

**A G E N D A**  
**PRESTON COUNTY COMMISSION**  
**JANUARY 8, 2025**  
**9:30 A.M.**

**Call to order by President and Pledge of Allegiance**

**Roll call of Commissioners**

**Recognition of Public**

**Review of Bills**

**Assessor's Office**

**Tax Correction – None**

**Apportionments – None**

**Recognition of Scheduled Appointments – None**

**Approval of Minutes – December 10 and 17, 2024**

**Estate Settlements List – December 18, 2024 thru December 27, 2024**  
ESTATE NAME: REBECCA J. LONSDALE  
ESTATE NAME: BERNICE CATHERINE MANKINS  
ESTATE NAME: WILLIAM RALEIGH THORNE

**Proceedings in Vacation/Clerk's Fiduciary Report – December 19, 2024 through January 2, 2025**

**Fiduciary Commissioner Report - None**

**Fiduciary Commissioner Motion - None**

**Old Business – Consideration and/or action**

**New Business – Consideration and/or action**

**County Administrator's Report – Consideration and/or action**  
A. Fiduciary Commissioner: Resignation/Appointment  
B. Budget Revisions  
C. Miscellaneous Correspondence

**Personnel Matters- Consideration and/or action**  
A. Executive Session

**Legal Matters- Consideration and/or action**  
A. Executive Session

**Information**

**Commissioners' Comments**

**STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:**

The Preston County Commission met in the Regular Session at 9:30 a.m., January 8, 2025, in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Samantha Stone, Hunter Thomas, and Don Smith.

# Recognition of Public

Also present was County Administrator Nate Raybeck and Assessor Dave Nestor.

The following people registered their attendance during the meeting:

- Scott Spiker-Sheriff Elect
- Deanna Lively
- Jacob Martin-WV News-by phone

No one registered before the meeting to address the commission.

# Review of Bills

Commissioner Thomas moved to pay the bills that have been properly presented and reviewed. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

SYSTEM DATE 01/08/2025 COUNTY OF PRESTON PAGE 1  
 REPORT DATE 01/08/2025 TRANSACTION EDIT LIST TIME 7:29:34  
 FILES ID W BATCH NUMBER 0972 USER WVPRRMR

