

A G E N D A
PRESTON COUNTY COMMISSION
JANUARY 29, 2025
9:30 A.M.

Call to order by President and Pledge of Allegiance

Roll call of Commissioners

Recognition of Public

Review of Bills

Assessor's Office

Tax Correction – Reeves, Joan A, Personal Property

Apportionments – None

Recognition of Scheduled Appointments –

9:31 a.m. Angie Pase, Tucker Community Foundation – 2025 Run For IT
9:35 a.m. Hunter Mullens, Esq., Mullens & Mullens – Second Opioid Distribution
9:40 a.m. Parks and Recreation – Request for Funding
9:45 a.m. Sheriff Scott Spiker – Employee Hire
9:50 a.m. Lisa Leishman, Circuit Clerk – Request Increase in Postage Line Item

Approval of Minutes – January 22, 2025

Estate Settlements List – January 14, 2025 thru January 14, 2025
ESTATE NAME: **BARBARA JEAN DILLSWORTH**

Proceedings in Vacation/Clerk's Fiduciary Report – January 16, 2025 through January 22, 2025

Fiduciary Commissioner Motion(s) -

Old Business – Consideration and/or action

New Business – Consideration and/or action

Sheriff's Tax Office – Consideration and/or action

County Administrator's Report – Consideration and/or action

- A. Sheriff's Tax Office Financial Statements
- B. Software System Contract
- C. Board of Equalization Meetings
- D. Budget Revisions
- E. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

- A. Executive Session

Legal Matters- Consideration and/or action

- A. Executive Session

Information

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in the Regular Session at 9:30 a.m., January 29, 2025, in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Samantha Stone, Hunter Thomas, and Don Smith.

Recognition of Public

Also present was County Administrator Nate Raybeck, Circuit Clerk Lisa Leishman, and County Clerk Linda Huggins.

The following people registered their attendance during the meeting:

Scott Spiker-Sheriff	Deanna Lively	Becky Zuchowski-CTD
Jacob Martin-WV News	Jeniffer Graham-DP	Connie Kimble
Angie Pase	David Cooper	Suzann Benson-PCPaRC
Hunter Mullens	Sara Saurino-PCPaRC	DevraDeems-PCPaRC
Rachelle Thorne-PCPaRC		

No one registered before the meeting to address the commission.

Review of Bills

Commissioner Thomas moved to pay the bills that have been properly presented and reviewed. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas and Smith voting yes. Motion carried. (See attached.)

SYSTEM DATE	01/29/2025	COUNTY OF PRESTON	PAGE	1
REPORT DATE	01/29/2025	TRANSACTION EDIT LIST	TIME	7:21:16
FILES ID	W	BATCH NUMBER 0991	USER	WVPRRMAR

TYPE SEPARATE	TRANS-CHK	NUMBER BOX	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	DESCRIPTION	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
			DISCOUNT-AMT	LIQUIDATE-AMT			DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
			VENDOR NAME	VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME		POSTDATE
VC		20250991-001		6201	00140623000	ACCT #10410000/SERVICES	01/29/2025	00001	01/14/2025	AG01	3093.75
N		10	.00	.00	ASSESSOR CONTRACTED SERV		6201	01/14/2025	LEWIS GIANOLA PLLC		01/2025
				LEWIS GIANOLA PLLC							
VC		20250991-002		6201	00140622300	ACCT #10410000/SERVICES	01/29/2025	00002	01/17/2025	AG01	681.20
N		10	.00	.00	ASSESSOR-PROF SERVICES		6201	01/17/2025	LEWIS GIANOLA PLLC		01/2025
				LEWIS GIANOLA PLLC							
						ONCE IN THIS BATCH FOR SPECIFIED VENDOR					
VC		20250991-003		6201	00140623000	ACCT #10410000/SERVICES	01/29/2025	00002	01/17/2025	AG01	259.03
N		10	.00	.00	ASSESSOR CONTRACTED SERV		6201	01/17/2025	LEWIS GIANOLA PLLC		01/2025
				LEWIS GIANOLA PLLC							
						ONCE IN THIS BATCH FOR SPECIFIED VENDOR					
VC		20250991-004		6201	00140622300	ACCT #10410000/SERVICES	01/29/2025	00003	01/17/2025	AG01	1568.80
N		10	.00	.00	ASSESSOR-PROF SERVICES		6201	01/17/2025	LEWIS GIANOLA PLLC		01/2025
				LEWIS GIANOLA PLLC							
VC		20250991-005		6200	00371624000	REFUND OF ADOPTION FEE	01/29/2025		01/29/2025	AS03	175.00
N		NA	.00	.00	DOG KENNEL REIMB PAYMENTS		6200	01/29/2025	DONNA RODEHEAVER		01/2025
				DONNA RODEHEAVER							
VC		20250991-006		4526	00371634100	INV #9010642503	01/29/2025	12/26/2024	12/26/2024	AS03	258.87
N		NA	.00	.00	DOG & KENNEL SUPPLIES		4526	01/29/2025	ZEP SALES & SERVICE		01/2025
				ZEP SALES & SERVICE							
VC		20250991-007		4526	00371634100	INV #9010440136	01/29/2025	10/30/2024	10/30/2024	AS03	215.83
N		NA	.00	.00	DOG & KENNEL SUPPLIES		4526	01/29/2025	ZEP SALES & SERVICE		01/2025
				ZEP SALES & SERVICE							
VC		20250991-008		5390	00142034100	ROCK SALT	01/29/2025	25-13863	01/23/2025	AG01	498.74
N		NA	.00	.00	CUSTODIAL MAT/SUPPLIES		5390	01/23/2025	TT&S SUPPLY INC		01/2025
				TT&S SUPPLY INC							
VC		20250991-009		5624	00140122300	SERVICES	01/29/2025	162551	01/31/2024	AG01	350.00
N		10	.00	.00	CO COMM PROFESS. SERVICES		5624	01/31/2024	PULLIN FOWLER FLANAGAN		01/2025
				PULLIN FOWLER FLANAGAN							
VC		20250991-010		5867	00142023000	SERVICE-SHERIFF DEPT	01/29/2025	3175097	01/13/2025	AG01	204.00
N		NA	.00	.00	CUSTODIAL CONT SERVICES		5867	01/13/2025	MONITRONICS		01/2025
				MONITRONICS							
VC		20250991-011		5867	00142021500	INSTALL-COURTHOUSE	01/29/2025	3174904	01/07/2025	AG01	358.37
N		NA	.00	.00	CUSTODIAL M&R BLD & GRD		5867	01/07/2025	MONITRONICS		01/2025
				MONITRONICS							
VC		20250991-012		6088	00142021500	SERVICE	01/29/2025	12219	01/16/2025	AG01	182.26
N		NA	.00	.00	CUSTODIAL M&R BLD & GRD		6088	01/16/2025	A DURER INC		01/2025
				A DURER INC							

