01/2025 CGP DEVELOPMENT CO INC | AG01 P | 2500.00 04/2025 |
| VC | 20251063-059 N | NA | 4068 BANK OF THE OZARKS | 00198645900 LEASE PAYMENT CO COMM CAP OUTLAY | 04/02/2025 4068 | 05/02/2025 | 05/02/2025 BANK OF THE OZARKS | AG01 P | 10842.62 04/2025 |

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|--------------------|--------------|----------------------|----------------|---------------------------|------------|----------------------|-----------------|
| SEPARATE-CHK BOX | DISCOUNT-AMT | LIQUIDATE-AMT | DESCRIPTION | DUE-DATE | DISCDATE | CHECK | CHK-DATE |
| | | VENDOR NAME | ACCOUNT NAME | PAYEE VENDOR NO | | PAYEE VENDOR NAME | SELECT POSTDATE |
| VC | 20251063-060 | | 0902 | 02871356810 | 04/02/2025 | 04/02/2025 | FL28 |
| N | NA | | .00 | REIMB-VARIOUS EXPENSES | 04/02/2025 | 04/02/2025 | P |
| | | ROWLESBURG VOLUNTEER | .00 | FIRE LEVY CONT-ROWLESBURG | 0902 | ROWLESBURG VOLUNTEER | 46309.19 |
| | | | | | | | 04/2025 |
| VC | 20251063-061 | | 0902 | 02871356810 | 04/02/2025 | 04/02/2025 | FL28 |
| N | NA | | .00 | REIMB-TRAINING EXPENSES | 04/02/2025 | 04/02/2025 | P |
| | | ROWLESBURG VOLUNTEER | .00 | FIRE LEVY CONT-ROWLESBURG | 0902 | ROWLESBURG VOLUNTEER | 520.00 |
| | | | | | | | 04/2025 |

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00140421900
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371621900
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634100
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541521100
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541534100
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 02871356803
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 02871356810
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273121300
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273121900

TOTAL TRANSACTION AMOUNT 130609.35

List of invoices approved for
payment this 2nd day of
April 2025.
Int. mr

Assessor’s Office

Tax Correction List – None
Apportionments – None

Recognition of Scheduled Appointments –

9:31 a.m. Shelly Moreland, Rape and Domestic Violence Information Center (RDVIC) – Sexual Assault

President Smith recognized Shelly Moreland, RDVIC, with a proclamation to proclaim April as Sexual Assault Awareness month in Preston County. Commissioner Smith read the Proclamation.

Commissioner Thomas moved to proclaim the month of April as Sexual Assault Awareness Month. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

PROCLAMATION

Preston County Commission

WHEREAS, sexual violence against the citizens of Preston County continues; and

WHEREAS, sexual violence affects every person in Preston County as a victim, survivor, or as a family member, domestic partner, friend, co-worker, or neighbor of a victim or survivor; and

WHEREAS, to prevent the future violation of our citizens, it is critical to foster greater public awareness of the causes and effects of sexual violence, and to address this problem on every civic level; and

WHEREAS, Preston County recognizes the importance of designating a time devoted to increasing the general public’s awareness of sexual violence, celebrating the courage of victims and survivors, and recognizing the tireless efforts of sexual assault program advocates throughout the state; and

WHEREAS, West Virginia sexual assault programs, other professionals and supporters have joined together as the West Virginia Foundation for Rape Information Services (WV FRIS) to support each other in their work and to provide the State of West Virginia and its citizens with a central source of information on sexual assault; and

WHEREAS, the staff of Rape and Domestic Violence Information Center (RDVIC) alongside volunteers promote sexual assault prevention by offering educational services in Preston County throughout the year; and

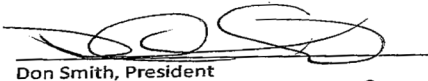
WHEREAS, RDVIC requests public support and assistance as it continues to work toward a society where all people can live in peace, free from violence and exploitation;

NOW, THEREFORE, we do hereby proclaim the month of April to be

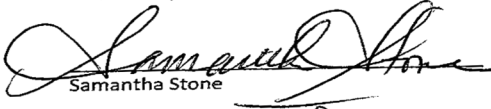
SEXUAL ASSAULT AWARENESS MONTH

in Preston County, West Virginia, and We Don Smith, Samantha Stone, and Hunter Thomas recommend this observance to all citizens.