| TYPE      | TRANS.       | NUMBER | P.O.         | VENDOR        | ACCOUNT  | PROJECT-TASK-COST | INVOICE    | TRANDATE                | CASH-CODE | TRANS-AMOUNT |          |
|-----------|--------------|--------|--------------|---------------|--|-------------------|------------|-------------------------|-----------|--------------|----------|
| SEPARATE- | CHK          | BOX    | DISCOUNT-AMT | LIQUIDATE-AMT | DESCRIPTION  | DUE-DATE          | DISCDATE   | CHECK                   | CHK-DATE  | SELECT       | POSTDATE |
|           |              |        | VENDOR NAME  | ACCOUNT NAME  |  | PAYEE VENDOR NO   |            | PAYEE VENDOR NAME       |           |              |          |
| VC        | 20240972-001 | N      | NA           | 3017          | 00170021102  | 01/08/2025        | 12/16/2024 | 12/16/2024              | AG01      | P            | 262.36   |
|           |              |        |              | .00           | ACCT #832451359  | 3017              |            | US CELLULAR             |           |              | 01/2025  |
|           |              |        |              |               | SHERIFF TELEPHONE-US CELL  |                   |            |                         |           |              |          |
| VC        | 20240972-002 | N      | NA           | 4236          | 00140221600  | 01/08/2025        | 01/02/2025 | 01/02/2025              | AG01      | P            | 1.39     |
|           |              |        |              | .00           | PRINTS   | 4236              | 338043     | HART OFFICE SOLUTIONS   |           |              | 01/2025  |
|           |              |        |              |               | CO CLERK M&R EQUIP   |                   |            |                         |           |              |          |
| VC        | 20240972-003 | N      | NA           | 4021          | 00173134121  | 01/08/2025        | 12/27/2024 | 12/27/2024              | AG01      | P            | 33.25    |
|           |              |        |              | .00           | ACCT #003921   | 4021              | 2352921    | AQUA FILTER FRESH INC   |           |              | 01/2025  |
|           |              |        |              |               | COMM CORR SUPPLIES-GRANT   |                   |            |                         |           |              |          |
| VC        | 20240972-004 | N      | 01           | 5661          | 07273121900  | 01/08/2025        | 12/01/2024 | 12/01/2024              | BC72      | P            | 1750.00  |
|           |              |        |              | .00           | DEC 2024   | 5661              | 618        | CGP DEVELOPMENT CO INC  |           |              | 01/2025  |
|           |              |        |              |               | COMM CORR-RENT   |                   |            |                         |           |              |          |
| VC        | 20240972-005 | N      | 01           | 5661          | 07273121900  | 01/08/2025        | 01/01/2025 | 01/01/2025              | BC72      | P            | 1750.00  |
|           |              |        |              | .00           | JAN 2025   | 5661              | 619        | CGP DEVELOPMENT CO INC  |           |              | 01/2025  |
|           |              |        |              |               | COMM CORR-RENT   |                   |            |                         |           |              |          |
| VC        | 20240972-006 | N      | NA           | 5747          | 07273136100  | 01/08/2025        | 01/01/2025 | 01/01/2025              | BC72      | P            | 1000.00  |
|           |              |        |              | .00           | TESTING  | 5747              | 56263      | OPANS LLC               |           |              | 01/2025  |
|           |              |        |              |               | COMM CORR DRUG TEST  |                   |            |                         |           |              |          |
| VC        | 20240972-007 | N      | NA           | 5872          | 07273136100  | 01/08/2025        | 01/01/2025 | 01/01/2025              | BC72      | P            | 127.52   |
|           |              |        |              | .00           | TESTING SUPPLIES   | 5872              | 5872       | AMAZON CAPITAL SERVICES |           |              | 01/2025  |
|           |              |        |              |               | COMM CORR DRUG TEST  |                   |            |                         |           |              |          |
| VC        | 20240972-008 | N      | NA           | 5447          | 00146021600  | 01/08/2025        | 12/31/2024 | 12/31/2024              | AG01      | P            | 144.50   |
|           |              |        |              | .00           | PRINTS   | 5447              | 164958     | JUSTTECH LLC            |           |              | 01/2025  |
|           |              |        |              |               | CO CLERK OPER-M&R EQUIP  |                   |            |                         |           |              |          |
|           |              |        |              |               | WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR |                   |            |                         |           |              |          |
| VC        | 20240972-009 | N      | NA           | 5447          | 00140221600  | 01/08/2025        | 12/31/2024 | 12/31/2024              | AG01      | P            | 92.69    |
|           |              |        |              | .00           | PRINTS   | 5447              | 164958     | JUSTTECH LLC            |           |              | 01/2025  |
|           |              |        |              |               | CO CLERK M&R EQUIP   |                   |            |                         |           |              |          |
|           |              |        |              |               | WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR |                   |            |                         |           |              |          |
| VC        | 20240972-010 | N      | N1           | 5980          | 00140522300  | 01/08/2025        | 10/28/2024 | 10/28/2024              | AG01      | P            | 27.00    |
|           |              |        |              | .00           | TRANSCRIPT   | 5980              | 24-23      | HAILEA S HARRISON       |           |              | 01/2025  |
|           |              |        |              |               | PROS ATTY - PROF SERV  |                   |            |                         |           |              |          |
| VC        | 20240972-011 | N      | NA           | 6195          | 00142034100  | 01/08/2025        | 01/08/2025 | 01/08/2025              | AG01      | P            | 21.41    |
|           |              |        |              | .00           | REIMB-KEYS   | 6195              | 6195       | JEFFERY GOODWIN         |           |              | 01/2025  |
|           |              |        |              |               | CUSTODIAL MAT/SUPPLIES   |                   |            |                         |           |              |          |
| VC        | 20240972-012 | N      | NA           | 5390          | 00142034100  | 01/08/2025        | 01/02/2025 | 01/02/2025              | AG01      | P            | 498.74   |
|           |              |        |              | .00           | ROCK SALT  | 5390              | 25-13756   | TT&S SUPPLY INC         |           |              | 01/2025  |
|           |              |        |              |               | CUSTODIAL MAT/SUPPLIES   |                   |            |                         |           |              |          |

