#### AGENDA

#### PRESTON COUNTY COMMISSION **JULY 9, 2024** 9:30 A.M.

Call to order by President and Pledge of Allegiance

**Roll call of Commissioners** 

**Recognition of Public** 

**Review of Bills** 

Assessor's Office

Tax Correction List - None

Apportionments - None

Recognition of Scheduled Appointments - No Appointments at this time

Approval of Minutes - June 18, 2024

Estate Settlements List – June 24, 2024 thru June 26, 2024

ESTATE NAME: BARBARA J. BANISTER ESTATE NAME: THELMA A. DEWITT

ESTATE NAME: JAMES FREDERICK HENLINE, JR.

ESTATE NAME: MARK EDWARD READD

Proceedings in Vacation/Clerk's Fiduciary Report – June 27 through July 3, 2024

Fiduciary Commissioner Report - None

Old Business - Consideration and/or action

New Business - Consideration and/or action

# Courthouse Reconfiguration Project Update-Consideration and/or action

A. Update from Facilities Supervisor

### County Administrator's Report - Consideration and/or action

- A. Coal Severance Carryover 24-25
- B. Discussion of Procedure for Setting Additional Holidays
- C. Budget Revisions
- D. Miscellaneous Correspondence

# Personnel Matters- Consideration and/or action

A. Executive Session

#### Legal Matters- Consideration and/or action

A. Executive Session

Information

**Commissioners' Comments** 

# STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 9:30 a.m., July 9, 2024 in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Samantha Stone, Hunter Thomas and Don Smith.

# **Recognition of Public**

Also, present was County Administrator Nate Raybeck and County Clerk, Linda Huggins.

The following persons registered their attendance during the meeting:

Deanna Lively Jim Fields Kevin Likens Jacob Martin-WV News Lisa Leishman Jeniffer Graham-DP

Nichole Larew

SYSTEM DATE 07/09/2024 REPORT DATE 07/09/2024

No other persons registered before the meeting to address the commission.

# **Review of Bills**

Commissioner Thomas moved to pay the bills that have been properly presented and reviewed. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

