

**A G E N D A**

**PRESTON COUNTY COMMISSION**

**September 10, 2024**

**9:30 A.M.**

**Call to order by President and Pledge of Allegiance**

**Roll call of Commissioners**

**Recognition of Public**

**Review of Bills**

**Assessor's Office**

**Tax Correction List** – Dall, Floyd, Personal Property  
Jenkins, Ted, Personal Property  
Koontz, Stephanie, Personal Property  
Mullenax, Roger & Renee, Personal Property

**Apportionments** – Rosenberger, Craig A & Carla M, Personal Property

**Recognition of Scheduled Appointments –**

9:31 a.m. Cythnia Miller, Concerned Citizen – Opioid Settlement Funds

9:35 a.m. Duane Hamilton, OEM/E911 – Budget Revision

9:40 a.m. Linda Huggins, County Clerk – Employee Hire

**Approval of Minutes** – September 3, 2024

**Estate Settlements List** – August 27, 2024, thru August 28, 2024

ESTATE NAME: SANDRA R. BISHOFF

ESTATE NAME: NINA ALICE COLE

ESTATE NAME: VIRGINIA A. DIXON

**Proceedings in Vacation/Clerk's Fiduciary Report** – August 29, 2024, through September 4, 2024

**Fiduciary Commissioner Report** – None

**Old Business – Consideration and/or action**

A. EMS Advisory Board

**New Business – Consideration and/or action**

**Facilities Supervisor's Report-Consideration and/or action**

A. Update-Courthouse Reconfiguration

B. Update-Sheriff's Office

C. Update-Other Facilities

**County Administrator's Report – Consideration and/or action**

A. PCEDA request to appoint Darrell Dean as a rep from Town of Rowlesburg on PCEDA Board

B. Discussion on Financial Statements

C. Budget Revisions

D. Miscellaneous Correspondence

**Personnel Matters- Consideration and/or action**

A. Executive Session

**Legal Matters- Consideration and/or action**

A. Executive Session

**Information**

**Commissioners' Comments**

**STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:**

The Preston County Commission met in Regular Session at 9:30 a.m., September 10, 2024, in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Samantha Stone, Hunter Thomas and Don Smith.

**Recognition of Public**

Also, present was County Administrator Nate Raybeck and Assessor Connie Ervin and County Clerk Linda Huggins.

The following persons registered their attendance during the meeting:

Sheriff Jim Fields.	Deanna Lively	Nichole Larew
Jacob Martin-WV News	Shawna Knotts-EMS	Pam Thomas-EMS
Clark Nicklow-OEM/911	Cynthia Miller	Donnie Mann
Jeniffer Graham-DP		

William Larew registered his name before the meeting to address the commission as a member of the Preston County Fire Association, a fire chief of one of the 12 fire departments and as a concerned tax payer.

He explained that the county was gracious enough to pass a fire fee levy and every year it's getting more and more difficult to find out when to submit reports to get funding and it seems like it's getting later every year. He said a lot of the departments depend on this to pay for equipment. Originally, the levy called for \$40K and for the first 4 years they got \$30K and when they questioned it, they were told they never collected all the taxes. He questioned where did the other \$10K go and now again the taxpayers have passed another levy and the fire departments don't know what to apply for.

Sheriff Fields spoke about the problems that they have been having in the tax office and vowed to have information to Mr. Larew by next week's meeting. In response to Mr. Larew's question, Sheriff Fields explained that the county has more than one account and millions of dollars that need to be right, down to the penny. Right now, they are down to \$1,047 plus which is something that came out of last year's budget that they are still auditing, and it causes them to be at a standstill until the auditor's get caught up. He has asked them to work on the fire levy and give him a report knowing it was needed by the 19<sup>th</sup>.

Commissioner Smith asked that Sheriff Fields and Mr. Larew stay in touch with one another to keep everyone informed. The sheriff reiterated that nobody wants this straightened out more than he does.

**Review of Bills**

Commissioner Thomas moved to pay the bills that have been properly presented and reviewed. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

SYSTEM DATE 09/10/2024	COUNTY OF PRESTON	PAGE 1
REPORT DATE 09/10/2024	TRANSACTION EDIT LIST	TIME 8:09:36
FILES ID W	BATCH NUMBER 0826	USER WVPRMAR

TYPE	TRANS-NUMBER	P. O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
			VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VC	20230826-001		5807	00170023300		2024-035	09/01/2024	AG01	450.00
N	NA		TRUTH SEEKER LLC	POLYGRAPH LAW ENFORCE-INVEST. EXP.	09/10/2024	09/01/2024	TRUTH SEEKER LLC	P	09/2024
VC	20230826-002		4660	00170023300			09/01/2024	AG01	87.40
N	NA		TRANSUNION RISK & ALTER	ACCT ID: 816477 LAW ENFORCE-INVEST. EXP.	09/10/2024	09/01/2024	TRANSUNION RISK & ALTER	P	09/2024
VC	20230826-003		1549	00170022300		744882	07/12/2024	AG01	394.66
N	NA		PINEVIEW VETERINARY HOSP	CLIENT ID: 19025/PUFF LAW ENFORCE PROF SERVICES	09/10/2024	07/12/2024	PINEVIEW VETERINARY HOSP	P	09/2024
VC	20230826-004		4581	00371634100			09/03/2024	AS03	696.55
N	NA		ZOETIS US LLC	INV #9025157512 DOG & KENNEL SUPPLIES	09/10/2024	09/03/2024	ZOETIS US LLC	P	09/2024
VC	20230826-005		0280	00142034100			09/04/2024	AG01	49.45
N	NA		CINTAS CORPORATION	INV #4204068883 CUSTODIAL MAT/SUPPLIES	09/10/2024	09/04/2024	CINTAS CORPORATION	P	09/2024
VC	20230826-006		0280	00142022500			09/04/2024	AG01	247.85
N	NA		CINTAS CORPORATION	INV #4204068883 CUSTODIAL LAUN/DRY CLEAN	09/10/2024	09/04/2024	CINTAS CORPORATION	P	09/2024
VC	20230826-007		0280	00142034500			09/04/2024	AG01	23.70
N	NA		CINTAS CORPORATION	INV #4204068883 CUSTODIAL UNIFORMS	09/10/2024	09/04/2024	CINTAS CORPORATION	P	09/2024
VC	20230826-008		4309	00171734300			08/31/2024	AG01	43.83
N	NA		WEX BANK	INV #4204068883 CENT GARAGE-AUTO SUPPLIES	09/10/2024	08/31/2024	WEX BANK	P	09/2024
VC	20230826-009		6058	00171734300			08/31/2024	AG01	7736.75
N	NA		WEX BANK	FUEL CENT GARAGE-AUTO SUPPLIES	09/10/2024	08/31/2024	WEX BANK	P	09/2024
VC	20230826-010		6058	05640721400			08/31/2024	AA56	454.29
N	NA		WEX BANK	FUEL AVF-TRAVEL	09/10/2024	08/31/2024	WEX BANK	P	09/2024
VC	20230826-011		5747	07273136100		55950	09/03/2024	BC72	3100.00
N	NA		OPANS LLC	TESTING COMM CORR DRUG TEST	09/10/2024	09/03/2024	OPANS LLC	P	09/2024
VC	20230826-012		4021	00173134121		2322334	08/30/2024	AG01	23.00
N	NA		AQUA FILTER FRESH INC	ACCT #003921 COMM CORR SUPPLIES-GRANT	09/10/2024	08/30/2024	AQUA FILTER FRESH INC	P	09/2024

