

A G E N D A
PRESTON COUNTY COMMISSION
FEBRUARY 18, 2025
9:00 A.M.

Call to order by President and Pledge of Allegiance

Roll call of Commissioners

Recognition of Public

Review of Bills

Assessor's Office

Tax Correction – Wilson, Larry - Real Estate
Wilson, Rose Mary Estate - Real Estate

Apportionments – None

Recognition of Scheduled Appointments –

9:01 a.m. James Shay, Prosecuting Attorney – Amended Flood Plain Ordinance
9:05 a.m. Duane Hamilton, OEM/E911 – Budget Revision and Purchase Vehicle
9:10 a.m. Linda Huggins, County Clerk - Request Budget Revision for Salary Adjustment
9:15 a.m. Sheriff Scott Spiker
A. New Bank Account update
B. Financial Statements and Budget Documents

Approval of Minutes – February 5, 2025

Estate Settlements List – February 7, 2025, thru February 7, 2025
ESTATE NAME: BEN W. HARVEY JR.

Proceedings in Vacation/Clerk's Fiduciary Report – February 6, 2025, through February 12, 2025

Fiduciary Commissioner Motion(s) - None

Old Business – Consideration and/or action

New Business – Consideration and/or action

A. Courthouse Surveying Proposal CEC Consulting/Water Intrusion Project Discussion

Sheriff's Tax Office – Consideration and/or action

County Administrator's Report – Consideration and/or action

A. Update from Jesse Hale on Opioid Settlement Advisory Board Findings
B. ARPA Change of Scope Terra Alta Water Tower Project
C. Budget Revisions
D. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

A. Executive Session

Legal Matters- Consideration and/or action

A. Executive Session

Information

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in the Regular Session at 9:00 a.m., February 18, 2025, in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Hunter Thomas, Don Smith. Commissioner Stone was absent at the beginning of the meeting.

Recognition of Public

Also present was County Administrator Nate Raybeck and County Clerk Linda Huggins.

The following people registered their attendance during the meeting:

Scott Spiker-Sheriff	Deanna Lively	James Shay-Prosecutor
Jacob Martin-WV News	Jesse Hale-PCAO	Connie Kimble-PCAO
Duane Hamilton-OEM	Clark Nicklow-OEM	

No one registered before the meeting to address the commission.

Review of Bills

Commissioner Thomas moved to pay the bills that have been properly presented and reviewed. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas and Smith voting yes. Motion carried. (See attached.)

SYSTEM DATE 02/18/2025 COUNTY OF PRESTON PAGE 1
 REPORT DATE 02/18/2025 TRANSACTION EDIT LIST TIME 8:42:15
 FILES ID W BATCH NUMBER 1014 USER WVPRRMAR

TYPE	TRANS NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO	PAYEE VENDOR NO	PAYEE VENDOR NAME	PAYEE VENDOR NAME	POSTDATE
VC	20251014-001		0230	00140434100		116454	10/14/2024	AG01	560.00
N	NA		.00	.00 CERTIFIED DELINQUENT LETT	02/19/2025	10/14/2024			P
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20251014-002		5071	00541521100			02/12/2025	WM05	100.21
N	NA	MORGANTOWN PRINTING &	.00	.00 REIMB-FEB 2025	02/19/2025	02/12/2025			P
		RUDOLPH R WARD JR		MAG CT TELEPHONE	5071		RUDOLPH R WARD JR		02/2025
VC	20251014-003		4021	00771223000		2364782	01/31/2025	AE07	64.00
N	NA	AQUA FILTER FRESH INC	.00	.00 ACCT #500103	02/19/2025	01/31/2025			P
				E911 CONTRACTED SERV	4021		AQUA FILTER FRESH INC		02/2025
VC	20251014-004		4896	00771223000		17865614	01/31/2025	AE07	511.40
N	NA	LEAF	.00	.00 COPIER	02/19/2025	01/31/2025			P
				E911 CONTRACTED SERV	4896		LEAF		02/2025
VC	20251014-005		5189	00771221600		5849345	02/03/2025	AE07	3885.00
N	NA	BEARCOM	.00	.00 FEB 2025	02/19/2025	02/03/2025			P
				E911 M&R EQUIPMENT	5189		BEARCOM		02/2025
VC	20251014-006		5682	00771222100			02/04/2025	AE07	60.00
N	NA	MOUNTAIN STATE ESC	.00	.00 INV #PST02042502	02/19/2025	02/04/2025			P
				E911 TRAIN & EDUCATION	5682		MOUNTAIN STATE ESC		02/2025
VC	20251014-007		1301	00171721900			02/19/2025	AG01	734.42
N	NA	CLEAR MOUNTAIN BANK	.00	.00 ACCT #00 05054	02/19/2025	02/19/2025			P
				EQUIPMENT-LEASE	1301		CLEAR MOUNTAIN BANK		02/2025
VC	20251014-008		1301	00171721900			01/27/2025	AG01	698.92
N	NA	CLEAR MOUNTAIN BANK	.00	.00 LOAN #910006190	02/19/2025	01/27/2025			P
				EQUIPMENT-LEASE	1301		CLEAR MOUNTAIN BANK		02/2025
VC	20251014-009		0240	00771221303			02/07/2025	AE07	146.61
N	NA	MOUNTAINEER GAS COMPANY	.00	.00 ACCT #536824-762238	02/19/2025	02/07/2025			P
				E-911 MNRR GAS	0240		MOUNTAINEER GAS COMPANY		02/2025
VC	20251014-010		5189	00771221600		5847993	01/31/2025	AE07	76.30
N	NA	BEARCOM	.00	.00 ANT WIDEBAND	02/19/2025	01/31/2025			P
				E911 M&R EQUIPMENT	5189		BEARCOM		02/2025
VC	20251014-011		3944C	00170034100			01/31/2025	AG01	6.79
N	NA	ACE HARDWARE & CONTRACTOR	.00	.00 SUPPLIES	02/19/2025	01/31/2025			P
				LAW ENFORCE MAT & SUPP	3944C		ACE HARDWARE & CONTRACTOR		02/2025
VC	20251014-012		3944C	00173634100			01/31/2025	AG01	29.78
N	NA	ACE HARDWARE & CONTRACTOR	.00	.00 SUPPLIES	02/19/2025	01/31/2025			P
				K-9 MAT & SUPPLIES	3944C		ACE HARDWARE & CONTRACTOR		02/2025