SYSTEM DATE 01/08/2025 COUNTY OF PRESTON PAGE 2  
 REPORT DATE 01/08/2025 TRANSACTION EDIT LIST TIME 7:29:34  
 FILES ID W BATCH NUMBER 0972 USER WVPRRMR

| TYPE      | TRANS.       | NUMBER | P.O.         | VENDOR        | ACCOUNT                   | PROJECT-TASK-COST | INVOICE    | TRANDATE                | CASH-CODE | TRANS-AMOUNT |          |
|-----------|--------------|--------|--------------|---------------|---------------------------|-------------------|------------|-------------------------|-----------|--------------|----------|
| SEPARATE- | CHK          | BOX    | DISCOUNT-AMT | LIQUIDATE-AMT | DESCRIPTION               | DUE-DATE          | DISCDATE   | CHECK                   | CHK-DATE  | SELECT       | POSTDATE |
|           |              |        | VENDOR NAME  | ACCOUNT NAME  |                           | PAYEE VENDOR NO   |            | PAYEE VENDOR NAME       |           |              |          |
| VC        | 20240972-013 | N      | NA           | 5390          | 00142034100               | 01/08/2025        | 01/02/2025 | 01/02/2025              | AG01      | P            | 232.11   |
|           |              |        |              | .00           | SUPPLIES                  | 5390              | 25-13745   | TT&S SUPPLY INC         |           |              | 01/2025  |
|           |              |        |              |               | CUSTODIAL MAT/SUPPLIES    |                   |            |                         |           |              |          |
| VC        | 20240972-014 | N      | N1           | 4581          | 00371634100               | 01/08/2025        | 12/19/2024 | 12/19/2024              | AS03      | P            | 173.25   |
|           |              |        |              | .00           | INV #9026316350           | 4581              | 4581       | ZOETIS US LLC           |           |              | 01/2025  |
|           |              |        |              |               | DOG & KENNEL SUPPLIES     |                   |            |                         |           |              |          |
| VC        | 20240972-015 | N      | N1           | 5624          | 00140122300               | 01/08/2025        | 12/12/2024 | 12/12/2024              | AG01      | P            | 1408.00  |
|           |              |        |              | .00           | SERVICE                   | 5624              | 161562     | PULLIN FOWLER FLANAGAN  |           |              | 01/2025  |
|           |              |        |              |               | CO COMM PROFESS. SERVICES |                   |            |                         |           |              |          |
| VC        | 20240972-016 | N      | N1           | 5624          | 00140122300               | 01/08/2025        | 12/18/2024 | 12/18/2024              | AG01      | P            | 1350.00  |
|           |              |        |              | .00           | SERVICE                   | 5624              | 161981     | PULLIN FOWLER FLANAGAN  |           |              | 01/2025  |
|           |              |        |              |               | CO COMM PROFESS. SERVICES |                   |            |                         |           |              |          |
| VC        | 20240972-017 | N      | NA           | 0734          | 00170034500               | 01/08/2025        | 12/13/2024 | 12/13/2024              | AG01      | P            | 236.43   |
|           |              |        |              | .00           | UNIFORMS                  | 0734              | 29916183   | GALLS                   |           |              | 01/2025  |
|           |              |        |              |               | LAW ENFORCE UNIFORMS      |                   |            |                         |           |              |          |
| VC        | 20240972-018 | N      | NA           | 0734          | 00173034500               | 01/08/2025        | 12/23/2024 | 12/23/2024              | AG01      | P            | 32.16    |
|           |              |        |              | .00           | UNIFORMS                  | 0734              | 29999449   | GALLS                   |           |              | 01/2025  |
|           |              |        |              |               | CH SECURITY UNIFORMS      |                   |            |                         |           |              |          |
| VC        | 20240972-019 | N      | NA           | 2884          | 00140623000               | 01/08/2025        | 01/01/2025 | 01/01/2025              | AG01      | P            | 756.00   |
|           |              |        |              | .00           | JAN 2025                  | 2884              | 98955      | GLOBAL SCIENCE & TECH   |           |              | 01/2025  |
|           |              |        |              |               | ASSESSOR CONTRACTED SERV  |                   |            |                         |           |              |          |
| VC        | 20240972-020 | N      | NA           | 2884          | 00142823000               | 01/08/2025        | 01/01/2025 | 01/01/2025              | AG01      | P            | 2000.00  |
|           |              |        |              | .00           | JAN 2025                  | 2884              | 99026      | GLOBAL SCIENCE & TECH   |           |              | 01/2025  |
|           |              |        |              |               | DATA PROCESS CONT SERVICE |                   |            |                         |           |              |          |
| VC        | 20240972-021 | N      | NA           | 5867          | 00142023000               | 01/08/2025        | 12/03/2024 | 12/03/2024              | AG01      | P            | 893.51   |
|           |              |        |              | .00           | ACCESS CONTROL-CH-DEPOSIT | 5867              | 3169207    | MONITRONICS             |           |              | 01/2025  |
|           |              |        |              |               | CUSTODIAL CONT SERVICES   |                   |            |                         |           |              |          |
| VC        | 20240972-022 | N      | NA           | 5867          | 00142023000               | 01/08/2025        | 12/04/2024 | 12/04/2024              | AG01      | P            | 1251.88  |
|           |              |        |              | .00           | ACCESS CONTROL-CH-DEPOSIT | 5867              | 3169220    | MONITRONICS             |           |              | 01/2025  |
|           |              |        |              |               | CUSTODIAL CONT SERVICES   |                   |            |                         |           |              |          |
| VC        | 20240972-023 | N      | NA           | 5920          | 00140121400               | 01/08/2025        | 01/08/2025 | 01/08/2025              | AG01      | P            | 54.27    |
|           |              |        |              | .00           | REIMB-WHITEHALL           | 5920              | 5920       | HUNTER THOMAS           |           |              | 01/2025  |
|           |              |        |              |               | CO COMM TRAVEL            |                   |            |                         |           |              |          |
| VC        | 20240972-024 | N      | NA           | 1786          | 00171721700               | 01/08/2025        | 01/01/2025 | 01/01/2025              | AG01      | P            | 301.08   |
|           |              |        |              | .00           | PARTS                     | 1786              | 1786       | FISHER AUTO PARTS, INC. |           |              | 01/2025  |
|           |              |        |              |               | CENTRAL GARAGE-M&R-AUTO   |                   |            |                         |           |              |          |