TYPE SEPARATE-CHK	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
	BOX		VENDOR NAME	ACCOUNT NAME			PAYEE VENDOR NO	PAYEE VENDOR NAME	
VC	20230826-013		5661	07273121900		615	09/01/2024	BC72	1750.00
N	01	.00	CGP DEVELOPMENT CO INC	RENT COMM CORR-RENT	09/10/2024	09/01/2024	5661	CGP DEVELOPMENT CO INC	09/2024
VC	20230826-014		5872	00173134121			09/01/2024	AG01	757.82
N	NA	.00	AMAZON CAPITAL SERVICES	SUPPLIES COMM CORR SUPPLIES-GRANT	09/10/2024	09/01/2024	5872	AMAZON CAPITAL SERVICES	09/2024
VC	20230826-015		5872	07273136100			09/01/2024	BC72	140.00
N	NA	.00	AMAZON CAPITAL SERVICES	SUPPLIES COMM CORR DRUG TEST	09/10/2024	09/01/2024	5872	AMAZON CAPITAL SERVICES	09/2024
VC	20230826-016		3765	00173134121			08/28/2024	AG01	37.93
N	NA	.00	CLEAR MOUNTAIN BANK	SUPPLIES COMM CORR SUPPLIES-GRANT	09/10/2024	08/28/2024	3765	CLEAR MOUNTAIN BANK	09/2024
VC	20230826-017		3765	07273121800			08/19/2024	BC72	5.47
N	NA	.00	CLEAR MOUNTAIN BANK	POSTAGE COMM CORR POSTAGE	09/10/2024	08/19/2024	3765	CLEAR MOUNTAIN BANK	09/2024
VC	20230826-018		4236	00140221900		327798	09/03/2024	AG01	2.80
N	NA	.00	HART OFFICE SOLUTIONS	PRINTS CO CLERK BLDG/EQ RENTS	09/10/2024	09/03/2024	4236	HART OFFICE SOLUTIONS	09/2024
VC	20230826-019		0186	00140121301			08/31/2024	AG01	109.81
N	NA	.00	KINGWOOD WATER WORKS	ACCT #2298 UTILITIES KING WATER	09/10/2024	08/31/2024	0186	KINGWOOD WATER WORKS	09/2024
VC	20230826-020		0186	00140121301			08/31/2024	AG01	109.81
N	NA	.00	KINGWOOD WATER WORKS	ACCT #2316 UTILITIES KING WATER	09/10/2024	08/31/2024	0186	KINGWOOD WATER WORKS	09/2024
VC	20230826-021		0186	00140121301			08/31/2024	AG01	453.36
N	NA	.00	KINGWOOD WATER WORKS	ACCT #2329 UTILITIES KING WATER	09/10/2024	08/31/2024	0186	KINGWOOD WATER WORKS	09/2024
VC	20230826-022		0186	00140121301			08/31/2024	AG01	286.70
N	NA	.00	KINGWOOD WATER WORKS	ACCT #1016 UTILITIES KING WATER	09/10/2024	08/31/2024	0186	KINGWOOD WATER WORKS	09/2024
VC	20230826-023		0186	00140121301			08/31/2024	AG01	80.22
N	NA	.00	KINGWOOD WATER WORKS	ACCT #1314 UTILITIES KING WATER	09/10/2024	08/31/2024	0186	KINGWOOD WATER WORKS	09/2024
VC	20230826-024		0186	00140121301			08/31/2024	AG01	80.22
N	NA	.00	KINGWOOD WATER WORKS	ACCT #1317 UTILITIES KING WATER	09/10/2024	08/31/2024	0186	KINGWOOD WATER WORKS	09/2024

