

A G E N D A
PRESTON COUNTY COMMISSION
APRIL 3, 2024
10:30 A.M.

Call to order by President and Pledge of Allegiance

Roll call of Commissioners

Recognition of Public

Review of Bills

Assessor's Office

Tax Correction List – Rosenberger, Whitney R., Personal Property

Apportionments – None

Recognition of Scheduled Appointments -

- 10:31 a.m. Shelly Mooreland, RDVIC – Proclamation – Sexual Assault Awareness Month
- 10:35 a.m. Debbie Guillot, Community Engagement Committee – Application to use Courthouse Lawn – Summer Fest Event
- 10:40 a.m. Susan Davis, Preston/Taylor Parents as Teachers Program – Proclamation – Child Abuse and Neglect Prevention Month
- 10:45 a.m. Rosemary Bernatowicz, Society for Preservation of McGrew House – Lease Renewal

Approval of Minutes – March 14, 2024 Special Session and Work Session March 19, 2024

Estate Settlements List – March 18, 2024 thru March 18, 2024
ESTATE NAME: **CURTIS DARWIN DALTON SR.**
ESTATE NAME: **HILDA AMANDA WILLIAMS**

Proceedings in Vacation/Clerk's Fiduciary Report – March 21, 2024 through March 27, 2024

Fiduciary Commissioner Report – None

Old Business – Consideration and/or action
A. Sheriff Pritt – Update on Financial Statements

New Business – Consideration and/or action

OEM Central Garage Report – Consideration and/or action -

County Administrator's Report – Consideration and/or action
A. Lease Purchase Agreement MVFD
B. Facilities Report
i. Courthouse Chiller Update
ii. Courthouse Reconfiguration Project Pre-Bid Update
C. Budget Revisions
D. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

Legal Matters- Consideration and/or action

Information
A. Miscellaneous Correspondence

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 10:30 a.m., April 3, 2024 in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Hunter Thomas and Don Smith. Samantha Stone was present by phone.

Recognition of Public

Also, present was County Administrator Nate Raybeck and Assessor Connie Ervin.

The following persons registered their attendance during the meeting:

Jennifer Graham - DP	Deanna Lively
Jacob Martin-WV News	Mason M. Layne
Jeremy I. Farling	Jeremy C. Farling
Roy Watkins	Susan Davis
Melissa Hardy	Vickie Catlett
Mary Jennings	Deb Guillot
Susan Hardesty	Rosemary Bernatowicz
Shelly Moreland	

No other persons registered before the meeting to address the commission.

Review of Bills

Commissioner Thomas moved to approve the bills that have been properly presented and reviewed. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

SYSTEM DATE 04/03/2024	COUNTY OF PRESTON	PAGE 1
REPORT DATE 04/03/2024	TRANSACTION EDIT LIST	TIME 11:13:20
FILES ID W	BATCH NUMBER 0636	USER WVPRRMAR