SYSTEM DATE 02/18/2025 COUNTY OF PRESTON PAGE 2
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TYPE	TRANS NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO	PAYEE VENDOR NO	PAYEE VENDOR NAME	PAYEE VENDOR NAME	POSTDATE
VC	20251014-013		3315	00140321800			02/09/2025	AG01	1491.90
N	NA	PURCHASE POWER	.00	.00 POSTAGE	02/19/2025	02/09/2025			P
				CIR CLERK POSTAGE	3315		PURCHASE POWER		02/2025
VC	20251014-014		0323	00171721700			02/10/2025	AG01	140.86
N	N1	SCOTT FORD MERCURY	.00	.00 PARTS	02/19/2025	02/10/2025			P
				CENTRAL GARAGE-M&R-AUTO	0323		SCOTT FORD MERCURY		02/2025
VC	20251014-015		0323	00171721700			02/10/2025	AG01	125.00
N	N1	SCOTT FORD MERCURY	.00	.00 SERVICE	02/19/2025	02/10/2025			P
				CENTRAL GARAGE-M&R-AUTO	0323		SCOTT FORD MERCURY		02/2025
VC	20251014-016		0323	00171721700			01/31/2025	AG01	705.16
N	N1	SCOTT FORD MERCURY	.00	.00 PARTS/ACCT #220-911	02/19/2025	01/31/2025			P
				CENTRAL GARAGE-M&R-AUTO	0323		SCOTT FORD MERCURY		02/2025
VC	20251014-017		4071	00171721705		14118	02/11/2025	AG01	3951.00
N	NA	MCR, INC.	.00	.00 INS REPAIRS	02/19/2025	02/11/2025			P
				CENTRAL GARAGE-INS REPAIR	4071		MCR, INC.		02/2025
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20251014-018		4071	00171721700		14118	02/11/2025	AG01	1000.00
N	NA	MCR, INC.	.00	.00 INS REPAIRS	02/19/2025	02/11/2025			P
				CENTRAL GARAGE-M&R-AUTO	4071		MCR, INC.		02/2025
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20251014-019		0282	00171721700			02/10/2025	AG01	1102.50
N	NA	PRESTON CO SENIOR	.00	.00 JAN 2025	02/19/2025	02/10/2025			P
				CENTRAL GARAGE-M&R-AUTO	0282		PRESTON CO SENIOR		02/2025
VC	20251014-020		1423	00171721700			01/31/2025	AG01	6.82
N	NA	ADVANCE AUTO PARTS	.00	.00 PARTS	02/19/2025	01/31/2025			P
				CENTRAL GARAGE-M&R-AUTO	1423		ADVANCE AUTO PARTS		02/2025
VC	20251014-021		0190	00171121600		37116	01/22/2025	AG01	180.00
N	NA	L A D'AMICO LOCKSMITH SER	.00	.00 SERVICE AND PARTS	02/19/2025	01/22/2025			P
				EMERG SERV M&R EQUIP	0190		L A D'AMICO LOCKSMITH SER		02/2025
VC	20251014-022		4236	00141221900		341398	02/12/2025	AG01	55.54
N	NA	HART OFFICE SOLUTIONS	.00	.00 PRINTS	02/19/2025	02/12/2025			P
				CO AGENT - EQUIP RENT	4236		HART OFFICE SOLUTIONS		02/2025
VC	20251014-023		0296	00141234100		42811020	02/11/2025	AG01	276.89
N	NA	QUILL CORP	.00	.00 SUPPLIES	02/19/2025	02/11/2025			P
				CO AGENT MAT & SUPPLIES	0296		QUILL CORP		02/2025
VC	20251014-024		5737	07273136100		1357574	02/12/2025	BC72	1260.00
N	NA	MICRO DISTRIBUTING II	.00	.00 TESTING	02/19/2025	02/12/2025			P
				COMM CORR DRUG TEST	5737		MICRO DISTRIBUTING II		02/2025

TYPE	TRANS-NUMBER	P.O-NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT	
SEPARATE-CHK BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE
	VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME			
VC	20251014-025		0230	00140421800		116454	10/14/2024	AG01	12477.61
N	NA	.00	.00	CERT DELIQUENT LETTERS	02/19/2025	10/14/2024		P	02/2025
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20251014-026		0230	00140422300		116454	10/14/2024	AG01	1932.00
N	NA	.00	.00	CERT DELIQUENT LETTERS	02/19/2025	10/14/2024		P	02/2025
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									

TOTAL TRANSACTION AMOUNT 31578.71

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00140421800
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00173634100
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541521100
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273136100

List of invoices approved for
payment this 18th day of
Feb 2025.
Int. MR

TYPE	TRANS-NUMBER	P.O-NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT	
SEPARATE-CHK BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE
	VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME			
VR	20250988-001		0272	00140134100			01/07/2025	AG01	649.96
N	NA	.00	.00	SUPPLIES/INV #1026727191	02/14/2025	01/07/2025		P	01/2025
PITNEY BOWES CO COMM MAT & SUPPLIES									
VR	20250988-002		5300	00140121101		787594	01/01/2025	AG01	4527.38
N	NA	.00	.00	ACCT #DC300285	02/14/2025	01/01/2025		P	01/2025
PRODIGI CO COMM TELEPHONE-PRODIGI									
VR	20250988-003		5300	00140121101		786687	01/01/2025	AG01	321.57
N	NA	.00	.00	ACCT #1000987	02/14/2025	01/01/2025		P	01/2025
PRODIGI CO COMM TELEPHONE-PRODIGI									
VR	20250988-004		5300	00140121101		786688	01/01/2025	AG01	155.49
N	NA	.00	.00	ACCT #1000989	02/14/2025	01/01/2025		P	01/2025
PRODIGI CO COMM TELEPHONE-PRODIGI									
VR	20250988-005		5300	00142822300		787752	01/01/2025	AG01	852.00
N	NA	.00	.00	ACCT #DC100526	02/14/2025	01/01/2025		P	01/2025
PRODIGI DATA PROCESS PROF SERVICE									
VR	20250988-006		5300	00171121101		786689	01/01/2025	AG01	283.53
N	NA	.00	.00	ACCT #1000990	02/14/2025	01/01/2025		P	01/2025
PRODIGI OEM-PRODIGI									
VR	20250988-007		5300	00771221101		786686	01/01/2025	AE07	500.53
N	NA	.00	.00	ACCT #1000986	02/14/2025	01/01/2025		P	01/2025
PRODIGI E-911 TELEPHONE-PRODIGI									
VR	20250988-008		4654	00171721700			12/31/2024	AG01	317.08
N	NA	.00	.00	PARTS	02/14/2025	12/31/2024		P	01/2025
AUTO ZONE CENTRAL GARAGE-M&R-AUTO									
VR	20250988-009		3792	00140121102			12/12/2024	AG01	298.20
N	NA	.00	.00	ACCT #156785348	02/14/2025	12/12/2024		P	01/2025
US CELLULAR CO COMM TELEPHONE-US CELL									
VR	20250988-010		3792	05640721102			12/12/2024	AA56	50.00
N	NA	.00	.00	ACCT #156785348	02/14/2025	12/12/2024		P	01/2025
US CELLULAR AVF-TELEPHONE-US CELL									
VR	20250988-011		3792	00773321100			12/12/2024	AE07	50.22
N	NA	.00	.00	ACCT #156785348	02/14/2025	12/12/2024		P	01/2025
US CELLULAR MAPPING-TELEPHONE									
VR	20250988-012		3792	00171121102			12/12/2024	AG01	67.95
N	NA	.00	.00	ACCT #156785348	02/14/2025	12/12/2024		P	01/2025
US CELLULAR OEM-TELEPHONE-US CELL									