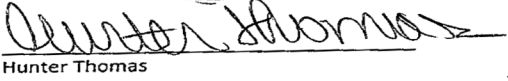
IN TESTIMONY WHEREOF, We have hereunto set our hand and caused the Seal of the Preston County Commission to be affixed this 2nd day of April in the year 2025.



Don Smith, President



Samantha Stone



Hunter Thomas

Rape and Domestic Violence Information Center, Inc.
P.O. Box 4228 Morgantown, WV 26505

WALKING WITH SURVIVORS



**RAPE & DOMESTIC VIOLENCE
INFORMATION CENTER**
EMPOWER • SURVIVE • THRIVE

12 APRIL 2025

REGISTRATION @ 2:00 PM

WALK @ 3:00 PM - 6:00 PM

400 SPRUCE ST

MORGANTOWN, WV 26505



9:35 a.m. Stacy Greaser, Victim Advocate – National Crime Victims’ Rights Week April 6-12, 2025

Commissioner Smith recognized Stacy Greaser, Victim Advocate, with a Proclamation for National Crime Victims’ Rights Week.

She presented the following information saying: Every year millions of Americans are affected by crime and crime can touch the lives of anyone regardless of age, race religion, gender, sexual orientation, immigration or economic status.

The office of Victims of Crime has announced that April 6-12, 2025, is National Crime Victims’ Rights Week.

This year’s theme is “Kinship.” Connecting healing and advocating for all victims. The theme “Kinship” emphasizes that shared humanities should be at the center of supporting all survivors and victims of crime driving vital connections and increasing access to services, rights and healing.

The purpose is to unite crime survivors, victim's assistance professionals and communities across America to pay tribute to victims and promote their rights.

As Preston County Victim Advocate, she asked that the Preston County Commission recognize April 6-12, 2025, as National Crime Victims' Rights Week and asked for the continuing support for this week and throughout the year because "Together we can make a difference."

Commissioner Thomas moved to proclaim April 6-12, 2025, as National Crime Victims' Rights Week. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. See attached.)

PROCLAMATION

PRESTON COUNTY COMMISSION

WHEREAS, Americans are the victims of more than 26 million crimes each year, and crime can touch the lives of anyone regardless of age, national origin, race, creed, religion, gender, sexual orientation, immigration, or economic status; and

WHEREAS, crime can leave a lasting physical, emotional, or financial impact on people of all ages and abilities, and of all economic, racial and social backgrounds; and

WHEREAS, the entire community has a role to play;

WHEREAS, incorporating communities' existing experts and trusted sources of support into efforts to fully serve survivors will develop a criminal justice system response that is truly accessible and appropriate for all victims of crime;

WHEREAS, with the full weight of their community and victim service providers behind them, survivors will feel empowered to face their grief, loss, fear, anger and shame, without fear of judgment and will feel understood and worthy of support;

WHEREAS, National Crime Victims' Rights Week, April 6-12, 2025, is an opportune time to commit to ensuring that all victims of crime – even those who are challenging to reach or serve – are offered culturally and linguistically accessible and appropriate services in the aftermath of the crime; and

WHEREAS, the Preston County Victim Advocate requests the Preston County Commission recognize April 6, 2025, through April 12, 2025 as National Crime Victims' Rights Week; and

WHEREAS, the office of the Preston County Prosecuting Attorney and the Preston County Victim Advocate ask that public support and assistance continue not only this week, but throughout the year as these offices join with RDVIC, other Preston County officials and supporters as they continue to work toward a society where all women, children and men have the right to live in peace, free from violence and exploitation; and


NOW, THEREFORE, WE, as the Preston County Commission, do hereby proclaim the week of April 6, 2025, through April 12, 2025, as

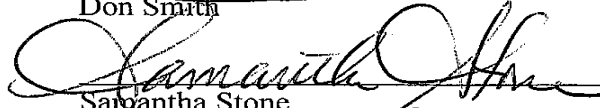
National Crime Victims' Rights Week


And reaffirm this County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and

We recognize the rights all victims are guaranteed and we pledge our continued support in Preston County and we commend this proclamation to all citizens.