PAGE 1 TIME 7:36:17 USER WVPRRMAR

C 20240750-001 NA NA		TRANS.NUMBER P. RATE-CHK BOX D	ISCOUNT-AMT LIQUID		PROJECT-TASK-COST INVOICE TRANDATE CA DUE-DATE DISCDATE CHECK CHK-I PAYEE VENDOR NO PAYEE VENDOR N	ASH-CODE TRAN	NS-AMOUNT POSTDATE
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0.00000000000000000000000000000000000	C	20240750-005 N NA	.00	.00 INV #4196868023	06/30/2024 06/25/2024	P	332.51 06/2024
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N NA .00 .00 SERVICE TOWERS SERVICES 06/30/2024 05/23/2024 P 06/2024	TYIESEI VC WAR VC VC VC VC VC VC VC	PORT DATE 07/09/ W 7/09/ PE TRANS.NUMBER F PARATE-CHK BOX  20240750-013 NA RNING: INVOICE NU 20240750-014 NA RNING: INVOICE NU 20240750-015 NA  20240750-016 NA  20240750-017 NA  20240750-017 NA  20240750-018 NA  20240750-019 NA  20240750-020 NA  20240750-021 NA  20240750-021 NA  20240750-021 NA  20240750-022 NA	P.O.NUMBER VENDOR DISCOUNT-AMT LIQU VENDOR NAME  4509 RADIATION DETECT IMBER EXISTS MORE TO  A509 RADIATION DETECT MBER EXISTS MORE TO  6041 DELANO'S COUNTRY 4660 TRANSUNION RISK 5753 LISA LEISHMAN 5580 XEROX FINANCIAL 0186 KINGWOOD WATER W 0186 KINGWOOD WATER W 4896 KINGWOOD WATER W 4896 LEAF	ACCOUNT NUMBER  ACCOUNT NUMBER  ACCOUNT NUMBER  1DATE-AMT DESCRIPTION ACCOUNT NAME  00173023000 .00 BADGES ION CO CT SEC CONTRACTED SE HAN ONCE IN THIS BATCH FOR SPE  00173034100 .00 BADGES ION CO CT SECURITY-SUPPLIES HAN ONCE IN THIS BATCH FOR SPE  0014022301 .00 FURNITURE STORE PROPESSIONAL SERV-FL  00170023300 .00 JUNE 2024 ALTER LAW ENFORCE-INVEST.  00140023400 .00 REIMB-WHEELING CIR CLERK TRAVEL  0014021600 .00 COPIER CO CLERK M&R EQUIP  00140121301 ORKS UTILITIES KING WATER  00140121301 .00 ACCT #1016 ORKS UTILITIES KING WATER  00140121301 .00 ACCT #1314 ORKS UTILITIES KING WATER  00140121600 .00 COPIERS CO CLERK M&R EQUIP  00171121600 .00 SERVICE TOWERS SERVI	DIT LIST R 0750  PROJECT-TASK-COST INVOICE DUE-DATE DISCDATE CHECK CHK PAYEE VENDOR NO  06/30/2024 06/21/2024 RADIATION DE CIFIED VENDOR  06/30/2024 06/21/2024 A509 CIFIED VENDOR  06/30/2024 06/21/2024 A509 CIFIED VENDOR  06/30/2024 06/30/2024 CODD D 6041  EXP. 06/30/2024 07/01/2024 EXP. 06/30/2024 07/01/2024 EXP. 06/30/2024 07/01/2024 EXP. 06/30/2024 06/19/2024 EXP. 06/30/2024 06/19/2024 EXP. 06/30/2024 06/19/2024 CODD D 6041  06/30/2024 06/19/2024 EXP. 06/30/2024 06/30/2024 EXP. 06/30/2024 EX	CASH-CODE TR -DATE SELEC NAME AG01 PTECTION CO AG01 PTECTION CO AG01 PNTRY STORE AG01 PNTRY	ME 7:36:1 RE WVPRRMA  ANS-AMOUNT T POSTDATE  233.66 06/2024  9490.00 06/2024  9490.00 06/2024  143.38 06/2024  467.06 06/2024  467.06 06/2024  50.22 06/2024  750.00 06/2024  6800.00
	TYII YC WAR VC WAR VC	PORT DATE 07/09/ W 7/09/ PE TRANS.NUMBER EPARATE-CHK BOX  20240750-013 NA RNING: INVOICE NU 20240750-015 NA RNING: INVOICE NU 20240750-015 NA 20240750-016 NA 20240750-017 NA 20240750-017 NA 20240750-018 NA 20240750-018 NA 20240750-019 NA 20240750-020 NA 20240750-021 NA 20240750-021 NA 20240750-021 NA 20240750-022 NA 20240750-023 NA	P.O. NUMBER VENDOR DISCOUNT-AMT LIQU VENDOR NAME 4509 RADIATION DETECT MBER EXISTS MORE TO 6041 DELANO'S COUNTRY 4660 TRANSUNION RISK 5753 LISA LEISHMAN 5580 XEROX FINANCIAL 0186 KINGWOOD WATER W 0186 KINGWOOD WATER W 1896 KINGWOOD WATER W 1896 LEAF 4892 PREMIER CONSTRUC	ACCOUNT NUMBER  ACCOUNT NUMBER  IDATE-AMT DESCRIPTION ACCOUNT NAME  00173023000 .00 BADGES ION CO CT SEC CONTRACTED SE HAN ONCE IN THIS BATCH FOR SPE  00173034100 .00 BADGES ION CO CT SECURITY-SUPPLIES ION OF URNITURE  00142022301 .00 FURNITURE STORE PROFESSIONAL SERV-FL  00170023300 .00 JUNE 2024  ALTER LAW ENFORCE-INVEST.  00140321400 .00 REIMB-WHEELING CIR CLERK TRAVEL  00140321400 .00 COPPIER CO CLERK MAR EQUIP  00140121301 .00 ACCT #1317 ORKS UTILITIES KING WATER  00140121301 .00 ACCT #1316 ORKS UTILITIES KING WATER  00140121301 .00 ACCT #1314 ORKS UTILITIES KING WATER	DIT LIST R 0750  PROJECT-TASK-COST INVOICE DUE-DATE DISCOATE CHECK CHAP PAYEE VENDOR NO AYZ679 06/21/2024 6599 (ADJACE) CIFIED VENDOR 24881 06/30/2024 06/30/2024 06/30/2024 06/30/2024 07/01/2024 (ADJACE) EXP. 4660 07/01/2024 TRANSUNION R 07/01/2024 65753 (ADJACE) CIFIED VENDOR AYZ679 06/21/2024 16/30/2024 06/30/2024 06/30/2024 06/30/2024 06/30/2024 (ADJACE) CIFIED VENDOR 24881 06/30/2024 15580 (ADJACE) (ADJACE	CASH-CODE TR -DATE SELEC NAME AG01 PTECTION CO AG01 PTECTION CO AG01 PNTRY STORE AG01 PNTRY	ME 7:36:1  RI WVPRRMP  ANS-AMOUNT T POSTDATE  233.66 06/2024  9490.00 06/2024  9490.00 06/2024  143.38 06/2024  467.06 06/2024  467.06 06/2024  467.06 06/2024  750.00 06/2024  6800.00 06/2024

