

A G E N D A

**PRESTON COUNTY COMMISSION
AUGUST 27, 2024
9:30 A.M.**

Call to order by President and Pledge of Allegiance

Roll call of Commissioners

Recognition of Public

Review of Bills

Assessor's Office

Tax Correction List –

Crogan Jon Brent, Personal Property
12 for Dish Network LLC, Personal Property
9 for Directv LLC, Personal Property
Hughes Network, Personal Property
Shay James E Jr & April D, Personal Property
Taylor Curtis V & Carolyn, Personal Property
WP Creekside Estates LLC, Personal Property

Apportionments – None

Recognition of Scheduled Appointments –

9:31 a.m. Karen Kurilko, Cheat River DAR – Courthouse Use and Proclamation
9:35 a.m. Linda Huggins, County Clerk – Approve Poll Workers

Approval of Minutes – August 20, 2024

Estate Settlements List – August 14, 2024 thru August 14, 2024

ESTATE NAME: **DEANE LYNNE SHAFFER**

Proceedings in Vacation/Clerk's Fiduciary Report – August 15, 2024 through August 21, 2024

Fiduciary Commissioner Report – None

Old Business – Consideration and/or action

A. EMS Advisory Board

New Business – Consideration and/or action

Courthouse Reconfiguration Project Update-Consideration and/or action

A. No Courthouse Reconfiguration Update—Demo

County Administrator's Report – Consideration and/or action

A. Financial Statement Discussion
B. Opioid Settlement Advisory Board and Letter
C. Budget Revisions
D. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

A. Executive Session

Legal Matters- Consideration and/or action

A. Executive Session

Information

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 9:30 a.m., August 27, 2024, in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Samantha Stone, Hunter Thomas and Don Smith.

Recognition of Public

Also, present was County Administrator Nate Raybeck, Assessor Connie Ervin, County Clerk Linda Huggins and Circuit Clerk Lisa Leishman.

The following persons registered their attendance during the meeting:

Jeniffer Graham-DP	Sheriff Jim Fields.	Karen Kurilko
Jacob Martin-WV News	Donnie Mann	Deanna Lively
Pam Thomas-EMS	Shauna Knotts-EMS	Kelly C. Fike-EMS
Nichole Larew		

No one registered before the meeting to address the commission.

Review of Bills

Commissioner Thomas moved to pay the bills that have been properly presented and reviewed. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

SYSTEM DATE 08/27/2024	COUNTY OF PRESTON	PAGE 1
REPORT DATE 08/27/2024	TRANSACTION EDIT LIST	TIME 7:27:21
FILES ID W	BATCH NUMBER 0816	USER WVPRMARM

TYPE	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME		POSTDATE
VC	20240816-001		0223	00140121302			08/16/2024	AG01	909.34
N	NA	MON POWER	.00	.00 ACCT #110 088 634 438	08/27/2024	08/16/2024	0223	08/2024	P
				UTILITIES MON POWER					
VC	20240816-002		0223	00140121302			08/22/2024	AG01	2112.98
N	NA	MON POWER	.00	.00 ACCT #110 088 635 294	08/27/2024	08/22/2024	0223	08/2024	P
				UTILITIES MON POWER					
VC	20240816-003		0223	00140121302			08/21/2024	AG01	18.46
N	NA	MON POWER	.00	.00 ACCT #110 083 937 554	08/27/2024	08/21/2024	0223	08/2024	P
				UTILITIES MON POWER					
VC	20240816-004		0223	00140121302			08/22/2024	AG01	113.74
N	NA	MON POWER	.00	.00 ACCT #110 088 635 047	08/27/2024	08/22/2024	0223	08/2024	P
				UTILITIES MON POWER					
VC	20240816-005		3354	00170021200			08/12/2024	AG01	790.95
N	NA	COAST TO COAST SOLUTIONS	.00	.00 STICKERS/INV #IVC0113712	08/27/2024	08/12/2024	3354	08/2024	P
				LAW ENFORCE PRINTING					
VC	20240816-006		5985	00170021103			08/05/2024	AG01	2651.16
N	NA	AT&T MOBILITY	.00	.00 ACCT #287305512314	08/27/2024	08/05/2024	5985	08/2024	P
				SHERIFF-TELEPHONE-AT&T					
VC	20240816-007		4581	00371634100			08/20/2024	AS03	95.50
N	N1	ZOETIS US LLC	.00	.00 INV #9025014278	08/27/2024	08/20/2024	4581	08/2024	P
				DOG & KENNEL SUPPLIES					
VC	20240816-008		0280	00142034100			08/20/2024	AG01	128.13
N	NA	CINTAS CORPORATION	.00	.00 INV #4202528909	08/27/2024	08/20/2024	0280	08/2024	P
				CUSTODIAL MAT/SUPPLIES					
VC	20240816-009		0280	00142022500			08/20/2024	AG01	134.46
N	NA	CINTAS CORPORATION	.00	.00 INV #4202528909	08/27/2024	08/20/2024	0280	08/2024	P
				CUSTODIAL LAUN/DRY CLEAN					
VC	20240816-010		0280	00142034500			08/20/2024	AG01	23.70
N	NA	CINTAS CORPORATION	.00	.00 INV #4202528909	08/27/2024	08/20/2024	0280	08/2024	P
				CUSTODIAL UNIFORMS					
VC	20240816-011		0358	00140122100			08/09/2024	AG01	1600.00
N	NA	COUNTY COMMISSIONERS'	.00	.00 INV #109-AM2024	08/27/2024	08/09/2024	0358	08/2024	P
				CO COMM TRAIN/EDUCATION					
VC	20240816-012		4236	00371621900			08/16/2024	AS03	26.93
N	NA	HART OFFICE SOLUTIONS	.00	.00 PRINTS	08/27/2024	08/16/2024	4236	08/2024	P
				DOG KENNEL BLDG/EQUIP REN					
				HART OFFICE SOLUTIONS					

