

A G E N D A
PRESTON COUNTY COMMISSION
MARCH 12, 2024
9:30 A.M.

Call to order by President and Pledge of Allegiance

Roll call of Commissioners

Recognition of Public

Review of Bills

Assessor's Office

Tax Correction List – Graham Jay M Sr & Kimberely, Personal Property

Apportionments – None

Recognition of Scheduled Appointments -

- 9:31 a.m. Amanda Pitzer, Friends of the Cheat – Request Letter of Support
FY 25 Cheat Rail -Trail Project
- 9:35 a.m. Arthurdale Hertiage, Darlene Bolyard – Funding Request for Art Program
- 9:40 a.m. McGrew Society, Susan Hardesty - Roof Project – Funding Request
- 9:45 a.m. Kasey Foy, Community Corrections, Approval of Grant Application
- 9:50 a.m. Don Witt, Masontown Volunteer Fire Department – Regarding Fire Engine purchase
- 9:55 a.m. Linda Huggins, County Clerk, Budget Revisions
- 10:00 a.m. Sheriff Pritt – Update on Financial Statements

Approval of Minutes – February 20, and February 27, 2024

Estate Settlements List – February 26, 2024 thru February 26, 2024
ESTATE NAME: **ROSE MARY RIGGLEMAN**

Proceedings in Vacation/Clerk's Fiduciary Report – February 29, 2024 through March 6, 2024

Fiduciary Commissioner Report – None

Old Business – Consideration and/or action

- A. Opioid Settlement Funds
 - i. CD Research

New Business – Consideration and/or action

- A. Region VI Planning & Development Council - Fair Housing Resolution and Fair Housing Affirmative Action Plan
- B. Preston County Economic Development - Request Letter of Support - City of Kingwood Treatment Plant Improvements

OEM Central Garage Report – consideration and/or action -

County Administrator's Report – Consideration and/or action

- A. Budget Workshop Schedule
- B. Facilities Report
 - i. Sheriff's Office
 - a. Wiring-MTC
 - b. Panhandle—Final Invoice
 - ii. Courthouse Chiller Update
 - iii. Courthouse Reconfiguration Project Update
- C. Budget Revisions
 - i. Sheriff's Office Promotions
- D. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

Legal Matters- Consideration and/or action
Information

- A. Miscellaneous Correspondence

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 9:30 a.m., March 12, 2024 in the County Commission Meeting room.

The meeting was called to order by President Don Smith who invited those present to join in the Pledge of Allegiance.

Commissioner Smith then declared the following Commissioners present: Samantha Stone and Don Smith. Commissioner Thomas was absent.

Recognition of Public

Also, present was County Administrator Nate Raybeck and County Clerk Linda Huggins and Assessor Connie Ervin.

The following persons registered their attendance during the meeting:

Nichole Larew	Deanna Lively	Kevin Likens
Jacob Martin-WV News	Susan Hardesty	Jesse Hale
Donald Witt	Rosemary Bernatowicz	Tom Adams
Darlene Bolyard	Elizabeth Satterfield	Kasey Foy
Owen Mulkeen	Jennifer Graham	

Review of Bills

Commissioner Stone moved to pay the bills that have been properly presented and reviewed. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried. (See attached.)

SYSTEM DATE	03/12/2024	COUNTY OF PRESTON	PAGE	1
REPORT DATE	03/12/2024	TRANSACTION EDIT LIST	TIME	11:38:40
FILES ID	W	BATCH NUMBER 0607	USER	WVPRRMAR

TYPE	TRANS.	NUMBER	P.O.	NUMBER	VENDOR	ACCOUNT	NUMBER	PROJECT-TASK-COST	INVOICE	TRANSDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-	CHK	BOX	DISCOUNT-	AMT	LIQUIDATE-	AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
							ACCOUNT NAME	PAYEE	VENDOR NO	PAYEE	VENDOR NAME	POSTDATE
VC	20240607-001				0223	00140121302				03/06/2024	AG01	199.10
N	NA		.00	.00		ACCT #110 081 491 422	UTILITIES MON POWER	03/12/2024	03/06/2024	0223	MON POWER	P 03/2024
VC	20240607-002				0186	00140121301				02/29/2024	AG01	80.22
N	NA		.00	.00		ACCT #1317	UTILITIES KING WATER	03/12/2024	02/29/2024	0186	KINGWOOD WATER WORKS	P 03/2024
VC	20240607-003				0186	00140121301				02/29/2024	AG01	80.22
N	NA		.00	.00		ACCT #1314	UTILITIES KING WATER	03/12/2024	02/29/2024	0186	KINGWOOD WATER WORKS	P 03/2024
VC	20240607-004				0186	00140121301				02/29/2024	AG01	399.71
N	NA		.00	.00		ACCT #2329	UTILITIES KING WATER	03/12/2024	02/29/2024	0186	KINGWOOD WATER WORKS	P 03/2024
VC	20240607-005				0186	00140121301				02/29/2024	AG01	109.81
N	NA		.00	.00		ACCT #2316	UTILITIES KING WATER	03/12/2024	02/29/2024	0186	KINGWOOD WATER WORKS	P 03/2024
VC	20240607-006				0186	00140121301				02/29/2024	AG01	109.81
N	NA		.00	.00		ACCT #2298	UTILITIES KING WATER	03/12/2024	02/29/2024	0186	KINGWOOD WATER WORKS	P 03/2024
VC	20240607-007				0186	00140121301				02/29/2024	AG01	109.81
N	NA		.00	.00		ACCT #6832	UTILITIES KING WATER	03/12/2024	02/29/2024	0186	KINGWOOD WATER WORKS	P 03/2024
VC	20240607-008				0186	00140121301				02/29/2024	AG01	243.84
N	NA		.00	.00		ACCT #1661	UTILITIES KING WATER	03/12/2024	02/29/2024	0186	KINGWOOD WATER WORKS	P 03/2024
VC	20240607-009				0186	00140121301				02/29/2024	AG01	767.42
N	NA		.00	.00		ACCT #2315	UTILITIES KING WATER	03/12/2024	02/29/2024	0186	KINGWOOD WATER WORKS	P 03/2024
VC	20240607-010				0186	00140121301				02/29/2024	AG01	419.36
N	NA		.00	.00		ACCT #1016	UTILITIES KING WATER	03/12/2024	02/29/2024	0186	KINGWOOD WATER WORKS	P 03/2024
VC	20240607-011				0186	20744256805	ARPA-CLARIFIER PROJECT	03/12/2024	03/12/2024	0186	ARPA-KINGWOOD WATER WORKS	P 03/2024
N	NA		.00	.00								252000.00
VC	20240607-012				2336	00771221600	SERVICE	03/12/2024	02/28/2024	3021	02/28/2024 AE07	P 590.00
N	N1		.00	.00		E911 M&R EQUIPMENT		2336			WAGNER'S HVAC/R LLC	03/2024