SYSTEM DATE	01/29/2025	COUNTY OF PRESTON	PAGE	2
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TYPE SEPARATE	TRANS-CHK	NUMBER BOX	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	DESCRIPTION	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
			DISCOUNT-AMT	LIQUIDATE-AMT			DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
			VENDOR NAME	VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME		POSTDATE
VC		20250991-013		4236	00140121900	PRINTS	01/29/2025	338951	01/16/2025	AG01	.41
N		NA	.00	.00	CO COMM BLDG/EQUIP RENTS		4236	01/16/2025	HART OFFICE SOLUTIONS		01/2025
				HART OFFICE SOLUTIONS							
VC		20250991-014		4236	00371621900	PRINTS	01/29/2025	339325	01/20/2025	AS03	28.35
N		N1	.00	.00	DOG KENNEL BLDG/EQUIP REN		4236	01/20/2025	HART OFFICE SOLUTIONS		01/2025
				HART OFFICE SOLUTIONS							
VC		20250991-015		3924	00142021500	SNOW REMOVAL	01/29/2025	17857	01/15/2025	AG01	610.00
N		N1	.00	.00	CUSTODIAL M&R BLD & GRD		3924	01/15/2025	SPIKE'S SNOW REMOVAL LLC		01/2025
				SPIKE'S SNOW REMOVAL LLC							
VC		20250991-016		3924	00142021500	SNOW REMOVAL	01/29/2025	17799	01/10/2025	AG01	4760.00
N		N1	.00	.00	CUSTODIAL M&R BLD & GRD		3924	01/10/2025	SPIKE'S SNOW REMOVAL LLC		01/2025
				SPIKE'S SNOW REMOVAL LLC							
VC		20250991-017		5390	00142034100	ROCK SALT	01/29/2025	25-13829	01/17/2025	AG01	498.74
N		NA	.00	.00	CUSTODIAL MAT/SUPPLIES		5390	01/17/2025	TT&S SUPPLY INC		01/2025
				TT&S SUPPLY INC							
VC		20250991-018		4009	00173136021	SUPPLIES	01/29/2025	8987309	01/14/2025	AG01	116.45
N		NA	.00	.00	COMM CORR GRP SUPPLIES-GR		4009	01/14/2025	HAZELDEN		01/2025
				HAZELDEN							
VC		20250991-019		0638	00142021600	SUPPLIES	01/29/2025	390498	01/21/2025	AG01	20.25
N		N1	.00	.00	CUSTODIAL M&R EQUIPMENT		0638	01/21/2025	CHILDS FEED & SUPPLY CO		01/2025
				CHILDS FEED & SUPPLY CO							
VC		20250991-020		0223	00140121302	ACCT #110 083 937 554	01/29/2025	01/23/2025	01/23/2025	AG01	18.42
N		NA	.00	.00	UTILITIES MON POWER		0223	01/23/2025	MON POWER		01/2025
				MON POWER							
VC		20250991-021		0223	00140121302	ACCT #110 080 536 664	01/29/2025	01/22/2025	01/22/2025	AG01	96.38
N		NA	.00	.00	UTILITIES MON POWER		0223	01/22/2025	MON POWER		01/2025
				MON POWER							
VC		20250991-022		0223	00140121302	ACCT #110 080 534 768	01/29/2025	01/22/2025	01/22/2025	AG01	56.03
N		NA	.00	.00	UTILITIES MON POWER		0223	01/22/2025	MON POWER		01/2025
				MON POWER							
VC		20250991-023		0223	00140121302	ACCT #110 080 533 703	01/29/2025	01/22/2025	01/22/2025	AG01	111.57
N		NA	.00	.00	UTILITIES MON POWER		0223	01/22/2025	MON POWER		01/2025
				MON POWER							
VC		20250991-024		0223	00140121302	ACCT #110 088 637 100	01/29/2025	01/22/2025	01/22/2025	AG01	1188.72
N		NA	.00	.00	UTILITIES MON POWER		0223	01/22/2025	MON POWER		01/2025
				MON POWER							