TYPE	TRANS-NUMBER	P.O-NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT	
SEPARATE-CHK BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE
	VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME			
VR	20250988-013		3792	00771221102			12/12/2024	AE07	70.46
N	NA	.00	.00	ACCT #156785348	02/14/2025	12/12/2024		P	01/2025
US CELLULAR E-911 TELEPHONE-US CELL									
VR	20250988-014		0277F	00140222000			12/23/2024	AG01	88.10
N	NA	.00	.00	AD #1455613/ACCT #29998	02/14/2025	12/23/2024		P	01/2025
PRESTON PUBLICATIONS CO CLERK ADV/LEGAL PUBLIC									
VR	20250988-015		1184	00140121103			12/05/2024	AG01	186.68
N	NA	.00	.00	ACCT #287284221967	02/14/2025	12/05/2024		P	01/2025
AT&T MOBILITY CO COMM TELEPHONE-AT&T									
VR	20250988-016		1184	00171121103			12/05/2024	AG01	96.46
N	NA	.00	.00	ACCT #287284221967	02/14/2025	12/05/2024		P	01/2025
AT&T MOBILITY OEM-TELEPHONE-AT&T									
VR	20250988-017		1184	00771221103			12/05/2024	AE07	17.74
N	NA	.00	.00	ACCT #287284221967	02/14/2025	12/05/2024		P	01/2025
AT&T MOBILITY E-911 TELEPHONE-AT&T									
VR	20250988-018		3792	00140121102			01/12/2025	AG01	391.90
N	NA	.00	.00	ACCT #156785348	02/14/2025	01/12/2025		P	01/2025
US CELLULAR CO COMM TELEPHONE-US CELL									
VR	20250988-019		3792	05640721102			01/12/2025	AA56	50.66
N	NA	.00	.00	ACCT #156785348	02/14/2025	01/12/2025		P	01/2025
US CELLULAR AVF-TELEPHONE-US CELL									
VR	20250988-020		3792	00771221102			01/12/2025	AE07	71.12
N	NA	.00	.00	ACCT #156785348	02/14/2025	01/12/2025		P	01/2025
US CELLULAR E-911 TELEPHONE-US CELL									
VR	20250988-021		3792	00171121102			01/12/2025	AG01	68.61
N	NA	.00	.00	ACCT #156785348	02/14/2025	01/12/2025		P	01/2025
US CELLULAR OEM-TELEPHONE-US CELL									
VR	20250988-022		3792	00773321100			01/12/2025	AE07	50.55
N	NA	.00	.00	ACCT #156785348	02/14/2025	01/12/2025		P	01/2025
US CELLULAR MAPPING-TELEPHONE									
VR	20250988-023		1184	00140121103			01/05/2025	AG01	187.89
N	NA	.00	.00	ACCT #287284221967	02/14/2025	01/05/2025		P	01/2025
AT&T MOBILITY CO COMM TELEPHONE-AT&T									
VR	20250988-024		1184	00771221103			01/05/2025	AE07	17.77
N	NA	.00	.00	ACCT #287284221967	02/14/2025	01/05/2025		P	01/2025
AT&T MOBILITY E-911 TELEPHONE-AT&T									

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SEPARATE-	CHK	BOX	DISCOUNT-	LIQUIDATE-	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE
			AMT	AMT	ACCOUNT NAME	PAYEE	VENDOR NO	PAYEE	VENDOR NAME		
VR	N	20251004-025	.00	6206 ELEGANT THEMES	00142845900 LICENSE DATA PROCESS CAP OUT/EQ	02/14/2025	01/24/2025	01/24/2025	AG01 US BANK	P	224.00 01/2025
VR	N	20251004-026	.00	4092 AMAZON	00142845900 BATTERY DATA PROCESS CAP OUT/EQ	02/14/2025	01/24/2025	01/24/2025	AG01 US BANK	P	73.25 01/2025
VR	N	20251004-027	.00	4092 AMAZON	00142845900 BATTERY DATA PROCESS CAP OUT/EQ	02/14/2025	01/24/2025	01/24/2025	AG01 US BANK	P	75.36 01/2025
VR	N	20251004-028	.00	4514 WVIPAY.COM	00140122100 MEETING REGISTRATION CO COMM TRAIN/EDUCATION	02/14/2025	01/23/2025	01/23/2025	AG01 US BANK	P	250.00 01/2025
VR	N	20251004-029	.00	4514 WVIPAY.COM	00140122100 MEETING REGISTRATION CO COMM TRAIN/EDUCATION	02/14/2025	01/23/2025	01/23/2025	AG01 US BANK	P	250.00 01/2025
VR	N	20251004-030	.00	1739 WALMART	00371634100 PET FOOD DOG & KENNEL SUPPLIES	02/14/2025	01/01/2025	01/01/2025	AS03 US BANK	P	9.54 01/2025
VR	N	20251004-031	.00	2559 PINEVIEW VET. HOSPITAL	00371622300 SERVICES DOG & KENNEL PROF SERV	02/14/2025	01/10/2025	01/10/2025	AS03 US BANK	P	51.20 01/2025
VR	N	20251004-032	.00	2559 PINEVIEW VET. HOSPITAL	00371622300 SERVICES DOG & KENNEL PROF SERV	02/14/2025	01/14/2025	01/14/2025	AS03 US BANK	P	449.35 01/2025
VR	N	20251004-033	.00	2559 PINEVIEW VET. HOSPITAL	00371622300 SERVICE DOG & KENNEL PROF SERV	02/14/2025	01/14/2025	01/14/2025	AS03 US BANK	P	80.00 01/2025
VR	N	20251004-034	.00	4092 AMAZON	00371634100 POOPER SCOOPERS DOG & KENNEL SUPPLIES	02/14/2025	01/22/2025	01/22/2025	AS03 US BANK	P	45.98 01/2025
VR	N	20251004-035	.00	4092 AMAZON	00371634100 SUPPLIES DOG & KENNEL SUPPLIES	02/14/2025	01/24/2025	01/24/2025	AS03 US BANK	P	15.15 01/2025
VR	N	20251004-036	.00	2559 PINEVIEW VET. HOSPITAL	00371622300 SERVICES DOG & KENNEL PROF SERV	02/14/2025	01/30/2025	01/30/2025	AS03 US BANK	P	375.00 01/2025