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
			VENDOR NAME	ACCOUNT NAME	PAYEE	VENDOR NO	PAYEE	VENDOR NAME	POSTDATE
VC	20240636-001		0899	02871356807			03/28/2024	FL28	1220.06
N	NA	.00	REEDSVILLE VOL FIRE DEPT	REIMB-VARIOUS EXPENSES	04/03/2024	03/28/2024	0899		P 04/2024
VC	20240636-002		0899	02871356807			03/28/2024	FL28	18229.24
N	NA	.00	REEDSVILLE VOL FIRE DEPT	REIMB-VARIOUS EXP-CATCHUP	04/03/2024	03/28/2024	0899		P 04/2024
VC	20240636-003		5507	00146023000			03/28/2024	AG01	1926.85
N	N1	.00	AVENU INSIGHTS &	CO CLERK OPER-CONTRACT SE	04/03/2024	03/28/2024	5507		P 04/2024
VC	20240636-004		4207	00140523000			03/15/2024	AG01	94.00
N	NA	.00	PACE ENTERPRISE OF WV INC	DISPOSAL	04/03/2024	03/15/2024	4207		P 04/2024
VC	20240636-005		2046	00771221104			03/20/2024	AE07	2233.86
N	NA	.00	FRONTIER	ACCT #30418918971125034	04/03/2024	03/20/2024	2046		P 04/2024
VC	20240636-006		4581	00371634100			03/25/2024	AS03	725.72
N	N1	.00	ZOETIS US LLC	INV #9023383147	04/03/2024	03/25/2024	4581		P 04/2024
VC	20240636-007		0848	00771222200			03/21/2024	AE07	800.00
N	NA	.00	WV ENHANCED 911 COUNCIL	MEMBERS	04/03/2024	03/21/2024	0848		P 04/2024
VC	20240636-008		5580	00140221900			03/20/2024	AG01	78.44
N	NA	.00	XEROX FINANCIAL	COPIER	04/03/2024	03/20/2024	5580		P 04/2024
VC	20240636-009		5918	05640734100			03/18/2024	AA56	49.00
N	NA	.00	QUENCH USA INC	AVF-MATERIALS & SUPPLIES	04/03/2024	03/18/2024	5918		P 04/2024
VC	20240636-010		4685	00144222116			03/28/2024	AG01	157.34
N	NA	.00	STACY L GREASER	REIMB-TRAINING EXPENSES	04/03/2024	03/28/2024	4685		P 04/2024
VC	20240636-011		0130	00541534100			04/01/2024	WM05	549.00
N	NA	.00	GENERAL COUNTY FUND	APRIL 2024 J&S	04/03/2024	04/01/2024	0130		P 04/2024
VC	20240636-012		5661	00140121900			04/01/2024	AG01	2500.00
N	01	.00	CGP DEVELOPMENT CO INC	CO COMM BLDG/EQUIP RENTS	04/03/2024	04/01/2024	5661		P 04/2024

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SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME		POSTDATE
VC	20240636-013		4068	00198645900			05/02/2024	AG01	10436.00
N	NA		.00	.00 LEASE PAYMENT	04/03/2024	05/02/2024			P 04/2024
		BANK OF THE OZARKS		CO COMM CAP OUTLAY	4068		BANK OF THE OZARKS		
VC	20240636-014		0186	00140121301			03/31/2024	AG01	464.25
N	NA		.00	.00 ACCT #1016	04/03/2024	03/31/2024			P 04/2024
		KINGWOOD WATER WORKS		UTILITIES KING WATER	0186		KINGWOOD WATER WORKS		
VC	20240636-015		0186	00140121301			03/31/2024	AG01	80.22
N	NA		.00	.00 ACCT #1314	03/31/2024	03/31/2024			P 04/2024
		KINGWOOD WATER WORKS		UTILITIES KING WATER	0186		KINGWOOD WATER WORKS		
VC	20240636-016		0186	00140121301			03/31/2024	AG01	80.22
N	NA		.00	.00 ACCT #1317	04/03/2024	03/31/2024			P 04/2024
		KINGWOOD WATER WORKS		UTILITIES KING WATER	0186		KINGWOOD WATER WORKS		
VC	20240636-017		0186	00140121301			03/31/2024	AG01	109.81
N	NA		.00	.00 ACCT #6832	04/03/2024	03/31/2024			P 04/2024
		KINGWOOD WATER WORKS		UTILITIES KING WATER	0186		KINGWOOD WATER WORKS		
VC	20240636-018		0186	00140121301			03/31/2024	AG01	200.72
N	NA		.00	.00 ACCT #1661	04/03/2024	03/31/2024			P 04/2024
		KINGWOOD WATER WORKS		UTILITIES KING WATER	0186		KINGWOOD WATER WORKS		
VC	20240636-019		0186	00140121301			03/31/2024	AG01	675.69
N	NA		.00	.00 ACCT #2315	04/03/2024	03/31/2024			P 04/2024
		KINGWOOD WATER WORKS		UTILITIES KING WATER	0186		KINGWOOD WATER WORKS		
VC	20240636-020		0186	00140121301			03/31/2024	AG01	109.81
N	NA		.00	.00 ACCT #2298	04/03/2024	03/31/2024			P 04/2024
		KINGWOOD WATER WORKS		UTILITIES KING WATER	0186		KINGWOOD WATER WORKS		
VC	20240636-021		0186	00140121301			03/31/2024	AG01	109.81
N	NA		.00	.00 ACCT #2316	04/03/2024	03/31/2024			P 04/2024
		KINGWOOD WATER WORKS		UTILITIES KING WATER	0186		KINGWOOD WATER WORKS		
VC	20240636-022		0186	00140121301			03/31/2024	AG01	427.62
N	NA		.00	.00 ACCT #2329	04/03/2024	03/31/2024			P 04/2024
		KINGWOOD WATER WORKS		UTILITIES KING WATER	0186		KINGWOOD WATER WORKS		
VC	20240636-023		4669	00171121600			03/16/2024	AG01	640.12
N	NA		.00	.00 BATTERIES	04/03/2024	03/16/2024			P 04/2024
		MOTOROLA SOLUTIONS INC		EMERG SERV M&R EQUIP	4669		MOTOROLA SOLUTIONS INC		
VC	20240636-024		2520	04244356800			04/03/2024	EM042	85357.68
N	NA		.00	.00 CONTRIBUTION	04/03/2024	04/03/2024			P 04/2024
		KAMP CENTRAL AMBULANCE		EMS SALARY ENH GRANT	2520		KAMP CENTRAL AMBULANCE		