TYPE SEPARATE-CHK	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
	BOX		VENDOR NAME	ACCOUNT NAME			PAYEE VENDOR NO	PAYEE VENDOR NAME	
VC	20230826-025		0186	00140121301			08/31/2024	AG01	109.81
N	NA	.00	KINGWOOD WATER WORKS	ACCT #6832 UTILITIES KING WATER	09/10/2024	08/31/2024	0186	KINGWOOD WATER WORKS	09/2024
VC	20230826-026		0186	00140121301			08/31/2024	AG01	641.34
N	NA	.00	KINGWOOD WATER WORKS	ACCT #2315 UTILITIES KING WATER	09/10/2024	08/31/2024	0186	KINGWOOD WATER WORKS	09/2024
VC	20230826-027		0186	00140121301			08/31/2024	AG01	207.18
N	NA	.00	KINGWOOD WATER WORKS	ACCT #1661 UTILITIES KING WATER	09/10/2024	08/31/2024	0186	KINGWOOD WATER WORKS	09/2024
VC	20230826-028		0005	00170022300		41567236	08/22/2024	AG01	75.00
N	NA	.00	PEST MANAGEMENT SERVICES	SERVICE-JAIL LAW ENFORCE PROF SERVICES	09/10/2024	08/22/2024	0005	PEST MANAGEMENT SERVICES	09/2024
VC	20230826-029		5507	00146023000		056036	08/29/2024	AG01	1926.85
N	N1	.00	AVENU INSIGHTS & CO	AUG 2024 CLERK OPER-CONTRACT SE	09/10/2024	08/29/2024	5507	AVENU INSIGHTS & CO	09/2024
VC	20230826-030		5580	00140221900		6170653	08/23/2024	AG01	204.72
N	NA	.00	XEROX FINANCIAL	COPIER CO CLERK BLDG/EQ RENTS	09/10/2024	08/23/2024	5580	XEROX FINANCIAL	09/2024
VC	20230826-031		1301	00171721900			09/19/2024	AG01	734.42
N	NA	.00	CLEAR MOUNTAIN BANK	ACCT #00 05054 EQUIPMENT-LEASE	09/10/2024	09/19/2024	1301	CLEAR MOUNTAIN BANK	09/2024
VC	20230826-032		3654	00771221900			08/26/2024	AE07	1246.37
N	NA	.00	US CELLULAR	ACCT #233278 E911 BLDG & EQUIP RENTS	09/10/2024	08/26/2024	3654	US CELLULAR	09/2024
VC	20230826-033		5648	00140234100			08/31/2024	AG01	74.02
N	NA	.00	CRYSTAL SPRINGS	WATER CO CLERK MAT & SUPPLIES	09/10/2024	08/31/2024	5648	CRYSTAL SPRINGS	09/2024
VC	20230826-034		5648	00170034400			08/31/2024	AG01	6.99
N	NA	.00	CRYSTAL SPRINGS	WATER LAW ENFORCE FOOD/DRUGS	09/10/2024	08/31/2024	5648	CRYSTAL SPRINGS	09/2024
VC	20240826-035		4934	00140221600		2421	07/01/2024	AG01	6380.00
N	N1	.00	COMPILED TECHNOLOGIES LLC	HARDWARE SUPPORT CO CLERK M&R EQUIP	09/10/2024	07/01/2024	4934	COMPILED TECHNOLOGIES LLC	09/2024
VC	20240826-036		0280	00771222300			09/04/2024	AE07	129.63
N	NA	.00	CINTAS CORPORATION	INV #4204069054 E911 PROFESSIONAL SERVICE	09/10/2024	09/04/2024	0280	CINTAS CORPORATION	09/2024

TYPE SEPARATE-CHK	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
	BOX		VENDOR NAME	ACCOUNT NAME			PAYEE VENDOR NO	PAYEE VENDOR NAME	
VC	20240826-037		5304	00171721700			08/31/2024	AG01	370.95
N	NA	.00	AMTOWER AUTO SUPPLY INC	PARTS/ACCT #22558 CENTRAL GARAGE-M&R-AUTO	09/10/2024	08/31/2024	5304	AMTOWER AUTO SUPPLY INC	09/2024
VC	20240826-038		0323	00171721700			08/31/2024	AG01	2831.82
N	N1	.00	SCOTT FORD MERCURY	PARTS/ACCT #220-911 CENTRAL GARAGE-M&R-AUTO	09/10/2024	08/31/2024	0323	SCOTT FORD MERCURY	09/2024
VC	20240826-039		1301	00171721900			08/26/2024	AG01	698.92
N	NA	.00	CLEAR MOUNTAIN BANK	LOAN #910006190 EQUIPMENT-LEASE	09/10/2024	08/26/2024	1301	CLEAR MOUNTAIN BANK	09/2024
VC	20240826-040		4021	00771222300		2322992	08/31/2024	AE07	64.00
N	NA	.00	AQUA FILTER FRESH INC	ACCT #500103 E911 PROFESSIONAL SERVICE	09/10/2024	08/31/2024	4021	AQUA FILTER FRESH INC	09/2024
VC	20240826-041		4207	00140523000		79138	08/31/2024	AG01	42.50
N	NA	.00	PACE ENTERPRISE OF WV INC	DISPOSAL PROS ATTY CONTRACTED SERV	09/10/2024	08/31/2024	4207	PACE ENTERPRISE OF WV INC	09/2024
VC	20240826-042		4775	00170022300			09/05/2024	AG01	300.00
N	06	.00	FREMOW-SIGLEY PSYCHOLO-	EVALUATION LAW ENFORCE PROF SERVICES	09/10/2024	09/05/2024	4775	FREMOW-SIGLEY PSYCHOLO-	09/2024
VC	20240826-043		3293	00140221600		090378	06/05/2024	AG01	800.00
N	NA	.00	AJ-ALLEGHENY SYSTEMS LLC	MAINT AGREEMENT CO CLERK M&R EQUIP	09/10/2024	06/05/2024	3293	AJ-ALLEGHENY SYSTEMS LLC	09/2024
VC	20240826-044		2884	00140623000		97980	09/01/2024	AG01	756.00
N	NA	.00	GLOBAL SCIENCE & TECH	SEPT 2024 ASSESSOR CONTRACTED SERV	09/10/2024	09/01/2024	2884	GLOBAL SCIENCE & TECH	09/2024
VC	20240826-045		5956	00870521900		R-75566	09/01/2024	HC08	908.30
N	NA	.00	ALLIED UNIVERSAL ELECTRON	AUG 2024 HOME CONFINEMENT EQUIP RENT	09/10/2024	09/01/2024	5956	ALLIED UNIVERSAL ELECTRON	09/2024
VC	20240826-046		0336	00170423000			08/31/2024	AG01	59308.47
N	NA	.00	WV REGION JAIL AUTHORITY	AUG 2024 REG JAIL CONTRACT SERVICE	09/10/2024	08/31/2024	0336	WV REGION JAIL AUTHORITY	09/2024
VC	20240826-047		5286	00171721900			09/05/2024	AG01	57.97
N	NA	.00	ENTERPRISE FM TRUST	LEASE PAYMENT EQUIPMENT-LEASE	09/10/2024	09/05/2024	5286	ENTERPRISE FM TRUST	09/2024
VC	20240826-048		5286	00171721900			09/05/2024	AG01	4426.33
N	NA	.00	ENTERPRISE FM TRUST	LEASE PAYMENTS EQUIPMENT-LEASE	09/10/2024	09/05/2024	5286	ENTERPRISE FM TRUST	09/2024