TYPE	TRANS.	NUMBER	P.O.	VENDOR	ACCOUNT	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT	
SEPARATE-	CHK	BOX	DISCOUNT-	LIQUIDATE-	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE
			AMT	AMT	ACCOUNT NAME	PAYEE	VENDOR NO	PAYEE	VENDOR NAME		
VR	N	20251004-037	.00	4092 AMAZON	00371634100 SYRINGES & CLIPS DOG & KENNEL SUPPLIES	02/14/2025	01/30/2025	01/30/2025	AS03 US BANK	P	39.96 01/2025
VR	N	20251004-038	.00	3944P ACE HARDWARE & CONTRACTOR	00142034100 SURGE PROTECTOR CUSTODIAL MAT/SUPPLIES	02/14/2025	01/02/2025	01/02/2025	AG01 US BANK	P	71.95 01/2025
VR	N	20251004-039	.00	4142 CIRCLE K	00142034300 GAS CUSTODIAL AUTO SUPPLIES	02/14/2025	01/03/2025	01/03/2025	AG01 US BANK	P	10.91 01/2025
VR	N	20251004-040	.00	1739 WALMART	00142034100 WATER, TRASH CANS, LINT CUSTODIAL MAT/SUPPLIES	02/14/2025	01/09/2025	01/09/2025	AG01 US BANK	P	104.97 01/2025
VR	N	20251004-041	.00	3944P ACE HARDWARE & CONTRACTOR	00142034100 TAIL PIECE CUSTODIAL MAT/SUPPLIES	02/14/2025	01/05/2025	01/05/2025	AG01 US BANK	P	24.96 01/2025
VR	N	20251004-042	.00	3944P ACE HARDWARE & CONTRACTOR	00142034100 LIQ FLUMER CUSTODIAL MAT/SUPPLIES	02/14/2025	01/16/2025	01/16/2025	AG01 US BANK	P	39.98 01/2025
VR	N	20251004-043	.00	1739 WALMART	00142034100 COFFEE CUSTODIAL MAT/SUPPLIES	02/14/2025	01/23/2025	01/23/2025	AG01 US BANK	P	12.94 01/2025
VR	N	20251004-044	.00	1739 WALMART	00142045900 VACUUM, SHARK ROBOT CUSTODIAL CAP OUT/EQUIP	02/14/2025	01/23/2025	01/23/2025	AG01 US BANK	P	303.00 01/2025
VR	N	20251004-045	.00	3944P ACE HARDWARE & CONTRACTOR	00142034100 KEY CUSTODIAL MAT/SUPPLIES	02/14/2025	01/27/2025	01/27/2025	AG01 US BANK	P	2.75 01/2025
VR	N	20251004-046	.00	3944P ACE HARDWARE & CONTRACTOR	00142021500 FLOOD LIGHT CUSTODIAL M&R BLD & GRD	02/14/2025	01/28/2025	01/28/2025	AG01 US BANK	P	49.99 01/2025
VR	N	20251004-047	.00	3944P ACE HARDWARE & CONTRACTOR	00142034100 KEY CUSTODIAL MAT/SUPPLIES	02/14/2025	01/29/2025	01/29/2025	AG01 US BANK	P	2.99 01/2025
VR	N	20251004-048	.00	3944P ACE HARDWARE & CONTRACTOR	00142021500 FAN CUSTODIAL M&R BLD & GRD	02/14/2025	01/30/2025	01/30/2025	AG01 US BANK	P	46.14 01/2025

TYPE	TRANS.	NUMBER	P.O.	VENDOR	ACCOUNT	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT	
SEPARATE-	CHK	BOX	DISCOUNT-	LIQUIDATE-	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE
			AMT	AMT	ACCOUNT NAME	PAYEE	VENDOR NO	PAYEE	VENDOR NAME		
VR	N	20251004-049	.00	0638 CHILDS FEED & SUPPLY CO	00371634100 HAY DOG & KENNEL SUPPLIES	02/14/2025	01/02/2025	01/02/2025	AS03 US BANK	P	30.00 01/2025
VR	N	20251004-050	.00	2628 TRACTOR SUPPLY CREDIT	00371634100 TARPS DOG & KENNEL SUPPLIES	02/14/2025	01/02/2025	01/02/2025	AS03 US BANK	P	59.94 01/2025
VR	N	20251004-051	.00	2628 TRACTOR SUPPLY CREDIT	00371634100 SAWDUST DOG & KENNEL SUPPLIES	02/14/2025	01/02/2025	01/02/2025	AS03 US BANK	P	46.14 01/2025
VR	N	20251004-052	.00	2559 PINEVIEW VET. HOSPITAL	00371622300 VET SERVICES DOG & KENNEL PROF SERV	02/14/2025	01/05/2025	01/05/2025	AS03 US BANK	P	225.00 01/2025
VR	N	20251004-053	.00	2559 PINEVIEW VET. HOSPITAL	00371622300 VET SERVICES DOG & KENNEL PROF SERV	02/14/2025	01/07/2025	01/07/2025	AS03 US BANK	P	929.56 01/2025
VR	N	20251004-054	.00	2628 TRACTOR SUPPLY CREDIT	00371634100 SNOW SHOVELS DOG & KENNEL SUPPLIES	02/14/2025	01/08/2025	01/08/2025	AS03 US BANK	P	27.99 01/2025
VR	N	20251004-055	.00	2559 PINEVIEW VET. HOSPITAL	00371622300 VET SERVICES DOG & KENNEL PROF SERV	02/14/2025	01/09/2025	01/09/2025	AS03 US BANK	P	1164.96 01/2025
VR	N	20251004-056	.00	2628 TRACTOR SUPPLY CREDIT	00371634100 PET FOOD DOG & KENNEL SUPPLIES	02/14/2025	01/15/2025	01/15/2025	AS03 US BANK	P	92.96 01/2025
VR	N	20251004-057	.00	2559 PINEVIEW VET. HOSPITAL	00371622300 VET SERVICES DOG & KENNEL PROF SERV	02/14/2025	01/17/2025	01/17/2025	AS03 US BANK	P	135.00 01/2025
VR	N	20251004-058	.00	2559 PINEVIEW VET. HOSPITAL	00371622300 VET SERVICES DOG & KENNEL PROF SERV	02/14/2025	01/23/2025	01/23/2025	AS03 US BANK	P	636.00 01/2025
VR	N	20251004-059	.00	2628 TRACTOR SUPPLY CREDIT	00371634100 CAT LITTER & FOOD DOG & KENNEL SUPPLIES	02/14/2025	01/24/2025	01/24/2025	AS03 US BANK	P	64.46 01/2025
VR	N	20251004-060	.00	2628 TRACTOR SUPPLY CREDIT	00371634100 PUPPY FOOD DOG & KENNEL SUPPLIES	02/14/2025	01/07/2025	01/07/2025	AS03 US BANK	P	92.97 01/2025