IN TESTIMONY, WHEREOF WE, have hereunto set our hand and caused the Seal of the County of Preston to be affixed this 2nd day of April in the year Two Thousand Twenty-Five.


Don Smith


Samantha Stone


Hunter Thomas

9:40 a.m. Susan Ringer – Farmers Market Update – Permission to use McGrew Property

Commissioner Stone moved to authorize the use of the McGrew House Property Lawn to the County Seat Farmers Market beginning June 7, 2025, through October 25, 2025, for the use of their farmer's market, except for, the week of the Buckwheat Festival authorizing basic advertising to be placed on the hillside in front of the McGrew Property. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas, and Smith voting yes. Motion carried.

9:45 a.m. Amanda Alexander, Brad Martin, BOE Superintendent, and Sheriff Scott Spiker – The Shield Program

Commissioner Stone also acknowledged Nick Schmidle, the Director of Safety at Preston High School.

After a lengthy discussion about how the program works, budgeting, tracking and sign in sheets, Commissioner Stone moved to move forward with funding (no more than \$8K) to help with the cost of The Shield Program being implemented in the 2025-2026 school year. Commissioner Thomas seconded the motion. Discussion called for. Commissioner Thomas added if this does take off next school year and there's a need for additional funding, he would like to have conversation because it could grow within the school year. Mr. Raybeck suggested they all come back in February to discuss things prior to having budget conversations. A roll call vote was taken with Commissioners Stone, Thomas, and Smith voting yes. Motion carried. (See attached.)

The Shield Program

Jackson County Sheriff Ross Mellinger created the "Shield Program" for Jackson County Schools in 2022, in conjunction with the Jackson County Commission and Jackson County Board of Education, following an incident that had occurred in one of the county schools.

The primary purpose of this program is to ensure that everything possible is being done to protect the children in the public school system every single day.

The Shield Program does the background checks on all volunteer and chaperone applicants for the schools each year. To date they have conducted over 1600 checks. Recently a secondary safety aspect has been initiated to also speak with a county DHHR CPS worker to run those names against any CPS investigations with remediation plans or charges pending. Depending on the severity of any criminal charges, convictions or CPS reports a person may or may not be allowed to volunteer or serve as a chaperone in the school system. That decision remains at the discretion of the school board.

The biggest aspect of the Shield Program is to involve every officer, whether city, county or state law enforcement, to randomly visit each school within the county. This allows the officers to get familiar with each school building's layout and to promote and develop real relationships with staff and most importantly the students. It automatically reduces the chances of any crimes occurring in or near the schools and helps in the development of a response, if need be, to any situation. A tertiary benefit from this is program is that for every 5 hours spent within a school by a LEO will count as 1 hour towards their required continued education. That benefit enables the possibility for more officer involvement for free within the school system.

A JAG Grant along with some funding from the school PRO budget allowed for Jackson County Schools to have a Shield Program Coordinator. Retired PR Officer Tom Speece was the man chosen for that position. Through the program he has trained students, staff and administrators on "code red" (active shooter) situations and crisis response plans. He has ensured that each school has a designated evacuation plan with a reunification place and that there are communication methods in place for quick access to 911 dispatchers. The schools now have "code red" buttons and a new system that will allow for 911 to access the school cameras, if need be. Officer Speece has also ensured that every school has keys to lock each classroom door and that those classroom doors are locked while students are present. Additionally, they have Night Lock systems on each door and man traps installed in all schools for added protection too.

Jackson County Schools did not get the JAG Grant this year, but they have seen the priceless value in this program and found ways to work around the budgetary constraints. The community has also offered to step up and cover any remaining expenses related to Officer

Speece's salary, as they too can see the undeniable benefits their children are receiving from this program.

The basic part of the program in Jackson County costs around \$24,000.00 (split 3 ways between the BOE, Sheriff Office and the County Commission) to pay for an officer to spend 2 hours/week in a randomly selected county school. The officer is then paid 2 hours of overtime for doing this before or after shift, but it can be done while on regular duty too, if necessary and within the area.