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SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME		POSTDATE
VC	20240826-049		5507	00146023000		055883	08/28/2024	AG01	1926.85
N	N1	.00	.00	JULY 2024	09/10/2024	08/28/2024			P
		AVENU INSIGHTS &	CO CLERK OPER-CONTRACT SE		5507		AVENU INSIGHTS &		09/2024
VC	20240826-050		4934	00140221600		2546	10/01/2024	AG01	21845.00
N	N1	.00	.00	SUPPORT	09/10/2024	10/01/2024			P
		COMPILED TECHNOLOGIES LLC	CO CLERK M&R EQUIP		4934		COMPILED TECHNOLOGIES LLC		09/2024
VC	20240826-051		0240	00771221303			09/06/2024	AE07	38.76
N	NA	.00	.00	ACCT #536824-762238	09/10/2024	09/06/2024			P
		MOUNTAINEER GAS COMPANY	E-911 MTRN GAS		0240		MOUNTAINEER GAS COMPANY		09/2024
VC	20240826-052		0005	00771222300		41574717	09/03/2024	AE07	95.00
N	NA	.00	.00	SERVICE-911	09/10/2024	09/03/2024			P
		PEST MANAGEMENT SERVICES	E911 PROFESSIONAL SERVICE		0005		PEST MANAGEMENT SERVICES		09/2024
VC	20240826-053		5189	00771221600		5779703	09/02/2024	AE07	3415.00
N	NA	.00	.00	SEPT 2024	09/10/2024	09/02/2024			P
		BEARCOM	E911 M&R EQUIPMENT		5189		BEARCOM		09/2024
VC	20240826-054		5189	00171121600		5779891	09/02/2024	AG01	294.00
N	NA	.00	.00	SEPT 2024	09/10/2024	09/02/2024			P
		BEARCOM	EMERG SERV M&R EQUIP		5189		BEARCOM		09/2024
VC	20240826-055		5778	00171721700			09/03/2024	AG01	460.31
N	NA	.00	.00	ACCT #632855	09/10/2024	09/03/2024			P
		CORPORATE BILLING	CENTRAL GARAGE-M&R-AUTO		5778		CORPORATE BILLING		09/2024
VC	20240826-056		0282	00171721700			08/31/2024	AG01	1392.30
N	NA	.00	.00	AUG 2024	09/10/2024	08/31/2024			P
		PRESTON CO SENIOR	CENTRAL GARAGE-M&R-AUTO		0282		PRESTON CO SENIOR		09/2024
VC	20240826-057		5955	00171721700		2024-006	09/06/2024	AG01	1100.00
N	N1	.00	.00	DETAILING	09/10/2024	09/06/2024			P
		SUPERIOR AUTO DETAILING	CENTRAL GARAGE-M&R-AUTO		5955		SUPERIOR AUTO DETAILING		09/2024
VC	20240826-058		4581	00371634100			09/04/2024	AS03	77.75
N	N1	.00	.00	INV #90251814249	09/10/2024	09/04/2024			P
		ZOETIS US LLC	DOG & KENNEL SUPPLIES		4581		ZOETIS US LLC		09/2024
VC	20240826-059		4896	00140221900		17077446	08/31/2024	AG01	750.00
N	NA	.00	.00	COPIER	09/10/2024	08/31/2024			P
		LEAF	CO CLERK BLDG/EQ RENTS		4896		LEAF		09/2024
VC	20240826-060		4238	05640723000		A240328	08/30/2024	AA56	600.00
N	NA	.00	.00	AUG 2024	09/10/2024	08/30/2024			P
		ATLAS GEOGRAPHIC DATA INC	AVF-CONTRACTED SERVICES		4238		ATLAS GEOGRAPHIC DATA INC		09/2024

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME		POSTDATE
VC	20240826-061		6043	00144323089			09/10/2024	AG01	30649.53
N	NA	.00	.00	COURTHOUSE RECONFIGURATIO	09/10/2024	09/10/2024			P
		JARRETT CONSTRUCTION	COURTHOUSE RECONFIGURATIO		6043		JARRETT CONSTRUCTION		09/2024
VC	20240826-062		4896	00771222300		17089562	08/31/2024	AE07	489.50
N	NA	.00	.00	COPIER	09/10/2024	08/31/2024			P
		LEAF	E911 PROFESSIONAL SERVICE		4896		LEAF		09/2024
VC	20240826-063		3097	00142021500		9027	09/01/2024	AG01	2786.13
N	N1	.00	.00	COURTHOUSE PROJECT	09/10/2024	09/01/2024			P
		MILLS GROUP LLC	CUSTODIAL M&R BLD & GRD		3097		MILLS GROUP LLC		09/2024
VC	20240826-064		6043	00142021500			09/10/2024	AG01	58227.47
N	NA	.00	.00	COURTHOUSE RECONFIGURATIO	09/10/2024	09/10/2024			P
		JARRETT CONSTRUCTION	CUSTODIAL M&R BLD & GRD		6043		JARRETT CONSTRUCTION		09/2024
VC	20240826-065		0223	00140121302			09/06/2024	AG01	259.06
N	NA	.00	.00	ACCT #110 081 491 422	09/10/2024	09/06/2024			P
		MON POWER	UTILITIES MON POWER		0223		MON POWER		09/2024
VC	20240826-066		0240	00140121303			09/06/2024	AG01	38.76
N	NA	.00	.00	ACCT #279570-327532	09/10/2024	09/06/2024			P
		MOUNTAINEER GAS COMPANY	UTILITIES MT GAS		0240		MOUNTAINEER GAS COMPANY		09/2024
VC	20240826-067		0240	00140121303			09/06/2024	AG01	38.76
N	NA	.00	.00	ACCT #279593-327585	09/10/2024	09/06/2024			P
		MOUNTAINEER GAS COMPANY	UTILITIES MT GAS		0240		MOUNTAINEER GAS COMPANY		09/2024
VC	20240826-068		0240	00140121303			09/06/2024	AG01	38.76
N	NA	.00	.00	ACCT #279595-327568	09/10/2024	09/06/2024			P
		MOUNTAINEER GAS COMPANY	UTILITIES MT GAS		0240		MOUNTAINEER GAS COMPANY		09/2024
VC	20240826-069		0240	00140121303			09/06/2024	AG01	38.76
N	NA	.00	.00	ACCT #279597-327573	09/10/2024	09/06/2024			P
		MOUNTAINEER GAS COMPANY	UTILITIES MT GAS		0240		MOUNTAINEER GAS COMPANY		09/2024
VC	20240826-070		0240	00140121303			09/06/2024	AG01	546.20
N	NA	.00	.00	ACCT #279601-327585	09/10/2024	09/06/2024			P
		MOUNTAINEER GAS COMPANY	UTILITIES MT GAS		0240		MOUNTAINEER GAS COMPANY		09/2024
VC	20240826-071		0240	00140121303			09/06/2024	AG01	38.00
N	NA	.00	.00	ACCT #338688-401724	09/10/2024	09/06/2024			P
		MOUNTAINEER GAS COMPANY	UTILITIES MT GAS		0240		MOUNTAINEER GAS COMPANY		09/2024
VC	20240826-072		0240	00140121303			09/06/2024	AG01	82.87
N	NA	.00	.00	ACCT #384933-389907	09/10/2024	09/06/2024			P
		MOUNTAINEER GAS COMPANY	UTILITIES MT GAS		0240		MOUNTAINEER GAS COMPANY		09/2024