Assessor's Office

**Tax Correction List –Wilson, Larry – Real Estate
Wilson, Rose Mary Estate – Real Estate**

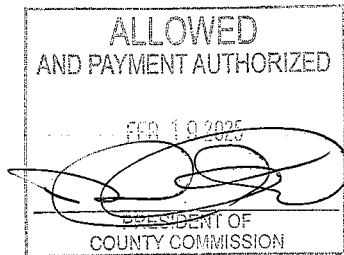
Connie Kimble presented the Tax Correction List for the Assessor's Office dated February 18, 2025, in the amount of \$-0- for approval.

Commissioner Thomas moved to approve the Tax Correction List dated February 18, 2025, in the amount of \$-0- as presented by Ms. Kimble. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas and Smith voting yes. Motion carried. (See attached.)

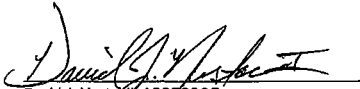
TAX CORRECTION LIST

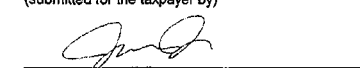
February 18, 2025

DIST	NAME	DESCRIPTION	REASON FOR EXONERATION	TICKET#	ACCT #	AMOUNT	YR
01	WILSON LARRY	Real Estate	Clerical error - conveyed bldgs to incorrect parcel	3280	06197849	\$189.00	2024
01	WILSON ROSE MARY EST	Real Estate	Clerical error - conveyed bldgs to incorrect parcel, should be on here	3287	09218986	(\$189.00)	2024



TOTAL: \$0.00


 David J. Nestor, ASSESSOR
 (submitted for the taxpayer by)


 Jay Shay, PROSECUTING ATTORNEY
 (received notice)

Apportionments – None

Recognition of Scheduled Appointments –

9:01 a.m. James Shay, Prosecuting Attorney – Amended Flood Plain Ordinance

Mr. Shay presented a proposed amendment to the Flood Plain Ordinance that was submitted to Charleston for approval. He noted they not only approved of it but to his understanding they are going to propose it for use across the state.

He prepared two different copies for the commission to review, one shows the changes made in RED and then the actual amendment to be adopted. The major change made is if a person is in willful violation of the ordinance, it allows them to pursue criminal action against the person, giving jurisdiction to the Magistrate Court. (See attached.)

President Smith suggested setting the date of the first reading for February 26, 2025.

ARTICLE VIII — APPEALS, AND PENALTIES, AND LEGAL ACTIONS

Section 8.1 Appeals

1. Whenever any person is aggrieved by a decision of the Floodplain Administrator with respect to ~~the any~~ provision of this ordinance, it is the right of that person to appeal to the Preston County Commission which shall be known as the Appeals Board. Such appeal must be filed with the County Commission, in writing, within thirty (30) days after notification of the decision. Upon receipt of such appeal, the Appeals Board shall set a time and place not less than ten (10) nor more than sixty (60) days for the purpose of hearing the appeal. Notice of the time and place of the hearing shall be given to all parties at which time they may appear and be heard. The determination by the Appeals Board shall be final in all cases.

Section 8.2 Appeal Review Criteria

- A. All appeals contesting only the permit fee, the cumulative substantial damage requirement, the flood protection setback requirement, or the freeboard requirements, may be handled at the discretion of the Appeals Board.
- B. All decisions on appeals to all other provisions of this ordinance shall adhere to the following criteria:
1. Affirmative decisions shall only be issued by the Appeals Board upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the appeal would result in exceptional hardship to the applicant, and (iii) a determination that the granting of an appeal will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public or conflict with existing locals laws or ordinance.
 2. An affirmative decision shall be issued only upon determination that it is the minimum necessary, considering the flood hazard, to afford relief. Financial hardship, as a sole criterion, shall not be considered sufficient justification to grant an appeal.
 3. An affirmative decision shall be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
 4. The Appeals Board shall notify the applicant in writing over the signature of a community official that (i) the issuance of a decision to allow construction of a structure below the Base Flood Elevation will result in increased premium rates for flood insurance, (ii) such construction below the Base Flood Elevation increases risk

to life and property. Such notifications shall be maintained with a record of all decisions as required in paragraph (4) of this section; and

5. The Appeals Board shall (i) maintain a record of all decisions including justification for their issuance, and (ii) report such decisions issued in its biannual report to the Federal Insurance Administration.
6. An affirmative decision shall not be granted for any construction, development, use or activity within any floodway area that would cause any increase in the Base Flood Elevation.

Section 8.3 Court Actions, Penalties, and Court Jurisdiction

The Magistrate Court of Preston County, West Virginia and the Circuit Court of Preston County, West Virginia shall have concurrent jurisdiction with respect to any violations of this Ordinance.