TYPE SEPA	TRAI	NS.NUM -CHK B	BER I	P.O.NUM DISCOU	BER NT-AM OR NA	VENDO T LIC ME	OR QUIDAT	ACCOURTE-AMT	NT NUM DESCR ACCOU	BER IPTIC	ON ME		PROJE	CT-TASK-C DUE-DATE PAYEE VE	COST E ENDO	INVOICE DISCDATE OR NO	E (	TRANDATE CHECK C AYEE VEND	CAS CHK-DA COR NA	SH-CODE ATE SE AME	TRAN	S-AN POST	OUNT
			CE N	JMBER E	XISTS	MORE	THAN	ONCE :	IN THI	S BAT	CH FO			VENDOR									
VC WARN'S	2024 N	10750- N	025 IA	PREM	.0 IER C	4812 ONSTRU	JCTION	00771: .00	222300 SERVI E911	CE TO	WERS SSION	SERV:	ICES ERVICE	06/30/202 4812 VENDOR	24 (	0033-24	4 ( 24 PF	05/23/202 REMIER CO	A AE	07 UCTION	P	06/2	0.00
VC	2024 N	10/30-	026 IA					00771: .00					BCIFIBL	06/30/202 4021	24 (		24	06/30/202 QUA FILTE	T AL	07	P	06/	4.00 2024
VC	2024 N	10750- N	027 IA			00000		00171					UBSCRP	06/30/202 4836	24 (	06/30/202	24	06/30/202 ANGUAGE I			P	06/	3.65
VC	2024 N	10750- N	028 IA		. 0	5648		.00	WATER					06/30/202	24 (	07/06/20	21	07/06/202 RYSTAL SE		_	P	06/	024 024
VC	2024 N	10750- N	029 IA	HAZE	.0 LDEN	4009		00173	WORKE COMM	OOKS	GRP S	UPPL:	IES-GR	5648 06/30/202 4009	24 (	8959294 05/08/202	4 ( 24 H	05/08/202 AZELDEN	24 AG	01	Р	06/	74.65 2024
VC	2024 N	10750- N	-030 IA	Q LA	.O BS IN	5941 0 C		07273			DRUG			06/30/202 5941				06/30/202 LABS INC		72	р	06/2	52.50 2024
VC	2024 N	40750- N	031 IA	Q LA	.O BS IN	5941 0 C		07273	TESTI COMM	NG	DRUG	TEST		06/30/202 5941	24 (	06/30/20	24	06/30/202 LABS INC		72	p	06/	12.00 2024
VC	2024 N	10750- N	032 IA	Q LA	.0 BS IN	5941 0 C		07273	TESTI	NG	DRUG	TEST		06/30/203 5941	24 (	05/31/20:	24	D5/31/202		72	P	06/:	00.00 2024
VC	202 N	10750- N	033 IA	OPAN	.0 S LLC	5747 0			COMM	CORR	DRUG	TEST		06/30/20: 5747	24 (	55801 07/01/20:	01	07/01/202 PANS LLC			P	06/:	00.00
VC	202 N	10750- N	034 IA	JUST	.0 TECH	5447 0 LLC		07273	PRINT	'S	RENT			06/30/202 5447	24 (	155150 06/30/20:	24 Jt	06/30/202 USTTECH I		72	P	06/	17.18 2024
VC	202 N	40750- N	035 IA	AMAZ	.0 ON CA	5872 0 PITAL	SERV	00173 .00 ICES	SUPPL COMM	IES CORR	GRP S	SUPPL	IES-GR	06/30/20: 5872	24 (	06/30/20	24 Al	06/30/202 MAZON CAI	PITAL	SERVI	PCES	06/	95.65 2024
VC	202 N	40750- N	-036 IA	MON	.0 POWER	0223		07273	ACCT COMM	#110 CORR-	162 6 MISC	79 5 UTIL	31 ITES	06/30/20: 0223	24 (	06/26/20	24	06/26/202 ON POWER	24 BC	72	P	06/	30.34 2024
FIL	ES I	D	W	9/2024 9/2024						T	RANSA( BATC	CTION H NUM	PRESTO	LIST							PAG TII USI	4E	7:36:17 WVPRRMAR
TYP	E TR ARAT	ANS.NU E-CHK	UMBER BOX	P.O.NU DISCO VEN	MBER OUNT-A	VEN MT L IAME	DOR IQUID	ACCO ATE-AM	UNT NUT DESC	JMBER CRIPT	ION NAME		PRO	JECT-TASK DUE-DA PAYEE	TE	ST INVOI DISCDA DOR NO	TE	TRANDA' CHECK PAYEE VEI	CHK-	DATE	DE TRA	ANS-	AMOUNT STDATE
VC	20 N	240/50	0-037 NA			00	5 N BAN	.0	0 SUP	PLIES			-GRANT	06/30/2 3765	024	06/08/2	024	06/08/20 CLEAR MO			P	06	38.47 /2024
VC	20 N	240750	0-038 NA		AR MO	376 00 UNTAI	5 N BAN	. 0	312180 0 POST COMI	TAGE	R POST	TAGE		06/30/2 3765	024	06/13/2	024	06/13/20 CLEAR MO			P	06	4.70 /2024
VC	20 N	24075	0-039 NA		ETIO	577 .00	8	0017	172170 0 ACC CEN	T #63	2855 GARAGI	E-M&R	-AUTO	06/30/2 5778	024	07/01/2	024	07/01/2	024 A	AG01	P	06	381.25 /2024
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SYSTEM DATE 07/09/2024 COUNTY OF PRESTON
REPORT DATE 07/09/2024 TRANSACTION EDIT LIST
PILES ID
W BATCH NUMBER 0751
BATCH NUMBER 0751