SYSTEM DATE 08/27/2024	COUNTY OF PRESTON	PAGE 2
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TYPE	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME		POSTDATE
VC	20240816-013		4236	00371621900			04/18/2024	AS03	55.93
N	NA	HART OFFICE SOLUTIONS	.00	.00 PRINTS	08/27/2023	04/18/2024	4236	08/2024	P
				DOG KENNEL BLDG/EQUIP REN					
VC	20240816-014		5466	00140121400			08/20/2024	AG01	64.45
N	NA	SAMANTHA STONE	.00	.00 REIMB-CANAAN	08/27/2024	08/20/2024	5466	08/2024	P
				CO COMM TRAVEL					
VC	20240816-015		5920	00140121400			08/20/2024	AG01	64.45
N	NA	HUNTER THOMAS	.00	.00 REIMB-CANAAN	08/27/2024	08/20/2024	5920	08/2024	P
				CO COMM TRAVEL					
VC	20240816-016		0734	00170034500			08/05/2024	AG01	119.39
N	NA	GALLS	.00	.00 BADGE & SEAL	08/27/2024	08/05/2024	0734	08/2024	P
				LAW ENFORCE UNIFORMS					
VC	20240816-017		0280	00771222300			08/20/2024	AE07	79.84
N	NA	CINTAS CORPORATION	.00	.00 INV #4202529216	08/27/2024	08/20/2024	0280	08/2024	P
				E911 PROFESSIONAL SERVICE					
VC	20240816-018		5736	07273136100			05/31/2024	BC72	1368.00
N	NA	CAM SYSTEMS/TRAC SOLUTION	.00	.00 MONITORING	08/27/2024	05/31/2024	5736	08/2024	P
				COMM CORR DRUG TEST					
VC	20240816-019		5736	07273136100			06/30/2024	BC72	1392.00
N	NA	CAM SYSTEMS/TRAC SOLUTION	.00	.00 MONITORING	08/27/2024	06/30/2024	5736	08/2024	P
				COMM CORR DRUG TEST					
VC	20240816-020		5737	07273136100			08/12/2024	BC72	5225.00
N	NA	MICRO DISTRIBUTING II	.00	.00 TESTING	08/27/2024	08/12/2024	5737	08/2024	P
				COMM CORR DRUG TEST					
VC	20240816-021		4207	07273122300			07/31/2024	BC72	49.00
N	NA	PACE ENTERPRISE OF WV INC	.00	.00 DISPOSAL	08/27/2024	07/31/2024	4207	08/2024	P
				COMM CORR PROF SERVICES					
VC	20240816-022		5580	00173134121			08/13/2024	AG01	117.43
N	NA	XEROX FINANCIAL	.00	.00 COPIER	08/27/2024	08/13/2024	5580	08/2024	P
				COMM CORR SUPPLIES-GRANT					
VC	20240816-023		5440	00171122300			08/19/2024	AG01	5550.00
N	NA	INSPIRON LOGISTICS	.00	.00 ANNUAL WENS SERVICE	08/27/2024	08/19/2024	5440	08/2024	P
				EMERG SERV PROF SERVICES					
VC	20240816-024		2374	00141223000			08/20/2024	AG01	5000.00
N	NA	WEST VIRGINIA UNIVERSITY	.00	.00 JUL - SEPT 2024	08/27/2024	08/20/2024	2374	08/2024	P
				CO AGENT CONTRACT SERVICE					
				WEST VIRGINIA UNIVERSITY					