Any person who fails to comply with any or all of the requirements or provisions of this ordinance or ~~direction-directive~~ of the Floodplain Administrator, or any other authorized employee of the community, acting in accordance therewith shall be unlawful ~~is guilty of a misdemeanor~~ and shall be referred to the Prosecuting Attorney who shall expeditiously prosecute all such violators. Upon conviction, any person who has knowingly and intentionally violated any provision of this Ordinance and/or violated any directive of the Floodplain Administrator, or any other authorized employee of the community, acting in accordance therewith ~~A violator shall, upon conviction, pay a fine to Preston County~~ be subject to a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00) ~~plus cost of prosecution, plus court costs, or confinement in the regional jail for not more than 30 days, or both. In default of such payment such person shall be imprisoned for a period not to exceed 10 days.~~ Each calendar day during which any violation of this ordinance continues to go unabated shall constitute a separate offense. In addition to the above penalties, all other actions are hereby reserved including an action in equity for the proper enforcement of this ordinance. The imposition of a fine or penalty for any violation of, or noncompliance with, this ordinance shall not excuse the violation or non-compliance with the ordinance or permit it to continue; and all such persons shall be required to correct or remedy such violations or non-compliance within a reasonable time promptly. Any structure constructed, reconstructed, enlarged, altered or relocated in noncompliance with this ordinance may be declared by the Preston County Commission to be a public nuisance and abatable as such.

**PRESTON COUNTY
FLOODPLAIN ORDINANCE
AMENDMENT TO ARTICLE VIII**

AN AMENDMENT TO ARTICLE VIII OF THE ORIGINAL ORDINANCE OF MAY 29, 2012 WHICH ESTABLISHED A FLOODPLAIN AREA AND REQUIRING ALL CONTRACTORS, PERSONS, PARTNERSHIPS, BUSINESSES, AND CORPORATIONS TO OBTAIN A PERMIT FOR DEVELOPMENT AND THE CONSTRUCTION, SUBSTANTIAL IMPROVEMENT, OR RELOCATION OF ANY BUILDING OR STRUCTURE; AND ESTABLISHING PENALTIES FOR ANY PERSON WHO FAILS TO COMPLY WITH THE REQUIREMENTS OR PROVISIONS OF THIS ORDINANCE.

AUTHORITY AND PURPOSE:

THE PROVISIONS OF THE AMENDMENT TO THIS ORDINANCE HAVE BEEN PREPARED WITH THE INTENTION OF MEETING THE REQUIREMENTS OF SECTION 60.3 (d) OF THE NATIONAL FLOOD INSURANCE PROGRAM, THE NATIONAL FLOODPLAIN INSURANCE ACT OF 1968 (PUBLIC LAW 91-152) AMENDED BY THE CONGRESS OF THE UNITED STATES THROUGH THE 15TH OF FEBRUARY, 1975, WEST VIRGINIA CODE §7-1-3v, §7-1-3n and §7-1-3kk AND WEST VIRGINIA CODE §8A-4-2, §8A-5-7, §8A-7-2.

BE IT ENACTED, AMENDED AND ORDAINED by the Preston County Commission as follows:

ARTICLE VIII – APPEALS, PENALTIES, AND LEGAL ACTIONS

Section 8.1 Appeals

1. Whenever any person is aggrieved by a decision of the Floodplain Administrator with respect to any provision of this ordinance, it is the right of that person to appeal to the Preston County Commission which shall be known as the Appeals Board. Such appeal must be filed with the County Commission, in writing, within thirty (30) days after notification of the decision. Upon receipt of such appeal, the Appeals Board shall set a time and place not less than ten (10) nor more than sixty (60) days for the purpose of hearing the appeal. Notice of the time and place of the hearing shall be given to all parties at which time they may appear and be heard. The determination by the Appeals Board shall be final in all cases.

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- A. All appeals contesting only the permit fee, the cumulative substantial damage requirement, the flood protection setback requirement, or the freeboard requirements, may be handled at the discretion of the Appeals Board.
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 - 1. Affirmative decisions shall only be issued by the Appeals Board upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the appeal would result in exceptional hardship to the applicant, and (iii) a determination that the granting of an appeal will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public or conflict with existing local laws or ordinance.
 - 2. An affirmative decision shall be issued only upon determination that it is the minimum necessary, considering the flood hazard, to afford relief. Financial hardship, as a sole criterion, shall not be considered sufficient justification to grant an appeal.
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 - 4. The Appeals Board shall notify the applicant in writing over the signature of a community official that (i) the issuance of a decision to allow construction of a structure below the Base Flood Elevation will result in increased premium rates for flood insurance, (ii) such construction below the Base Flood Elevation increases risk to life and property. Such notifications shall be maintained with a record of all decisions as required in paragraph (4) of this section; and
 - 5. The Appeals Board shall (i) maintain a record of all decisions including justification for their issuance, and (ii) report such decisions issued in its biannual report to the Federal Insurance Administration.
 - 6. An affirmative decision shall not be granted for any construction, development, use or activity within any floodway area that would cause any increase in the Base Flood Elevation.

Section 8.3 Court Actions, Penalties, and Court Jurisdiction

The Magistrate Court of Preston County, West Virginia and the Circuit Court of Preston County, West Virginia shall have concurrent jurisdiction with respect to any violations of this Ordinance.

Any person who fails to comply with any or all of the requirements or provisions of this ordinance or directive of the Floodplain Administrator, or any other authorized employee of the community, acting in accordance therewith is guilty of a misdemeanor and shall be referred to the Prosecuting Attorney who shall expeditiously prosecute all such violators. Upon conviction, any person who has knowingly and intentionally violated any provision of this Ordinance and/or violated any directive of the Floodplain Administrator, or any other authorized designee, acting in accordance therewith shall, be subject to a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00), plus court costs, or confinement in the regional jail for not more than 30 days, or both. Each calendar day during which any violation of this ordinance continues to go unabated shall constitute a separate

offense. In addition to the above penalties, all other actions are hereby reserved including an action in equity for the proper enforcement of this ordinance. The imposition of a fine or penalty for any violation of, or noncompliance with, this ordinance shall not excuse the violation or non-compliance with the ordinance or permit it to continue; and all such persons shall be required to correct or remedy such violations or non-compliance promptly. Any structure constructed, reconstructed, enlarged, altered or relocated in noncompliance with this ordinance may be declared by the Preston County Commission to be a public nuisance and abatable as such.

ADOPTION AND ENACTMENT

The foregoing Amendment to Article VIII of the Preston County Floodplain Ordinance passed on the first reading this ___ day of _____ 2025.