PAGE 1 TIME 7:47:26 USER WVPRRMAR

TYPE SEPA	TRANS.NUMBER RATE-CHK BOX	P.O.NUMBER VENDOR DISCOUNT-AMT LIQUIDA VENDOR NAME	ACCOU. TE-AMT	NT NUMBER PROJ DESCRIPTION ACCOUNT NAME	ECT-TASK-CO: DUE-DATE PAYEE VEN	ST INVOICE DISCDATE DOR NO	TRANDATE CASH-CO CHECK CHK-DATE PAYEE VENDOR NAME	DDE TRAN SELECT	NS-AMOUNT POSTDATE
VC	20240751-001 N NA	4068 .00 BANK OF THE OZARKS	00198	645900 LEASE PAYMENT CO COMM CAP OUTLAY	07/09/2024 4068	08/02/2024	08/02/2024 AG01 BANK OF THE OZARKS	P	10436.00 07/2024
vc	20240751-002 N N1	3247 .00 HOY C WILES	00142	021500 MOWING CUSTODIAL M&R BLD & GRD	07/09/2024 3247	07/03/2024	07/03/2024 AG01 HOY C WILES	Р	225.00 07/2024
VC	20240751-003 N NA	1238 .00 KINGWOOD PARKS RECF	20744 .00 EATION	256820 CIVC CTR CEILING REPLACEM ARPA-KINGWOOD PARKS & REC	07/09/2024 1238	07/09/2024	07/09/2024 AR207 KINGWOOD PARKS REC	P REATION	91400.00 07/2024
VC	20240751-004 N NA	.00 <sup>4277</sup>	00140	122600 GEN LIABILITY CO COMM INS GEN LIAB	07/09/2024 4277	111678 07/01/2024	07/01/2024 AG01 WVCORP	p	105.00 07/2024
VC	20240751-005 N NA	5867 .00	00142	023000 SERVICES	07/09/2024	3130818 06/01/2024	06/01/2024 AG01	P	398.86 07/2024
VC	20240751-006 N NA	5867 .00 MONITRONICS	00142	023000 SERVICES CUSTODIAL CONT SERVICES	07/09/2024 5867	3130820 06/01/2024	06/01/2024 AG01 MONITRONICS	P	7266.52 07/2024
VC	20240751-007 N NA	.00 MONITRONICS	.00	023000 SERVICES CUSTODIAL CONT SERVICES	07/09/2024 5867	06/01/2024	MONITRONICS	P	07/2024
VC	20240751-008 N NA	4929 WV NEWS	00140	522000 RENEWAL/ACCT #120003 PROS ATTY ADV/PUB FEES	07/09/2024 4929	06/24/2024	06/24/2024 AG01 WV NEWS	P	100.00 07/2024
VC	20240751-009 N NA	.00 <sup>1157</sup>	00141	321200 INV #CD2094315 CO CLK-ELECTIONS PRINTING	07/09/2024 1157	06/28/2024	06/28/2024 AG01 ES&S	P	1577.12 07/2024
VC	20240751-010 N N1	4581 .00 ZOETIS US LLC	00371	634100 INV #9024470795 DOG & KENNEL SUPPLIES	07/09/2024 4581	07/01/2024	07/01/2024 AS03 ZOETIS US LLC	p	,
VC	20240751-011 N NA	.00 CLEAR MOUNTAIN BANK	00171	721900 ACCT #00 05054 EQUIPMENT-LEASE 721900 LOAN #910006190 EQUIPMENT-LEASE	07/09/2024 1301	07/19/2024	07/19/2024 AG01 CLEAR MOUNTAIN BAN	P K	734.42 07/2024
VC	20240751-012 N NA	1301 .00 CLEAR MOUNTAIN BANE	00171	721900 LOAN #910006190 EQUIPMENT-LEASE	07/09/2024 1301	07/09/2024	07/09/2024 AG01 CLEAR MOUNTAIN BAN	P K	698.92 07/2024

TYPE TRANS.NUMBER P SEPARATE-CHK BOX	DISCOUNT-AMT LIQUIDA' VENDOR NAME	TE-AMT DESCRIPTION ACCOUNT NAME		PAYEE VENDOR NAME	RANS-AMOUNT CT POSTDATE
VC 20240751-013 N NA	.00 <sup>5189</sup>	00771221600 .00 JULY 2024 E911 M&R EQUIPMENT	07/09/2024 07/02/2024 5189	07/02/2024 AE07 P	3415.00 07/2024
VC 20240751-014 N NA	PRODIGI.00	00771221101 .00 ACCT #01000986 E-911 TELEPHONE-PRODIGI	07/09/2024 07/01/2024 5300	07/01/2024 AE07 PRODIGI	499.99 07/2024
VC 20240751-015 N NA	PRODIGI.00	00140121101 .00 ACCT #DC300285 CO COMM TELEPHONE-PRODIGI	07/09/2024 07/01/2024 5300	07/01/2024 AG01 PRODIGI	4644.33 07/2024
VC 20240751-016 N 01	5661 .00 CGP DEVELOPMENT CO	07273121900 .00 RENT INC COMM CORR-RENT	07/09/2024 07/01/2024 5661	07/01/2024 BC72 CGP DEVELOPMENT CO INC	1750.00 07/2024
VC 20240751-017 N NA	5286 .00 ENTERPRISE FM TRUST	00171721900 .00 LEASE PAYMENTS EQUIPMENT-LEASE	07/09/2024 07/03/2024 5286	07/03/2024 AG01 P ENTERPRISE FM TRUST	300.96 07/2024
VC 20240751-018 N NA	5286 .00 ENTERPRISE FM TRUST	00171721900 .00 LEASE PAYMENTS EQUIPMENT-LEASE	07/09/2024 07/03/2024 5286	07/03/2024 AG01 P ENTERPRISE FM TRUST	4810.06 07/2024
WARNING: 2025 BUDGE WARNING: 2025 BUDGE		OR ACCOUNT 00371634100 OR ACCOUNT 07273121900	TOTAL T	RANSACTION AMOUNT	128786.60
WARNING: 2025 BUDGE		OR ACCOUNT 20744256820		List of invoices approved f	or payment

List of invoices approved for payment this day of July, 20 14 Int.