SYSTEM DATE 03/12/2024
REPORT DATE 03/12/2024
FILES ID W

COUNTY OF PRESTON
TRANSACTION EDIT LIST
BATCH NUMBER 0607

PAGE 2
TIME 11:38:40
USER WVPFRMAR

TYPE	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT	
SEPARATE-CHK BOX		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME			
VC	20240607-013		5661	07273121900		609	03/01/2024	BC72	P	1750.00
N	01		.00	.00 RENT	03/12/2024	03/01/2024	5661	CGP DEVELOPMENT CO INC		03/2024
VC	20240607-014		5737	07273136100		1338751	03/04/2024	BC72	P	1375.00
N	NA		.00	.00 TESTING	03/12/2024	03/04/2024	5737	MICRO DISTRIBUTING II		03/2024
VC	20240607-015		5941	07273136100			01/31/2024	BC72	P	1800.00
N	NA		.00	.00 INV #PRCCC0124	03/12/2024	01/31/2024	5941	Q LABS INC		03/2024
VC	20240607-016		5941	07273136100			12/31/2023	BC72	P	1931.25
N	NA		.00	.00 INV #PCCC1223	03/12/2024	12/31/2023	5941	Q LABS INC		03/2024
VC	20240607-017		5872	00173134121			02/29/2024	AG01	P	53.30
N	NA		.00	.00 SUPPLIES	03/12/2024	02/29/2024	5872	AMAZON CAPITAL SERVICES		03/2024
VC	20240607-018		5872	07273136100			02/29/2024	BC72	P	167.18
N	NA		.00	.00 TESTING SUPPLIES	03/12/2024	02/29/2024	5872	AMAZON CAPITAL SERVICES		03/2024
VC	20240607-019		5872	00173136021			02/29/2024	AG01	P	49.97
N	NA		.00	.00 SUPPLIES	03/12/2024	02/29/2024	5872	AMAZON CAPITAL SERVICES		03/2024
VC	20240607-020		0280	00771222300			03/05/2024	AE07	P	46.02
N	NA		.00	.00 INV #4185343500	03/12/2024	03/05/2024	0280	CINTAS CORPORATION		03/2024
VC	20240607-021		1301	00171721900			03/12/2024	AG01	P	734.43
N	NA		.00	.00 ACCT #00 05054	03/12/2024	03/12/2024	1301	CLEAR MOUNTAIN BANK		03/2024
VC	20240607-022		1301	00171721900			02/23/2024	AG01	P	698.92
N	NA		.00	.00 LOAN #910006190	03/12/2024	02/23/2024	1301	CLEAR MOUNTAIN BANK		03/2024
VC	20240607-023		4896	00771221600		16163569	02/29/2024	AE07	P	560.90
N	NA		.00	.00 COPIER	03/12/2024	02/29/2024	4896	LEAF		03/2024
VC	20240607-024		4021	00771221600			02/29/2024	AE07	P	64.00
N	NA		.00	.00 ACCT #500103	03/12/2024	02/29/2024	4021	AQUA FILTER FRESH INC		03/2024

SYSTEM DATE 03/12/2024
REPORT DATE 03/12/2024
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PAGE 3
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TYPE	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT	
SEPARATE-CHK BOX		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME			
VC	20240607-025		6006	00171734300			03/04/2024	AG01	P	6182.22
N	N1		.00	.00 ACCT #NP66066490	03/12/2024	03/04/2024	6006	FUELMAN		03/2024
VC	20240607-026		6006	05640721400			03/04/2024	AA56	P	66.09
N	N1		.00	.00 ACCT #NP66066490	03/12/2024	03/04/2024	6006	FUELMAN		03/2024
VC	20240607-027		5447	00140221600		148617	02/29/2024	AG01	P	163.58
N	NA		.00	.00 PRINTS	03/12/2024	02/29/2024	5447	JUSTTECH LLC		03/2024
VC	20240607-028		5447	00140221600		145323	12/31/2023	AG01	P	70.83
N	NA		.00	.00 PRINTS	03/12/2024	12/31/2023	5447	JUSTTECH LLC		03/2024
VC	20240607-029		5447	00140321900		149252	02/29/2024	AG01	P	8.80
N	NA		.00	.00 PRINTS	03/12/2024	02/29/2024	5447	JUSTTECH LLC		03/2024
VC	20240607-030		0005	00771222300		41506395	03/05/2024	AE07	P	95.00
N	NA		.00	.00 SERVICE	03/12/2024	03/05/2024	0005	PEST MANAGEMENT SERVICES		03/2024
VC	20240607-031		0130	00771210500			03/05/2024	AE07	P	56000.00
N	NA		.00	.00 INSURANCE REIMBURSEMENT	03/12/2024	03/05/2024	0130	GENERAL COUNTY FUND		03/2024
VC	20240607-032		2148	00541521100		619-4777	03/01/2024	WM05	P	9.50
N	NA		.00	.00 ACCT #4777	03/12/2024	03/01/2024	2148	WV PAGING		03/2024
VC	20240607-033		1513	00142034100		65940	03/06/2024	AG01	P	23.00
N	NA		.00	.00 FILTERS	03/12/2024	03/06/2024	1513	FILTERSOURCE		03/2024
VC	20240607-034		4896	00140421900		16114703	02/21/2024	AG01	P	244.68
N	NA		.00	.00 COPIERS	03/12/2024	02/21/2024	4896	LEAF		03/2024
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR										
VC	20240607-035		4896	00140121900		16114703	02/21/2024	AG01	P	119.53
N	NA		.00	.00 COPIERS	03/12/2024	02/21/2024	4896	LEAF		03/2024
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR										
VC	20240607-036		4896	00140521900		16114703	02/21/2024	AG01	P	186.15
N	NA		.00	.00 COPIERS	03/12/2024	02/21/2024	4896	LEAF		03/2024
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR										

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PAGE 4
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TYPE	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT	
SEPARATE-CHK BOX		DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE
		VENDOR NAME		ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME			
VC	20240607-037		4896	00141221900		16114703	02/21/2024	AG01	P	193.64
N	NA		.00	.00 COPIERS	03/12/2024	02/21/2024	4896	LEAF		03/2024
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR										
VC	20240607-038		5965	00140121900		10	04/01/2024	AG01	P	1900.00
N	01		.00	.00 RENT	03/12/2024	04/01/2024	5965	DAFAMCO LLC		03/2024
VC	20240607-039		4302	00142823000		4528	03/01/2024	AG01	P	7621.85
N	N1		.00	.00 SERVICE	03/12/2024	03/01/2024	4302	IT MINDSHARE LLC		03/2024
VC	20240607-040		0280	00142034100			03/05/2024	AG01	P	270.44
N	NA		.00	.00 INV #4185343179	03/12/2024	03/05/2024	0280	CINTAS CORPORATION		03/2024
VC	20240607-041		0280	00142022500			03/05/2024	AG01	P	98.53
N	NA		.00	.00 INV #4185343179	03/12/2024	03/05/2024	0280	CINTAS CORPORATION		03/2024
VC	20240607-042		0280	00142034500			03/05/2024	AG01	P	12.08
N	NA		.00	.00 INV #4185343179	03/12/2024	03/05/2024	0280	CINTAS CORPORATION		03/2024
VC	20240607-043		0107	00142034100			03/01/2024	AG01	P	41.34
N	NA		.00	.00 MATERIALS	03/12/2024	03/01/2024	0107	ECKERETS INC		03/2024
VC	20240607-044		0107	00142021500			03/01/2024	AG01	P	12.00
N	NA		.00	.00 MATERIALS	03/12/2024	03/01/2024	0107	ECKERETS INC		03/2024
VC	20240607-045		4236	00140221600		312798	03/07/2024	AG01	P	7.17
N	NA		.00	.00 PRINTS	03/12/2024	03/07/2024	4236	HART OFFICE SOLUTIONS		03/2024
VC	20240607-046		5867	00142021500		3115232	03/05/2024	AG01	P	3231.12
N	NA		.00	.00 SHER OFFICE-VIDEO EQUIP	03/12/2024	03/05/2024	5867	MONITRONICS		03/2024
VC	20240607-047		3463	00171622100			03/12/2024	AG01	P	250.00
N	NA		.00	.00 2024 CAET REGISTRATION	03/12/2024	03/12/2024	3463	WV BOARD OF VET MEDICINE		03/2024
VC	20240607-048		0323	00171721700			02/19/2024	AG01	P	1168.68
N	N1		.00	.00 PARTS	03/12/2024	02/19/2024	0323	SCOTT FORD MERCURY		03/2024