When I first presented the idea of initiating a Shield Program here to the Preston County Board of Education, it was in conjunction with a revised Volunteer/Chaperone Policy I had submitted. I did extensive research of all 55 county's policies and procedures regarding volunteers, chaperones and safety. After speaking to Jackson County, I found myself truly impressed with how much they did to protect their children and how they had accomplished that in such a short amount of time. I then contacted the current Sheriff at the time and pitched my ideas to him too. After garnering his support I continued to push for the policy revision & possible program implementation to the BOE. I was blessed when Sheriff Spiker was appointed & also a firm supporter of my efforts. He has truly helped me immensely in this process by backing me.

Children are the future. They are innocent and deserving of our very best in protecting them. They need to go to school and have the ability to solely focus on their education without worrying about their safety. Schools are at times the only places some children get a break away from abuse, a hot meal or positive attention. I was one of those kids and I don't know where I would be if it were not for the education I received & the wonderful teachers I had in school to help me break away from that cycle. It is my greatest wish and prayer that while Preston County may only be trying to adapt one aspect of this program currently, that in the future it may grow &/or evolve to further protect our children by adapting all the different faucets of this program. I want this county to be proactive and not reactive to situations. I have gotten the revised volunteer/chaperone policy approved and the financial support from the BOE for starting a Shield Program, so I now only need the County Commission to approve the additional funding needed. I am thrilled to be presenting this with Sheriff Spiker to the County Commission on April 2nd in hopes of gaining these funds. I am on a mission & I will not stop. If there are any questions, concerns or comments please feel free to reach out to me at 540-931-7958 or jnmdaley112407@live.com.

Thank You,

Approval of Minutes – March 5 and 11, 2025

Commissioner Thomas moved to approve the minutes of March 5, 2025, and March 11, 2025. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Estate Settlement List – None

Proceedings in Vacation/Clerk's Fiduciary Report -March 20, 2025, through March 26, 2025

Under **New Business** Commissioner Stone moved to dispense with the reading in open court of the Proceedings of the Clerk of this commission, had in vacation on March 20, 2025, through March 26, 2025, inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, March 20, 2025, through Wednesday, March 26, 2025

The County Commission of Preston County this 2nd day of April, 2025 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, March 20, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **EMMA JEAN M. LUZADER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. A full estate administration was commenced and was completed. Further Administration has since become necessary. Therefore, the estate has been reopened.

SHARON A. GRIMM LUZADER, who was named in the last will and testament of **EMMA JEAN M. LUZADER**, deceased, as EXECUTRIX DBN thereof, qualified as such. No bond was required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **THOMAS W. RADABAUGH** was appointed and qualified as ADMINISTRATOR of the estate of **NORMA JEAN RADABAUGH**, deceased. No bond was required.

On, Friday, March 21, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **MARY GRACE SHROUT**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Affidavit was filed. Further assets have been discovered requiring the Small Estate Affidavit Testate to be amended and filed.

JASON TODD SHROUT, remains named, as SUCCESSOR thereof, qualified as such. No bond was required.

On, Monday, March 24, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **MARY LOUISE PEASLEE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. A full estate administration was commenced and completed. However further assets were discovered. A Small Estate Testate Affidavit was filed.

RICKY KAYE PEASLEE, was named, as SUCCESSOR thereof, qualified as such. No bond was required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **TAVIEN HOVATTER** was appointed and qualified as CO ADMINISTRATRIX of the estate of **LANE EASTON SINES**, deceased. No bond was required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **DAKOTA SINES** was appointed and qualified as CO ADMINISTRATOR of the estate of **LANE EASTON SINES**, deceased. No bond was required.

Subscribed and sworn to before me on 03/26/2025.

Linda Huggins

Clerk of the Preston County Commission

By: *Ashley Cole*

Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Fiduciary Commissioner Motion(s) – Motion to Accept and Record Fiduciary Commissioner Report – 2025 First Quarter Estate Status Report – dated March 25, 2025, Filed by Woodrow E. Turner, Fiduciary Commissioner

See attached below.