| TYPE             | TRANS. NUMBER | P.O. NUMBER   | VENDOR                    | ACCOUNT NUMBER            | PROJECT-TASK-COST | INVOICE    | TRANSDATE                 | CASH-CODE | TRANS-AMOUNT |         |
|------------------|---------------|---------------|---------------------------|---------------------------|-------------------|------------|---------------------------|-----------|--------------|---------|
| SEPARATE-CHK BOX | DISCOUNT-AMT  | LIQUIDATE-AMT | DESCRIPTION               | ACCOUNT NAME              | DUE-DATE          | DISCDATE   | CHECK                     | CHK-DATE  | SELECT       |         |
|                  | VENDOR NAME   |               |                           |                           | PAYEE VENDOR NO   |            | PAYEE VENDOR NAME         |           | POSTDATE     |         |
| VC               | 20240972-025  | NA            | 6058                      | 00171734300               | 01/08/2025        | 12/31/2024 | 12/31/2024                | AG01      | P            | 6985.92 |
|                  |               |               | WEX BANK                  | .00 FUEL                  | 6058              |            | WEX BANK                  |           |              | 01/2025 |
| VC               | 20240972-026  | NA            | 6058                      | 05640721400               | 01/08/2025        | 12/31/2024 | 12/31/2024                | AA56      | P            | 308.78  |
|                  |               |               | WEX BANK                  | .00 FUEL                  | 6058              |            | WEX BANK                  |           |              | 01/2025 |
| VC               | 20240972-027  | N1            | 6031                      | 00771245900               | 01/08/2025        | 1577       | 01/03/2025                | AE07      | P            | 2636.00 |
|                  |               |               | PUBLIC SAFETY UAS LLC     | .00 DRONE                 | 6031              | 01/03/2025 | PUBLIC SAFETY UAS LLC     |           |              | 01/2025 |
| VC               | 20240972-028  | NA            | 4071                      | 00171721700               | 01/08/2025        | 14073      | 12/23/2024                | AG01      | P            | 415.48  |
|                  |               |               | MCR, INC.                 | .00 REPAIRS               | 4071              | 12/23/2024 | MCR, INC.                 |           |              | 01/2025 |
| VC               | 20240972-029  | NA            | 5286                      | 00171721900               | 01/08/2025        | 5286       | 01/05/2025                | AG01      | P            | 4426.33 |
|                  |               |               | ENTERPRISE FM TRUST       | .00 LEASE PAYMENTS        | 5286              | 01/05/2025 | ENTERPRISE FM TRUST       |           |              | 01/2025 |
| VC               | 20240972-030  | NA            | 0223                      | 00140121302               | 01/08/2025        | 01/02/2025 | 01/02/2025                | AG01      | P            | 465.99  |
|                  |               |               | MON POWER                 | .00 ACCT #110 110 115 984 | 0223              | 01/02/2025 | MON POWER                 |           |              | 01/2025 |
| VC               | 20240972-031  | NA            | 4238                      | 05640723000               | 01/08/2025        | A2403212   | 12/31/2024                | AA56      | P            | 600.00  |
|                  |               |               | ATLAS GEOGRAPHIC DATA INC | .00 DEC 2024              | 4238              | 12/31/2024 | ATLAS GEOGRAPHIC DATA INC |           |              | 01/2025 |
| VC               | 20240972-032  | NA            | 4238                      | 05640723000               | 01/08/2025        | A241761    | 12/31/2024                | AA56      | P            | 2400.00 |
|                  |               |               | ATLAS GEOGRAPHIC DATA INC | .00 TABLET SUPPORT        | 4238              | 12/31/2024 | ATLAS GEOGRAPHIC DATA INC |           |              | 01/2025 |
| VC               | 20240972-033  | NA            | 5561                      | 00140621900               | 01/08/2025        | 17667821   | 12/26/2024                | AG01      | P            | 216.07  |
|                  |               |               | LEAF                      | .00 COPIER                | 5561              | 12/26/2024 | LEAF                      |           |              | 01/2025 |
| VC               | 20240972-034  | NA            | 4236                      | 00171723000               | 01/08/2025        | 337721     | 12/30/2024                | AG01      | P            | 30.00   |
|                  |               |               | HART OFFICE SOLUTIONS     | .00 PRINTER               | 4236              | 12/30/2024 | HART OFFICE SOLUTIONS     |           |              | 01/2025 |
| VC               | 20240972-035  | NA            | 3944B                     | 00771221500               | 01/08/2025        | 12/31/2024 | 12/31/2024                | AE07      | P            | 29.99   |
|                  |               |               | ACE HARDWARE & CONTRACTOR | .00 CABLE/ACCT #456       | 3944B             | 12/31/2024 | ACE HARDWARE & CONTRACTOR |           |              | 01/2025 |
| VC               | 20240972-036  | NA            | 1301                      | 00171721900               | 01/08/2025        | 12/26/2024 | 12/26/2024                | AG01      | P            | 698.92  |
|                  |               |               | CLEAR MOUNTAIN BANK       | .00 LOAN #910006190       | 1301              | 12/26/2024 | CLEAR MOUNTAIN BANK       |           |              | 01/2025 |