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME		POSTDATE
VC	20240826-073		0240	00140121303			09/06/2024	AG01	49.81
N	NA	.00	.00	ACCT #279600-389907	09/10/2024	09/06/2024			P
		MOUNTAINEER GAS COMPANY	UTILITIES MT GAS		0240		MOUNTAINEER GAS COMPANY		09/2024
VC	20240826-074		0240	00140121303			09/06/2024	AG01	104.95
N	NA	.00	.00	ACCT #329234-389907	09/10/2024	09/06/2024			P
		MOUNTAINEER GAS COMPANY	UTILITIES MT GAS		0240		MOUNTAINEER GAS COMPANY		09/2024

TOTAL TRANSACTION AMOUNT 224806.74

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634100  
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00870521900  
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273121800  
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273121900  
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273136100

List of invoices approved for payment  
 this 10th day of Sept, 2024  
 Int. MR

Assessor's Office

Tax Correction List –

Commissioner Thomas moved to approve the Tax Correction List dtd September 10, 2024, in the amount of \$394.86 as presented by Assessor Connie Ervin. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioner Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

**TAX CORRECTION LIST**

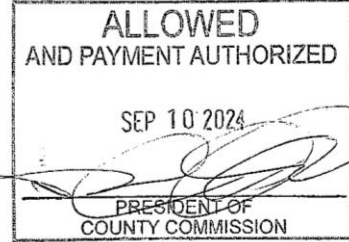
September 10, 2024

DIST	NAME	DESCRIPTION	REASON FOR EXONERATION	TICKET#	ACCT #	AMOUNT	YR
05	DALL FLOYD	Personal Property	Clerical Error - Billed under 2 different accounts	305826	00268237	\$25.42	2024
06	JENKINS TED W & JOAN C	Personal Property	Clerical Error -Should have marked veh off form	307046	02208630	\$118.50	2024
02	KOONTZ STEPHANIE D	Personal Property	Taxpayer Error - Didn't own 09 Ford Esc for 24	302555	00257361	\$28.12	2024
05	MULLENAX ROGER & RENEE	Personal Property	Taxpayer Error - Transposed values on Jayco & Truck	306079	02089340	\$222.82	2024

TOTAL: \$394.86

*Connie R. Ervin*  
 \_\_\_\_\_  
 Connie R. Ervin, ASSESSOR  
 (submitted for the taxpayer by)

*Jay Shay*  
 \_\_\_\_\_  
 Jay Shay, PROSECUTING ATTORNEY  
 (received notice)



**Apportionments –**

Commissioner Stone moved to approve the Apportionment as presented. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried. (See attached.)

**NOTICE OF APPORTIONMENT OF JOINTLY OWNED MOTOR VEHICLES**

AUG 05 2024

*West Virginia Code §11-5-14 State of West Virginia County of Preston*

I, Connie R. Ervin, Assessor of Preston County, having been presented with a certified copy of a final divorce order entered under provisions of section fifteen, article two, chapter forty-eight of the West Virginia Code, do hereby apportion the assessment of the taxes owed on jointly owned motor vehicles involved in the divorce order and awarded exclusively to be titled one or more in the name of the husband and one or more in the name of the wife as follows:

**ORIGINAL TICKET:**

Name Rosenberger Craig A & Carla M  
 Account 00245029 Ticket 310079 Year 2024 Taxes \$ 637.06  
 District 10-Grant

**Section I:**

(A) Account 00245029 Ticket 310079 (1/2 318.53)  
 Husband's Name Rosenberger Craig A  
 Address 424 Flatrocks Rd Bruceston Mills WV 26525  
 Phone # \_\_\_\_\_  
 Description 2017 Jeep Wrangler Assd 16470  
 Description 2015 Dodge Dart Assd 3525  
 Description \_\_\_\_\_ Assd \_\_\_\_\_  
 Total Assd 19995 Taxes \$ 337.52

(B) Account 00268340 Ticket \_\_\_\_\_ (168.76 1/2 yr.)  
 Wife's Name Rosenberger Carla M  
 Address 9 E Main St Apt 2 Bruceston Mills WV 26525  
 Phone # \_\_\_\_\_  
 Description 2020 Jeep Gran Assd 17,745  
 Description \_\_\_\_\_ Assd \_\_\_\_\_  
 Description \_\_\_\_\_ Assd \_\_\_\_\_  
 Total Assd 17745 Taxes \$ 299.54

Requested by: *[Signature]* (149.77 1/2 yr.)

**Section II:**

Filed with the county commission this 10th day of September, 2024

*Connie R. Ervin*  
 \_\_\_\_\_  
 Connie R. Ervin, Assessor of Preston County

**Section III:**

The county commission of Preston County does hereby order the apportionment of the assessment of taxes as determined and set forth by the county assessor in Section I of this notice, this 10th day of September, 2024

*[Signature]*  
 \_\_\_\_\_  
 Don Smith, County Commission President

**Section IV:**

Certified to the sheriff this 10th day of Sept, 2024

*Linda Huggins*  
 \_\_\_\_\_  
 Linda Huggins, Preston County Clerk

**Recognition of Scheduled Appointments –**

9:31 a.m. Cynthia Miller, Concerned Citizen – Opioid Settlement Funds

Commissioner Smith recognized Cynthia Miller, who discussed her concerns with the opioid situation and overdoses in the county. She said something needs to happen in the near future because we are losing people at terrible rates.