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TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	ACCOUNT NAME		PAYEE VENDOR NO		PAYEE VENDOR NAME		POSTDATE
VC	20240636-025		2711	00371622300		182508	03/25/2024	AS03	1290.00
N	NA		.00	.00 ACCT #3537	04/03/2024	03/25/2024			P 04/2024
		BROOK VALLEY VET CLINIC		DOG & KENNEL PROF SERV	2711		BROOK VALLEY VET CLINIC		
VC	20240636-026		4896	00140421900		16267817	03/23/2024	AG01	244.68
N	NA		.00	.00 COPIERS	04/03/2024	03/23/2024			P 04/2024
		LEAF		TAX OFF - BLDG/EQUIP RENT	4896		LEAF		
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20240636-027		4896	00140121900		16267817	03/23/2024	AG01	119.53
N	NA		.00	.00 COPIERS	04/03/2024	03/23/2024			P 04/2024
		LEAF		CO COMM BLDG/EQUIP RENTS	4896		LEAF		
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20240636-028		4896	00140521900		16267817	03/23/2024	AG01	186.15
N	NA		.00	.00 COPIERS	04/03/2024	03/23/2024			P 04/2024
		LEAF		PROS ATTY-BLDG/EQUIP RENT	4896		LEAF		
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20240636-029		4896	00141221900		16267817	03/23/2024	AG01	193.64
N	NA		.00	.00 COPIERS	04/03/2024	03/23/2024			P 04/2024
		LEAF		CO AGENT - EQUIP RENT	4896		LEAF		
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20240636-030		0280	00142034100			03/26/2024	AG01	190.56
N	NA		.00	.00 INV #4187528602	04/03/2024	03/26/2024			P 04/2024
		CINTAS CORPORATION		CUSTODIAL MAT/SUPPLIES	0280		CINTAS CORPORATION		
VC	20240636-031		0280	00142022500			03/26/2024	AG01	208.06
N	NA		.00	.00 INV #4187528602	04/03/2024	03/26/2024			P 04/2024
		CINTAS CORPORATION		CUSTODIAL LAUN/DRY CLEAN	0280		CINTAS CORPORATION		
VC	20240636-032		0280	00142034500			03/26/2024	AG01	12.08
N	NA		.00	.00 INV #4187528602	04/03/2024	03/26/2024			P 04/2024
		CINTAS CORPORATION		CUSTODIAL UNIFORMS	0280		CINTAS CORPORATION		
VC	20240636-033		5390	00142034100		24-11910	03/27/2024	AG01	743.00
N	NA		.00	.00 SUPPLIES	04/03/2024	03/27/2024			P 04/2024
		TT&S SUPPLY INC		CUSTODIAL MAT/SUPPLIES	5390		TT&S SUPPLY INC		
VC	20240636-034		1515	00541521100			04/01/2024	WM05	59.96
N	NA		.00	.00 REIMB-APR 2024	04/03/2024	04/01/2024			P 04/2024
		P.L. GRIMM		MAG CT TELEPHONE	1515		P.L. GRIMM		
VC	20240636-035		3769	00170034500		437121	03/28/2024	AG01	10.00
N	NI		.00	.00 ALTERATIONS	04/03/2024	03/28/2024			P 04/2024
		TERESA HYRE		LAW ENFORCE UNIFORMS	3769		TERESA HYRE		