TYPE SEPARATE-CHK	TRANS-NUMBER BOX	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	DESCRIPTION	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
		DISCOUNT-AMT	LIQUIDATE-AMT	ACCOUNT NUMBER	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
		VENDOR NAME	VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO			PAYEE VENDOR NAME	SELECT	
VC	20240607-049		0323	00171721700	03/12/2024	02/29/2024	02/29/2024	AG01	P	1423.63
N	NA	.00	.00	00171721700	03/12/2024	02/29/2024	02/29/2024	AG01	P	732.00
		SCOTT FORD MERCURY	SCOTT FORD MERCURY	CENTRAL GARAGE-M&R-AUTO	0323			SCOTT FORD MERCURY		03/2024
VC	20240607-050		0282	00171721700	03/12/2024	02/29/2024	02/29/2024	AG01	P	732.00
N	NA	.00	.00	00171721700	03/12/2024	02/29/2024	02/29/2024	AG01	P	732.00
		PRESTON CO SENIOR	PRESTON CO SENIOR	CENTRAL GARAGE-M&R-AUTO	0282			PRESTON CO SENIOR		03/2024
VC	20240607-051		1786	00171721700	03/12/2024	03/01/2024	03/01/2024	AG01	P	150.42
N	NA	.00	.00	00171721700	03/12/2024	03/01/2024	03/01/2024	AG01	P	150.42
		FISHER AUTO PARTS, INC.	FISHER AUTO PARTS, INC.	CENTRAL GARAGE-M&R-AUTO	1786			FISHER AUTO PARTS, INC.		03/2024
VC	20240607-052		5286	00171721900	03/12/2024	03/05/2024	03/05/2024	AG01	P	300.96
N	NA	.00	.00	00171721900	03/12/2024	03/05/2024	03/05/2024	AG01	P	300.96
		ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	EQUIPMENT-LEASE	5286			ENTERPRISE FM TRUST		03/2024
VC	20240607-053		5286	00171721900	03/12/2024	03/05/2024	03/05/2024	AG01	P	4981.22
N	NA	.00	.00	00171721900	03/12/2024	03/05/2024	03/05/2024	AG01	P	4981.22
		ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	EQUIPMENT-LEASE	5286			ENTERPRISE FM TRUST		03/2024
VC	20240607-054		1908	00171734300	03/12/2024	03/08/2024	03/08/2024	AG01	P	3120.80
N	NA	.00	.00	00171734300	03/12/2024	03/08/2024	03/08/2024	AG01	P	3120.80
		GLOTFELTY ENTERPRISES INC	GLOTFELTY ENTERPRISES INC	INV #GS675658/TIRES	1908			GLOTFELTY ENTERPRISES INC		03/2024
VC	20240607-055		0240	00771221303	03/12/2024	03/07/2024	03/07/2024	AE07	P	115.98
N	NA	.00	.00	00771221303	03/12/2024	03/07/2024	03/07/2024	AE07	P	115.98
		MOUNTAINEER GAS COMPANY	MOUNTAINEER GAS COMPANY	ACCT #536824-762238	0240			MOUNTAINEER GAS COMPANY		03/2024
VC	20240607-056		0240	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	259.38
N	NA	.00	.00	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	259.38
		MOUNTAINEER GAS COMPANY	MOUNTAINEER GAS COMPANY	ACCT #279597-327573	0240			MOUNTAINEER GAS COMPANY		03/2024
VC	20240607-057		0240	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	622.01
N	NA	.00	.00	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	622.01
		MOUNTAINEER GAS COMPANY	MOUNTAINEER GAS COMPANY	ACCT #338688-401724	0240			MOUNTAINEER GAS COMPANY		03/2024
VC	20240607-058		0240	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	281.45
N	NA	.00	.00	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	281.45
		MOUNTAINEER GAS COMPANY	MOUNTAINEER GAS COMPANY	ACCT #384933-389907	0240			MOUNTAINEER GAS COMPANY		03/2024
VC	20240607-059		0240	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	535.18
N	NA	.00	.00	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	535.18
		MOUNTAINEER GAS COMPANY	MOUNTAINEER GAS COMPANY	ACCT #279600-389907	0240			MOUNTAINEER GAS COMPANY		03/2024
VC	20240607-060		0240	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	1152.94
N	NA	.00	.00	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	1152.94
		MOUNTAINEER GAS COMPANY	MOUNTAINEER GAS COMPANY	ACCT #329234-389907	0240			MOUNTAINEER GAS COMPANY		03/2024