She said the death toll for opioids alone has risen 167% in the last 5 years. She said the prescription overload has been dealt with but we're still losing people because addiction doesn't go anywhere. Your symptoms don't go anywhere, and the sickness doesn't go anywhere, you just find a different route that is more dangerous and illegal and brings the cops into it.

Ms. Miller said children ages 12-17 struggle with depression and anxiety, and she is one of them. It all starts with mental health. All of it. Her husband died of a drug overdose in 2016, and her kids couldn't get therapy in the county because of a conflict of interest and because of this her daughter struggled with addiction but is doing well now.

She said the county needs additional training for people to get their GED's or technical training to keep people "straight." because of the lack of rehabs and no sober living places, the opioid settlement funds have to be put to good use.

Commissioner Smith advised that the commissioners are not experts in the field and is the reason they developed the advisory committee to decide where to put the money to make it give the most impact.

Commissioner Thomas noted the county has \$600,000 and more coming eventually.

Nichole Larew asked if there was space on the board for people like Ms. Miller stating the problem with a lot of things is the government gets money and everybody has a lot of great ideas but there's no one on the board that has been in the situation or walked the walk that understands the actual needs of what needs to happen.

Nate Raybeck says it's part of the plan to have an advisory board that solicits what was heard and with more expertise on how to implement them with the idea to get the right people in front of the right people to build the best possible plan.

9:35 a.m. Duane Hamilton, OEM/E911 – Budget Revision

Commissioner Thomas moved to approve the budget revisions as presented by Clark Nicklow for OEM/E911. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)



<b>Director: Duane Hamilton</b>	<b>Deputy Director: Justin Wolfe</b>
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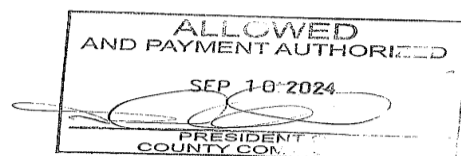
September 10, 2024

To: Preston County Commission  
106 W Main St, Suite 202  
Kingwood, WV 26537

Re: BUDGET REVISION

Increase: 001-384-000	\$9,000.00
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Increase: 001-717-341	\$9,000.00
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Reason: Sale of Two Police Cruiser's

Thank You

Duane Hamilton



# PRESTON COUNTY

## E-911 Communication Center

300 Rich Wolfe Dr.  
Kingwood, WV 26537  
Phone: 1-304-329-1855  
Fax: 1-304-329-2530

Director: Duane Hamilton Deputy Director: Justin Wolfe

September 10, 2024

To: Preston County Commission  
106 W Main St, Suite 202  
Kingwood, WV 26537

Re: BUDGET REVISION

ALLOWED  
AND PAYMENT AUTHORIZED  
SEP 10 2024  
PRESIDENT OF  
COUNTY COMMISSION

Decrease: 001-717-217 \$300.00

Increase: 001-717-341 \$300.00

Reason: Purchase Supplies

Thank You

Duane Hamilton

### RESOLUTION

At a regular session of the county commission, held (Month, day and year) September 10, 2024 the following order was made and entered:

**SUBJECT:** The revision of the Levy Estimate (Budget) for the County of PRESTON. The following resolution was offered:

**RESOLVED:** That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 5, of the General County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Commissioner Thomas, and duly seconded by Commissioner Stone the vote thereon was as follows:

	Yes or No
	Yes or No
	Yes or No

**WHEREUPON**, President Smith, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.



9:40 a.m. Linda Huggins, County Clerk – Employee Hire

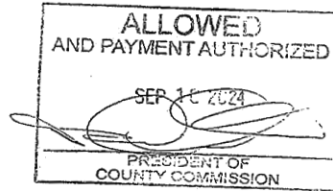
Commissioner Stone moved to approve the hire of Sara Patterson as a full-time Deputy County Clerk with a starting salary of \$30,000 per year to begin Wednesday, September 11, 2024. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried. (See attached.)

Preston County Clerk  
Linda Huggins  
106 W Main St. Suite 103  
Kingwood WV 26537

September 11, 2024

Dear Preston County Commissioners,

I request your advice and consent to hire,  
Sara Patterson as a full time Deputy County Clerk.  
This position has a starting salary is \$30,000.00.  
Her 1<sup>st</sup> day of employment will be Sept. 11, 2024 or as soon as scheduling allows.  
A Probationary Period will be recognized.



*Linda Huggins*

Respectfully,  
Linda Huggins  
Preston County Clerk

**Approval of Minutes – September 3, 2024**

Commissioner Thomas moved to approve the Minutes of September 3, 2024. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

**Estate Settlements – August 27, 2024, thru August 28, 2024**

Commissioner Thomas moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencement of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

**Settlement List**

Notice is hereby given that the following estate(s) have been submitted for settlement from 08/27/2024 thru 08/28/2024 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, September 10, 2024.

- ESTATE NUMBER: 4863  
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement  
SETTLEMENT RECORDED: August 28, 2024  
ESTATE NAME: SANDRA R. BISHOFF  
EXECUTRIX: TERESA J. GALLOWAY
- ESTATE NUMBER: 4732  
SETTLEMENT TYPE: Final Settlement  
SETTLEMENT RECORDED: August 27, 2024  
ESTATE NAME: NINA ALICE COLE  
EXECUTRIX: CONNIE SUE MORRIS
- ESTATE NUMBER: 4836  
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement  
SETTLEMENT RECORDED: August 27, 2024  
ESTATE NAME: VIRGINIA A. DIXON  
EXECUTOR: CHARLES W. DIXON SR.

Subscribed and sworn to before me on 09/04/2024.

*Linda Huggins*

Clerk of the Preston County Commission

By: *Ashley Cole*  
Ashley Cole, Deputy Clerk

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.



**Proceedings in Vacation – August 29, 2024, through September 4, 2024**

Under **New Business** Commissioner Stone moved to dispense with the reading in open court of the Proceedings of the Clerk of this Commission, had in vacation on August 29, 2024, thru September 4, 2024, inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

**Clerk's Fiduciary Report**

**Estates from Thursday, August 29, 2024, through Wednesday, September 4, 2024**

The County Commission of Preston County this 10<sup>th</sup> day of September 2024 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

**On, Thursday, August 29, 2024, the following matters were disposed of in the presence of the Clerk:**

The said estate of **SHARALYN JOANN SHREVE**, deceased was referred to **OLIVIA DEVALL**, a FIDUCIARY COMMISSIONER for the Preston County Commission, for settlement thereof.

