AGENDA

PRESTON COUNTY COMMISSION NOVEMBER 12, 2024 9:30 A.M.

Call to order by President and Pledge of Allegiance

Roll call of Commissioners

Recognition of Public

Review of Bills

Assessor's Office

Tax Correction List - Friend, Nicole Personal Property 2023

Friend, Nicole Personal Property 2024 Tonkovich, Kane Personal Property 2021 Tonkovich, Kane Personal Property 2022

Apportionments - None

Recognition of Scheduled Appointments -

9:31 a.m. Clark Nicklow - Mapping and Addressing - Budget Revisions

Approval of Minutes - None

Estate Settlements List - October 28, 2024 thru November 1, 2024

ESTATE NAME: CATHERN P. BORNE

ESTATE NAME: EDMUND ANTHONY HODGKINS

ESTATE NAME: TILDEN MYRL WILT

Proceedings in Vacation/Clerk's Fiduciary Report - None

Fiduciary Commissioner Report - None

Old Business - Consideration and/or action

New Business - Consideration and/or action

County Administrator's Report - Consideration and/or action

- A. Selection of Precinct for the 2024 General Election Canvass
- B. Canvass Time and Date: 11am on 11/12/24 at Election Center
- C. Facilities Update
 - i. Courthouse Reconfiguration
 - ii. Sheriff's Office
- D. Update on Deed for Wade's World of Wonder
- E. Contribution for WPA 1939 Rowlesburg Wall
- F. PSD #4 Five Generator Project Budget Revision Letter
- G. Budget Revisions
- H. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

A. Executive Session

Legal Matters-Consideration and/or action

A. Executive Session

Information

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 9:30 a.m., November 12, 2024, in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Samantha Stone, Hunter Thomas and Don Smith.

Recognition of Public

Also present was County Administrator Nate Raybeck and Assessor Connie Ervin.

The following people registered their attendance during the meeting:

Sheriff Jim Fields.

Jeniffer Graham - DP

Deanna Lively

No one registered before the meeting to address the commission.

Review of Bills

Commissioner Thomas moved to pay the bills that have been properly presented and reviewed. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