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		DISCOUNT-AMT	LIQUIDATE-AMT	ACCOUNT NUMBER	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
		VENDOR NAME	VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO			PAYEE VENDOR NAME	SELECT	
VC	20240607-061		0240	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	303.51
N	NA	.00	.00	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	303.51
		MOUNTAINEER GAS COMPANY	MOUNTAINEER GAS COMPANY	ACCT #279595-327568	0240			MOUNTAINEER GAS COMPANY		03/2024
VC	20240607-062		0240	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	171.13
N	NA	.00	.00	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	171.13
		MOUNTAINEER GAS COMPANY	MOUNTAINEER GAS COMPANY	ACCT #279593-327585	0240			MOUNTAINEER GAS COMPANY		03/2024
VC	20240607-063		0240	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	193.21
N	NA	.00	.00	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	193.21
		MOUNTAINEER GAS COMPANY	MOUNTAINEER GAS COMPANY	ACCT #279570-327532	0240			MOUNTAINEER GAS COMPANY		03/2024
VC	20240607-064		0240	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	910.23
N	NA	.00	.00	00140121303	03/12/2024	03/07/2024	03/07/2024	AG01	P	910.23
		MOUNTAINEER GAS COMPANY	MOUNTAINEER GAS COMPANY	ACCT #279601-327585	0240			MOUNTAINEER GAS COMPANY		03/2024
VC	20240607-065		0055	00140234200	03/12/2024	03/05/2024	03/05/2024	AG01	P	1122.22
N	NA	.00	.00	00140234200	03/12/2024	03/05/2024	03/05/2024	AG01	P	1122.22
		CASTO-HARRIS	CASTO-HARRIS	FORMS	0055	116760	116760	CASTO-HARRIS		03/2024
VC	20240607-066		0055	00140234200	03/12/2024	03/05/2024	03/05/2024	AG01	P	268.00
N	NA	.00	.00	00140234200	03/12/2024	03/05/2024	03/05/2024	AG01	P	268.00
		CASTO-HARRIS	CASTO-HARRIS	RECORDING PAPER	0055	116736	116736	CASTO-HARRIS		03/2024
VC	20240607-067		5071	00541521100	03/12/2024	03/11/2024	03/11/2024	WM05	P	86.29
N	NA	.00	.00	00541521100	03/12/2024	03/11/2024	03/11/2024	WM05	P	86.29
		RUDOLPH R WARD JR	RUDOLPH R WARD JR	REIMB-MAR 2024	5071			RUDOLPH R WARD JR		03/2024
VC	20240607-068		1908	00171734300	03/12/2024	12/01/2023	12/01/2023	AG01	P	-294.92
N	NA	.00	.00	00171734300	03/12/2024	12/01/2023	12/01/2023	AG01	P	-294.92
		GLOTFELTY ENTERPRISES INC	GLOTFELTY ENTERPRISES INC	TIRE EXCHANGE	1908	GS671002	GS671002	GLOTFELTY ENTERPRISES INC		03/2024
VC	20240607-069		4238	05640723000	03/12/2024	02/29/2024	02/29/2024	AA56	P	1000.00
N	NA	.00	.00	05640723000	03/12/2024	02/29/2024	02/29/2024	AA56	P	1000.00
		ATLAS GEOGRAPHIC DATA INC	ATLAS GEOGRAPHIC DATA INC	BIG BEAR 2024 TAX UPLOAD	4238	A24053-1	A24053-1	ATLAS GEOGRAPHIC DATA INC		03/2024
VC	20240607-070		4238	05640723000	03/12/2024	02/29/2024	02/29/2024	AA56	P	600.00
N	NA	.00	.00	05640723000	03/12/2024	02/29/2024	02/29/2024	AA56	P	600.00
		ATLAS GEOGRAPHIC DATA INC	ATLAS GEOGRAPHIC DATA INC	FEB 2024	4238	A24032-2	A24032-2	ATLAS GEOGRAPHIC DATA INC		03/2024

TOTAL TRANSACTION AMOUNT 360352.14

WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00140121303
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541521100
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273121900
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 07273136100
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 20744256805

List of invoices approved for payment
 this 12 day of March, 2024
 Int. John

TYPE SEPARATE-CHK	TRANS-NUMBER BOX	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	DESCRIPTION	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
		DISCOUNT-AMT	LIQUIDATE-AMT	ACCOUNT NUMBER	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
		VENDOR NAME	VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO			PAYEE VENDOR NAME	SELECT	
VR	20240589-001		0277B	00140222000	03/14/2024	02/09/2024	02/09/2024	AG01	P	95.15
N	NA	.00	.00	00140222000	03/14/2024	02/09/2024	02/09/2024	AG01	P	95.15
		PRESTON PUBLICATIONS	PRESTON PUBLICATIONS	AD #1410689/ACCT #29998	5916			US BANK		02/2024
VR	20240589-002		0277D	00140622000	03/14/2024	01/31/2024	01/31/2024	AG01	P	840.00
N	NA	.00	.00	00140622000	03/14/2024	01/31/2024	01/31/2024	AG01	P	840.00
		PRESTON PUBLICATIONS	PRESTON PUBLICATIONS	ASSESSOR-ADV/LEGAL PUB	5916	698236	698236	US BANK		02/2024
VR	20240589-003		0277A	00140122000	03/14/2024	01/31/2024	01/31/2024	AG01	P	3290.92
N	NA	.00	.00	00140122000	03/14/2024	01/31/2024	01/31/2024	AG01	P	3290.92
		PRESTON PUBLICATIONS	PRESTON PUBLICATIONS	CO COMM ADV/LEGAL PUBLICA	5916	698239	698239	US BANK		02/2024
VR	20240589-004		4654	00171721700	03/14/2024	01/31/2024	01/31/2024	AG01	P	53.04
N	NA	.00	.00	00171721700	03/14/2024	01/31/2024	01/31/2024	AG01	P	53.04
		AUTO ZONE	AUTO ZONE	CENTRAL GARAGE-M&R-AUTO	4654			US BANK		02/2024
VR	20240589-005		3792	00140121102	03/14/2024	01/12/2024	01/12/2024	AG01	P	289.90
N	NA	.00	.00	00140121102	03/14/2024	01/12/2024	01/12/2024	AG01	P	289.90
		US CELLULAR	US CELLULAR	ACCT #156785348	5916			US BANK		02/2024
VR	20240589-006		3792	05640721102	03/14/2024	01/12/2024	01/12/2024	AA56	P	48.50
N	NA	.00	.00	05640721102	03/14/2024					

SYSTEM DATE 02/27/2024
 REPORT DATE 02/27/2024
 FILES ID W

COUNTY OF PRESTON
 TRANSACTION EDIT LIST
 BATCH NUMBER 0589

PAGE 2
 TIME 8:19:51
 USER WVPRMAR

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
			VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20240589-013		5300	00170021101					
N	NA		.00	.00 ACCT #1000987	03/14/2024	02/01/2024	02/01/2024	AG01	P 321.57
			PRODIGI	SHERIFF TELEPHONE-PRODIGI	5916		US BANK		02/2024
VR	20240589-014		5300	00142822300					
N	NA		.00	.00 ACCT #DC100526	03/14/2024	02/01/2024	02/01/2024	AG01	P 852.00
			PRODIGI	DATA PROCESS PROF SERVICE	5916		US BANK		02/2024
VR	20240589-015		5300	00171121101					
N	NA		.00	.00 ACCT #1000990	03/14/2024	02/01/2024	02/01/2024	AG01	P 286.37
			PRODIGI	OEM-PRODIGI	5916		US BANK		02/2024
VR	20240589-016		5300	00771221101					
N	NA		.00	.00 ACCT #1000986	03/14/2024	02/01/2024	02/01/2024	AE07	P 499.99
			PRODIGI	E-911 TELEPHONE-PRODIGI	5916		US BANK		02/2024
VR	20240589-017		0277B	00140222000					
N	NA		.00	.00 AD #1408541/ACCT #29998	03/14/2024	01/23/2024	01/23/2024	AG01	P 80.86
			PRESTON	CO CLERK ADV/LEGAL PUBLIC	5916		US BANK		02/2024
VR	20240589-018		0277B	00140222000					
N	NA		.00	.00 AD #1408424/ACCT #29998	03/14/2024	01/23/2024	01/23/2024	AG01	P 61.13
			PRESTON	CO CLERK ADV/LEGAL PUBLIC	5916		US BANK		02/2024
VR	20240589-019		0277B	00140222000					
N	NA		.00	.00 AD #1412009/ACCT #29998	03/14/2024	02/20/2024	02/20/2024	AG01	P 105.22
			PRESTON	CO CLERK ADV/LEGAL PUBLIC	5916		US BANK		02/2024
TOTAL TRANSACTION AMOUNT									12173.67

