AGENDA

PRESTON COUNTY COMMISSION **NOVEMBER 6, 2024** 9:30 A.M.

Call to order by President and Pledge of Allegiance

Roll call of Commissioners

Recognition of Public

Review of Bills

Assessor's Office

Tax Correction List – Russ Ribs, Personal Property

Apportionments – None

Recognition of Scheduled Appointments - None

Approval of Minutes - October 22, 2024

Estate Settlements List – October 23, 2024 thru October 23, 2024

ESTATE NAME ELEANOR MARIE BREWER
ESTATE NAME: HARRY CLAYTON RODEHEAVER AKA CLAYTON H. RODEHEAVER
ESTATE NAME: DANNY BRUCE SHEETS SR.

Proceedings in Vacation/Clerk's Fiduciary Report - None

Fiduciary Commissioner Report - None

Old Business - Consideration and/or action

New Business - Consideration and/or action

County Administrator's Report - Consideration and/or action

- A. Canvass Time and Date: 11am on 11/12/24 at Election Center
- B. Facilities Update
 - Courthouse Reconfiguration i.
 - Sheriff's Office
- C. Budget Revisions
- D. Miscellaneous Correspondence

Personnel Matters-Consideration and/or action

A. Executive Session

Legal Matters- Consideration and/or action

A. Executive Session

Information

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 9:30 a.m., November 6, 2024, in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Samantha Stone, Hunter Thomas and Don Smith.

Recognition of Public

Also present was County Administrator Nate Raybeck.

The following people registered their attendance during the meeting:

Sheriff Jim Fields. Dave Nestor Jeniffer Graham - DP
Becky Zuchowski Jacob Martin-WV News Deanna Lively

Lisa Leishman-PCC Connie Kimble

No one registered before the meeting to address the commission.

Review of Bills

SYSTEM DATE 11/05/2024 REPORT DATE 11/05/2024 FILES ID W

Commissioner Thomas moved to pay the bills that have been properly presented and reviewed. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