MOTION TO ACCEPT AND RECORD FIDUCIARY COMMISSIONER REPORT – April 2, 2025

(Retain one copy for minutes; return completed copy to Clerk with original settlements)

It was moved by Commissioner Thomas that the following Fiduciary Commissioner Report be Accepted.

2025 First Quarter Estate Status Report - dated March 25, 2025, filed by Woodrow E. Turner, Fiduciary Commissioner.

Said motion was seconded by Commissioner Stone.

Discussion called for. Question called for. A roll call vote was taken with Commissioners

Thomas, Stone and Smith voting yes. Motion carried.

Old Business- Consideration and/or action

A. Flood Plain Ordinance – Third Reading and anticipated motion

Commission Thomas advised this as the third reading of the amended Flood Plain Ordinance for Article VIII appeals, penalties, and legal actions.

Commissioner Thomas moved to approve and enact the amended Flood Plain Ordinance as stated. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

ARTICLE VIII – APPEALS, ~~AND~~ PENALTIES, AND LEGAL ACTIONS

Section 8.1 Appeals

1. Whenever any person is aggrieved by a decision of the Floodplain Administrator with respect to ~~the any~~ provision of this ordinance, it is the right of that person to appeal to the Preston County Commission which shall be known as the Appeals Board. Such appeal must be filed with the County Commission, in writing, within thirty (30) days after notification of the decision. Upon receipt of such appeal, the Appeals Board shall set a time and place not less than ten (10) nor more than sixty (60) days for the purpose of hearing the appeal. Notice of the time and place of the hearing shall be given to all parties at which time they may appear and be heard. The determination by the Appeals Board shall be final in all cases.

Section 8.2 Appeal Review Criteria

- A. All appeals contesting only the permit fee, the cumulative substantial damage requirement, the flood protection setback requirement, or the freeboard requirements, may be handled at the discretion of the Appeals Board.
- B. All decisions on appeals to all other provisions of this ordinance shall adhere to the following criteria:
 - 1. Affirmative decisions shall only be issued by the Appeals Board upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the appeal would result in exceptional hardship to the applicant, and (iii) a determination that the granting of an appeal will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public or conflict with existing local laws or ordinance.
 - 2. An affirmative decision shall be issued only upon determination that it is the minimum necessary, considering the flood hazard, to afford relief. Financial hardship, as a sole criterion, shall not be considered sufficient justification to grant an appeal.
 - 3. An affirmative decision shall be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
 - 4. The Appeals Board shall notify the applicant in writing over the signature of a community official that (i) the issuance of a decision to allow construction of a structure below the Base Flood Elevation will result in increased premium rates for flood insurance, (ii) such construction below the Base Flood Elevation increases risk

to life and property. Such notifications shall be maintained with a record of all decisions as required in paragraph (4) of this section; and

5. The Appeals Board shall (i) maintain a record of all decisions including justification for their issuance, and (ii) report such decisions issued in its biannual report to the Federal Insurance Administration.
6. An affirmative decision shall not be granted for any construction, development, use or activity within any floodway area that would cause any increase in the Base Flood Elevation.

Section 8.3 Court Actions, Penalties, and Court Jurisdiction

The Magistrate Court of Preston County, West Virginia and the Circuit Court of Preston County, West Virginia shall have concurrent jurisdiction with respect to any violations of this Ordinance.

Any person who fails to comply with any or all of the requirements or provisions of this ordinance or ~~direction-directive~~ of the Floodplain Administrator, or any other authorized employee of the community, acting in accordance therewith shall be unlawfulis guilty of a misdemeanor and shall be referred to the Prosecuting Attorney who shall expeditiously prosecute all such violators. Upon conviction, any person who has knowingly and intentionally violated any provision of this Ordinance and/or violated any directive of the Floodplain Administrator, or any other authorized employee of the community, acting in accordance therewith A violator shall, upon conviction, pay a fine to Preston County be subject to a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00) plus cost of prosecution, plus court costs, or confinement in the regional jail for not more than 30 days, or both. In default of such payment such person shall be imprisoned for a period not to exceed 10 days. Each calendar day during which any violation of this ordinance continues to go unabated shall constitute a separate offense. In addition to the above penalties, all other actions are hereby reserved including an action in equity for the proper enforcement of this ordinance. The imposition of a fine or penalty for any violation of, or noncompliance with, this ordinance shall not excuse the violation or non-compliance with the ordinance or permit it to continue; and all such persons shall be required to correct or remedy such violations or non-compliance within a reasonable time promptly. Any structure constructed, reconstructed, enlarged, altered or relocated in noncompliance with this ordinance may be declared by the Preston County Commission to be a public nuisance and abatable as such.