SYSTEM DATE 03/13/2024
 REPORT DATE 03/13/2024
 FILES ID W

COUNTY OF PRESTON
 TRANSACTION EDIT LIST
 BATCH NUMBER 0612

PAGE 1
 TIME 11:51:55
 USER WVPRMAR

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
			VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20240612-001		4140	00371634100					
N	NA		.00	.00 BUSINESS CARDS	03/14/2024	02/07/2024	02/07/2024	AS03	P 54.03
			VISTA PRINT	DOG & KENNEL SUPPLIES	5916		US BANK		02/2024
VR	20240612-002		4092	00371634100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/14/2024	02/14/2024	AS03	P 42.90
			AMAZON	DOG & KENNEL SUPPLIES	5916		US BANK		02/2024
VR	20240612-003		4092	00371634100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/21/2024	02/21/2024	AS03	P 19.98
			AMAZON	DOG & KENNEL SUPPLIES	5916		US BANK		02/2024
VR	20240612-004		4088	00140334100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/03/2024	02/03/2024	AG01	P 11.56
			OFFICE DEPOT	CIR CLERK - MAT/SUPPLIES	5916		US BANK		02/2024
VR	20240612-005		4088	00140334100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/05/2024	02/05/2024	AG01	P 167.59
			OFFICE DEPOT	CIR CLERK - MAT/SUPPLIES	5916		US BANK		02/2024
VR	20240612-006		4088	00140334100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/05/2024	02/05/2024	AG01	P 179.99
			OFFICE DEPOT	CIR CLERK - MAT/SUPPLIES	5916		US BANK		02/2024
VR	20240612-007		4088	00140334100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/05/2024	02/05/2024	AG01	P 181.49
			OFFICE DEPOT	CIR CLERK - MAT/SUPPLIES	5916		US BANK		02/2024
VR	20240612-008		4088	00140334100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/02/2024	02/02/2024	AG01	P 235.10
			OFFICE DEPOT	CIR CLERK - MAT/SUPPLIES	5916		US BANK		02/2024
VR	20240612-009		4088	00140334100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/22/2024	02/22/2024	AG01	P 95.18
			OFFICE DEPOT	CIR CLERK - MAT/SUPPLIES	5916		US BANK		02/2024
VR	20240612-010		4088	00140334100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/22/2024	02/22/2024	AG01	P 337.99
			OFFICE DEPOT	CIR CLERK - MAT/SUPPLIES	5916		US BANK		02/2024
VR	20240612-011		6018	00771221500					
N	NA		.00	.00 TUBING	03/14/2024	02/01/2024	02/01/2024	AE07	P 38.69
			J AND B TOOLS	E911 M&R BLDG & GRNDS	5916		US BANK		02/2024
VR	20240612-012		4092	00771221600					
N	NA		.00	.00 UPS SYSTEM	03/14/2024	02/01/2024	02/01/2024	AE07	P 53.95
			AMAZON	E911 M&R EQUIPMENT	5916		US BANK		02/2024

SYSTEM DATE 03/13/2024
 REPORT DATE 03/13/2024
 FILES ID W

COUNTY OF PRESTON
 TRANSACTION EDIT LIST
 BATCH NUMBER 0612

PAGE 2
 TIME 11:51:55
 USER WVPRMAR

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT POSTDATE
			VENDOR NAME	ACCOUNT NAME	PAYEE VENDOR NO		PAYEE VENDOR NAME		
VR	20240612-013		4092	00771221600					
N	NA		.00	.00 CABLE	03/14/2024	02/02/2024	02/02/2024	AE07	P 169.98
			AMAZON	E911 M&R EQUIPMENT	5916		US BANK		02/2024
VR	20240612-014		4092	00771221500					
N	NA		.00	.00 TUBING	03/14/2024	02/05/2024	02/05/2024	AE07	P 33.30
			AMAZON	E911 M&R BLDG & GRNDS	5916		US BANK		02/2024
VR	20240612-015		4591	00171134100					
N	NA		.00	.00 DISPATCHER WEEK GIFTS	03/14/2024	02/08/2024	02/08/2024	AG01	P 556.38
			POSITIVE PROMOTIONS	EMERG SERV MAT & SUPPLIES	5916		US BANK		02/2024
VR	20240612-016		4092	00171121500					
N	NA		.00	.00 DOME IP CAMERA-KITCHEN	03/14/2024	02/22/2024	02/22/2024	AG01	P 185.99
			AMAZON	OEM-MAINT & REP-BLDG & GR	5916		US BANK		02/2024
VR	20240612-017		4092	00140534100					
N	NA		.00	.00 TONER CARTRIDGES	03/14/2024	02/13/2024	02/13/2024	AG01	P 46.73
			AMAZON	PROS ATTY MAT/SUPPLIES	5916		US BANK		02/2024
VR	20240612-018		5648	00140534100					
N	NA		.00	.00 WATER	03/14/2024	02/17/2024	02/17/2024	AG01	P 33.98
			CRYSTAL SPRINGS	PROS ATTY MAT/SUPPLIES	5916		US BANK		02/2024
VR	20240612-019		4092	00140634100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/05/2024	02/05/2024	AG01	P 58.90
			AMAZON	ASSESSOR MAT & SUPPLIES	5916		US BANK		02/2024
VR	20240612-020		4092	00140634100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/21/2024	02/21/2024	AG01	P 45.44
			AMAZON	ASSESSOR MAT & SUPPLIES	5916		US BANK		02/2024
VR	20240612-021		4092	00140634100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/28/2024	02/28/2024	AG01	P 7.19
			AMAZON	ASSESSOR MAT & SUPPLIES	5916		US BANK		02/2024
VR	20240612-022		0296	00140634100					
N	NA		.00	.00 SUPPLIES	03/14/2024	02/28/2024	02/28/2024	AG01	P 171.19
			QUILL CORP	ASSESSOR MAT & SUPPLIES	5916		US BANK		02/2024
VR	20240612-023		1653	00140621400					
N	NA		.00	.00 LODGING	03/14/2024	02/08/2024	02/08/2024	AG01	P 298.00
			EMBASSY SUITES	ASSESSOR TRAVEL	5916		US BANK		02/2024
VR	20240612-024		4081	00140621800					
N	NA		.00	.00 POSTAGE	03/14/2024	02/26/2024	02/26/2024	AG01	P 7.23
			USPS	ASSESSOR POSTAGE	5916		US BANK		02/2024