SYST REPO FILE	EM DATE RT DATE S ID	11/08/20 11/08/20 W	024 024	COUNTY OF PRESTC TRANSACTION EDIT I BATCH NUMBER 088	IST	PAG TIM USE	E 14:47:00
TYPE SEPA	TRANS.NUI RATE-CHK	MBER P.C BOX DI	O.NUMBER VENDOR SCOUNT-AMT LIQUIDAT VENDOR NAME	ACCOUNT NUMBER PROJ PE-AMT DESCRIPTION ACCOUNT NAME	ECT-TASK-COST INVOICE TRANDATE CASH-CO DUE-DATE DISCDATE CHECK CHK-DATE PAYEE VENDOR NO PAYEE VENDOR NAME	DE TRA SELECT	NS-AMOUNT POSTDATE
VC	20240888 N	-001 NA	5778 .00 CORPORATE BILLING	00171721700 .00 REPAIRS CENTRAL GARAGE-M&R-AUTO	11/01/2024 AG01 11/12/2024 11/01/2024 5778 CORPORATE BILLING	P	1398.75 11/2024
VC	20240888 N	-002 NA	4896 .00	00171122300 .00 COPIER EMERG SERV PROF SERVICES	17399163 10/31/2024 AG01 11/12/2024 10/31/2024 4896 LEAF	P	511.40 11/2024
VC	20240888 N	-003 NA	6082 .00 CLEVELAND BROS EQUIE	00771221600 .00 SERVICE P CO E911 M&R EQUIPMENT	7969473 10/30/2024 AE07 11/12/2024 10/30/2024 6082 CLEVELAND BROS EQUI	P P CO	855.54 11/2024
VC	20240888 N	-004 NA	5447 .00 JUSTTECH LLC	00140321900 .00 COPIER RENTAL & PRINTS CIRC CK-EQUIP RENTS	162315 10/31/2024 AG01 11/12/2024 10/31/2024 5447 JUSTTECH LLC	P	368.86 11/2024
VC	20240888 N	-005 NA	5447 .00 JUSTTECH LLC	00140221900 .00 COPIER RENTAL & PRINTS CO CLERK BLDG/EQ RENTS	161680 10/31/2024 AG01 11/12/2024 10/31/2024 5447 JUSTTECH LLC	P	289.04 11/2024
VC	20240888 N	-006 NA	5447 .00 JUSTTECH LLC	00173134121 .00 MO SERVICE & PRINTS COMM CORR SUPPLIES-GRANT	161681 10/31/2024 AG01 11/12/2024 10/31/2024 5447 JUSTTECH LLC	P	77.37 11/2024
VC	20240888 N	-007 NA	5941 .00 Q LABS INC	07273136100 .00 OCT 2024 COMM CORR DRUG TEST	11/12/2024 10/31/2024 BC72 5941 Q LABS INC	P	1800.00 11/2024
VC	20240888 N	-008 NA	5747 .00 OPANS LLC	07273136100 .00 TESTING COMM CORR DRUG TEST	56098 11/01/2024 BC72 11/12/2024 11/01/2024 5747 OPANS LLC	P	1800.00 11/2024
VC	20240888 N	-009 NA	4896 .00 LEAF	00140221900 .00 COPIER & PRINTER LEASE CO CLERK BLDG/EQ RENTS	17389045 10/31/2024 AG01 11/12/2024 10/31/2024 4896 LEAF	P	773.33 11/2024
VC	20240888 N	-010 N1	6083 .00 HAMILTON'S AERIAL	00171145900 .00 FIELD MONITOR & CHARGER EMERG SERV CAP OUTLAY EQU	11/06/2024 AG01 1 11/12/2024 11/06/2024 1 6083 HAMILTON'S AERIAL	P	1179.00 11/2024
VC	20240888 N	-011 NA	1301 .00 CLEAR MOUNTAIN BANK	00171721900 .00 ACCT #00 05054 EQUIPMENT-LEASE	11/12/2024 AG01 11/12/2024 11/12/2024 CLEAR MOUNTAIN BANK	Р	734.42 11/2024
VC	20240888 N	-012 NA	1301 .00 CLEAR MOUNTAIN BANK	00171721900 .00 LOAN #910006190 EQUIPMENT-LEASE	10/25/2024 AG01 11/12/2024 10/25/2024 CLEAR MOUNTAIN BANK	Р	698.92 11/2024
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VC	20240888-025 N NA	5941 .00 Q LABS INC	07273136100 .00 TESTING COMM CORR DRUG TEST	31296 10/31/2024 BC72 11/12/2024 10/31/2024 5941 Q LABS INC	P	812.00 11/2024
vc	20240888-026 N NA	5941 .00 Q LABS INC	07273136100 .00 TESTING COMM CORR DRUG TEST	24577 09/30/2024 BC72 11/12/2024 09/30/2024 5941 Q LABS INC	P	948.00 11/2024
VC	20240888-027 N NA	5561 .00	00140621900 .00 COPIER	17361109 10/26/2024 AG01 11/12/2024 10/26/2024	P	214.50 11/2024
/C	20240888-028 N NA	0336 .00	ASSESSOR-EQUIP RENTALS 00170423000 .00 OCTOBER 2024	5561 LEAF 10/31/2024 AG01 11/12/2024 10/31/2024	P	43763.44 11/2024
7C	20240888-029 N NA	6085 .00	ORITY REG JAIL CONTRACT SERVICE 00141321400 .00 REIMB-SUPPLIES TO POLLS	11/07/2024 AG01 11/12/2024 11/07/2024	P	99.83 11/2024
/C	20240888-030 N NA	CARRIE DAVIS 0101 .00	CO CLK-ELECTIONS TRAVEL 00141222200 .00 RENEWAL/ACCT #21050	6085 CARRIE DAVIS 11/12/2024 AG01 11/12/2024 11/12/2024	P	250.00 11/2024
/C	20240888-031 N 01	DOMINION POST 5661	CO AGENT DUES & SUBSCRIP	T 0101 DOMINION POST 617 11/01/2024 BC72 11/12/2024 11/01/2024	P	1750.00 11/2024
/C	20240888-032 N NA	CGP DEVELOPMENT CO : 5737	INC COMM CORR-RENT 07273136100 .00 TESTING	5661 CGP DEVELOPMENT CO : 1352910 11/07/2024 BC72 11/12/2024 11/07/2024	INC	1650.00 11/2024
/C	20240888-033	MICRO DISTRIBUTING : 2884	II COMM CORR DRUG TEST 00140623000	5737 MICRO DISTRIBUTING : 98509 11/01/2024 AG01	II ⁻	756.00
rc	N NA 20240888-034	.00 GLOBAL SCIENCE & TEC	.00 NOV 2024 CH ASSESSOR CONTRACTED SERV 00171721700	11/12/2024 11/01/2024 2884 GLOBAL SCIENCE & TE 11/08/2024 AG01	CH P	2441.25
, C	N NA 20240888-035	PRESTON CO SENIOR	.00 OCT 2024 CENTRAL GARAGE-M&R-AUTO	11/12/2024 11/08/2024 0282 PRESTON CO SENIOR 11/06/2024 AG01	P	11/2024
	N NA	5286 .00 ENTERPRISE FM TRUST	.00 LEASE PAYMENTS EQUIPMENT-LEASE	11/12/2024 11/06/2024 5286 ENTERPRISE FM TRUST	P	11/2024
/C	20240888-036 N NA	5286 .00 ENTERPRISE FM TRUST	00171721900 .00 LEASE PAYMENT EQUIPMENT-LEASE	11/12/2024 11/06/2024 AG01 11/12/2024 11/06/2024 ENTERPRISE FM TRUST	P	57.97 11/2024
SYST REPO FILE	EM DATE 11/08/2 RT DATE 11/08/2 S ID W		COUNTY OF PREST TRANSACTION EDIT: BATCH NUMBER 08:	ON LIST	PAGE TIME USER	E 14:47
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REPORT DATE 11/08/2024 TRANSACTION EDIT LIST TIME 14:47:0
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PAYEE VENDOR NO PAYEE VENDOR NAME