SYSTEM DATE 07/12/2024 REPORT DATE 07/12/2024 FILES ID W

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TYPE SEPA	TRANS.NUMBER	P.O.NUMBER VENDOR DISCOUNT-AMT_LIQUIDA	ACCOUNT NUMBER TE-AMT DESCRIPTION	PROJECT-TASK-COST INVOICE TRANDATE CASH-CODE TRADUS-DATE DISCOATE CHECK CHK-DATE SELECT PAYEE VENDOR NAME	NS-AMOUNT POSTDATE
VR	20240761-001 N NA	VENDOR NAME 6029 .00 REVEAL BY TACTACAM	ACCOUNT NAME  00170023300 .00 SERVICE LAW ENFORCE-INVEST.	PAYEE VENDOR NO PAYEE VENDOR NAME  06/03/2024 AG01  EXP. 5916 US BANK	25.00 06/2024
VR	20240761-002 N NA	5365 - 00 AMMOMAN	00170034100 .00 AMMO LAW ENFORCE MAT & S	06/25/2024 06/03/2024 AG01 06/25/2024 06/03/2024 US BANK	3465.00
VR	20240761-003 NA	AMAZON .00	00170034100 .00 INK CARTRIDGE LAW ENFORCE MAT & ST	06/25/2024 06/04/2024 AG01 P JPP 5916 US BANK	124.00 06/2024
VR	20240761-004 N NA	.00	00170023300 .00 POSTAGE	06/05/2024 AG01	18.40 06/2024
VR	20240761-005 N NA	4092 AMAZON	00170034100 .00 DIVIDER TABS LAW ENFORCE MAT & ST	DEAP. 5916 US BANK  06/25/2024 06/05/2024 AG01  DES 5916 US BANK  06/25/2024 06/06/2024 AG01  06/06/2024 AG01  P  JIES 5916 US BANK  06/25/2024 06/06/2024 AG01  P  06/25/2024 06/06/2024 AG01  P  06/25/2024 06/06/2024 AG01  D  06/25/2024 06/06/2024 AG01  D  06/25/2024 06/06/2024 AG01  D  06/25/2024 06/06/2024 AG01	31.34 06/2024
VR	20240761-006 N NA	4092 AMAZON .00	00170034100 .00 CD MAILERS LAW ENFORCE MAT & ST	06/25/2024 06/05/2024 AG01 06/25/2024 06/05/2024 P JPP 5916 US BANK	37.01 06/2024
VR	20240761-007 N NA	.00 <sup>4092</sup> AMAZON	00140434100 .00 RUBBER BANDS TAX DEPART MAT/SUPP	06/25/2024 06/05/2024 AG01 JIES 5916 US BANK	12.99 06/2024
VR	20240761-008 N NA	4092 AMAZON	00140434100 .00 PENS TAX DEPART MAT/SUPP	06/25/2024 06/06/2024 06/06/2024 AG01 P JES 5916 US BANK	06/2024
VR	N NA	GLOBAL SCIENCE & TE	.00 NOTARY STAMP CH LAW ENFORCE MAT & S	06/25/2024 06/06/2024 05/06/2024 AG01 P JPP 5916 US BANK	28.84 06/2024
VR		4092 AMAZON	00173622100 .00 TRAINING COLLAR K9 TRAIN & EDUCATION	06/06/2024 AG01 06/25/2024 06/06/2024 US BANK	49.65 06/2024
VR				06/25/2024 06/07/2024 P 3SCRIP 5916 US BANK	
VR	20240761-012 NA	0340 .00 STREETS STORE	00173634100 .00 DOG KENNELS K-9 MAT & SUPPLIES	06/25/2024 06/06/2024 AG01 P 5916 US BANK	718.00 06/2024