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME	VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO	PAYEE VENDOR NO	PAYEE VENDOR NAME		
VC	20240636-036		3769	00170034500		437120	03/21/2024	AG01	16.00
N	NA	TERESA HYRE	.00	.00 ALTERATIONS	04/03/2024	03/21/2024	TERESA HYRE		P 04/2024
VC	20240636-037		5823	00170022300			03/18/2024	AG01	8.79
N	NA	BREEZELINE	.00	.00 SERVICE	04/03/2024	03/18/2024	BREEZELINE		P 04/2024
VC	20240636-038		3017	00170021102			03/16/2024	AG01	262.36
N	NA	US CELLULAR	.00	.00 ACCT #832451359	04/03/2024	03/16/2024	US CELLULAR		P 04/2024
VC	20240636-039		0734	00170034500		27338740	03/11/2024	AG01	42.24
N	NA	GALLS	.00	.00 NAMETAGS	04/03/2024	03/11/2024	GALLS		P 04/2024
VC	20240636-040		0223	00140121302			03/26/2024	AG01	579.56
N	NA	MON POWER	.00	.00 ACCT #110 162 679 531	04/03/2024	03/26/2024	MON POWER		P 04/2024
VC	20240636-041		0223	00140121302			03/26/2024	AG01	433.72
N	NA	MON POWER	.00	.00 ACCT #110 081 397 009	04/03/2024	03/26/2024	MON POWER		P 04/2024
VC	20240636-042		0223	00140121302			03/26/2024	AG01	1171.41
N	NA	MON POWER	.00	.00 ACCT #110 086 272 223	04/03/2024	03/26/2024	MON POWER		P 04/2024
VC	20240636-043		3816	00142023000		19207	04/01/2024	AG01	179.55
N	NA	MORGANTOWN SECURITY+FIRE	.00	.00 MONITORING	04/03/2024	04/01/2024	MORGANTOWN SECURITY+FIRE		P 04/2024
VC	20240636-044		5580	00140221600		5579035	03/23/2024	AG01	204.72
N	NA	XEROX FINANCIAL	.00	.00 COPIER	04/03/2024	03/23/2024	XEROX FINANCIAL		P 04/2024
VC	20240636-045		4669	00170021600			03/16/2024	AG01	640.12
N	NA	MOTOROLA SOLUTIONS INC	.00	.00 BATTERIES	04/03/2024	03/16/2024	MOTOROLA SOLUTIONS INC		P 04/2024
VC	20240636-046		4669	00371645900			03/16/2024	AS03	320.06
N	NA	MOTOROLA SOLUTIONS INC	.00	.00 BATTERIES	04/03/2024	03/16/2024	MOTOROLA SOLUTIONS INC		P 04/2024
VC	20240636-047		0280	00771222300			04/02/2024	AE07	46.02
N	NA	CINTAS CORPORATION	.00	.00 INV #4188249750	04/03/2024	04/02/2024	CINTAS CORPORATION		P 04/2024