SYSTEM DATE 03/13/2024
 REPORT DATE 03/13/2024
 FILES ID W

COUNTY OF PRESTON
 TRANSACTION EDIT LIST
 BATCH NUMBER 0612

PAGE 3
 TIME 11:51:55
 USER WVPRMAR

TYPE SEPARATE-CHK	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE	
VENDOR NAME	VENDOR NO	ACCOUNT NAME	PAYEE	VENDOR NO	VENDOR NAME	VENDOR NAME			
VR	20240612-025		5862	00171122100					400.00
N	NA		.00	.00	DRONE TRAINING	03/14/2024	02/23/2024	02/23/2024	AG01
		PUBLIC SAFETY			EMERG SERV TRAIN & EDUC	5916		US BANK	P
VR	20240612-026		4095	00140134100					163.18
N	NA		.00	.00	SUPPLIES	03/14/2024	02/08/2024	02/08/2024	AG01
		STAPLES			CO COMM MAT & SUPPLIES	5916		US BANK	P
VR	20240612-027		0101	00140122200					39.00
N	NA		.00	.00	SUBSCRIPTION	03/14/2024	02/16/2024	02/16/2024	AG01
		DOMINION POST			CO COMM DUES/SUBSCRIPT	5916		US BANK	P
VR	20240612-028		5983	00140122300					34.00
N	NA		.00	.00	BACKGROUND CHECK	03/14/2024	01/31/2024	01/31/2024	AG01
		IDENTOGO			CO COMM PROFESS. SERVICES	5916		US BANK	P
VR	20240612-029		0968	00142021600					446.90
N	NA		.00	.00	HEATERS & BASEBOARDS-SHER	03/14/2024	02/02/2024	02/02/2024	AG01
		LOWE'S HOME CENTERS, INC.			CUSTODIAL M&R EQUIPMENT	5916		US BANK	P
VR	20240612-030		0968	00142021600					-14.98
N	NA		.00	.00	RETURN	03/14/2024	02/05/2024	02/05/2024	AG01
		LOWE'S HOME CENTERS, INC.			CUSTODIAL M&R EQUIPMENT	5916		US BANK	P
VR	20240612-031		3944P	00142034100					16.99
N	NA		.00	.00	TOOLS/BLADE	03/14/2024	02/05/2024	02/05/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-032		0968	00142021500					110.66
N	NA		.00	.00	TRIM/STAIN	03/14/2024	02/05/2024	02/05/2024	AG01
		LOWE'S HOME CENTERS, INC.			CUSTODIAL M&R BLD & GRD	5916		US BANK	P
VR	20240612-033		3944P	00142021500					7.99
N	NA		.00	.00	FOAM FILLER	03/14/2024	02/08/2024	02/08/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL M&R BLD & GRD	5916		US BANK	P
VR	20240612-034		3944P	00142034100					19.99
N	NA		.00	.00	DOOR ALARM	03/14/2024	02/12/2024	02/12/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-035		3944P	00142021500					48.72
N	NA		.00	.00	KEYS & PAINT	03/14/2024	02/23/2024	02/23/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL M&R BLD & GRD	5916		US BANK	P
VR	20240612-036		0968	00142021500					192.68
N	NA		.00	.00	MATERIALS	03/14/2024	02/23/2024	02/23/2024	AG01
		LOWE'S HOME CENTERS, INC.			CUSTODIAL M&R BLD & GRD	5916		US BANK	P

SYSTEM DATE 03/13/2024
 REPORT DATE 03/13/2024
 FILES ID W

COUNTY OF PRESTON
 TRANSACTION EDIT LIST
 BATCH NUMBER 0612

PAGE 4
 TIME 11:51:55
 USER WVPRMAR

TYPE SEPARATE-CHK	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE	
VENDOR NAME	VENDOR NO	ACCOUNT NAME	PAYEE	VENDOR NO	VENDOR NAME	VENDOR NAME			
VR	20240612-037		0968	00142021500					351.65
N	NA		.00	.00	WIRE-SHER OFFICE	03/14/2024	02/23/2024	02/23/2024	AG01
		LOWE'S HOME CENTERS, INC.			CUSTODIAL M&R BLD & GRD	5916		US BANK	P
VR	20240612-038		3944P	00142021500					69.74
N	NA		.00	.00	SUPPLIES	03/14/2024	02/26/2024	02/26/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL M&R BLD & GRD	5916		US BANK	P
VR	20240612-039		1739	00140134100					37.39
N	NA		.00	.00	WATER	03/14/2024	02/01/2024	02/01/2024	AG01
		WALMART			CO COMM MAT & SUPPLIES	5916		US BANK	P
VR	20240612-040		3944P	00142034100					4.60
N	NA		.00	.00	FASTENERS	03/14/2024	02/01/2024	02/01/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-041		3944P	00142021500					29.36
N	NA		.00	.00	PAINT	03/14/2024	02/06/2024	02/06/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL M&R BLD & GRD	5916		US BANK	P
VR	20240612-042		3944P	00142034100					5.99
N	NA		.00	.00	STEEL WOOL	03/14/2024	02/07/2024	02/07/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-043		3944P	00142034100					31.99
N	NA		.00	.00	BIT	03/14/2024	02/08/2024	02/08/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-044		3944P	00142034100					4.60
N	NA		.00	.00	FASTENERS	03/14/2024	02/09/2024	02/09/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-045		3944P	00142021500					35.98
N	NA		.00	.00	FASTENERS	03/14/2024	02/14/2024	02/14/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL M&R BLD & GRD	5916		US BANK	P
VR	20240612-046		3944P	00142021500					97.60
N	NA		.00	.00	ROLLERS	03/14/2024	02/14/2024	02/14/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL M&R BLD & GRD	5916		US BANK	P
VR	20240612-047		3944P	00142034100					13.77
N	NA		.00	.00	PAINT BRUSH	03/14/2024	02/15/2024	02/15/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-048		3944P	00142034100					2.99
N	NA		.00	.00	TIP LEG	03/14/2024	02/20/2024	02/20/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P

SYSTEM DATE 03/13/2024
 REPORT DATE 03/13/2024
 FILES ID W

COUNTY OF PRESTON
 TRANSACTION EDIT LIST
 BATCH NUMBER 0612

PAGE 5
 TIME 11:51:55
 USER WVPRMAR

TYPE SEPARATE-CHK	TRANS-NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT	POSTDATE	
VENDOR NAME	VENDOR NO	ACCOUNT NAME	PAYEE	VENDOR NO	VENDOR NAME	VENDOR NAME			
VR	20240612-049		3944P	00142034100					12.58
N	NA		.00	.00	TOILET GASKET	03/14/2024	02/22/2024	02/22/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-050		3944P	00142034100					3.98
N	NA		.00	.00	KEY	03/14/2024	02/26/2024	02/26/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-051		3944P	00142034100					19.40
N	NA		.00	.00	COUPLING	03/14/2024	02/28/2024	02/28/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-052		3944P	00142034100					6.36
N	NA		.00	.00	FASTENERS	03/14/2024	02/28/2024	02/28/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-053		3944P	00142034100					19.96
N	NA		.00	.00	SUPPLIES	03/14/2024	01/31/2024	01/31/2024	AG01
		ACE HARDWARE & CONTRACTOR			CUSTODIAL MAT/SUPPLIES	5916		US BANK	P
VR	20240612-054		1653	00140122100					149.00
N	NA		.00	.00	HOTEL ROOM	03/14/2024	02/05/2024	02/05/2024	AG01
		EMBASSY SUITES			CO COMM TRAIN/EDUCATION	5916		US BANK	P
VR	20240612-055		1653	00140122100					268.00
N	NA		.00	.00	HOTEL ROOM	03/14/2024	02/06/2024	02/06/2024	AG01
		EMBASSY SUITES			CO COMM TRAIN/EDUCATION	5916		US BANK	P
VR	20240612-056		1653	00140122100					298.00
N	NA		.00	.00	HOTEL ROOM	03/14/2024	02/06/2024	02/06/2024	AG01
		EMBASSY SUITES			CO COMM TRAIN/EDUCATION	5916		US BANK	P
VR	20240612-057		0638	00371634100					60.00
N	NA		.00	.00	HAY	03/14/2024	02/02/2024	02/02/2024	AS03
		CHILDS FEED & SUPPLY CO			DOG & KENNEL SUPPLIES	5916		US BANK	P
VR	20240612-058		2628	00371634100					98.95
N	NA		.00	.00	FOOD & DEWORMING	03/14/2024	02/02/2024	02/02/2024	AS03
		TRACTOR SUPPLY CREDIT			DOG & KENNEL SUPPLIES	5916		US BANK	P
VR	20240612-059		2628	00371634100					43.48
N	NA		.00	.00	HORSE FOOD	03/14/2024	02/02/2024	02/02/2024	AS03
		TRACTOR SUPPLY CREDIT			DOG & KENNEL SUPPLIES	5916		US BANK	P
VR	20240612-060		4092	00371634100					14.99
N	NA		.00	.00	MEMBERSHIP FEE	03/14/2024	02/02/2024	02/02/2024	AS03
		AMAZON			DOG & KENNEL SUPPLIES	5916		US BANK	P