SYSTEM DATE 07/12/2024 COUNTY OF PRESTON REPORT DATE 07/12/2024 TRANSACTION EDIT LIST PAILS 10 W BATCH NUMBER 0761

PAGE 2 TIME 10:34:57 USER WVPRRMAR

TYPE SEPAR	TRANS.NU ATE-CHK	JMBER P. BOX I	O.NUMBER DISCOUNT-A VENDOR N	VENDOR AMT LIQUIDAT NAME	ACCOUN E-AMT	T NUMBER F DESCRIPTION ACCOUNT NAME	PROJEC	T-TASK-COS DUE-DATE PAYEE VEND	DISCDATE OR NO	TRANDATE CHECK CHK PAYEE VENDOR	NAME		S-AMOUNT POSTDATE
VR	20240763 N	1-013 NA	AMAZON	.004092	001404	34100 TAPE TAX DEPART MAT/SUPPLIE	es 0	06/25/2024 5916	06/07/2024	06/07/2024 US BANK	AG01	p	53.80 06/2024
VR	20240761 N		AMAZON	.00	001700	34100 NOTES LAW ENFORCE MAT & SUPE	p 0	06/25/202 <b>4</b> 5916	06/07/2024	06/07/2024 US BANK	AG01	P	06/2024
VR	2024076: N	1-015 NA	KTS LAW	6047 00 ENFORCEMENT	001700	22100 TRAINING LAW ENFORCE TRAIN/EDUC	c 0	06/25/2024 5916	06/11/2024	06/11/2024 US BANK	AG01	P	199.00 06/2024
VR	2024076: N	1-016 NA	NAPWDA	.00 <sup>4759</sup>	001736	22200 DUES K-9 UNIT-DUES & SUBSCR	RIPT 0	06/25/2024 5916	06/13/2024	06/13/2024 US BANK		P	50.00 06/2024
	2024076: N	1-017 NA	PACKTRA	6048 .00 CK	.00	22100 DUES K9 TRAIN & EDUCATION	0	06/25/2024 5916	06/12/2024	06/12/2024 US BANK	AG01		140.00 06/2024
VR	2024076: N	1-018 NA	AMAZON	.004092	001420	22301 SUPPLIES PROFESSIONAL SERV-FLOO	OD D	06/25/2024 5916	06/14/2024	06/14/2024 US BANK	AG01		389.74 06/2024
VR	2024076 N	1-019 NA		.00	001420	22301 BLINDS, TV & MOUNT	0	06/25/2024	06/18/2024	06/18/2024	AG01		493.36 06/2024
VR	2024076 N	1-020	AMAZON	4092 .00	001420	022301 SHREDDER,OIL,CHAIR PROFESSIONAL SERV-FLOO	OD D	06/25/2024	06/18/2024	06/18/2024 US BANK	AG01	P	1312.78 06/2024
VR	2024076 N		AMAZON	.004092	001700	034100 LEGAL PADS LAW ENFORCE MAT & SUPE	P	06/25/2024 5916	06/18/2024	06/18/2024 US BANK	AG01	P	33.66 06/2024
VR	2024076 N	1-022 NA	AMAZON	.004092	001700	34100 SUPPLIES LAW ENFORCE MAT & SUPP	P	06/25/2024 5916	06/20/2024	06/20/2024 US BANK		P	23.83 06/2024
VR	2024076 N	1-023 NA	AMAZON	.004092	001736	K-9 MAT & SUPPLIES	o	06/25/2024 5916	06/20/2024	06/20/2024 US BANK	AG01	P	21.59 06/2024
VR	2024076 N	1-024 NA	AMAZON	.004092	001420	022301 BLIND PROFESSIONAL SERV-FLOO	OD D	06/25/2024 5916	06/20/2024	06/20/2024 US BANK	AG01	P	80.08 06/2024

	RANS.NU TE-CHK	MBER P	O.O.NUMBER DISCOUNT-A VENDOR	VENDOR AMT LIQUIDAT NAME	ACCOUN E-AMT	IT NUMBER PRO DESCRIPTION ACCOUNT NAME	JECT	T-TASK-COS DUE-DATE PAYEE VEND	T INVOICE DISCDATE OR NO	TRANDATE CHECK CH PAYEE VENDO	K-DATE		S-AMOUNT POSTDATE
VR 2 N	0240761	-025 NA	AMAZON	4092	001420	22301 CREDIT-SHREDDER PROFESSIONAL SERV-FLOOD	D 0	6/25/2024 5916	06/23/2024	06/23/2024 US BANK	AG01	P	-1097.92 06/2024
VR 2 N	0240761	-026 NA	AMAZON	4092		LAW ENFORCE DUES/SUBSCRI	OP OF	6/25/2024 5916	06/24/2024	06/24/2024 US BANK		P	06/2024
VR 2 N	0240761	-027 NA	WETHEPE	6049 OPLEHOLSTERS	001700	34100 HOLSTERS LAW ENFORCE MAT & SUPP	0	6/25/2024 5916	06/27/2024	06/27/2024 US BANK	AG01	P	1155.60 06/2024
VR 2 N	0240761	-028 NA	INDEED	.00	001404	21200 JOB AD TAX OFFICE-PRINTING	0	6/25/2024 5916	06/01/2024	06/01/2024 US BANK	AG01	P	252.52 06/2024
VR 2 N	0240761	-029 NA	WALMART	.00 1739	001404	34100 CHECKS TAX DEPART MAT/SUPPLIES	0	6/25/2024 5916	06/11/2024	06/11/2024 US BANK	AG01	P	467.33 06/2024
VR 2 N	0240761	-030 NA	AMAZON	.004092	001420	22301 OFFICE CHAIR PROFESSIONAL SERV-FLOOD	D	6/25/2024 5916	06/12/2024	06/12/2024 US BANK	AG01	P	176.80 06/2024
VR 2 N	0240761	-031 NA	WALGREEN	5171 .00	001700	23300 SALINE LAW ENFORCE-INVEST. EXP.	0	6/25/2024 5916	06/26/2024	06/26/2024 US BANK	AG01		06/2024
WARNIN	G: 2024	BUDGE	T HAS BEEN	N EXCEEDED FO	R ACC	DUNT 00140421200			TOTAL 1	TRANSACTION			8372.53

List of transaction paid for on the State Purchasing Card for June\_, 2024 Low

#### **Assessor's Office**

Tax Correction List - None **Apportionments** – None

# Recognition of Scheduled Appointments – No Appointments at this time

# Approval of Minutes – June 18, 2024

Commissioner Thomas moved to approve the Minutes of June 18, 2024. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

# Estate Settlements – June 24, 2024 thru June 26, 2024

Commissioner Thomas moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencement of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

United States of America



State of Mest Virginia

County of Areston, ss:

# Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 06/24/2024 thru 06/26/2024 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, July 9, 2024.