COUNTY OF PRESTON TRANSACTION EDIT LIST BATCH NUMBER 0881 PAGE 1 TIME 7:17:09 USER WVPRRMAR

FILE	S ID W		BATCH NUMBER 0883	1		USEF	R WVPRRMAR
TYPE SEPA	TRANS.NUMBER P.O RATE-CHK BOX D	O.NUMBER VENDOR ISCOUNT-AMT LIQUIDAT VENDOR NAME	ACCOUNT NUMBER PROJECTION ACCOUNT NAME	ECT-TASK-COST INVOICE DUE-DATE DISCDATE PAYEE VENDOR NO	TRANDATE CASH-COD CHECK CHK-DATE S PAYEE VENDOR NAME	E TRAN ELECT	NS-AMOUNT POSTDATE
VC	20240881-001 N NA	5648 .00 CRYSTAL SPRINGS	00140234100 .00 WATER CO CLERK MAT & SUPPLIES	11/06/2024 10/26/202 5648	10/26/2024 AG01 CRYSTAL SPRINGS	P	48.32 11/2024
vc	20240881-002 N NA	5233 .00 PA TURNPIKE	00170023300 .00 INV #137204244-1 LAW ENFORCE-INVEST. EXP.	11/06/2024 10/16/202 5233	10/16/2024 AG01 4 PA TURNPIKE	P	27.70 11/2024
VC	20240881-003 N N1	5507 .00 AVENU INSIGHTS &	00146023000 .00 OCT 2024 CO CLERK OPER-CONTRACT SE	057819 11/06/2024 10/25/202 5507	10/25/2024 AG01 4 AVENU INSIGHTS &	P	1926.85 11/2024
VC	20240881-004 N NA	0211 .00 LEXISNEXIS MATTHEW E	00140234100 .00 WV CODES BENDER CO CLERK MAT & SUPPLIES	4310815 11/06/2024 10/23/202 0211	6 10/23/2024 AG01 4 LEXISNEXIS MATTHEW B	P ENDER	270.31 11/2024
VC	20240881-005 N NA	0340 STREETS STORE	00142021500 .00 ACCT #614 CUSTODIAL M&R BLD & GRD	11/06/2024 10/26/202 0340	10/26/2024 AG01 STREETS STORE	P	16.95 11/2024
VC	20240881-006 N N1	0638 .00 CHILDS FEED & SUPPLY	00371634100 .00 STRAW CO DOG & KENNEL SUPPLIES	389495 11/06/2024 09/17/202 0638	09/17/2024 AS03 CHILDS FEED & SUPPLY	P	64.00 11/2024
VC	20240881-007 N NA	4896 .00 LEAF	00140421900 .00 COPIERS TAX OFF - BLDG/EQUIP RENT ONCE IN THIS BATCH FOR SPECIFIE	11/06/2024 10/23/202 4896	2 10/23/2024 AG01 LEAF	P	244.68 11/2024
WARN VC	ING: INVOICE NUM: 20240881-008 N NA	4896 .00	ONCE IN THIS BATCH FOR SPECIFIE 00140121900 .00 COPIER CO COMM BLDG/EQUIP RENTS		12 10/23/2024 AG01	P	119.53 11/2024
WARN VC	20240881-009	4896	ONCE IN THIS BATCH FOR SPECIFIE	D VENDOR	2 10/23/2024 AG01	P	186.15 11/2024
			.00 COPIER PROS ATTY-BLDG/EQUIP RENT ONCE IN THIS BATCH FOR SPECIFIE	4896 D VENDOR	LEAF	r	193.64
VC WARN	20240881-010 N NA ING: INVOICE NUM	.00 LEAF BER EXISTS MORE THAN	00141221900 .00 COPIER .CO AGENT - EQUIP RENT ONCE IN THIS BATCH FOR SPECIFIE	1735044 11/06/2024 10/23/202 4896 D VENDOR	12 10/23/2024 AG01 24 LEAF	Р	11/2024
VC	20240881-011 N NA	0280 .00 CINTAS CORPORATION	00771222300 .00 INV #4209782408 E911 PROFESSIONAL SERVICE	11/06/2024 10/29/202 0280	10/29/2024 AE07 CINTAS CORPORATION	P	125.06 11/2024
SYST	EM DATE 11/05/20	024	COUNTY OF PRESTO	N Tem		PAGE	2 7.17.09
FILE:			COUNTY OF PRESTOI TRANSACTION EDIT L. BATCH NUMBER 086:	1 ECT-TASK-COST INVOICE	TRANDATE CASH-COD	TIME	7:17:09 R WVPRRMAR
FILE: TYPE SEPA	TRANS.NUMBER P.CRATE-CHK BOX D	O.NUMBER VENDOR ISCOUNT-AMT LIQUIDAT VENDOR NAME	BATCH NUMBER 088: ACCOUNT NUMBER PROJECTION ACCOUNT NAME 00541534100	ECT-TASK-COST INVOICE DUE-DATE DISCDATE PAYEE VENDOR NO	PAYEE VENDOR NAME 11/01/2024 WM05	TIME USEF E TRAN ELECT	7:17:09 WVPRRMAR NS-AMOUNT POSTDATE 549.00
TYPE SEPAI	TRANS.NUMBER P.CRATE-CHK BOX D: 20240881-012 NA 20240881-013	D.NUMBER VENDOR LSCOUNT-AMT LIQUIDAT VENDOR NAME 0130 GENERAL COUNTY FUND 4068	ACCOUNT NUMBER PROJECT	ECT-TASK-COST INVOICE DUB-DATE DISCDATE PAYEE VENDOR NO 11/06/2024 11/01/202 0130	11/01/2024 WM05 GENERAL COUNTY FUND 12/02/2024 AG01	TIME USEF E TRAN ELECT	7:17:09 WVPRRMAR NS-AMOUNT POSTDATE 549.00 11/2024
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TYPE SEPAI VC VC	TRANS.NUMBER P.CRATE-CHK BOX D: 20240881-012 NA 20240881-013 NA 20240881-014 NA	O.NUMBER VENDOR ISCOUNT-AMT LIQUIDAT VENDOR NAME 0130 GENERAL COUNTY FUND 4068 BANK OF THE OZARKS 1515 P.L. GRIMM 4271	BATCH NUMBER 088: ACCOUNT NUMBER PROJUMENT DESCRIPTION ACCOUNT NAME 00541534100	ECT-TASK-COST INVOICE DUE-DATE DISCDATE PAYEE VENDOR NO 11/06/2024 11/01/202 0130 11/06/2024 12/02/202 4068 11/06/2024 10/30/202 1515	11/01/2024 WM05 4 GENERAL COUNTY FUND 12/02/2024 AG01 4 BANK OF THE OZARKS 10/30/2024 WM05 4 P.L. GRIMM 11/06/2024 AG01	TIME USEF E TRAN ELECT P	7:17:09 WVPRRMAR NS-AMOUNT POSTDATE 549.00 11/2024 10842.62 11/2024 59.96 11/2024
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		DISCOUNT-AMT LIQUIDAT VENDOR NAME		ACCOUNT NAME	DUE-DATE PAYEE VENDO	DISCDATE OR NO	CHECK CHK-DATE SE PAYEE VENDOR NAME		
VC	20240881-024 N NA	5821 .00 SUNSET OUTDOOR SUPPL	.00	721700 REPAIRS CENTRAL GARAGE-M&R-AUTO	11/06/2024 : 5821	4792 10/17/2024	10/17/2024 AG01 SUNSET OUTDOOR SUPPLY	P	463 11/20
VC	20240881-025 N NA	4021 .00 AQUA FILTER FRESH IN	.00	223000 ACCT #500103 E911 CONTRACTED SERV	11/06/2024 : 4021	10/31/2024	10/31/2024 AE07 AQUA FILTER FRESH INC	g C	11/20
VC	20240881-026 N NA	1908 .00 GLOTFELTY ENTERPRISE	. 00	734300 INV #2-GS687359 CENT GARAGE-AUTO SUPPLIES	11/06/2024 : 1908	10/02/2024	10/02/2024 AG01 GLOTFELTY ENTERPRISES	PINC	1399 11/20
VC	20240881-027 N NA	5304 .00 AMTOWER AUTO SUPPLY	. 00	721700 OIL/ACCT #22558 CENTRAL GARAGE-M&R-AUTO	11/06/2024 5304	10/31/2024	10/31/2024 AG01 AMTOWER AUTO SUPPLY 1	P INC	11/20
VC	20240881-028 N NA	6058 .00 WEX BANK	00171	734300 FUEL CENT GARAGE-AUTO SUPPLIES	11/06/2024 6058	10/31/2024	10/31/2024 AG01 WEX BANK	P	7237 11/20
VC	20240881-029 N NA	6058 WEX BANK	05640	721400 FUEL AVF-TRAVEL	11/06/2024 6058	10/31/2024	10/31/2024 AA56 WEX BANK	P	429 11/20
VC	20240881-030 N NA	0186 .00 KINGWOOD WATER WORKS	.00	121301 ACCT #2329 UTILITIES KING WATER	11/06/2024 0186	10/31/2024	10/31/2024 AG01 KINGWOOD WATER WORKS	P	421 11/20
VC	20240881-031 N NA	0186 .00 KINGWOOD WATER WORKS	00140	121301 ACCT #1016 UTILITIES KING WATER	11/06/2024 0186	10/31/2024	10/31/2024 AG01 KINGWOOD WATER WORKS	P	458 11/20
VC	20240881-032 N NA	0186 .00 KINGWOOD WATER WORKS	00140	121301 ACCT #1314 UTILITIES KING WATER	11/06/2024 0186	10/31/2024	10/31/2024 AG01 KINGWOOD WATER WORKS	P	11/20
VC	20240881-033 N NA	0186 .00 KINGWOOD WATER WORKS	00140	121301 ACCT #1317 UTILITIES KING WATER	11/06/2024 0186	10/31/2024	10/31/2024 AG01 KINGWOOD WATER WORKS	Р	80 11/20
VC	20240881-034 NA	0186 .00 KINGWOOD WATER WORKS	00140	121301 ACCT #6832 UTILITIES KING WATER	11/06/2024 0186	10/31/2024	10/31/2024 AG01 KINGWOOD WATER WORKS	P	109 11/20
VC	20240881-035 N NA	0186 .00 KINGWOOD WATER WORKS	.00	121301 ACCT #1661 UTILITIES KING WATER	11/06/2024 0186	10/31/2024	10/31/2024 AG01 kingwood water works	P	200 11/20
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Assessor's Office