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
		VENDOR NAME	VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO	PAYEE VENDOR NO	PAYEE VENDOR NAME		
VC	20240636-048		2884	00140623000		96544	04/01/2024	AG01	756.00
N	NA	GLOBAL SCIENCE & TECH	.00	.00 APR 2024	04/03/2024	04/01/2024	GLOBAL SCIENCE & TECH		P 04/2024
VC	20240636-049		5867	00142021500		3116140	04/03/2024	AG01	1948.53
N	NA	MONITRONICS	.00	.00 VIDEO SURVEILLANCE SYSTEM	04/03/2024	04/03/2024	MONITRONICS		P 04/2024
VC	20240636-050		4236	00140221900		314827	04/01/2024	AG01	61.29
N	NA	HART OFFICE SOLUTIONS	.00	.00 PRINTS	04/03/2024	04/01/2024	HART OFFICE SOLUTIONS		P 04/2024
VC	20240636-051		6016	00142021500			03/08/2024	AG01	1130.00
N	NA	MOUNTAINEER TECHNOLOGY	.00	.00 INV # PCC-2024.01	04/03/2024	03/08/2024	MOUNTAINEER TECHNOLOGY		P 04/2024

TOTAL TRANSACTION AMOUNT 138313.49

WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00140221900
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00140421900
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371622300
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634100
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371645900
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541521100
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541534100
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 02871356807
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 04244356800

List of invoices approved for payment
 this 3 day of April 2024
 Int. Shay

Assessor's Office – Consideration and/or action

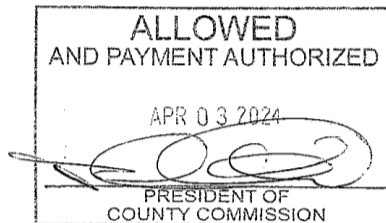
Tax Correction List –

Commissioner Thomas moved to approve the Tax Correction List dtd April 3, 2024 in the amount of \$758.58 as presented by Assessor Connie Ervin. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried. (See attached.)

TAX CORRECTION LIST

April 3, 2024

DIST	NAME	DESCRIPTION	REASON FOR EXONERATION	TICKET#	ACCT #	AMOUNT	YR
08	ROSENBERGER WHITNEY R	Personal Property	Taxpayer error - Did not own 20 GMC July 1, 2022	80000651	00259024	\$ 758.58	2023



Connie R. Ervin
 Connie R. Ervin, ASSESSOR
 (submitted for the taxpayer by)

Jay Shay
 Jay Shay, PROSECUTING ATTORNEY
 (received notice)

TOTAL: \$ 758.58

Apportionments – None

Recognition of Scheduled Appointments –

10:31 a.m. Shelly Mooreland, RDVIC – Proclamation – Sexual Assault Awareness Month

Commissioner Thomas moved to approve the Proclamation proclaiming April as Sexual Assault Awareness Month. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

PROCLAMATION

Preston County Commission

WHEREAS, sexual violence against the citizens of Preston County continues; and

WHEREAS, sexual violence affects every person in Preston County as a victim, survivor, or as a family member, domestic partner, friend, co-worker, or neighbor of a victim or survivor; and

WHEREAS, to prevent the future violation of our citizens, it is critical to foster greater public awareness of the causes and effects of sexual violence, and to address this problem on every civic level; and

WHEREAS, Preston County recognizes the importance of designating a time devoted to increasing the general public’s awareness of sexual violence, celebrating the courage of victims and survivors, and recognizing the tireless efforts of sexual assault program advocates throughout the state; and

WHEREAS, West Virginia sexual assault programs, other professionals and supporters have joined together as the West Virginia Foundation for Rape Information Services (WV FRIS) to support each other in their work and to provide the State of West Virginia and its citizens with a central source of information on sexual assault; and

WHEREAS, the staff of Rape and Domestic Violence Information Center (RDVIC) alongside volunteers promote sexual assault prevention by offering educational services in Preston County throughout the year; and

WHEREAS, RDVIC requests public support and assistance as it continues to work toward a society where all people can live in peace, free from violence and exploitation;

NOW, THEREFORE, we do hereby proclaim the month of April to be

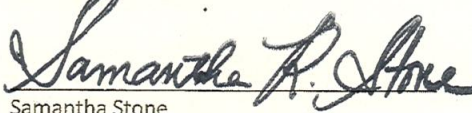
SEXUAL ASSAULT AWARENESS MONTH

in Preston County, West Virginia, and We Don Smith, Samantha Stone, and Hunter Thomas recommend this observance to all citizens.