ESTATE NUMBER: 4720
SETTLMENT TYPE: Report of Receipts, Disbursements and Distribution; Affidavit
SETTLMENT RECORDED: June 24, 2024
ESTATE NAME: BARBARA J. BANISTER
ADMINISTRATOR: JOHN BANISTER

ESTATE NUMBER: **4559**SETTLMENT TYPE: Affidavit and Waiver of Final Settlement SETTLMENT RECORDED: June 26, 2024
ESTATE NAME: THELMA A. DEWITT
EXECUTRIX: LINDA L. FREELAND

ESTATE NUMBER: 3976
SETTLMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLMENT RECORDED: June 26, 2024
ESTATE NAME: JAMES FREDERICK HENLINE, JR.
ADMINISTRATOR: KENNETH R. HENLINE

ADMINISTRATOR: ACIDS.

ESTATE NUMBER: 4781

SETTLMENT TYPE: Affidavit and Waiver of Final Settlement June 25, 2024

ESTATE NAME: MARK EDWARD READD

ADMINISTRATIX: BRENDA L. MCGUINN

ATTORNEY: GAYDOS & TURNER
PO BOX 585

KINGWOOD, WV 26537-0585

Subscribed and sworn to before me on 07/03/2023.

Linda Thiggins Clerk of the Preston County Commission
By: Oshley Sle

Ashley Cole, Deputy Clerk

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

#### Proceedings in Vacation – June 27, 2024 through July 3, 2024

Under New Business Commissioner Stone moved to dispense with the reading in open court of the Proceedings of the Clerk of this Commission, had in vacation on June 27, 2024 thru July 3, 2024 inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Wirginia

County of Areston, ss:

# Clerk's Hiduciary Report

#### Estates from Thursday, June 27, 2024, through Wednesday, July 3, 2024

The County Commission of Preston County this 9th day of July, 2024 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

#### On, Thursday, June 27, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of WILLARD PAUL CHRISTOPHER, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Affidavit Testate was filed.

CORA LEE CHRISTOPHER, was named as SUCCESSOR thereof, qualified as such. No bond was required

The last will and testament of DONALD L. LOUDERMILK, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

LORI L. GARCIA, who was named in the last will and testament of DONALD L. LOUDERMILK, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

#### On, Friday, June 28, 2024, the following matters were disposed of in the presence of the Clerk:

More than 60 days since the date of death or the surviving spouse or heir, upon a motion, ROBIN SIGLEY was appointed and qualified as SUCCESSOR of the Small Estate Affidavit Intestate that was filed for MISTY FAWN KNOTTS, deceased. No bond was required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, SALLY ANN HARVEY-DEEP was appointed and qualified as ADMINISTRATRIX of the estate of SHARALYN JOANN SHREVE, deceased. Bond was 1,200,000.

A duly Authenticated copy of the last will and testament of WILMA K. EVERLY, deceased, a late resident of FAYETTE CO, PENNSYLVANIA, was admitted to record. And an Ancillary Affidavit Testate was filed.

An Ancillary Affidavit Intestate was filed for GUY CALVIN LIPSCOMB, deceased a late resident of GARRETT CO, MARYLAND.

#### On, Monday, July 1, 2024, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, HOWARD Z. PLUM was appointed and qualified as ADMINISTRATOR of the estate of MARY MARGARET PLUM, deceased. No bond was required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **BYRON V. SMITH** was appointed and qualified as ADMINISTRATOR of the estate of **WILLIAM CHARLES SMITH**, deceased. Bond was 351,469.00.

# On, Tuesday, July 2, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of VELMA JEAN BUCKLEW, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

STEVEN ROBE, who was named in the last will and testament of VELMA JEAN BUCKLEW, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

TINA M. KENDALL, who was named in the last will and testament of VELMA JEAN BUCKLEW, deceased, as CO

EXECUTOR thereof, qualified as such. No bond was required.

GREGORY ROBE, who was named in the last will and testament of VELMA JEAN BUCKLEW, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of LULA B. MYERS AKA LULU MYERS, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

CLIFFORD B. MYERS, who was named in the last will and testament of LULA B. MYERS AKA LULU MYERS, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

KEVIN MYERS, who was named in the last will and testament of LULA B. MYERS AKA LULU MYERS, deceased, as CO EXECUTOR thereof, qualified as such. No bond was required.

Subscribed and sworn to before me on 07/03/2023.