TYPE	TRANS-NUMBER	P.O.NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
			VENDOR NAME	ACCOUNT NAME	PAYEE	VENDOR NO	PAYEE VENDOR NAME		POSTDATE
VR	20240612-061		0638	00371634100					
N	NA	.00	CHILD'S FEED & SUPPLY CO	HAY DOG & KENNEL SUPPLIES	03/14/2024	02/20/2024	02/20/2024	AS03	P 60.00
					5916		US BANK		02/2024
VR	20240612-062		2628	00371634100					
N	NA	.00	TRACTOR SUPPLY CREDIT	HORSE FOOD KENNEL SUPPLIES	03/14/2024	02/20/2024	02/20/2024	AS03	P 43.48
					5916		US BANK		02/2024
VR	20240612-063		2628	00371634100					
N	NA	.00	TRACTOR SUPPLY CREDIT	PUPPY FOOD KENNEL SUPPLIES	03/14/2024	02/20/2024	02/20/2024	AS03	P 106.95
					5916		US BANK		02/2024
VR	20240612-064		1739	00371634100					
N	NA	.00	WALMART	TO BE CREDITED DOG & KENNEL SUPPLIES	03/14/2024	02/23/2024	02/23/2024	AS03	P 18.20
					5916		US BANK		02/2024
VR	20240612-065		1739	00371634100					
N	NA	.00	WALMART	CREDIT DOG & KENNEL SUPPLIES	03/14/2024	02/23/2024	02/23/2024	AS03	P -18.20
					5916		US BANK		02/2024
VR	20240612-066		1739	00371634100					
N	NA	.00	WALMART	PHONE CASE DOG & KENNEL SUPPLIES	03/14/2024	02/23/2024	02/23/2024	AS03	P 17.17
					5916		US BANK		02/2024
VR	20240612-067		3752	00371634100					
N	NA	.00	US CELLULAR	PHONE PLUG DOG & KENNEL SUPPLIES	03/14/2024	02/23/2024	02/23/2024	AS03	P 31.79
					5916		US BANK		02/2024
VR	20240612-068		2559	00371622300					
N	NA	.00	PINEVIEW VET. HOSPITAL	VET SERVICES DOG & KENNEL PROF SERV	03/14/2024	02/26/2024	02/26/2024	AS03	P 815.31
					5916		US BANK		02/2024
VR	20240612-069		4592	00142845900					
N	NA	.00	MICROSOFT STORE	LICENSES DATA PROCESS CAP OUT/EQ	03/14/2024	02/05/2024	02/05/2024	AG01	P 470.71
					5916		US BANK		02/2024
VR	20240612-070		4592	00142845900					
N	NA	.00	MICROSOFT STORE	LICENSE DATA PROCESS CAP OUT/EQ	03/14/2024	02/05/2024	02/05/2024	AG01	P 46.50
					5916		US BANK		02/2024
VR	20240612-071		1653	00140221400					
N	NA	.00	EMBASSY SUITES	ROOM CO CLERK TRAVEL	03/14/2024	02/06/2024	02/06/2024	AG01	P 298.00
					5916		US BANK		02/2024
VR	20240612-072		4914	00140522100					
N	NA	.00	EVENTBRITE	FRIS TRAINING PROS ATTY TRAIN/EDUCATION	03/14/2024	01/31/2024	01/31/2024	AG01	P 44.51
					5916		US BANK		02/2024

TOTAL TRANSACTION AMOUNT 8112.67

WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371622300
 WARNING: 2024 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634100

State Purchase Card transactions
 February 2024

LeW

Assessor's Office – Consideration and/or action

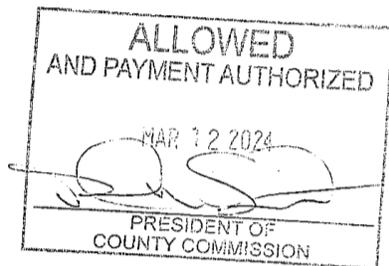
Tax Correction List –

Commissioner Stone moved to approve the Tax Correction List dtd March 12, 2024 as presented by Assessor Connie Ervin in the amount of \$112.82. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried. (See attached.)

TAX CORRECTION LIST

March 12, 2024

DIST	NAME	DESCRIPTION	REASON FOR EXONERATION	TICKET#	ACCT#	AMOUNT	YR	APPR	DENI
11	GRAHAM JAY M SR & KIMBERELY	Personal Property	Divorced-needed separate bills so Kim could pay hers	310877	00261789	\$ 112.82	2023		



Connie R. Ervin
 Connie R. Ervin, ASSESSOR
 (submitted for the taxpayer by)

TOTAL: \$ 112.82

Jay Shay
 Jay Shay, PROSECUTING ATTORNEY
 (received notice)

Apportionments –None

Recognition of Scheduled Appointments –

9:31 a.m. Amanda Pitzer, Friends of the Cheat-Request Letter of Support
FY 25 Cheat Rail – Trail Project

Owen Mulkeen presented an update and requested a Letter of Support earmarked for Congressional Direct Spending for the Cheat River Rail Trail.

Commissioner Stone moved to offer and write a Letter of Support for FY 2025 for the construction of the Cheat River Trail in Preston County addressed to Senator Manchin. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION

Don Smith, President
Hunter Thomas, Commissioner
Samantha Stone, Commissioner

March 12, 2024



The Honorable Senator Joseph Manchin III
306 Hart Senate Office Building
Washington, DC 20510

RE: Letter of Support: FY 25 Congressionally Directed Spending Request for Construction of
the Cheat River Rail-Trail in Preston County

Dear Senator Manchin,

On behalf of the Preston County Commission, please accept this Letter of Support for Friends of the Cheat's Cheat River Rail-Trail project. We strongly support this Congressionally Directed Spending Request of \$500,000 to enhance Preston County and the region through the construction of the Cheat River Rail-Trail and Cheat River Trailhead for rail-trail and river access.

As the leader in county government, we the Preston County Commission values this project as it will enhance our community. Successful implementation will benefit our organization and community by maximizing the economic benefits from these outdoor recreation economy projects. In the last 2 years, we have invested \$167,000 in Commission funds for trailhead structures (timber frame pavilion, restrooms, and equipment building) and rail-trail construction.

We look forward to our continued partnership with Friends of the Cheat and offer our strong support of the Cheat River Rail-Trail project for its economic and community benefits for Preston County.

Sincerely,

Three handwritten signatures are shown in cursive. The first is for Don Smith, the second for Samantha Stone, and the third for Hunter Thomas.