TYPE SEPARATE	TRANS-CHK	NUMBER BOX	P.O. NUMBER	VENDOR	DISCOUNT-AMT	LIQUIDATE-AMT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	ACCOUNT NAME	PROJECT-TASK-COST	INVOICE DUE-DATE	DISCDATE	INVOICE PAYEE VENDOR NO	TRANSDATE	CASH-CODE	CHK-DATE	TRANS-AMOUNT	POSTDATE
VC	N	20240816-025	NA	2425	.00	.00	TOWN OF TERRA ALTA	20744256816	ARPA-WATER TOWER	ARPA-TOWN OF TERRA ALTA	08/27/2024	08/27/2024	2425	08/27/2024	AR207			27488.05	08/2024
VC	N	20240816-026	NA	1987	.00	.00	TOWN OF ROWLESBURG	20744256817	ARPA-SEWER IMPROVEMENTS	ARPA-TOWN OF ROWLESBURG	08/27/2024	08/27/2024	1987	08/27/2024	AR207			32129.38	08/2024
VC	N	20240816-027	N1	4883	.00	.00	STITCHES	00771234500	PATCHES	E911 UNIFORMS	08/27/2024	08/20/2024	977603	08/20/2024	AE07			16.00	08/2024
VC	N	20240816-028	N1	5955	.00	.00	SUPERIOR AUTO DETAILING	00171721700	DETAILING	CENTRAL GARAGE-M&R-AUTO	08/27/2024	08/23/2024	5955	08/23/2024	AG01			700.00	08/2024
VC	N	20240816-029	NA	5189	.00	.00	BEARCOM	00171745900	TAHOE UPFIT	CENT GAR-EQUIPMENT	08/27/2024	08/20/2024	5189	08/20/2024	AG01			29372.49	08/2024
VC	N	20240816-030	NA	0223	.00	.00	MON POWER	00140121302	ACCT #110 086 272 223	UTILITIES MON POWER	08/27/2024	08/23/2024	0223	08/23/2024	AG01			1132.87	08/2024
VC	N	20240816-031	NA	0223	.00	.00	MON POWER	00140121302	ACCT #110 081 397 009	UTILITIES MON POWER	08/27/2024	08/23/2024	0223	08/23/2024	AG01			417.38	08/2024
VC	N	20240816-032	NA	5580	.00	.00	XEROX FINANCIAL	00140221900	COPIER	CO CLERK BLDG/EQ RENTS	08/27/2024	08/20/2024	5580	08/20/2024	AG01			78.44	08/2024
VC	N	20240816-033	NA	1513	.00	.00	FILTERSOURCE	00142034100	FILTERS	CUSTODIAL MAT/SUPPLIES	08/27/2024	08/21/2024	1513	08/21/2024	AG01			748.66	08/2024
VC	N	20240816-034	NA	4971	.00	.00	INTERVET INC	00371634100	MICROCHIPS/INV #243037907	DOG & KENNEL SUPPLIES	08/27/2024	08/14/2024	4971	08/14/2024	AS03			250.00	08/2024
VC	N	20240816-035	NA	5910	.00	.00	ALMOST HEAVEN PET	00171622300	SERVICES	DOG WARDEN-PROF SERVICES	08/27/2024	05/31/2024	5910	05/31/2024	AG01			602.70	08/2024
VC	N	20240816-036	NA	5910	.00	.00	ALMOST HEAVEN PET	00171622300	SERVICES	DOG WARDEN-PROF SERVICES	08/27/2024	06/30/2024	5910	06/30/2024	AG01			581.18	08/2024