Linda Huggins

Clerk of the Preston County Commission

By:

Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

# **Fiduciary Commissioner Report** – None

Old Business- Consideration and/or action -

New Business - Consideration and/or action -

# **Courthouse Reconfiguration Project Report**

- A. Update from Facilities Supervisor
  - Cutting vault wall tonight after hours
  - Demo beginning for Phase II
  - Drain spout issue at Extension Office has been corrected
  - Brinks is here this week doing fire alarm inspections in the Annex

# County Administrator's Report - Consideration and/or action

A. Coal Severance Carryover 24-25

Commissioner Thomas moved to approve the 2024-2025 Coal Severance Budget Carryover. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)



# **MEMORANDUM Preston County Commission**

Date:

July 9, 2024

To:

Bookkeeping

From:

Nate Raybeck, Administrator

Budget Revision to put in the carryover funds and unencumbered funds from the 2023-2024 budget into 2024-2025 Coal Severance Budget

# **COAL SEVERANCE FUND CARRYOVER**

CASH BALANCE as of June 30, 2024

\$271,435

LESS estimated Carryover

-\$225,000

**UNENCUMBERED FUNDS** 

\$46,435

# **BUDGET REVISION**

**INCREASE FUND BALANCE INCREASE CONTRIBUTIONS**  002-298-000 002-401-568

\$46,435

\$46,435

ALLOWED AND PAYMENT AUTHORIZED PRESIDENTOR COUNTY COMMISSION

#### **RESOLUTION**

At a regular session of the county commission, held_	July 9, 2024	
	<del></del>	
the following order was made and entered.		

**SUBJECT**: The revision of the Levy Estimate (Budget) for the County of PRESTON. The following resolution was offered:

**RESOLVED**: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OF INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on number \_\_\_1\_\_\_, of Coal Severance Fund, a copy of which is entered as part of this record.** 

The adoption of the foregoing resolution having been moved by Commissioner Thomas, and duly seconded by Commissioner Stone the vote thereon was as follows:

Commissioner

TES DI NO

Commissioner

<u>(Yes or No</u>

Commissioner

<u>WHEREUPON</u>, President Smith, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and same is, hereby adopted as so stated above, and the <u>County Clerk</u> is authorized to fix his/her signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

# B. Discussion of Procedure for Setting Additional Holidays

Commissioner Stone made a motion that all additional days declared by the Governor, as special observances, will be observed by the county commission. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone and Thomas voting yes and Commissioner Smith voting no. Motion carried.

### C. Budget Revisions

Mr. Raybeck presented budget revisions needed for Community Corrections.

Commissioner Thomas moved to approve the budget revisions as presented by Nate Raybeck for Community Corrections. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)



KASEY D. FOY PROGRAM COORDINATOR LORI LAMBERT TREATMENT SPECIALIST SHAY HUFFMAN, CASE MANAGER DIANNA MOLLOHAN, ADMIN ASSISTANT

July 9, 2024

Mary Rodeheaver

Bookkeeping

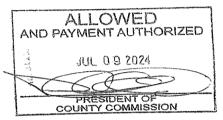
BUDGET REVISION REQUEST: to bring the approved Community Corrections Grant into the General County fund budget for the fiscal year ending 2024.

INCREASE: 001-323-15P \$100,000 INCREASE: 001-731-103.21 \$74,000 INCREASE: 001-731-104.21 \$5,661 INCREASE: 001-731-106.21 \$6,660 INCREASE: 001-731-226.21 \$1,394 INCREASE: 001-731-341.21 \$6,000 INCREASE: 001-731-360.21 \$4,000

Thanks.

Kasey D. Foy, Director

Preston County Community Corrections



#### RESOLUTION

At a regular session of the county commission, held (Month, day and year) July 9, 2024 the following order was made and entered:

**SUBJECT:** The revision of the Levy Estimate (Budget) for the County of PRESTON. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 2, of the General County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by <a href="Commissioner">Commissioner</a> Thomas , and duly seconded by <a href="Commissioner">Commissioner</a> Stone the vote thereon was as follows:

Austor Thomas (Yes) or No Yes or No Yes or No

whereupon, President Smith , declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the <u>County Clerk</u> is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

### D. Miscellaneous Correspondence

- Annual in-service training August 11-13, 2024 at Canaan Valley by the Auditor's Office is now open for registration this year.
- Brinks is currently on site and working in the Annex Building on the fire alarms

# Personnel Matters - Consideration and/or action

#### A. Executive Session

At 9:47 a.m., Commissioner Thomas moved to go into Executive Session for personnel. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Those in attendance for the Executive Session were Samantha Stone, Hunter Thomas, Nate Raybeck, Don Smith and County Clerk, Linda Huggins.

#### **EXECUTIVE SESSION**

At 9:56 a.m., Commissioner Stone moved to come out of Executive Session and reenter open session. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissions Stone, Thomas and Smith voting yes. Motion carried.

Commissioner Stone advised that no action was taken as a result of the Executive Session.

# Legal Matters - Consideration and/or action

#### A. Executive Session

At 9:44 a.m., Commissioner Stone moved to go into Executive Session for a legal matter. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Those in attendance for the Executive Session were Samantha Stone, Hunter Thomas, Nate Raybeck, and Don Smith.

#### **EXECUTIVE SESSION**

At 9:47 a.m., Commissioner Stone made a motion to come out of Executive Session and reenter open session. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Commissioner Stone advised that no action was taken as a result of the Executive Session.

#### **Information**

#### **Commissioners Comments**

At 9:57 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

 Commissioner	
 Commissioner	
 Commissioner	
0Oo	