TYPE	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE
		VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME	SELECT
								POSTDATE
VC	20250991-025		0223	00140121302			01/21/2025	AG01
N	NA	.00	.00	ACCT #110 086 597 272	01/29/2025	01/21/2025	0223	P
		MON POWER		UTILITIES MON POWER			MON POWER	764.00
								01/2025
VC	20250991-026		0223	00140121302			01/22/2025	AG01
N	NA	.00	.00	ACCT #110 162 822 297	01/29/2025	01/22/2025	0223	P
		MON POWER		UTILITIES MON POWER			MON POWER	143.38
								01/2025
VC	20250991-027		0240	00771221303			01/09/2025	AE07
N	NA	.00	.00	ACCT #536824-762238	01/29/2025	01/09/2025	0240	P
		MOUNTAINEER GAS COMPANY		E-911 MTNR GAS			MOUNTAINEER GAS COMPANY	92.21
								01/2025
VC	20250991-028		0280	00771222300			01/21/2025	AE07
N	NA	.00	.00	INV #4218514404	01/29/2025	01/21/2025	0280	P
		CINTAS CORPORATION		E911 PROFESSIONAL SERVICE			CINTAS CORPORATION	129.63
								01/2025
VC	20250991-029		6199	00142823000		362348	01/22/2025	AG01
N	N1	.00	.00	SERVICE & TRAINING	01/29/2025	01/22/2025	6199	P
		KNOWBE4 INC		DATA PROCESS CONT SERVICE			KNOWBE4 INC	8455.72
								01/2025
VC	20250991-030		2374	00141223000			01/20/2025	AG01
N	NA	.00	.00	JAN-MAR 2025	01/29/2025	01/20/2025	2374	P
		WEST VIRGINIA UNIVERSITY		CO AGENT CONTRACT SERVICE			WEST VIRGINIA UNIVERSITY	5000.00
								01/2025
VC	20250991-031		5965	00140121900		2025-08	02/01/2025	AG01
N	01	.00	.00	RENT	01/29/2025	02/01/2025	5965	P
		DAFAMCO LLC		CO COMM BLDG/EQUIP RENTS			DAFAMCO LLC	1900.00
								01/2025
VC	20250991-032		5648	00140434100			01/18/2025	AG01
N	NA	.00	.00	WATER	01/29/2025	01/18/2025	5648	P
		CRYSTAL SPRINGS		TAX DEPART MAT/SUPPLIES			CRYSTAL SPRINGS	5.99
								01/2025
VC	20250991-033		3924	00142021500		17918	01/24/2025	AG01
N	N1	.00	.00	SNOW REMOVAL	01/29/2025	01/24/2025	3924	P
		SPIKE'S SNOW REMOVAL LLC		CUSTODIAL M&R BLD & GRD			SPIKE'S SNOW REMOVAL LLC	4910.00
								01/2025
VC	20250991-034		0280	00142034500			01/21/2025	AG01
N	NA	.00	.00	INV #4218514166	01/29/2025	01/21/2025	0280	P
		CINTAS CORPORATION		CUSTODIAL UNIFORMS			CINTAS CORPORATION	25.00
								01/2025
VC	20250991-035		0280	00142022500			01/21/2025	AG01
N	NA	.00	.00	INV #4218514085	01/29/2025	01/21/2025	0280	P
		CINTAS CORPORATION		CUSTODIAL LAUN/DRY CLEAN			CINTAS CORPORATION	56.67
								01/2025
VC	20250991-036		0280	00142022500			01/21/2025	AG01
N	NA	.00	.00	INV #4218514143	01/29/2025	01/21/2025	0280	P
		CINTAS CORPORATION		CUSTODIAL LAUN/DRY CLEAN			CINTAS CORPORATION	121.15
								01/2025

TYPE	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE
		VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME	SELECT
								POSTDATE
VC	20250991-037		0280	00142034100			01/21/2025	AG01
N	NA	.00	.00	INV #4218514140	01/29/2025	01/21/2025	0280	P
		CINTAS CORPORATION		CUSTODIAL MAT/SUPPLIES			CINTAS CORPORATION	277.91
								01/2025
VC	20250991-038		3792	00171121102			01/10/2025	AG01
N	NA	.00	.00	ACCT #854806714	01/29/2025	01/10/2025	3792	P
		US CELLULAR		OEM-TELEPHONE-US CELL			US CELLULAR	103.28
								01/2025
VC	20250991-039		2371	00140621600		121677	01/21/2025	AG01
N	NA	.00	.00	INK CARTRIDGE	01/29/2025	01/21/2025	2371	P
		GATES SUPPLY		ASSESSOR-M&R EQUIP			GATES SUPPLY	107.10
								01/2025
VC	20250991-040		0289	00140234100		4697495	01/23/2025	AG01
N	NA	.00	.00	STAMPS	01/29/2025	01/23/2025	0289	P
		SCHWAAB, INC.		CO CLERK MAT & SUPPLIES			SCHWAAB, INC.	222.30
								01/2025
VC	20250991-041		1032	00140621800			01/27/2025	AG01
N	NA	.00	.00	POSTAGE	01/29/2025	01/27/2025	1032	P
		PITNEY BOWES BANK INC		ASSESSOR POSTAGE			PITNEY BOWES BANK INC	3000.00
								01/2025
VC	20250991-042		5823	00170022300			01/18/2025	AG01
N	NA	.00	.00	SERVICE	01/29/2025	01/18/2025	5823	P
		BREEZELINE		LAW ENFORCE PROF SERVICES			BREEZELINE	8.79
								01/2025
VC	20250991-043		5837	00240156800			01/29/2025	AC02
N	NA	.00	.00	CONTRIBUTION-EMT TRAINING	01/29/2025	01/29/2025	5837	P
		PRESTON CO EMS ASSOC INC		CONTRIBUTIONS			PRESTON CO EMS ASSOC INC	4400.00
								01/2025
VC	20250991-044		0899	02871356809			01/29/2025	FL28
N	NA	.00	.00	REIMB-TRAINING EXPENSES	01/29/2025	01/29/2025	0899	P
		REEDSVILLE VOL FIRE DEPT		FIRE LEVY CONT-REEDSVILLE			REEDSVILLE VOL FIRE DEPT	1911.00
								01/2025
VC	20250991-045		0020	02871356802			01/29/2025	FL28
N	NA	.00	.00	REIMB-VARIOUS EXPENSES	01/29/2025	01/29/2025	0020	P
		AURORA VOL FIRE DEPT		FIRE LEVY CONT-AURORA			AURORA VOL FIRE DEPT	73534.83
								01/2025
VC	20250991-046		0020	02871356802			01/29/2025	FL28
N	NA	.00	.00	REIMB-VARIOUS CATCHUP EXP	01/29/2025	01/29/2025	0020	P
		AURORA VOL FIRE DEPT		FIRE LEVY CONT-AURORA			AURORA VOL FIRE DEPT	40009.87
								01/2025
VC	20250991-047		0020	02871356802			01/29/2025	FL28
N	NA	.00	.00	REIMB-TRAINING EXPENSES	01/29/2025	01/29/2025	0020	P
		AURORA VOL FIRE DEPT		FIRE LEVY CONT-AURORA			AURORA VOL FIRE DEPT	8828.79
								01/2025
VC	20250991-048		0020	02871356802			01/29/2025	FL28
N	NA	.00	.00	REIMB-CATCHUP TRAINING EX	01/29/2025	01/29/2025	0020	P
		AURORA VOL FIRE DEPT		FIRE LEVY CONT-AURORA			AURORA VOL FIRE DEPT	4445.54
								01/2025

TOTAL TRANSACTION AMOUNT 173804.33

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371621900
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371624000

List of invoices approved for paymt
 this 29th day of Jan, 2025
 Int. MR

TYPE	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE
		VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME	SELECT
								POSTDATE
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634100								
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00771222300								
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 02871356802								
WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 02871356809								

Assessor's Office

Tax Correction List –Reeves, Joan A. Personal Property

Connie Kimble presented the Tax Correction List for the Assessor's Office dated January 29, 2025, in the amount of \$100.02 for approval.