Tax Correction List -Russ Ribs, Personal Property

MARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 0037634100 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 003764521100 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541534100 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00540534100 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00870521900

Commissioner Thomas moved to approve the Tax Correction List dtd November 6, 2024, as presented by Connie Kimble in the amount of \$877.36. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

TOTAL TRANSACTION AMOUNT

ma

List of invoices approved for payment this 6th day of Nov., 2014

TAX CORRECTION LIST

November 6, 2024.

DIST 11 RUSS RIBS	NAME	DESCRIPTION Personal Properly	REASON FOR EXONERATION Duplicate billed under Goines BBQ & Catering #00266971	TICKET# 311364	ACCT# 00262612	AMOUNT YR \$877.36 2024	APPR DEN
Connie R. Ervin, A) <u> </u>	ALLOWED		TOTAL:	\$877.36	
Jay Shay, PROSI (received notice)	ECUTING ATTORNES	Y	AND PAYMENT AUTHOR ON DESCRIPTION PRESIDENT OF COUNTY COMMISSION				

Recognition of Scheduled Appointments - None

Approval of Minutes - October 22, 2024

Commissioner Thomas moved to approve the Minutes of October 22, 2024. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Estate Settlement List – October 23, 2024, thru October 23, 2024

Commissioner Stone moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencement of this term and there being no exceptions or objections filed thereto, be approved, and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 10/23/2024 thru 10/23/2024 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Wednesday, November 6, 2024.