TYPE SEPARATE	TRANS-CHK	NUMBER BOX	P.O. NUMBER	VENDOR	DISCOUNT-AMT	LIQUIDATE-AMT	VENDOR NAME	ACCOUNT NUMBER	DESCRIPTION	ACCOUNT NAME	PROJECT-TASK-COST	INVOICE DUE-DATE	DISCDATE	INVOICE PAYEE VENDOR NO	TRANSDATE	CASH-CODE	CHK-DATE	TRANS-AMOUNT	POSTDATE
VC	N	20240816-037	N1	3247	.00	.00	HOY C WILES	00771221500	MOWING	E911 M&R BLDG & GRNDS	08/27/2024	08/22/2024	3247	08/22/2024	AE07			280.00	08/2024
VC	N	20240816-038	NA	3792	.00	.00	US CELLULAR	00171121102	ACCT #854806714	OEM-TELEPHONE-US CELL	08/27/2024	08/10/2024	3792	08/10/2024	AG01			102.08	08/2024
VC	N	20240816-039	NA	2046	.00	.00	FRONTIER	00771221104	ACCT #3041891897112503-4	E-911 TELEPHONE FRONTIER	08/27/2024	08/20/2024	2046	08/20/2024	AE07			2226.17	08/2024

TOTAL TRANSACTION AMOUNT 123816.24

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371621900
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634100
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273122300
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273136100
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 20744256816
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 20744256817

List of invoices approved for payment
 this 29th day of Aug, 2024
 Int. MR

Assessor's Office

Tax Correction List -

Commissioner Stone moved to approve the Tax Correction List dtd August 27, 2024, in the amount of \$2,619.76 as presented by Assessor Connie Ervin. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioner Stone, Thomas and Smith voting yes. Motion carried. (See attached.)

TAX CORRECTION LIST

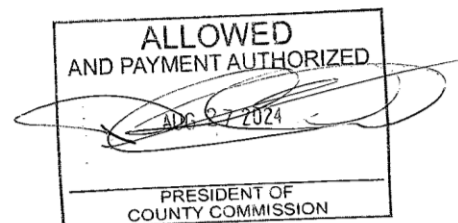
August 27, 2024

DIST	NAME	DESCRIPTION	REASON FOR EXONERATION	TICKET#	ACCT #	AMOUNT	YR	APPR
11	CROGAN JON BRENT	Personal Property	Clerical Error - Acct should have been in Dist, not Corp	310688	00253310	\$154.24	2024	
17	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	312604	00247479	\$54.52	2024	
11	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	310733	00247499	\$112.22	2024	
12	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	311686	00254752	\$12.62	2024	
13	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	311788	00254753	\$16.96	2024	
19	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	313106	00254754	\$4.18	2024	
15	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	312230	00251752	\$8.78	2024	
20	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	313170	00251753	\$4.70	2024	
16	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	312345	00251754	\$32.12	2024	
14	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	312023	00253738	\$15.16	2024	
18	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	313034	00248321	\$3.70	2024	
01	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	300291	00248366	\$1,122.38	2024	
01	DISH NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	300292	00258174	\$7.16	2024	
01	DIRECTV LLC	Personal Property	State Error - Wrong Trend & Depreciation	300290	00247301	\$54.78	2024	
11	DIRECTV LLC	Personal Property	State Error - Wrong Trend & Depreciation	310732	00247302	\$46.04	2024	
12	DIRECTV LLC	Personal Property	State Error - Wrong Trend & Depreciation	311685	00247303	\$28.38	2024	
13	DIRECTV LLC	Personal Property	State Error - Wrong Trend & Depreciation	311787	00247346	\$26.10	2024	
14	DIRECTV LLC	Personal Property	State Error - Wrong Trend & Depreciation	312022	00247347	\$20.60	2024	
15	DIRECTV LLC	Personal Property	State Error - Wrong Trend & Depreciation	312229	00247348	\$11.40	2024	
16	DIRECTV LLC	Personal Property	State Error - Wrong Trend & Depreciation	312344	00247349	\$8.40	2024	
17	DIRECTV LLC	Personal Property	State Error - Wrong Trend & Depreciation	312603	00247350	\$40.76	2024	
19	DIRECTV LLC	Personal Property	State Error - Wrong Trend & Depreciation	313105	00247352	\$55.54	2024	
01	HUGHES NETWORK LLC	Personal Property	State Error - Wrong Trend & Depreciation	300547	00254767	\$180.64	2024	
08	SHAY JAMES E JR & APRIL D	Personal Property	Taxpayer error - 21 Keys billed on PP & RE	308777	00243073	\$263.34	2024	
01	TAYLOR CURTIS V & CAROLYN	Personal Property	Clerical error - Did not own 17 Ford Fiesta July 1, 2023	301222	00247440	\$78.76	2024	
11	WP CREEKSIDE ESTATES LLC	Personal Property	Clerical error - Billed on both PP & RE	311658	00267901	\$256.28	2024	