| TYPE             | TRANS. NUMBER | P.O. NUMBER   | VENDOR                    | ACCOUNT NUMBER       | PROJECT-TASK-COST | INVOICE    | TRANSDATE                 | CASH-CODE | TRANS-AMOUNT |         |
|------------------|---------------|---------------|---------------------------|----------------------|-------------------|------------|---------------------------|-----------|--------------|---------|
| SEPARATE-CHK BOX | DISCOUNT-AMT  | LIQUIDATE-AMT | DESCRIPTION               | ACCOUNT NAME         | DUE-DATE          | DISCDATE   | CHECK                     | CHK-DATE  | SELECT       |         |
|                  | VENDOR NAME   |               |                           |                      | PAYEE VENDOR NO   |            | PAYEE VENDOR NAME         |           | POSTDATE     |         |
| VC               | 20240972-037  | NA            | 1301                      | 00171721900          | 01/08/2025        | 01/19/2025 | 01/19/2025                | AG01      | P            | 734.42  |
|                  |               |               | CLEAR MOUNTAIN BANK       | .00 ACCT #00 05054   | 1301              | 01/19/2025 | CLEAR MOUNTAIN BANK       |           |              | 01/2025 |
| VC               | 20240972-038  | NA            | 1516                      | 00171121500          | 01/08/2025        | 24-0429    | 12/30/2024                | AG01      | P            | 150.00  |
|                  |               |               | JENNINGS GARDEN CENTER    | .00 REMOVE JUNIPERS  | 1516              | 12/30/2024 | JENNINGS GARDEN CENTER LC |           |              | 01/2025 |
| VC               | 20240972-039  | NA            | 3654                      | 00771221900          | 01/08/2025        | 12/24/2024 | 12/24/2024                | AE07      | P            | 2567.52 |
|                  |               |               | US CELLULAR               | .00 ACCT #233278     | 3654              | 12/24/2024 | US CELLULAR               |           |              | 01/2025 |
| VC               | 20240972-040  | NA            | 4896                      | 00140221900          | 01/08/2025        | 17698721   | 12/31/2024                | AG01      | P            | 773.33  |
|                  |               |               | LEAF                      | .00 COPIER & PRINTER | 4896              | 12/31/2024 | LEAF                      |           |              | 01/2025 |
| VC               | 20240972-041  | N1            | 6040                      | 00371622300          | 01/08/2025        | 01/02/2025 | 01/02/2025                | AS03      | P            | 300.00  |
|                  |               |               | REBECCA JANE LAYNE        | .00 PONY BOARDING    | 6040              | 01/02/2025 | REBECCA JANE LAYNE        |           |              | 01/2025 |
| VC               | 20240972-042  | NA            | 2148                      | 00541521100          | 01/08/2025        | 659-4777   | 01/02/2025                | WM05      | P            | 9.50    |
|                  |               |               | WV PAGING                 | .00 ACCT #4777       | 2148              | 01/02/2025 | WV PAGING                 |           |              | 01/2025 |
| VC               | 20240972-043  | NA            | 5681                      | 00170034100          | 01/08/2025        | 01/07/2025 | 01/07/2025                | AG01      | P            | 5.34    |
|                  |               |               | JERRY GOOD                | .00 REIMB-W/WASHER   | 5681              | 01/07/2025 | JERRY GOOD                |           |              | 01/2025 |
| VC               | 20240972-044  | NA            | 5956                      | 00870521900          | 01/08/2025        | R-77743    | 01/01/2025                | HC08      | P            | 759.50  |
|                  |               |               | ALLIED UNIVERSAL ELECTRON | .00 DEC 2024         | 5956              | 01/01/2025 | ALLIED UNIVERSAL ELECTRON |           |              | 01/2025 |