ESTATE NUMBER: 4702

SETTLMENT TYPE: Report of Receipts, Disbursements and Distribution; Affidavit

SETTLMENT RECORDED: October 23, 2024

ESTATE NAME: ELEANOR MARIE BREWER

EXECUTRIX: SANDRA SUE WOLFE FIDUCIARY COMMISSIONER: WOODROW E. TURNER

PO 585

KINGWOOD, WV 26537

ESTATE NUMBER: 4725

SETTLMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLMENT RECORDED: October 23, 2024
ESTATE NAME: HARRY CLAYTON RODEHEAVER AKA CLAYTON H. RODEHEAVER

CO EXECUTOR: PERRY RODEHEAVER CO EXECUTOR: SHARON PINGLEY

FIDUCIARY COMMISSIONER: WOODROW E. TURNER

PO BOX 585

KINGWOOD, WV 26537-0585

ESTATE NUMBER: 4962

SETTLMENT TYPE: Affidavit and Waiver of Final Settlement

SETTLMENT RECORDED: October 23, 2024

ESTATE NAME: DANNY BRUCE SHEETS SR.

ADMINISTRATRIX: KATHY D. SHEETS

Subscribed and sworn to before me on 10/30/2024.

Linda Huggins

Clerk of the Preston County Commission

By: Ashley Cole, Peputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Proceedings in Vacation/Clerks's Fiduciary Report - None

Fiduciary Commissioner Report - None

Old Business- Consideration and/or action - None

New Business – Consideration and/or action - None

County Administrator's Report - Consideration and/or action

Commissioner Smith recognized Nate Raybeck with the Administrator's Report.

County Administrator Raybeck extended his sincerest thanks and appreciation for the work of the County Clerk's Office regarding the General Election yesterday. He said it was an election that showed record turnouts for Preston County. A heartfelt kudos to the Clerk and all those in her office!

A. Canvass Time and Date: 11 a.m. on 11/12/2024 at the Election Center in the Kingwood Shopping Plaza.

B. Facilities Update

i. Courthouse Reconfiguration

The bullet proof doors are scheduled to be shipped today. He said it would be a one-day installation once they are delivered and then everybody is welcome to take a tour of the second-floor construction.

ii. Sheriff's Office

Mr. Raybeck noted they are gathering alternate plans to address the air flow issue in the Sheriff's Office. They should have another quote by the end of next week.

Also, a Jarrett Construction professional took moisture level readings on the staircase of the Sheriff's Office, from the flood, and it was reported that all moisture level readings were normal and any concerns about mold growth under the steps have been put to rest.

C. Budget Revisions - None

D. Miscellaneous Correspondence

The first Opioid Settlement Advisory Board Meeting will take place on Tuesday, November 19, 2024, at 1:00 p.m. in the County Commission Meeting Room.

Personnel Matters - Consideration and/or action

A. Executive Session

Legal Matters - Consideration and/or action

A. Executive Session

At 9:36 a.m., Commissioner Stone moved to go into Executive Session for a Legal Matter. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

EXECUTIVE SESSION

At 9:55 a.m., Commissioner Stone moved to come out of Executive Session and reenter open session. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

President Smith advised that no action was taken as a result of the Executive Session.

Information

Commissioner's Comments

Commissioner Stone -

- She congratulated the Clerk's Office and all the people that were elected to positions last night. She spoke to Sheriff Jim Fields directly and said they asked him to come in to help out the Sheriff's Office in a time of distress and a lot of stuff going on and he accepted that. When she was leaving last night, she saw the Sheriff elect and congratulated him.
 - She thanked Sheriff Fields and said he is the epitome of integrity. She said he brought a lot of calm across the street and worked extremely hard and stayed on task at hand and was unwavered and that speaks of his experience and integrity. She thanked him again and said they picked the right person to fill the unexpired term, no doubt in her mind.
- Commissioner Stone attended the County Fire Association Meeting and said they are moving forward with ordering a mobile burn building for the potential property located below 911.
- She attended the 911 Advisory meeting and talked about the wrecker meeting that they are required to have every 3 years with all the wrecker companies in their rotation. The date for the meeting is December 19, 2024, at 6:00 p.m. at the 911 Center.
- She also extended her sincere condolences on behalf of the commission to the family of Sandra Murray who unexpectedly passed away last week and said she was a great employee for several years and she would be missed. A memorial service will be held November 23, 2024

Commissioner Thomas –

- Reminder: the Preston County Honor Guard will have their annual Veterans Day event to honor and show support of the people that have served this country. He would like to see a huge turnout.
- He thanked the county, state and federal election workers for the smooth election.
- Commissioner Thomas spoke with ADI and Snyder Heating & Cooling and they both believe there's a cheaper and better alternative to use fresh air exchange ventilators which takes stagnant air out and puts fresh air in through pipes that go through the wall that uses a small system to operate it.

Commissioner Smith-

- Solid Waste Authority meeting this evening.
- CVB Meeting on November 19th bumps meeting to 10:30 a.m.
- Thanked the Clerk's Office for the great job done last night with the election.

At 10:08 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

Commissioner	
Commissioner	
 Commissioner	
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11/06/2024