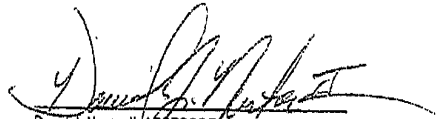
Commissioner Thomas moved to approve the Tax Correction List dated January 29, 2025, in the amount of \$100.02 as presented by Ms. Kimble. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas and Smith voting yes. Motion carried. (See attached.)

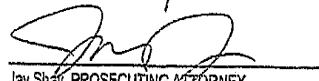
TAX CORRECTION LIST

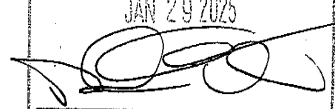
January 29, 2025

DIST	NAME	DESCRIPTION	REASON FOR EXONERATION	TICKET#	ACCT #	AMOUNT	YR
05	REEVES JOAN M	Personal Property	Taxpayer Error - Did not own 16 Niss Rogue July 1, 2023	305139	02089812	\$100.02	2024

TOTAL: \$100.02


David J. Nestor II, ASSESSOR
(submitted for the taxpayer by)


Jay Shay, PROSECUTING ATTORNEY
(received notice)

ALLOWED
AND PAYMENT AUTHORIZED
JAN 29 2025

PRESIDENT OF
COUNTY COMMISSION

Apportionments – None

Recognition of Scheduled Appointments –

9:31 a.m. Angie Pase, Tucker Community Foundation – 2025 Run For IT

Angie Pase, Development Director with the Tucker Community Foundation and the Event Coordinator for the Run For It Program came before the commission with an update and pledge request in the amount of \$3,500.

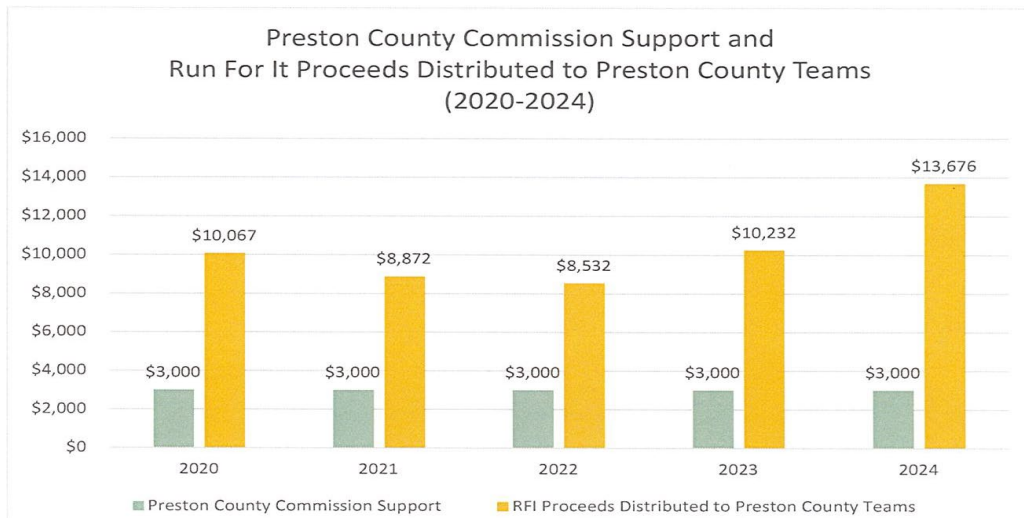
The Run For It Event is scheduled for Saturday, September 21, 2025, at 11:00 a.m. in front of the Davis Fire Hall.

The commission requested a letter to present at budget time and advised the fund request will be considered at that time. (See attached.)

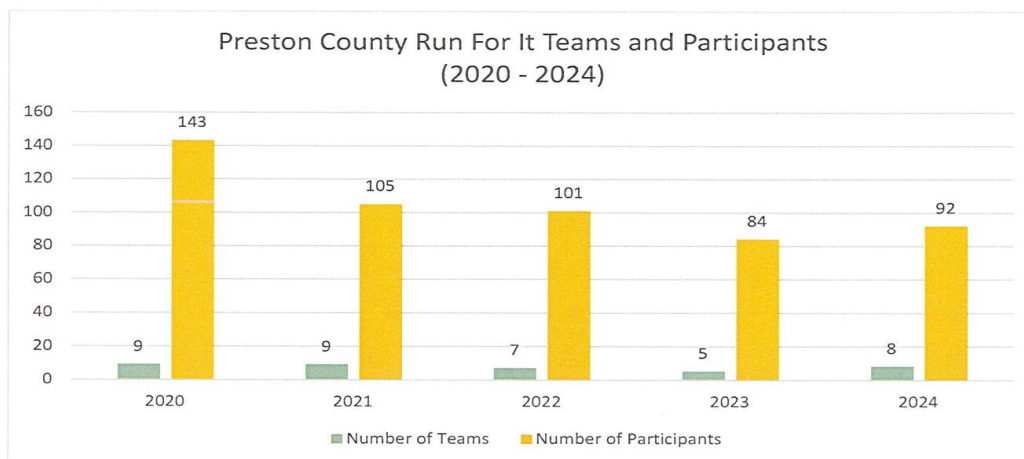


How Does Run For It Benefit Preston County?

- The Preston County Commission has pledged funds to Run For It since 2014. During this time, the Commission's total investment has been \$30,125.
- Since 2007, non-profit, civic, and charitable organizations in Preston County have received \$198,477!
- In the past five (5) years, Preston County has invested \$15,000 in Run For It, and your investment has generated \$51,379 for non-profit, civic, and charitable organizations in Preston County.
- In 2024, the Preston County Commission pledged \$3,000 for Run For It, and your investment generated \$13,676 for non-profit, civic, and charitable organizations in Preston County.