The foregoing Amendment to Article VIII of the Preston County Floodplain Ordinance passed on the second and final reading and **ADOPTED** this ___ day of _____ 2025.

EFFECTIVE immediately upon passage.

President of the County Commission

County Commissioner

County Commissioner

Attest: _____
Clerk of the County Commission

9:05 a.m. Duane Hamilton, OEM/E911 – Budget Revision and Purchase Vehicle

Recently, Mr. Hamilton has been searching for a vehicle to replace the current vehicle being used by the Commercial Appraiser in the Assessor’s Office. He spoke with Prosecuting Attorney Jay Shay regarding a price cap, that would be set by the commission, that would allow him to purchase a vehicle without going through the bid process.

Mr. Shay advised that normally the cap for competitive bidding is \$15,000 but he views this as an emergency situation for which there is a code that provides provisions for these situations when the bidding process takes too long, and the cars are gone before the process is complete.

Commissioner Thomas moved to set a cap of \$36,000 for the Central Garage to purchase a new commercial appraisal vehicle. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas and Smith voting yes. Motion carried.

Mr. Hamilton presented a budget revision in the amount of \$9,632.00 needed to pay MCR for car repairs to PCSO Vehicle#37 for an insurance check.

Commissioner Thomas moved to approve the budget revision as presented. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas and Smith voting yes. Motion carried. (See attached.)



PRESTON COUNTY

E-911 Communication Center

300 Rich Wolfe Dr.
Kingwood, WV 26537
Phone: 1-304-329-1855
Fax: 1-304-329-2530

Director: Duane Hamilton

Deputy Director: Justin Wolfe

February 19, 2025

To: Preston County Commission
106 W Main St, Suite 202
Kingwood, WV 26537

Re: BUDGET REVISION

Increase: 001-382-005 \$9,632.00

Increase: 001-717-217-05 \$9,632.00

Reason: Insurance Repairs on car PCSO #37

Thank You

Duane Hamilton

ALLOWED
AND PAYMENT AUTHORIZED

RESOLUTION

At a regular session of the county commission, held (Month, day and year February 18, 2025 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of PRESTON. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number 12, of the General County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Commissioner Thomas, and duly seconded by Commissioner Stone the vote thereon was as follows:

Commissioner Thomas

Yes or No
Yes or No
Yes or No

WHEREUPON, President Smith, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

9:10 a.m. Linda Huggins, County Clerk – Request Budget Revision for Salary Adjustment

County Clerk Linda Huggins emailed a letter and came before the commission with a request for an increase in salary this fiscal year for an employee that she believes has gone above and beyond but she doesn't have the funds it in her budget to do so.

The commissioners agreed with the content of Clerk Huggins' letter but asked that the request be presented during budget deliberations.

9:15 a.m. Sheriff Scott Spiker

A. New Bank Account update

Commissioner Thomas moved to give the sheriff permission to open account #361 at Clear Mountain Bank. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

B. Financial Statements and Budget Documents

The sheriff had not been in contact with the Chief Tax Deputy and was not able to provide an update although last he knew she was out of balance \$90K.

Mr. Raybeck noted that he had spoken with Mary Ann Claytor last Friday and they would have to caveat things being off, but they should be able to produce the sheets that will be needed to move forward with the budget. Budget workshops are to begin, Friday March 14, 2025.

Approval of Minutes – February 5, 2025

Commissioner Thomas moved to approve the Minutes of February 5, 2025. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Estate Settlement List – February 7, 2025, thru February 7, 2025

ESTATE NAME: **BEN W. HARVEY JR.**

Commissioner Thomas moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencement of this term and there being no exceptions or objections filed thereto, be approved, and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 02/07/2025 thru 02/07/2025 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, February 18, 2025.

ESTATE NUMBER: 5001
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: February 07, 2025
ESTATE NAME: **BEN W. HARVEY JR.**
EXECUTRIX: SHARON E. FORMAN

Subscribed and sworn to before me on 02/12/2025.

Linda Huggins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Proceedings in Vacation/Clerks's Fiduciary Report - February 6, 2025, through February 12, 2025

Under **New Business** Commissioner Thomas moved to dispense with the reading in open court of the Proceedings of the Clerk of this commission, had in vacation on February 6, 2025, through February 12, 2025, inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, February 6, 2025, through Wednesday, February 12, 2025

The County Commission of Preston County this 18th day of February, 2025 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, February 6, 2025, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID CORDWELL** was appointed and qualified as **ADMINISTRATOR** of the estate of **LINDA CORDWELL**, deceased. No bond was required.

The last will and testament of **JANICE G. SISLER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

RICHARD A. SISLER, who was named in the last will and testament of **JANICE G. SISLER**, deceased, as **EXECUTOR** thereof, qualified as such. No bond was required.

On, Friday, February 7, 2025, the following matters were disposed of in the presence of the Clerk:

The said estate of **WILLIAM D. WHALEY**, deceased was referred to **ANNE ARMSTRONG**, a **FIDUCIARY COMMISSIONER** for the Preston County Commission, for settlement thereof.

The last will and testament of **JERRY M. WOLFE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

GERRI A. MEDLEY, who was named in the last will and testament of **JERRY M. WOLFE**, deceased, as **EXECUTRIX** thereof, qualified as such. No bond was required.

The last will and testament of **MARY E. ERVIN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Testate was filed.

ANTHONY W. SCOTT, was named, as **SUCCESSOR** thereof, qualified as such. No bond was required.

A duly exemplified copy of the last will and testament of **RICHARD M. PARRACK**, deceased, a late resident of **CECIL COUNTY, MARYLAND**, was admitted to record. And a Ancillary Testate Affidavit was filed.

On, Monday, February 10, 2025, the following matters were disposed of in the presence of the Clerk:

The said estate of **BONNIE M. ELKINS**, deceased was referred to **ANNE ARMSTRONG**, a **FIDUCIARY COMMISSIONER** for the Preston County Commission, for settlement thereof.

The last will and testament of **MARION AUGUSTA MACE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Testate was filed.

KATHY JANE MACE, was named as **SUCCESSOR** thereof, qualified as such. No bond was required.

On, Tuesday, February 11, 2025, the following matters were disposed of in the presence of the Clerk:

The said estate of **HATTIE MAE COMP**, deceased was referred to **WOODROW E. TURNER**, a **FIDUCIARY COMMISSIONER** for the Preston County Commission, for settlement thereof.