IN TESTIMONY WHEREOF, We have hereunto set our hand and caused the Seal of the Preston County Commission to be affixed this 3rd day of April in the year 2024.



Don Smith, President



Samantha Stone



Hunter Thomas

Rape and Domestic Violence Information Center, Inc.
P.O. Box 4228 Morgantown, WV 26505

10:35 a.m. Debbie Guillot, Community Engagement Committee – Application to use Courthouse Lawn – Summer Fest Event

Commissioner Thomas moved to approve the Application to use the Courthouse Lawn from the Kingwood Community Engagement Committee for Summer Fest on Saturday, June 15, 2024 and authorize the President to sign. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION

Application to use Preston County Courthouse Lawn

Must be submitted 15 days prior to the event date

Name of Organization Kingwood Community Engagement Committee

Address 313 Tunnelton Street, Kingwood WV 26537

Describe Event ** Summerfest-Community family event that showcases music, bounce houses, food trucks, and many other family centered events on the sides of the courthouse lawn for the live music.

(submit additional sheet if needed)

** Depending on the type of event being held and the length of the event your organization may be required to show proof of liability insurance. If Proof of Insurance is required it must be submitted to the County Commission at least 7 days prior to the date of the event

Date(s) and time(s) of event Saturday, June 15, 2024 from 10 am to 6pm

Do you want to ring the bell? yes
 no

Contact Person Name Deb Guillot

Address 112 W Main Street

Kingwood WV 26537

Phone (304) 329 - 2220 (best number to reach you)

Email address jguillot@live.com

Deborah Guillot
Signature of Authorized Person for Organization
President/Secretary of the Community Er
Title

04/02/2024
Date

APPROVAL

[Signature]
Preston County Commission, President

4/3/24
Date

WAIVER OF LIABILITY

Must be submitted to Preston County Commission 15 days prior to the event date

The The Community Engagement Committee, accepts full
name of organization
responsibility and liability for the Summerfest
name of event
held June 15, 2024 from 10am-6:00pm
date(s) and time(s)
on the Preston County Courthouse lawn.

Therefore, the Community Engagement Committee
name of organization
will hold the Preston County Commission harmless from any liability.

Deborah R Guillot
Signature of Authorized Person for Organization
President/secretary
Title

4/2/2024
Date

10:40 a.m. Susan Davis, Preston/Taylor Parents as Teachers Program – Proclamation – Child Abuse and Neglect Prevention Month

Commissioner Thomas moved to proclaim April as Child Abuse and Neglect Prevention Month. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried. (See attached.)



CHILD ABUSE AND NEGLECT PREVENTION MONTH PROCLAMATION

WHEREAS, children are our nation’s most vulnerable members as well as our nation’s most valuable resources, helping to shape the future of **Preston County**; and

WHEREAS, positive childhood experiences (PCEs)—like loving caregivers and safe, stable, and nurturing relationships—can help mitigate trauma and the negative impact of adverse childhood experiences (ACEs) to promote the social, emotional, and developmental well-being of children; and

WHEREAS, childhood trauma can have long-term psychological, emotional, and physical effects throughout an individual’s lifetime and impact future generations of their family; and

WHEREAS, childhood trauma, including abuse and neglect, is a serious problem affecting every community in the U.S., and finding solutions requires input and action from everyone; and


WHEREAS, children who live in families with access to concrete economic and social supports are less likely to experience abuse and neglect; and

WHEREAS, prevention is possible because of the partnerships created between families, prevention advocates, child welfare professionals, education, health, community, and faith-based organizations, businesses, law enforcement agencies, and local, state, and national governments; and