TOTAL: \$2,619.76

Connie R Ervin
 Connie R. Ervin, ASSESSOR
 (submitted for the taxpayer by)

Jay Shay
 Jay Shay, PROSECUTING ATTORNEY
 (received notice)



Apportionments – None

Recognition of Scheduled Appointments –

9:31 a.m. Karen Kurilko, Cheat River DAR – Courthouse Lawn Use and Proclamation

Commissioner Stone moved to approve the use of the Courthouse Lawn for Bells Across America’s annual celebration, the signing of the U.S. Constitution, September 17, 2024 and authorize the bell to be rung and the President to sign the document. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioner Stone, Thomas and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION
Application to use Preston County Courthouse Lawn
Must be submitted 15 days prior to the event date

Name of Organization Cheat River Chapter, Daughters of the American Revolution

Address 134 Williams Avenue
Kingwood, WV 26537

Describe Event ** Bells Across America is an annual celebration of the signing of the US Constitution. Participants gather to ring bells, just as church bells of Philadelphia rang out when the Constitution was first signed at 4 pm, 9/17/1787.
(submit additional sheet if needed)

** Depending on the type of event being held and the length of the event your organization may be required to show proof of liability insurance. If proof of insurance is required it must be submitted to the County Commission at least 7 days prior to the date of the event.

Date(s) and time(s) of event September 17, 9:30 - 4:30

Do you want to ring the bell? yes
 no

Contact Person Name Karen Kurilko

Address 134 Williams Avenue, Kingwood

Phone [304] 329 - 0835 (best number to reach you)

Email address karenkurilko@gmail.com

Karen Kurilko 9/27/2024
Signature of Authorized Person for Organization **Date**
Organizing Regent
Title

APPROVAL

[Signature] 9/27/2024
Preston County Commission, President **Date**

WAIVER OF LIABILITY
Must be submitted to Preston County Commission 15 days prior to the event date

The Cheat River Chapter, DAR **name of organization** accepts full responsibility and liability for the Bells Across America **name of event** held September 17, 9:30 - 4:30 pm **date(s) and time(s)** on the Preston County Courthouse lawn.

Therefore, the Cheat River Chapter, DAR **name of organization** will hold the Preston County Commission harmless from any liability.

Karen Kurilko 9/22/2024
Signature of Authorized Person for Organization **Date**
Organizing Regent
Title

Commissioner Stone moved to Proclaim September 17 – 23, 2024 as Constitution Week and authorize the President to sign. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried. (See attached.)

Ms. Kurilko read the Proclamation.

PROCLAMATION

Constitution Week – Sept. 17 thru Sept. 23, 2024

WHEREAS: September 17, 2024 marks the two hundred and thirty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary: and to the patriotic celebrations which will commemorate the occasion: and


WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through 23rd as

CONSTITUTION WEEK

in this **County of Preston** in this State of West Virginia, we urge all citizens to study the constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

IN WITNESS THEREOF, I have hereunto set my hand on behalf of the County of Preston to be affixed this 27th day of August the year of our Lord two thousand twenty-four.

Signed



Don Smith, President
Preston County Commission

9:35 a.m. Linda Huggins, County Clerk – Approve Poll Workers

Commissioner Thomas moved to approve the 2024 General Election Poll Workers List as presented by County Clerk Linda Huggins. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Clerk Huggins noted Early Voting runs October 23 thru November 2, 2024. Monday – Friday 8:30 a.m. – 5:30 p.m. and Saturday 9:00 a.m. – 5:00 p.m.

Approval of Minutes – August 20, 2024

Commissioner Thomas moved to approve the Minutes of August 20, 2024. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Estate Settlements – August 14, 2024 thru August 14, 2024

Commissioner Thomas moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencement of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 08/14/2024 thru 08/14/2024 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, August 27, 2024.

ESTATE NUMBER: **4874**
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: August 14, 2024
ESTATE NAME: **DEANE LYNNE SHAFFER**
EXECUTOR: **ROBERT C SHAFFER**

Subscribed and sworn to before me on 08/21/2024.