- In the past five (5) years, Preston County has had 38 teams of 525 runners and walkers participate in Run For It to raise awareness and funds for numerous non-profit, civic, and charitable organizations in Preston County.



We would like to recognize and congratulate the following teams from Preston County that participated in Run For It last year. Their hard work and dedication in raising awareness and funds for numerous non-profit, civic, and charitable organizations in Preston County is commendable.

- Aurora Area Historical Society
- Aurora School Runs
- Horizons Academy
- Literacy Volunteers of Monongalia and Preston Counties
- Preston County Fund Runners
- Roosevelt Racers
- Rowlesburg Runners
- The Aurora Project

How Does the Tucker Community Foundation Represent Preston County?

Endowed and Unrestricted Funds:

- The Foundation manages several endowed funds that specifically serve Preston County:
 - Preston Community Fund
 - Greater Rowlesburg Community Fund
 - The Aurora Project Fund

- Terra Alta Economic Development Corporation Fund
 - After School Explorers Fund
 - U.S Army JROTC Fund
 - Kingwood Elementary School Fund
 - Arvin Harsh Community Educational Improvement Fund
 - Mindy Pierce Historical Preservation Fund
 - Preston High School American Legion Scholarship
 - Knights of Pythias Brown Lodge #32
- Unrestricted funds and other endowed funds of the Tucker Community Foundation serve multi-county areas, providing additional funds available to Preston County:
 - Fred T. Busk Fund (unrestricted)
 - Carl Delsignore Fund (unrestricted)
 - Citizens Bank of West Virginia Fund (unrestricted)
 - Director's General Fund (unrestricted)
 - Robert W. and Sarah M. Minear Fund (unrestricted)
 - Mountain Valley Bank, N.A. Fund (unrestricted)
 - H. Dailey and Belva Shaffer Martin Fund (unrestricted)
 - Uncle Sam's Birthday Party Fund (unrestricted)
 - Joyce Colbert Veterinary Scholarship Fund (serves Preston, Tucker, and Garrett)
 - Crimson Shamrock Fund (serves Preston, Tucker, and Garrett)
 - P.L. and Elizabeth Cook Milikint Scholarship Fund (serves Preston and Tucker)
 - Myers Scholarship Fund (serves Tucker and Preston)
 - "Dutch" Easton Family Fund (serves the entire TCF service area)

Grants:

- In 2024, Preston County received \$4,000 in grant funding for the following programs:
 - Literacy Volunteers of Monongalia and Preston Counties – Materials for Adult Learners - \$500
 - Arthurdale Heritage, Inc. – Signage Enhancement at Arthurdale Heritage - \$1,400
 - Terra Alta Christian Youth Center – Middle School and Upper Elementary - \$1,100
 - Preston County Caring Council, Inc. – Family Assistance - \$500
 - Preston Mat Club – Preston Mat Club Wrestling Barn - \$500

Scholarships:

- In 2024, five (5) Preston County students were awarded scholarships from TCF totaling \$11,000.

How Can the Preston County Commission Help?

- Please encourage individuals and teams to participate in Run For It and spread the word to your community's non-profit, civil, and charitable organizations. This event will provide an excellent opportunity for these organizations to raise critical funds and awareness for their causes.
- One way to increase participation in Run For It is by helping to recruit teams. If you know of any organizations that need to raise funds, such as those for the arts, animal welfare, charities, churches, challenged athletes, community improvement projects, cultural organizations, educational activities, emergency services, environmental causes, historic preservation, hospital and medical programs, libraries and literacy programs, parks and recreation, senior citizen programs, or youth organizations, please encourage them to participate.

Questions?

Please feel free to contact us with any questions you may have. If any Preston County teams or organizations need more information about Run For It, please get in touch.



**TUCKER
COMMUNITY
FOUNDATION**

David "Coop" Cooper
CEO

P.O. Box 491
Parsons, WV 26287
(304) 478-2930
coop@tuckerfoundation.net



**TUCKER
COMMUNITY
FOUNDATION**

Angie Pase
Development Director/RFI Event Coordinator

P.O. Box 491
Parsons, WV 26287
(304) 478-2930
coop@tuckerfoundation.net



TUCKER
COMMUNITY
FOUNDATION

*Serving Barbour, Grant, Mineral,
Pocahontas, Preston, Randolph, Tucker
and Upshur counties in West Virginia and
Garrett County, Maryland*

P.O. Box 491
Parsons, WV 26287
(304) 478-2930
www.tuckerfoundation.net

Run For It:

runsignup.com/Race/WV/Davis/RunFort
www.facebook.com/tourofdavisrunfort

Important Dates

April 1 -
Registration opens

August 31 -
Team registration closes

September 21 -
Online registration for individual race
participants closes



Saturday 9-27-2025

11:00 AM
DAVIS, WV

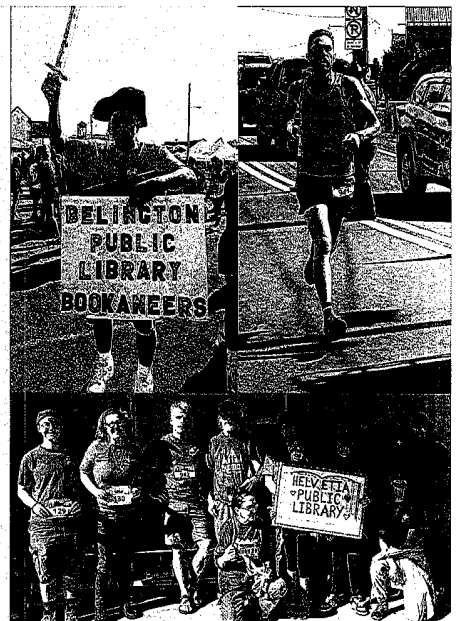


Our Mission

The Tucker Community Foundation, founded in 1989 in Tucker County, West Virginia, has expanded its services to Barbour, Grant, Mineral, Pocahontas, Preston, Randolph, Tucker, and Upshur counties in West Virginia and Garrett County, Maryland. Our mission is to inspire a sustainable future through a culture of giving without expecting personal gain.