Assessor's Office

Tax Correction List -

Commissioner Thomas moved to approve the Tax Correction List dtd November 12, 2024, as presented by Assessor Connie Ervin in the amount of \$961.00. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

TAX CORRECTION LIST

November 12, 2024

DIST	NAME	DESCRIPTION	REASON FOR EXONERATION	TICKET#	ACCT#	AMOUNT	YR	APPR DENI
06	FRIEND NICOLE	Personal Property	MH acct copied - did not own 04 GMC Canyon	306854	00255677	\$46.44	2023	
06	FRIEND NICOLE	Personal Property	MH acct copied - did not own 04 GMC Canyon	306858	00255677	\$33.94	2024	
01	TONKOVICH KANE	Personal Property	Taxes pd by ex-wife Tessa Dolan Acct #00260514	80005441	00258242	\$334.34	2021	
01	TONKOVICH KANE	Personal Property	Taxes pd by ex-wife Tessa Dolan Acct #00260514	80005100	00258242	\$546.28	2022	

Jay Shay, PROSECUTING ATTORNEY

ALLOWED AND PAYMENT AUTHORIZED NOV-12 2024

TOTAL:

\$961.00

Apportionments – None

Recognition of Scheduled Appointments -

9:31 a.m. Clark Nicklow - Mapping and Addressing - Budget Revisions

Mr. Nicklow was not at the meeting to address the budget revision for mapping and addressing. See budget revisions under county administrators report (G) below.

Approval of Minutes - None

Estate Settlement List - October 28, 2024, thru November 1, 2024

Commissioner Stone moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencement of this term and there being no exceptions or objections filed thereto, be approved, and confirmed. (See attached.)

United States of America



State of **W**est Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 10/28/2024 thru 11/01/2024 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, November 12, 2024.

ESTATE NUMBER: **4876**SETTLMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLMENT RECORDED: October 28, 2024
ESTATE NAME: **CATHERN P. BORNE**EXECUTRIX: VESTA JEWELL BORNE MOYER AKA JEWELL MOYER

EXECUTRIX: VESTA JEWELL BOTTLE III

ESTATE NUMBER: 4776
SETTLMENT TYPE: Report of Receipts, Disbursements and Distribution; Affidavit
SETTLMENT RECORDED: November 01, 2024
ESTATE NAME: EDMUND ANTHONY HODGKINS
EXECUTOR: GEORGE ERIC CHILDERS
ATTORNEY: JACOB TROMBLEY
GAYDOS & TURNER
P.O. BOX 585
KINGWOOD, WV 26537-0585
FIDUCIARY COMMISSIONER: HILARY BRIGHT
PO BOX 37
KINGWOOD, WV 26537-0037 ESTATE NUMBER: 4620
SETTLMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLMENT RECORDED: November 01, 2024
ESTATE NAME: TILDEN MYRL WILT
ADMINISTRATRIX: ANGELA L. WILT

Linda Huggins Clerk of the Preston County Commission

By: Sle
Ashley Cold, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Proceedings in Vacation/Clerks's Fiduciary Report – None **Fiduciary Commissioner Report** – None

Old Business - Consideration and/or action - None

New Business - Consideration and/or action - None

County Administrator's Report - Consideration and/or action

Commissioner Smith recognized Nate Raybeck with the Administrator's Report.

A. Selection of Precinct for the 2024 General Election Canvass

Mr. Raybeck selected Sheriff Jim Fields to spin a bingo cage which included numbered balls that represent precincts 1-28, one of which was drawn for the precinct to be canvassed today for the 2024 General Election. Sheriff Fields spun the cage and ball 27 rolled out. All the commissioners verified the ball chosen.

B. Canvass Time and Date: 11am on 11/12/24 at Election Center

C. Facilities Update

- i. Courthouse Reconfiguration
 - They are still waiting on the bullet proof doors. The expected delivery date is Friday, November 15, 2024. The doors will be installed the same day they arrive. He said everything should be wrapped up Friday.

ii. Sheriff's Office

- Snyder Heating & Cooling relayed a message to the commission that they should have possibilities for the fresh air intake in the Sheriff's Office by the end of the week.
- The maintenance staff capped off the floor drains in the basement of the Sheriff's Office, which eliminated the smell of sewage. The drains will require additional maintenance in the future because they are deteriorating.