TOTAL TRANSACTION AMOUNT 38910.64

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371622300  
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634100  
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541521100  
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00870521900  
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273121900  
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273136100

List of invoices approved for paymt  
 this 8th day of Jan, 2025  
 Int. MR

**Assessor's Office**

**Tax Correction List –None**  
**Apportionments – None**

**Recognition of Scheduled Appointments – None**

**Approval of Minutes – December 10 and 17, 2024**

Commissioner Thomas moved to approve the Minutes of December 10 and December 17, 2024. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

**Estate Settlement List – December 18, 2024, thru December 27, 2024**

Commissioner Thomas moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencement of this term and there being no exceptions or objections filed thereto, be approved, and confirmed. (See attached.)

*United States of America*



*State of West Virginia*

*County of Preston, ss:*

**Settlement List**

Notice is hereby given that the following estate(s) have been submitted for settlement from 12/18/2024 thru 12/27/2024 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Wednesday, January 8, 2025.

ESTATE NUMBER: **4848**  
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement  
SETTLEMENT RECORDED: December 27, 2024  
ESTATE NAME: **REBECCA J. LONSDALE**  
EXECUTRIX: JANET NURKIEWICZ  
FIDUCIARY COMMISSIONER: HILARY M. BRIGHT  
PO BOX 37  
KINGWOOD, WV 26537-0037

ESTATE NUMBER: **4827**  
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement  
SETTLEMENT RECORDED: December 18, 2024  
ESTATE NAME: **BERNICE CATHERINE MANKINS**  
EXECUTRIX: DOROTHY L. WILLIAMS

ESTATE NUMBER: **4930**  
SETTLEMENT TYPE: Report of Receipts, Disbursements and Distribution; Affidavit  
SETTLEMENT RECORDED: December 20, 2024  
ESTATE NAME: **WILLIAM RALEIGH THORNE**  
EXECUTRIX: ANITA THORNE MAY  
FIDUCIARY COMMISSIONER: WOODROW E. TURNER  
PO BOX 585  
KINGWOOD, WV 26537-0585

Subscribed and sworn to before me on 01/02/2025.