**On, Tuesday, September 3, 2024, the following matters were disposed of in the presence of the Clerk:**

A duly exemplified copy of the last will and testament of **LOIS B. HESSBERG**, deceased, a late resident of CHARLESTON CO, SOUTH CAROLINA, was admitted to record.

Subscribed and sworn to before me on 09/04/2024.

*Linda Huggins*

Clerk of the Preston County Commission

By: *Ashley Cole*  
Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

**Fiduciary Commissioner Report –None**

**Old Business- Consideration and/or action –**

**A. EMS Advisory Board**

A verbal acceptance was given to Commissioner Stone from Medical Director, Dr. Maran Hakoum for the appointment to the EMS Advisory Board.

Commissioner Stone moved to appoint Tim Wotring as the Business Partner and Medical Director, Dr. Maram Hakoum to the EMS Advisory Board. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried. (See attached.)

September 9, 2024

Preston County Commissioners  
106 W Main St.  
Suite 202  
Kingwood, WV 26537

Dear Commissioners,

I have become aware that there is a vacancy of a Business Owner on the EMS Advisory Board. This letter is to serve as formal notice that I am interested in filling that vacancy.

At the age of sixteen, I became a Junior Firefighter with the Bruceton-Brandonville VFD. I was active in the FD for many years, completing various trainings – Firefighter I & II, First Responder, Hazmat, and others. The FD and EMS brotherhoods has always been a passion of mine. I consider the FD and EMS to be critical elements of a community and vital to the people who live in our county.

Unfortunately, due to my responsibilities of being owner of Prodigy as well as a Senior Pastor, my time is very limited and as a result I have not been able to participate in responding to FD/EMS calls. Thus one of the reasons for my interest in serving on the EMS Advisory Board. While I may not have the time to commit, to responding to the calls anymore, I do feel confident that I can allocate the time to serve on this Board and it allows me to stay connected to my FD/EMS passion and still serve these much-needed departments and communities.

Thank you for considering me to serve on the EMS Advisory Board.

Please let me know if you have any questions or need any additional information.

Sincerely,



Tim Wotring  
President & CEO  
Digital Connections  
PRODIGI  
304 282-9563  
TimW@DigitalConnections.net

## **New Business – Consideration and/or action**

### **Facilities Supervisor’s Report-Consideration and/or action**

- A. Update-Courthouse Reconfiguration
  - Things are moving along. Utility closet and sink may need relocated.
  - Hanging drywall; 90% in on Phase II with electrical; 70% rough in on Phase IV.
  - Upgrading lights in Magistrate Court to LED; painting walls and replacing ceiling tiles.
- B. Update-Sheriff’s Office
  - They are going to begin working on the front part of the Sheriff’s Office to get it done.
  - Working on a quote on HVAC.
  - Working on the drain situation; estimates coming in at \$3500; may need to bid it out.
- C. Update-Other Facilities
  - Animal Shelter – electrical project finished.

## County Administrator's Report – Consideration and/or action

Commissioner Smith recognized Nate Raybeck with the Administrator's Report.

### A. PCEDA request to appoint Darrell Dean as a rep from Town of Rowlesburg on PCEDA Board

Commissioner Thomas moved to appoint Mayor Darrell Dean to the Preston County Economic Development Authority Board for the Town of Rowlesburg to replace Maggie DeWeirdt as a representative on the board. The partial term will run to June 30, 2026. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)



August 29, 2024

Preston County Commission  
106 West Main Street, Suite 202  
Kingwood, WV 26537

Dear Commissioners:

I am writing on behalf of the Preston County Economic Development Authority (PCEDA) to request that you appoint the following representative to the PCEDA Board:

The Town of Rowlesburg has requested that you appoint Mayor Darrell Dean, Jr. to replace Maggie DeWeirdt as their representative on the Board. Mrs. DeWeirdt resigned her position as of August 15, 2024. Mayor Darrell Dean, Jr. is willing to accept this appointment. The partial term will run immediate upon Commission approval to June 30, 2026.

Thank you for taking action on this request as soon as possible, and for your continued support of our organization.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robbie Baylor".

Robbie Baylor, PCED  
Executive Director

157 Plaza Court, Suite 8 • Kingwood, WV 26537 • 304.329.2299 *phone* • pceda@prestonwva.com  
[www.prestonwv.com](http://www.prestonwv.com)

### B. Discussion on Financial Statements

Mr. Raybeck spoke with the auditor's office before the meeting today and they will have a preliminary report including recommendations on the audit from the sheriff's settlement, for the last two years, and no later than the end of September.

He said what this means is that the preliminary report goes back to the auditor's office for the compilation of the final report and that can take as little as a couple of weeks or up to several months.

### C. Budget Revisions

See recognition of scheduled appointments above 9:35 a.m. with Duane Hamilton, OEM/E911 for budget revisions.

## D. Miscellaneous Correspondence

During the budget discussions for this fiscal year, there was discussion about taking contributions from Coal Severance but were never specifically budgeted and because of that the organizations must request the money.

Commissioner Stone moved to dispense with the allocation to the Preston County Economic Development Authority, that was budgeted for this fiscal year in the amount of \$30,000. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas, and Smith voting yes. Motion carried. (See attached.)



March 14, 2024

Preston County Commission  
Don Smith, President  
106 West Main Street, Room 202  
Kingwood, WV 26537

Dear Preston County Commissioners:

I am writing to request that you consider allocating funding in the amount of \$30,000 in the FY 2025 budget in support of the Preston County Economic Development Authority (PCEDA).

The Preston County Economic Development Authority was established in 1992, and began operations with a modest budget funded primarily through the generous donations of the County Commission and one area bank. The funding that the Commission has provided over the past several years has made it possible for our organization to leverage literally millions of state and federal dollars for community and economic development projects in Preston County. We believe that this contribution would be money well spent in attracting new jobs and investment to our area in order to expand our local economy.

This year, we anticipate that funding provided to the PCEDA by the Preston County Commission would be used towards hiring a third staff member for the PCEDA. The position has not been finalized yet, but the new hire will most likely be either an Assistant Director or Business Manager. We will also use a portion of the funds to sponsor Preston County Day at the Legislature and some of the Chamber of Commerce's other activities. We have pledged \$3000 to them.