The said estate of **SAMUEL D. DICK SR.**, deceased was referred to **WOODROW E. TURNER**, a **FIDUCIARY COMMISSIONER** for the Preston County Commission, for settlement thereof.

More than 60 days since the date of death or the surviving spouse or heir, upon a motion, **PHILLIP MAYLE** was appointed and qualified as **SUCCESSOR** of the Small Estate Intestate Affidavit filed for **BEVERLY JO MAYLE**, deceased. No bond was required.

On, Wednesday, February 12, 2025, the following matters were disposed of in the presence of the Clerk

The last will and testament of **EARL JOHNSON SNYDER JR.**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Testate was filed.

RACHEL GAIL MILLER, was named, as **SUCCESSOR** thereof, qualified as such. No bond was required.

Subscribed and sworn to before me on 02/12/2025.

Linda Huggins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Fiduciary Commissioner Motion(s) – None

Old Business- Consideration and/or action

New Business – Consideration and/or action

A. Courthouse Surveying Proposal CEC Consulting/Water Intrusion Project Discussion

Commissioner Thomas and Nate Raybeck met with Thomas Adams of Civil Environmental & Engineering Consultants, Inc., to discuss the water intrusion issue in the Preston County Courthouse and proposed the first steps needed to start any kind of project.

CEC recommended a topographical survey and utility survey. A third item on their scope of work is a GPR (ground penetrating radar) as being needed to begin the process. The cost for the topographical survey and utility survey is \$15,000 and the GPR is \$5,000.

Commissioner Stone advised that at one time there was a plan for the buildings of when things needed rolled out, replaced and updated and they should get that established and assess the buildings and then have a work session to discuss it.

Mr. Raybeck noted he will be meeting with Kevin Likens, Maintenance Supervisor, today and will try to have something to present next week.

Sheriff's Tax Office – Consideration and/or action

County Administrator's Report – Consideration and/or action

President Smith recognized Nate Raybeck with the County Administrator's Report.

A. Update from Jesse Hale on Opioid Settlement Advisory Board Findings

Preston County Commission

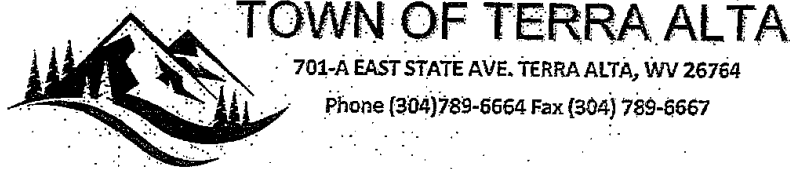
Opioid Settlement Board

02/12/2025

- Meetings
 - Monthly, about 1 - 1 ½ hours
 - 11/19/2024, 12/10/2024, 01/14/2025, and 02/11/2025
 - Upcoming: 03/11/2025
- Purpose
 - Foster community engagement and establish long-lasting change
- 2 Separate Issues
 - **Prevention** in school age youth, primarily middle and high school
 - **Treatment** for actively using and recovering addicts
- Data
 - ICE Model
 - Research & Data Analysis
 - Dissemination
 - Strategic Planning & Action
 - Self-made surveys
 - Created two rough drafts, in the process of editing them
- Discussions
 - Involve more community members and leaders of already existing recovery efforts such as Recovery Alive
 - Identifying currently available services
 - Exploring paid positions to run daily operations (still in discussion)

B. ARPA Change of Scope Terra Alta Water Tower Project

Mr. Raybeck noted that the attached letter received from the Town of Terra Alta for the Change of Scope for the Terra Alta Water Tower Project is not sufficient for the following reasons: It does not specify the actual dollar amount being mentioned and it does not mention that the funds will be utilized by the 2026 deadline. He will ask for a redo.



February 3, 2025

Preston County Commission
106 W. Main St., Suite 202
Kingwood, WV 26537

*RE: Town of Terra Alta
Preston County, West Virginia
Project #22 PC SLFRP 0016
Thrasher Project #T10-11101*

Dear Commissioners,

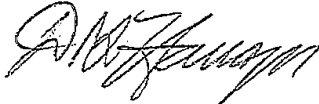
The Town of Terra Alta Water System Improvements Project is currently continuing construction activities and is 75% complete. This project has been successful and is currently under budget. Terra Alta appreciates the \$500,000.00 contribution from the Preston County Commission, which was vital in keeping the project moving forward and becoming fully funded. Currently, the Town is planning to make additional improvements to our water distribution system by upgrading our water metering system. The town would like to request your consideration of the use of remaining funds from the Commission's original contribution to be applied to the planning of this next phase.

The new phase will include the addition of cellular read water meters that will provide major benefits for the town and its water customers. Completing this project will reduce the operating costs for reading the existing water meters and allow for more accurate readings. These new meters will allow for better tracking of water usage, leaks, and accurate billing within the water system. Utilizing the remaining funds from the current water system improvements project will reduce the amount of time required to move the new project forward and will save on preliminary project costs.

The town appreciates the consideration for this request and the County Commissions continued commitment to the residents of Preston County. If there are any questions regarding the requested use of these funds or if additional information is needed, please contact our engineer, Casey Young with The Thrasher Group. He can be reached at (304) 326-6371 or via email cyoung@thethrashergroup.com.

Sincerely,

THE TOWN OF TERRA ALTA



Dan Hauger
Mayor

C. Budget Revisions – (See Recognition of Scheduled Appointments above at 9:05 a.m. with Duane Hamilton for B/R approval.)

D. Miscellaneous Correspondence

The next meeting of the Preston County Commission is Wednesday, February 26, 2025, at 9:30 a.m.

Personnel Matters – Consideration and/or action

A. Executive Session

Legal Matters - Consideration and/or action

A. Executive Session

Information

Commissioner’s Comments

Commissioner Thomas recommended the commissioners prepare letters of support for legislation that they want to support that would be beneficial to our county to take with them to the County Commissioners Association conference coming up next week.

On that topic, Linda Huggins said there was a bill that the county clerk’s association has been pushing for regarding quit claim deeds and explained its importance because the county is losing excise tax.

Commissioner Stone also noted that they need to continue to look and advocate for a steadier stream of revenue for EMS (definitely) and the fire departments and the need for additional revenue to invest more funding into transportation and address some infrastructure. She said the 1% sales tax would do wonders for the county budget also.

At 10:12 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

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02/18/2025