Our Program

Run For It is a program created by the Tucker Community Foundation in 2007 that encourages healthy activities while supporting non-profit organizations, civic groups, and charities in our nine-county area. The initiative has raised over \$5.2 million, allowing teams to generate funds through entry fees, sponsorships, and race-day awards. Half of the entry fees and all sponsorship and award donations go to the chosen causes. The program supports a diverse range of issues, including arts, animal welfare, education, community improvement, and more, while also serving as a network opportunity for various organizations in the Potomac Highlands and beyond.



Our Impact

Run For It brings together people from all walks of life who are committed to making a positive impact. The 2025 campaign kicks off on April 1, leading to a 2k walk and a 5k walk/run on September 27 during the Leaf Peeper's Festival in Davis, WV. In 2024, the event drew 1,405 participants and raised \$341,000, benefiting 79 non-profit organizations and groups in our nine-county service area.

9:35 a.m. Hunter Mullens, Esq., Mullens & Mullens – Second Opioid Distribution

Hunter Mullens, Esq., presented the second opioid disbursement check in the amount of \$203,800.78. He hopes that the checks will continue for the next 12 years but said after the third year the checks will probably go down considerably due to some issues with bankruptcy, etc. (See attached.)

The next meeting of the Opioid Settlement Advisory Board is set for February 11, 2025.

WV First Qualified Settlement Fund
3510 MacCorkle Ave SE
Charleston, WV 25304

Re: **WV Opioid Settlement and Qualified Settlement Fund – Local Government Settlement Payment Requirements**

I am pleased to inform you that distribution of the West Virginia opioid settlement obtained in the consolidated litigation before the West Virginia Mass Litigation Panel has now begun. As you will recall, the agreement reached between all the West Virginia governmental entities, which is called the West Virginia First Memorandum of Understanding (“MOU”), requires that 24.5% of net settlement dollars will be distributed directly to county and city local governments within West Virginia. The amount each county/city is to receive is calculated by applying your community’s percentage share listed on Amended Exhibit C to the MOU to the total dollars available at the time of each local government distribution.

It is anticipated that you will receive future annual payments from the West Virginia Qualified Settlement Fund as additional settlement dollars are received and distributions are approved by the court.

As stated in the MOU, there are important limitations as to how each West Virginia County or city may spend this distribution and all other future distributions. While counties and cities have some discretion to decide how opioid settlement monies are spent, all opioid funds must be used in a manner consistent with the MOU’s definition of an “Approved Purpose.” An “Approved Purpose” includes those specific items specified in Exhibit A to the MOU. I strongly suggest that you review these requirements and categories before approving any specific use of settlement monies. For your convenience, a copy of the MOU and its exhibits is available at the following link:

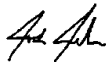
<https://wvago.sharefile.com/share/view/sd8902760f1544a3e839abb14f46eef9b>

It is important that each county and city maintains detailed records of how your opioid settlement dollars are spent. Section (C)(13) of the MOU requires each local government to submit an annual financial report to the West Virginia First Foundation no later than April 30 of each year specifying the amount and purposes it spent on opioid abatement during the prior fiscal year.

Given the recordkeeping and reporting requirements, each county and city is strongly encouraged to create a separate bank account to receive opioid settlement dollars and record expenses. Doing so will greatly improve your ability to easily perform the accounting and auditing necessary to ensure that the funds have been utilized in compliance with the MOU.

Your attorney or the WV Attorney General’s Office are available to answer questions you have regarding the MOU or the expenditures of opioid settlement funds.

Sincerely,



John S Jenkins CPA
WV First QSF Administrator

9:40 a.m. Parks and Recreation – Request for Funding

Commissioner Thomas recused himself from the discussion or decision making with Preston County Parks and Recreation due to being a member of the Parks and Recreation Board.

Rachelle Thorn updated the commission on P&R’s continued steady growth and spoke of the projects and accomplishments including the Linear Park in Tunnelton and the WV Northern Rail Trail. She said the department provides an important public service to the people as places to gather with family and friends, places to exercise, walk their dogs, relax and unwind and this makes for healthful and happier communities that people want to live in.

At this time, they are managing approximately 75AC and in the future could inherit 70 more acres of a nature preserve from a county resident that wants to protect their land forever but noted with this growth comes greater obligations for maintenance and mowing on the developed portions.

She explained that the hotel/motel tax revenue they receive is not covering their growing operational expenses. She reached out to Susan Riddle, President & CEO of Visit Mountaineer Country CVB for an insight on what to expect next year and she anticipates, based on national trends, that hotel/motel revenue is going to be around the same as last year.

Based on this information, they are requesting \$15,000 to supplement what the hotel/motel will not cover between now and July 1st and requested a work session in February to discuss the sustainable financial strategy for the department in the coming fiscal year and to obtain guidance from the commission on what the vision is for the county and how they can act towards that goal.

There was also discussion regarding concerns of accepting land donations without having a steady funding source and whether Parks and Recreation still considered running a P&R levy? Sara Saurino expressed some of the concerns for running a levy were the current climate, manpower and lack of experience.

A work session will be scheduled for the month of February. No decision was made on the fund request.

9:45 a.m. Sheriff Scott Spiker – Employee Hire

Commissioner Thomas moved to approve the hiring of Ann Powroznik as a Court Security Officer/Utility Officer with a starting pay of \$35,000 per year and a starting date of February 3, 2025. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)



Preston County Sheriff's Office

Sheriff S. A Spiker

103 W. Main Street Kingwood, WV 26537

Law Enforcement: 304-329-1611 Fax: 304-329-2794 Tax Office: 304-329-0105

January 29, 2025
Preston County Commission
106 West Main Street, Suite 202
Kingwood, WV 26537

Dear Commissioners:

This is to request your advice and consent to employ Ann Powroznik as a utility officer for the Preston County Sheriff's Office. Her starting date will be February 03, 2025. Her rate of pay will be \$16.48 per hour for 3 months probationary period then her salary will be based off that same hourly rate.

Sincerely,

A handwritten signature in black ink, appearing to be "S.A. Spiker", with a long horizontal line extending to the right.