WHEREAS, we acknowledge that in order to solve the public health issue of abuse and neglect we must work together to change hearts and mindsets through storytelling and sharing, center the needs of families, break down bias and barriers, and inspire action from expected and unexpected partners in prevention; and

WHEREAS, we are committed to advancing equitable, responsive, and effective systems that ensure all children and families are healthy and thriving; and

WHEREAS, we recognize the need to prioritize kids and invest in more prevention initiatives like home visiting and family-strengthening policies, economic supports, and community-based child abuse prevention programs at the national, state, and local levels; and

NOW, THEREFORE, I,  Don Smith, President, [Title and Jurisdiction], do hereby proclaim April as NATIONAL CHILD ABUSE PREVENTION MONTH in [**Preston County**] and urge all citizens to recognize this month by building a narrative of hope for children and families through collaboration and the creation of an ecosystem of primary prevention that does not currently exist in this country.

10:45 a.m. Rosemary Bernatowicz, Society for Preservation of McGrew House – Lease Renewal

Commissioner Thomas moved to renew the Society for Preservation of McGrew House’s Lease for another year. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Approval of Minutes – March 14, 2024 Special Session and Work Session March 19, 2024

Commissioner Thomas moved to approve the Minutes of March 14, 2024. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

The minutes of the work session for March 19, 2024 were not approved.

Estate Settlements – March 11, 2024 thru March 15, 2024

Commissioner Thomas moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (ten) days prior to the commencements of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 03/18/2024 thru 03/18/2024 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Wednesday, April 3, 2024.

ESTATE NUMBER: 4798
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: March 18, 2024
ESTATE NAME: CURTIS DARWIN DALTON SR.
ADMINISTRATRIX: GRETA JUANITA DALTON

ESTATE NUMBER: 4748
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: March 18, 2024
ESTATE NAME: HILDA AMANDA WILLIAMS
EXECUTRIX: DEANE LYNN SHAFFER

Subscribed and sworn to before me on 03/27/2024.

Linda Huggins

Clerk of the Preston County Commission

By: *Ashley Cole*

Ashley Cole, Deputy Clerk

Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Proceedings in Vacation – March 21, 2024 through March 27, 2024

Under **New Business** Commissioner Stone moved to dispense with the reading in open court of the Proceedings of the Clerk of this Commission, had in vacation on March 21, 2024 thru March 27, 2024 inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, March 21, 2024, through Wednesday, March 27, 2024

The County Commission of Preston County this 3rd day of April, 2024 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, March 21, 2024, the following matters were disposed of in the presence of the Clerk:

The said estate of **LAWRENCE A. CASTEEL**, deceased was referred to **OLIVIA DEVALL**, a FIDUCIARY COMMISSIONER for the Preston County Commission, for settlement thereof.

More than 60 days since the date of death or the surviving spouse or heir, upon a motion, **CHRIS JENKINS** was appointed and qualified as SUCCESSOR of the Small Estate Intestate Affidavit that was filed for **LILLIAN MARIE JENKINS**, deceased. No bond was required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **CHAD ALLEN LAYTON** was appointed and qualified as ADMINISTRATOR of the estate of **MARTHA J. LAYTON AKA MARTHA J. RICE**, deceased. No bond was required.

On, Friday, March 22, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **GEORGE T. DELAUDER**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

BRENDA SUE DELAUDER, who was named in the last will and testament of **GEORGE T. DELAUDER**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **KATHY A. KNIGHT** was appointed and qualified as ADMINISTRATRIX of the estate of **LAURA E. BOLYARD**, deceased. Bond was 5,000.00.

On, Monday, March 25, 2024, the following matters were disposed of in the presence of the Clerk:

More than 60 days since the date of death or the surviving spouse or heir, upon a motion, **HARRIET CARNES** was appointed and qualified as SUCCESSOR of the Small Estate Intestate Affidavit that was filed for **JAMIE LYNN ASHLEY**, deceased. No bond was required.