Other work will include:

- Submitting LED grant application.
- Submitting 2 sites to the new #YesWV Ready Sites Program through the WV DED. These sites will be evaluated at no cost by site selection consultants and we will be provided with a gap analysis to let us know what these sites need to be competitive for business attraction. Several sites will be selected statewide to be marketed to potential new businesses.
- Broadband projects LEAD 3, LEAD 4 and LEAD 5. We will assist Prodigy as needed.
- Continuing to market Preston County and PCEDA properties.
- Continue leases with BCP and Pioneer Conveyor
- Lease with Superior Fibers for Grace Chapel building which will allow them to move all operations to Preston County.
- Finish work at Grace Chapel using AML Pilot funds to pay for new HVAC system and PCEDA funds to pay for upgrades at the building including exterior painting, glass repair, and new bathroom fixtures.
- Holding business workforce roundtable discussions as part of the ARC planning grant. The team will be submitting a full ARC implementation grant in April 2024.
- Receiving BUILD WV designation for a 20-mile radius around Browns Mills which will include most of northern Preston County and all of western Preston County.
- Work with the Mills Group to design a new Preston County Workforce Training Center. Use design and cost estimates to apply for grant funding to make the center a reality.
- Ongoing website and social media updates.
- Continued property maintenance.
- Business retention and expansion visits.
- Continue to respond to RFPs from the state and site selection consultants.
- Infrastructure work. Tunnelton Sewer, Sewer PSD Bruceton Sewer Phase I and Rowlesburg Critical Needs Sewer Project will be completed. Terra Alta Water, Bruceton Mills Phase II Sewer, Kingwood Sewer, PSD 1 Water and possibly Masontown Sewer should start construction.

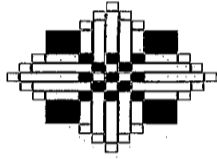
Thank you for your continued assistance we work together to help our area grow. Please let me know if you have any questions about any of our projects/activities.

Sincerely,

A handwritten signature in black ink, appearing to read "Robbie Baylor".

Robbie Baylor, PCED  
Executive Director

Commissioner Thomas moved to approve Tucker Community Foundation's request for \$3,500 in funding for the Run for It event. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)



**Tucker Community Foundation**  
*Serving Barbour, Grant, Mineral, Pocahontas, Preston, Randolph, Tucker, and Upshur Counties in West Virginia and Garrett County, Maryland*

September 9, 2024

**SENT VIA EMAIL:** nraybeck@prestoncounty.gov  
 Preston County Commission  
 106 W. Main Street, Suite 202  
 Kingwood, WV 26537

Dear Commissioners Stone, Smith, and Thomas:

On behalf of the Tucker Community Foundation staff and board of directors, I am writing to express our profound gratitude for the unwavering support the Preston County Commission has provided to the Tucker Community Foundation's Run For It program. Your involvement over the years has been instrumental in the success of this event, and we deeply appreciate your dedication to our cause.

During our presentation in February, we requested a contribution of \$3,500, as that is the amount the Preston County Commission has contributed to our program in the past. We hope your budget will allow for a similar or even more significant contribution this year. Seven other county commissions currently provide funding ranging from \$1,000 to \$6,000.

Your continued participation will not only encourage community involvement in a healthy and fun event but also leverage additional resources to benefit nonprofit organizations in your community. With your support, we can further engage the community and make a significant difference. The Preston County Commission awards will be distributed on a sliding scale based on each Preston County team's effort to attract members and raise support over the last six months of the Run For It campaign.

Your commission has been involved in the program since 2014. During this time, your total investment has been \$26,125, which has resulted in a return of more than \$172,732! This is a testament to your commitment to our shared goal of positively impacting our community.

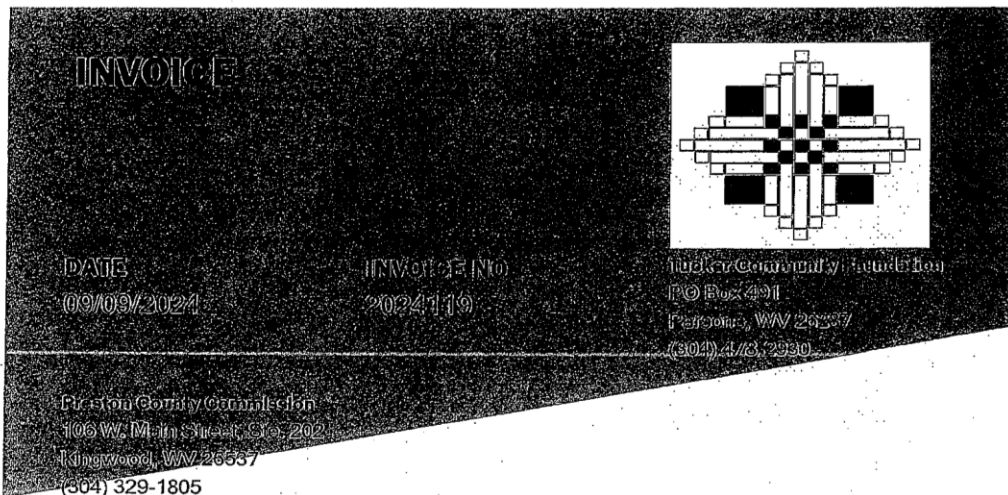
Thank you for considering our request. Please mail your sponsorship funds to our office no later than September 18, 2024. We value your partnership and look forward to continuing to work together to make a difference in our community.

Sincerely,

Angie Paise  
 Development Director

*"Creating opportunities for the individuals and communities we serve."*

P.O. Box 491 | Parsons, WV 26287 | 304-478-2930 | www.tuckerfoundation.net



SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
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Due on Receipt

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
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1	Run For It Sponsor	\$3,500.00	\$3,500.00
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Subtotal	\$3,500.00
Sales Tax	0
Total	\$3,500.00

**Personnel Matters – Consideration and/or action**

A. Executive Session

**Legal Matters - Consideration and/or action**

A. Executive Session

**Information**

**Commissioners Comments**

At 10:15 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

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*Commissioner*

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*Commissioner*

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*Commissioner*

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*09/10/2024*