S.A. Spiker, Sheriff

CC: bookkeeper/file

9:50 a.m. Lisa Leishman, Circuit Clerk – Request Increase in Postage Line Item

Circuit Clerk Lisa Leishman presented a budget revision needed for her office due to the increase of postage. There was some discussion of the cost of postage and the need to look at increasing the amount of postage for each office during budget deliberations. She also discussed contacting Pitney Bowes to discuss the contract for the postage meter and talk about why only a certain amount is permitted to be added to the postage meter at one time.

See budget revision (D) in the County Administrator's Report below.

Approval of Minutes – January 22, 2025

Commissioner Thomas moved to approve the Minutes of January 22, 2025. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Estate Settlement List – January 14, 2025, thru January 14, 2025

ESTATE NAME: **BARBARA JEAN DILLSWORTH**

Commissioner Thomas moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencement of this term and there being no exceptions or objections filed thereto, be approved, and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 01/14/2025 thru 01/14/2025 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Wednesday, January 29, 2025.

ESTATE NUMBER: **4922**
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: January 14, 2025
ESTATE NAME: **BARBARA JEAN DILLSWORTH**
EXECUTRIX: **MARY K. TRENUM**

Subscribed and sworn to before me on 01/22/2025.

Linda Higgins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Proceedings in Vacation/Clerks's Fiduciary Report – January 16, 2025, through January 22, 2025

Under **New Business** Commissioner Stone moved to dispense with the reading in open court of the Proceedings of the Clerk of this commission, had in vacation on January 16, 2025, through January 22, 2025, inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, January 16, 2025, through Wednesday, January 22, 2025

The County Commission of Preston County this 29th day of January, 2025 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, January 16, 2025, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, ANDY MCDONALD was appointed and qualified as ADMINISTRATOR of the estate of TENA ANN SNIDER, deceased. Bond was 5,000.00.

On, Friday, January 17, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of STEVEN FRANKLIN FORMAN, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Affidavit Testate was filed. RUSSELL E. BUTLER, was named, as SUCCESSOR thereof, qualified as such. No bond was required.

The last will and testament of PAUL ANDREW LAMAR, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Affidavit Testate was filed.

PAUL ANDREW LAMAR II, was named, as SUCCESSOR thereof, qualified as such. No bond was required.

On, Tuesday, January 21, 2025, the following matters were disposed of in the presence of the Clerk:

The last will and testament of DANIEL ALLEN LUZIER, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

LUCAS ALLEN LUZIER, who was named in the last will and testament of DANIEL ALLEN LUZIER, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of NAOMI M. THORN, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Affidavit Testate was filed.

ANDREA S. POLING, was named as SUCCESSOR thereof, qualified as such. No bond was required.

Subscribed and sworn to before me on 01/22/2025.

Linda Huggins

Clerk of the Preston County Commission

By: Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Fiduciary Commissioner Motion(s) –

Old Business- Consideration and/or action

New Business – Consideration and/or action

Sheriff's Tax Office – Consideration and/or action

County Administrator's Report – Consideration and/or action

President Smith recognized Nate Raybeck with the County Administrator's Report.

A. Sheriff's Tax Office Financial Statements

Becky Zuchowski, Chief Tax Deputy and Sheriff Scott Spiker updated the commission on financial statements for the tax office.

Ms. Zuchowski explained that they have made progress with the help of Mary Ann Claytor, former Assistant State Auditor, but she's not sure how to put the corrections in the system. She said in the two days working with Ms. Claytor she has been able to get four months of general county stuff corrected. Ms. Claytor is not familiar with the current system and Becky is afraid that by putting in the new numbers it will mess up something else.

The representative from Compiled Technologies, who the county has a contract with, is the person they need to enter the figures, but they have not been able to reach him. It was suggested to look at the contract with Compiled Technologies to see if he is fulfilling his obligation or if they need to contact his boss, Chris Herrington.

Commissioner Smith said they must fulfill their part of the contract and if they do not, legal action will be taken against them.

There was discussion about the tax distributions and who would be paying for Mary Ann Claytor's services. The sheriff offered to look at his budget and try to figure something out.

B. Software System Contract

Commissioner Stone moved to approve the quote from Software Systems in the amount of \$169,102.10 and authorize the President to sign the agreement/quote. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas, and Smith voting yes. Motion carried. (See attached.)



23 South University Avenue, Morgantown, WV 26508

Phone: (304) 292 – 2568 FAX: (304) 292 - 9836

January 24, 2025

Preston County Commission
106 W Main St.
Kingwood, WV 26537

Dear Commission,

This proposal is for the implementation of Software Systems' Tax and Assessor's Software in your county. This software collection includes: Tax Collection System, Online Tax Inquiry, Online Tax Payments, Sheriff's Accounting System, and Assessor Supplemental. This quote also includes the required hardware and labor costs to install the applications listed above.

The required hardware is an IBM 9105-41B Power Server. This system comes with a 4-core 3.9 GHz Power10 Processor card (one processor activated); 64 GB memory; RDX solid state drive backup solution; and two 800 GB SSDs. The RDX SSD backup solution will ensure your data is protected and will greatly reduce your operating costs over previous technologies. The system will use a mirrored RAID configuration. The operating system is IBM's I/OS version 7.4 with a 10-user license. A three-year IBM Hardware and Software Maintenance contract will come with this system.

Included in this proposal are installation and conversion services to setup and install the IBM Server. We will also install Client Access on all PC's needed to access any Software Systems' applications. Compatible printers will be configured to function with the software listed above. We will process and convert your existing county tax data for an efficient transition to our software. We will use a balance forward technique to deal with other accounting data. Also included in the estimate are all travel and expenses required to install and train the respective offices in your county on the new software.

The services included in the quote are to be limited to the setup and implementation of our products and training of the county's office staff on how to use and interface with the software. Any labor costs outside of this designation will be billed separately. Any work relating to the tax office's business practices shall be the responsibility of the county employees. Software Systems Inc. is not responsible for the daily functioning of the tax office, we can only be responsible for how our software works and how to use it for the operation of the tax office. We also warrant that our software will comply with all state mandated requirements.