D. Update on Deed for Wade's World of Wonder

The prosecuting attorney has begun reverting the deed back to the county commission after Parks and Recreation decided to relocate the Wade's World of Wonder playground from the property previously deeded to Parks and Recreation near the hospital.

E. Contribution for WPA 1939 Rowlesburg Wall

The commission received an estimate in an amount of \$6,000 for the cost to refurbish the WPA 1939 Rowlesburg Wall. In a previous meeting, Chuck Felton had requested a donation to help with this project.

Commissioner Thomas moved to approve a \$2,000 contribution from the beautification fund for the Rowlesburg WPA Wall. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

F. PSD #4 Five Generator Project Budget Revision Letter.

Commissioner Thomas moved to approve the budget revision/Letter of Support for PSD#4 as it has been presented and authorize the President to sign. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION

Don Smith, President



November 12, 2024

Dale Haffield WV Emergency Management Division 2403 Fairlawn Avenue Dunbar, WV 25064

roject/File: FEMA-DR-4359-WV-0003

Reference: Preston County PSD #4 Five Generator Project

Mr. Hatfield.

Preston County Commission is requesting a budget revision for the Preston County PSD #4 Five Generator Project (FEMA-DR-4359-WV-003). Based on the received bid and continuing price escalation, Preston County Commission is requesting an additional \$268,772.00 to cover the revised bid. The original budget for the project was \$307,000. The original budget was determined five years ago during the grant application process and is included in Attachment A. The revised budget is \$575,792.00 and is included in Attachment B. The budget revision is necessary due to rapid inflation and the economic impact of the COVID-19 pandemic since the submittal of the original budget application.

If you have any questions or concerns regarding the grant extension, please contact our office at 304.329.1805.

Sincerely,

Don Smith

Attachment A: Original Project Budget
Attachment B: Proposed Amended Project Budget / Revised Bid

Preston County Courthouse Annex = 106 West Main Street, Suite 202, Kingwood, West Virginia 26537 Phone (304)329.1805 = Fax (304)329.3192 = TDD (304)329.0652

G. Budget Revisions

Administrator Raybeck presented budget revisions needed for LEDA Grant Funding in the amounts of \$12,500 for the Preston County Livestock Association to purchase scales and equipment and \$7,500 for the group Up with Tunnelton for playground improvements.

Commissioner Stone excused herself from the vote due to her affiliation with the livestock association.

Commissioner Thomas moved to approve both of the budget revisions as they have been presented. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas and Smith voting yes. Motion carried. (See attached.)



MEMORANDUM Preston County Commission

Date:

November 12, 2024

Bookkeeping

From:

Nate Raybeck, Administration

Subject:

Budget Revision—LEDA Grant Funding

INCREASE INCREASE INCREASE

001-443-568-PC (LEDA GR-PC) 001-323-PCL (LEDA GR-PCL) 001-443-568-UW (LEDA GR-UW)

\$12,500 \$12,500 \$7,500

INCREASE

001-323-UWT (LEDA GR-UWT)

\$7,500

ALLOWED AND PAYMENT AUTHORIZED

NOV 12 2024

PRESIDENT OF COUNTY COMMISSION

Communication Center

300 Rich Wolfe Dr.
Kingwood, WV 26537
Phone: 1-304-329-1855
Fax: 1-304-329-2530

Director: Duane Hamilton

Deputy Director: Justin Wolfe

November 12, 2024

To: Preston County Commission 106 W Main St, Suite 202 Kingwood, WV 26537

E-911

Re: BUDGET REVISION

Increase: 007-382-000

\$250.00

Increase: 007-733-230

\$250.00

Reason: Road Signs

Thank You

Clark W. Michlers III

ALLOWED AND PAYMENT AUTHORIZED

RESOLUTION

At a regular session of the county commission, held (Month, day and year November 12, 2024 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of PRESTON. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 7, of the General County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Commissioner Thomas, and duly seconded by Commissioner Stone the vote thereon was as follows:

Musually Ann Yes or No Yes or No Yes or No

whereupon, President Smith , declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

H. Miscellaneous Correspondence

Reminder that the commission meeting for Tuesday, November 19, 2024, will begin at 10:30 a.m. On that same day, the first meeting of the Opioid Settlement Advisory Board will be held at 1:00 p.m. in the county commission meeting room.

Personnel Matters - Consideration and/or action

A. Executive Session

Legal Matters - Consideration and/or action

A. Executive Session

Information

Commissioner's Comments

Thank you to all the veterans for their service.

At 9:51 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

Commissioner
Commissioner•Oo
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11/12/2024