Linda Huggins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Proceedings in Vacation – August 15, 2024 through August 21, 2024

Under **New Business** Commissioner Stone moved to dispense with the reading in open court of the Proceedings of the Clerk of this Commission, had in vacation on August 15, 2024 thru August 21, 2024 inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, August 15, 2024, through Wednesday, August 21, 2024

The County Commission of Preston County this day proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, August 15, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of JAMES L SCOTT, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Affidavit Testate was filed.

KRISTY S. ATHA, was named, as SUCCESSOR thereof, qualified as such. No bond was required.

The last will and testament of MICHAEL C. O'NEILL, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

J. SCOTT O'NEILL, who was named in the last will and testament of MICHAEL C. O'NEILL, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

BRIDGETTE M. O'NEILL IMHOFF, who was named in the last will and testament of MICHAEL C. O'NEILL, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

On, Friday, August 16, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of RAYMONA F. HOLLIS AKA RAYMONA IONA HOLLIS, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

MARTHA HOLLIS, who was named in the last will and testament of RAYMONA F. HOLLIS AKA RAYMONA IONA HOLLIS, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Monday, August 19, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of DOROTHY F. CALE, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

THOMAS H. CALE, who was named in the last will and testament of DOROTHY F. CALE, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of LARRY J. KEENER, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Affidavit Testate was filed.

NANCY KEENER, was named as SUCCESSOR thereof, qualified as such. No bond was required.

On, Tuesday, August 20, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of MICHAEL J. HARTLEY, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

KEITH MURPHY, who was named in the last will and testament of MICHAEL J. HARTLEY, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

Subscribed and sworn to before me on 08/21/2024.

Linda Huggins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Old Business- Consideration and/or action –

A. EMS Advisory Board

The EMS Advisory Board is to be made up of an attorney, an accountant or business owner, a 911 representative, a dispatcher, 2 members At-Large from the public, 2 members from EMS, 1 from a paid EMS organization and 1 from a volunteer organization, a county medical director/medical officer and a commissioner as an Ex Officio non-voting member.

Commissioner Stone moved that the At-Large, from the public, positions be filled by Stanford Betler and Brian LaRue. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Commissioner Stone moved to appoint Adam Bachtel for the EMS Volunteer position to the EMS Advisory Board. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Commissioner Stone moved to appoint Shawna Knotts as the paid EMS representative to the EMS Advisory Board. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

There was discussion regarding other appointments to the board, namely the attorney position, the accountant position (for which there has been no correspondence received for either) and the county medical director for which a letter was received from the Director of Nursing and Operations at Mon/Preston Memorial and Dr. Fred Conley.

Commissioner Thomas moved to appoint Samantha Stone as the Commissioner, non-voting member to the EMS Advisory Board. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried.

New Business – Consideration and/or action –

Courthouse Reconfiguration Project Report-Consideration and/or action

A. No Courthouse Reconfiguration Update - Demo

County Administrator's Report – Consideration and/or action

A. Financial Statement Discussion

Administrator Raybeck advised that he has been in discussions with the Sheriff and the Auditor's Office trying to get a sense of the numbers in the Sheriff's settlement. He said according to the auditor, what is needed is a level of expertise in government fund accounting that even a good accountant or CPA is not going to possess.

He has been in contact with Barker Tilly, an international accounting firm that provides auditing services for both state and local governments, as well as financial statement auditing. He also reached out to another firm in Clarksburg and then asked for guidance on how to move forward.

There was discussion between the commissioners and sheriff regarding having a forensic audit, the expense of it and the importance of utilizing the software the rest of the state is using so when there is a problem there's someone to call to help resolve the issue.

Sheriff Fields urged the need to look at the position of Chief Tax Deputy more seriously to acquire someone super qualified with the ability to do it.

B. Opioid Settlement Advisory Board and Letter

A letter was received from the Attorney General providing additional guidance for the distribution of the opioid settlement funds. Mr. Raybeck advised that now with the greater guidance on the approved purposes for the opioid settlement funds it is time to convene the advisory board to begin the process of establishing a plan for the use of the funds.

He noted the projected total from 2024 to 2028 is coming in a little more than \$500,000 additional dollars.

C. Budget Revisions-none

D. Miscellaneous Correspondence

Reminder: The offices will be closed Monday, Sept. 2, 2024 in observance of Labor Day.

Personnel Matters – Consideration and/or action

A. Executive Session

Legal Matters - Consideration and/or action

A. Executive Session

Information

Commissioners Comments

At 10:02 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

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08/27/2024