23 South University Avenue, Morgantown, WV 26508

Phone: (304) 292 – 2568 FAX: (304) 292 - 9836

Products

Description	Qty.	Price	Ext Price
IBM Hardware (9105-41B) + UPS Includes 3-year hardware warranty	1		\$23,955.35
RDX 500GB Cartridges	10	200.00	2,000.00
IBM Software (i5/OS v7.3) (24x7) Includes 3-year software maintenance	1		<u>\$13,760.00</u>
Product Total			\$39,715.35

Software

Description	Price	
Tax Collection System	\$28,750.00	
Online Tax Inquiry	\$14,375.00	
Online Tax Payments	\$8,625.00	
Sheriff's Accounting System	\$28,750.00	
Assessor Supplemental	\$6,670.00	
Product Total		\$87,170.00

Other Software

Profound Logic RPGSP License	\$2,995.00	
1 st year RPGSP maintenance	<u>\$748.75</u>	
Product Total		\$3,743.75

Services

Installation Services	160 hrs.	\$145.00	\$23,200.00
Internet Payments Setup Fee			\$2,000.00
Travel and Expenses			<u>\$13,273.00</u>
Services Total			\$38,473.00

The estimated price of products and services for Preston County: \$169,102.10



23 South University Avenue, Morgantown, WV 26508

Phone: (304) 292 – 2568 FAX: (304) 292 - 9836

The first year of Software Systems' maintenance is included in the quote. Our maintenance will be recomputed annually based on actual usage. We will supply monthly statements of maintenance activities performed. That information will be used to compute the price of the maintenance offering for each following year.

Please let me know what questions you may have and how you would like to proceed. This quote and the prices listed are valid for 30 days. This proposal assumes your county has adequate infrastructure (i.e. electrical wiring, networking, credit card processor etc.) to support the offered products above.

Sincerely,

Michael C. Manley



C. Board of Equalization Meetings –

The Board of Equalization meeting schedule will be posted today. The first meeting is Friday, January 31, 2025, with two appointments scheduled at 5:00 p.m. and the second appointment is at 5:15 p.m.

D. Budget Revisions

Commissioner Stone moved to approve the budget revisions as presented by Circuit Clerk Lisa Leishman and County Administrator Nate Raybeck. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried. (See attached.)

LISA LEISHMAN
CLERK OF THE CIRCUIT COURT
PRESTON COUNTY
101 WEST MAIN STREET, ROOM 301
KINGWOOD, WEST VIRGINIA 26537
PHONE: 304-329-0047

Date: January 29, 2025
To: Bookkeeping
From: Lisa Leishman, Circuit Clerk
Subject: Budget Revision-Postage

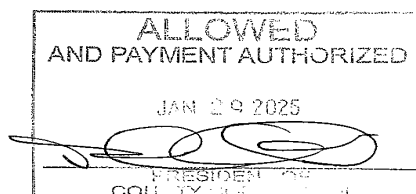
DECREASE: 01-403-108 (Overtime) \$2,000.00 ✓
INCREASE: 01-403-218 (Postage) \$2,000.00 ✓



MEMORANDUM
Preston County Commission

Date: January 29, 2025
To: Bookkeeping
From: Nate Raybeck, Administration
Subject: VOCA Budget Revision-January 1, 2025-September 30, 2025

DECREASE	001-401-566 (Contributions)	\$ 3,042
INCREASE	001-322-016 (Grant Funds)	\$ 33,108
INCREASE	001-442-103-16 (Salary)	\$ 30,690
INCREASE	001-442-104-16 (FICA)	\$ 2,418
INCREASE	001-442-105-16 (Insurance)	\$ 36
INCREASE	001-442-106-16 (Retirement)	\$ 2,763
INCREASE	001-442-221-16 (Travel)	\$ 189
INCREASE	001-442-226-16 (Workers Comp)	\$ 54






RESOLUTION

At a regular session of the county commission, held (Month, day and year January 29, 2025 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of PRESTON. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number 10, of the General County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Commissioner Stone, and duly seconded by Commissioner Thomas the vote thereon was as follows:

	<u>Yes</u> or No
	<u>Yes</u> or No
	<u>Yes</u> or No

WHEREUPON, President Smith, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

E. Miscellaneous Correspondence

Commissioner Stone noted when she got word Mullens and Mullens was coming with another check for the opioid settlement she reached out to several local banks for current rates and Clear Mountain Bank offered to allow the commission to add the new money to the current CD that is already established there at a rate of 4.50%.

Commissioners agreed to deposit and add the new funds to the current CD at Clear Mountain Bank.

Personnel Matters – Consideration and/or action

A. Executive Session #1

At 10:32 a.m., Commissioner Thomas moved to go into Executive Session for a personnel matter. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Those in attendance for the Executive Session: Commissioner's Don Smith, Samantha Stone, Hunter Thomas, County Administrator Nate Raybeck and County Clerk Linda Huggins.

EXECUTIVE SESSION

At 11:00 a.m., Commissioner Stone moved to come out of Executive Session and reenter open session. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

President Smith advised that no action was taken as a result of the Executive Session.

Executive Session #2

At 11:01 a.m., Commissioner Stone moved to go into Executive Session for a personnel matter. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Those in attendance for the Executive Session: Commissioners Don Smith, Samantha Stone, Hunter Thomas, County Administrator Nate Raybeck and Sheriff Scott Spiker.

EXECUTIVE SESSION

At 11:18 a.m., Commissioner Stone moved to come out of Executive Session and reenter open session. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

President Smith advised that no action was taken as a result of the Executive Session.

Executive Session #3

At 11:18 a.m., Commissioner Stone moved to go into Executive Session for a personnel matter. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Those in attendance for the Executive Session: Commissioners Don Smith, Samantha Stone, Hunter Thomas, County Administrator Nate Raybeck and County Clerk Linda Huggins was in briefly.

EXECUTIVE SESSION

At 11:47 a.m., Commissioner Stone moved to come out of Executive Session and reenter open session. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

President Smith advised that no action was taken as a result of the Executive Session.

Legal Matters - Consideration and/or action

A. Executive Session

Information

Commissioner's Comments

At 11:48 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

---oOo---

01/29/2025