A duly Exemplified copy of the last will and testament of **MARY ELIZABETH BRUCE**, deceased, a late resident of Washington, Tennessee, was admitted to record. And an Ancillary Affidavit Testate was filed.

On, Tuesday, March 26, 2024, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **MORLEY MARK WILHELM** was appointed and qualified as ADMINISTRATOR of the estate of **SCOTT ALLEN WILHELM**, deceased. No bond was required.

On, Wednesday, March 27, 2024, the following matters were disposed of in the presence of the Clerk:

The said estate of **GOLDIE MAXINE CLARK**, deceased was referred to **WOODROW E. TURNER**, a FIDUCIARY COMMISSIONER for the Preston County Commission, for settlement thereof.

The last will and testament of **SANDRA R. BISHOFF**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

TERESA J. GALLOWAY, who was named in the last will and testament of **SANDRA R. BISHOFF**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

Subscribed and sworn to before me on 03/27/2024.

Linda Huggins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Fiduciary Commissioner Report – None

Old Business- Consideration and/or action –

A. Sheriff Pritt – Update on Financial Statements

Melissa Hardy, Chief Tax Deputy, presented an update on financial statements for the tax office. She said Dan, from Compiled Technologies, was here today and they’re working on the tax distribution. There’s a problem with Aug./Sept. 2023 that needs fixed. She’s compiling information requested by the auditor and will keep the commission updated.

New Business – Consideration and/or action –

OEM Central Garage Report – consideration and/or action - None

County Coordinator’s Report-Consideration and/or action

President Smith recognized Nate Raybeck with the County Coordinator’s Report.

A. Lease Purchase Agreement MVFD

Commissioner Thomas moved to approve the Lease Purchase Agreement with the Masontown Volunteer Fire Department pursuant to Section 146 (f) of the IRS Code of 1986 and authorize the President to sign. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motions carried. (See attached.)

PRESTON COUNTY COMMISSION

Don Smith, President
Hunter Thomas, Commissioner
Samantha Stone, Commissioner



Elected Officials Approval
Pursuant to Section 147(f) of the
Internal Revenue Code of 1986, as amended

I, Don Smith, President, of the Preston County Commission, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), hereby states that the actions taken by the Masontown Volunteer Fire Department, Inc. to enter into a lease-purchase agreement in an aggregate principal amount not to exceed \$350,000.00 in order to finance (1) 2014 Spartan Gladiator Fire Engine, has been accomplished according to said requirements of the Code. Said equipment will be located at the Department’s headquarters at 362 North Main Street, Masontown, West Virginia 26542.

This approval is given following a public hearing held at 7:00 p.m. on Wednesday, March 27, 2024 at the fire department’s headquarters at 362 North Main Street, Masontown, West Virginia 26542 and is solely for the purpose of satisfying the requirements of Section 147(f) of the Code. **By the grant and execution of this approval, the undersigned authority does not become obligated for the financial obligations of the volunteer fire department.**

IN WITNESS WHEREOF, I hereto set my hand this 3rd day of April, 2024.

PRESTON COUNTY COMMISSION

Name: [Signature]
President

B. Facilities Report

The maintenance team is continuing to work in the Sheriff's Office,

i. Courthouse Chiller Update

The install of the chiller is done, waiting on completion work for controls. Should be done no later than Friday of this week.

ii. Courthouse Reconfiguration Project Pre-Bid Update

Very successful pre-bid meeting yesterday with 3 excellent contractors. Bids will be received by April 19th, 2024.

On Friday, April 19, 2024 at 10:00 a.m., the commission will hold a Special Session for the bid opening and after review, a decision will be made on Tuesday, at the April 23rd meeting.

C. Budget Revisions - none

D. Miscellaneous Correspondence

Next meeting scheduled for Tuesday, April 23, 2024 at 9:30 a.m.

Personnel Matters – Consideration and/or action

Legal Matters - Consideration and/or action

Information

A. Miscellaneous Correspondence

Commissioners Comments

At 11:05 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

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04/03/2024