*Linda Huggins*

Clerk of the Preston County Commission

By: *Ashley Cole*  
Ashley Cole, Deputy Clerk

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

**Proceedings in Vacation/Clerks's Fiduciary Report – December 19, 2024, through January 2, 2025**

Under **New Business** Commissioner Stone moved to dispense with the reading in open court of the Proceedings of the Clerk of this commission, had in vacation on December 19, 2024, through January 2, 2025, inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

**Estates from Thursday, December 19, 2024, through Thursday, January 2, 2025**

The County Commission of Preston County this 8<sup>th</sup> day of January, 2025 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

**On, Friday, December 20, 2024, the following matters were disposed of in the presence of the Clerk:**

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **HOLLY RHODES** was appointed and qualified as CO ADMINISTRATRIX of the estate of **LUCINDA KAY RHODES**, deceased. No bond was required. More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **DANIEL RHODES** was appointed and qualified as CO ADMINISTRATOR of the estate of **LUCINDA KAY RHODES**, deceased. No bond was required.

**On, Monday, December 23, 2024, the following matters were disposed of in the presence of the Clerk:**

The said estate of **RUBY DONALDA BOLDYARD**, deceased was referred to **OLIVIA S. DEVALL**, a FIDUCIARY COMMISSIONER for the Preston County Commission, for settlement thereof.

The last will and testament of **BRADLEY CARL BRODE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

**BETTY JO TENNEY**, was named, as ADMINISTRATRIX CTA thereof, qualified as such. Bond was 280,000.00.

Subscribed and sworn to before me on 01/02/2025.

*Linda Huggins*

Clerk of the Preston County Commission

By: *Ashley Cole*  
Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

**Fiduciary Commissioner Report – None**  
**Fiduciary Commissioner Motion – None**

**Old Business- Consideration and/or action**  
**New Business – Consideration and/or action**

**County Administrator's Report – Consideration and/or action**

President Smith recognized Nate Raybeck with the County Administrator's Report.

A. Fiduciary Commissioner: Resignation/Appointment

Mr. Raybeck received letters from Judge Hilary Bright resigning her position as Fiduciary Commissioner due to her appointment as Circuit Court Judge of the 22<sup>nd</sup> Judicial Circuit Division

Yesterday, he received an email and voice confirmation that Anne Armstrong has expressed interest in filling the position of Fiduciary Commissioner.

Commissioner Thomas moved to approve the appointment of Anne Armstrong as a Fiduciary Commissioner for the county. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

B. Budget Revisions - None

C. Miscellaneous Correspondence

The commissioners discussed communication protocol in case of an emergency due to the commission making the decision to close all buildings on January 6, 2025, because of impending weather.

Commissioner Stone explained the need for a basic policy that outlines what a closure means, who works through closures and who does not and what an early dismissal or delayed start would look like and defining it and getting it out to the elected officials, so they know.

Commissioner Thomas said it should be simple because the county commission can only close the building. The judge has the authority for the court, not the courthouse as a whole and each elected official can dictate their own offices and office hours.

Commissioner Stone said it was up to each elected official that has employees that live out, to not let them come in. If the commission closes the building the employees get paid for having the day off and do not have to take a personal day.

She said there will always be something official that comes from the commission office through the 911 Center to help push emergency information out to the employees and they will always try to do what's best to make the best decisions for the county employees but need a timeline to define what those things look like so they can get it out to the elected officials should a situation arise.

**Personnel Matters – Consideration and/or action**

A. Executive Session

**Legal Matters - Consideration and/or action**

A. Executive Session

**Information**

**Commissioner's Comments**

At 9:41 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

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*Commissioner*

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*Commissioner*

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*Commissioner*

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01/08/2024