New Business – Consideration and/or action

County Administrator’s Report – Consideration and/or action

President Smith recognized Nate Raybeck with the County Administrator’s Report.

A. Facilities Projects – Quotes and anticipated motions

County Administrator Nathan Raybeck recognized Kevin Likens Facilities Supervisor with quotes for project needs to commission properties.

- Commission meeting room roof estimates:
Received quotes of \$16,564.00 and \$9,200.00

Final estimates to be forwarded to the commission for a decision to be made next week.

- Annex – HRV to bring fresh air into the assessor’s office - \$8,750.00

Commissioner Thomas moved to approve the quote from Snyder Heating and Cooling LLC to put a fresh air intake system into the Annex in the amount of \$8,750.00 and authorize the President of the Preston County Commission to sign the quote. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)



Snyder Heating and Cooling LLC
PO Box 563
Kingwood, WV 26537
+13042824349
snyderheatingandcooling@yahoo.com
www.snyderhvac.com

Estimate

| | | | |
|------------------------------|------------|------------|------------|
| ADDRESS | DATE | TOTAL | EXPIRATION |
| Preston County Commission | 03/11/2025 | \$8,750.00 | DATE |
| 106 W.Main Street, Suite 202 | | | 03/25/2025 |
| Kingwood, WV 26537 | | | |

| | |
|--|------------|
| ESTIMATE | AMOUNT |
| Annex -- | 8,750.00 |
| Install (1) Carrier heat recovery ventilator (HRV) -Brings fresh air in/stale air out- | |
| Connect to (2) existing floor registers on main floor | |
| Run electrical circuit to HRV location | |
| Install (2) 6" pipes with hood vents, outside | |
| *This will allow us to add another HRV in the future, for the second floor | |
| Install condensate pump and drain to the nearest location | |
| HRV will operate 24 hours a day | |
| 1 year labor warranty*1 year parts warranty | |
| SUBTOTAL | 8,750.00 |
| TAX | 0.00 |
| TOTAL | \$8,750.00 |
| THANK YOU. | |

Accepted By  Accepted Date 4/2/2025

Install/Replacement--Deposit of 50% is due upon acceptance of the quote
Install/Replacement--Balance is due upon completions of the install
Service Call/Repair--Balance is due upon completion

- Animal Shelter – looking at septic tank issues, fixing the down spouts in the back of the building, insulating walls and ceilings.
- Sheriff’s Office – quotes received for repairing the plumbing in the basement
Tri-County - \$18,500 RAA - \$18,170 Don’s Plumbing- \$30+
Requested more information be gathered to be presented next week.

- Sealcoating the Parking Lots- receiving quotes from Pro V, Bruceton Black Top and Polce Sealcoating
- Power Washing of Annex Building – discussion of whether it can be done or not. To get recommendations from Bruceton Pressure Wash
- Mowing – Nick’s Lawn Care – quoted as \$600 a week for mowing at OEM, animal shelter, annex, McGrew House, cemetery, and the wrestling barn.

There was discussion regarding the mowing of the trailheads. This subject is to be placed on the agenda for next week.

- Landscaping – of the Annex, Sheriff’s Office, Courthouse, and driveway upgrades to the McGrew House/spreading gravel.
- Door Projects – waiting for quotes to come back.

- B. Budget Revisions - None
- C. Miscellaneous Correspondence

The Wednesday, April 16, 2025, meeting has been changed to Tuesday, April 15, 2025, at 9:30 a.m. to comply with State Code to set the levy rates.

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Personnel Matters – Consideration and/or action
A. Executive Session

Legal Matters - Consideration and/or action
A. Executive Session

Information

Commissioner’s Comments

At 10:48 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

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04/02/2025