Don Smith, President

Samantha Stone, Commissioner

Hunter Thomas, Commissioner

9:35 a.m. Arthurdale Heritage, Darlene Bolyard – Funding Request for Art Program

Darlene Bolyard, Director and Elizabeth Satterfield, Curator and Director of Education for Arthurdale Heritage presented an update and a request for Letters of Support for the Arts Program.

In addition, Ms. Bolyard made a request for \$10K to be used to fund teachers for the fiber arts program, to pay musicians for concerts and some to be used for supplies. She was asked to submit a letter for the request. It will be taken into consideration during budget deliberations.

Commissioner Stone moved to approve a Letter of Support to Congresswoman Miller in support of the WV Historic Trade Center in Arthurdale, WV. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION



Don Smith, President
Hunter Thomas, Commissioner
Samantha Stone, Commissioner

March 12, 2024

Congresswoman Carol Miller
465 Cannon HOB
Washington D.C. 20510

Dear Congresswoman Miller:

Please consider this correspondence as a Letter of Support for the West Virginia Historic Trades Center in Arthurdale, WV.

Arthurdale Heritage, Inc. aims to establish a statewide historic preservation trades program on its 23-acre historic campus in Preston County. Traditional building trades such as carpentry, masonry, plaster work, and metalworking already face a shortage of skilled workers, especially in West Virginia. This shortage impacts in particular the efforts to preserve historic structures. Preservation trades provide high-paying, quality jobs, yet there is a lack of dedicated educational space for the historic trades.

This endeavor will restore the vacant Arthurdale High School into a workforce development center, with classroom and workshop space, as well as business incubator and cooperative work and living spaces for emerging trade professionals. Built in the 1930s and vacant since 1992, the school retains much of its original charm and character. AHI is seeking federal funds to restore and rehabilitate the building and begin operation of the training center. Capital improvements such as wiring, plumbing, and HVAC are needed, as well as specialized restoration efforts.

Arthurdale Heritage, Inc., has had a tradition of preserving the past for appreciation by the present and future. We hope this effort will expand the group's dedication to preservation throughout the state.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Don Smith", is written over a horizontal line.

Don Smith, President

Preston County Courthouse Annex • 106 West Main Street, Suite 202, Kingwood, West Virginia 26537
Phone (304)329.1805 • Fax (304)329.3192 • TDD (304)329.0652
www.prestoncountywv.gov

Commissioner Stone moved to approve the Letter of Support for the Arthurdale Heritage Application to T-Mobile for the Hometown Grant Program to revitalize the historic Arthurdale furniture factory into a vibrant outdoor event space. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION



Don Smith, President
Hunter Thomas, Commissioner
Samantha Stone, Commissioner

March 12, 2024

T-Mobile Hometown Grant Program
% Main Street America
53 West Jackson Blvd., Suite 350
Chicago, IL 60604
TMobileGrant@mainstreet.org

Dear T-Mobile Hometown Grant Reviewers,

Please consider this correspondence as a Letter of Support for Arthurdale Heritage, Inc.'s (AHI) application to the 2024 T-Mobile Hometown grant program to revitalize the historic Arthurdale furniture factory into a vibrant outdoor event center.

As a heritage tourism site, Arthurdale Heritage has worked to preserve and restore more than a dozen structures in rural Preston County, West Virginia, while providing opportunities for visitors and residents alike to learn about Arthurdale's unique history in fun and engaging ways. Recently, Arthurdale Heritage turned their attention to revitalizing the remains of the original furniture factory in the community. Since 2022, AHI has worked to rehabilitate this stone structure into an outdoor event center to host community events, educational programs, and more. This grant would provide the funds to continue the work and complete Phase II of rehabilitation.

As the Preston County Commission, we see firsthand the vital role historic structures can play in our communities. By funding this project, not only will this important cultural resource be preserved, but it will provide the space for a vital service in this rural community.

We appreciate your consideration of this funding request. Thank you for your ongoing support of small towns and rural communities in America.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Don Smith", is written over a horizontal line.

Don Smith, President

Preston County Courthouse Annex • 106 West Main Street, Suite 202, Kingwood, West Virginia 26537
Phone (304)329.1805 • Fax (304)329.3192 • TDD (304)329.0652
www.prestoncountywv.gov

Commissioner Stone moved to approve the Letter of Support for the WV Historic Trade Center in Arthurdale, WV to Senator Joe Manchin. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION



Don Smith, President
Hunter Thomas, Commissioner
Samantha Stone, Commissioner

March 12, 2024

Senator Joe Manchin
c/o Senate Appropriations Committee
306 Hart Senate Office Building
Washington D.C. 20510

Dear Senator Manchin:

Please consider this correspondence as a Letter of Support for the West Virginia Historic Trades Center in Arthurdale, WV.

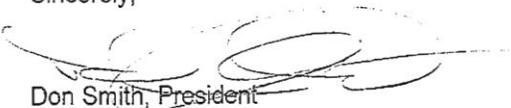
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This endeavor will restore the vacant Arthurdale High School into a workforce development center, with classroom and workshop space, as well as business incubator and cooperative work and living spaces for emerging trade professionals. Built in the 1930s and vacant since 1992, the school retains much of its original charm and character. AHI is seeking federal funds to restore and rehabilitate the building and begin operation of the training center. Capital improvements such as wiring, plumbing, and HVAC are needed, as well as specialized restoration efforts.

Arthurdale Heritage, Inc., has had a tradition of preserving the past for appreciation by the present and future. We hope this effort will expand the group's dedication to preservation throughout the state.

Thank you for your consideration.

Sincerely,


Don Smith, President

Preston County Courthouse Annex • 106 West Main Street, Suite 202, Kingwood, West Virginia 26537
Phone (304)329.1805 • Fax (304)329.3192 • TDD (304)329.0652
www.prestoncountywv.gov

Commissioner Stone moved to approve the Letter of Support for the WV Historic Trade Center in Arthurdale, WV to Senator Shelley Moore Capito. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION



Don Smith, President
Hunter Thomas, Commissioner
Samantha Stone, Commissioner

March 12, 2024

Sen. Shelley Moore Capito
172 Russell Senate Office Building
Washington D.C. 20510

Dear Senator Capito:

Please consider this correspondence as a Letter of Support for the West Virginia Historic Trades Center in Arthurdale, WV.

Arthurdale Heritage, Inc. aims to establish a statewide historic preservation trades program on its 23-acre historic campus in Preston County. Traditional building trades such as carpentry, masonry, plaster work, and metalworking already face a shortage of skilled workers, especially in West Virginia. This shortage impacts in particular the efforts to preserve historic structures. Preservation trades provide high-paying, quality jobs, yet there is a lack of dedicated educational space for the historic trades.

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Thank you for your consideration.

Sincerely,

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Don Smith, President

Preston County Courthouse Annex • 106 West Main Street, Suite 202, Kingwood, West Virginia 26537
Phone (304)329.1805 • Fax (304)329.3192 • TDD (304)329.0652
www.prestoncountywv.gov

Arthurdale Heritage received an award two weeks ago in Charleston. They were awarded the 2024 Governor's Arts Award for Folks Art Organization that is given to an organization that demonstrates exceptional leadership and/or skill in a field of folk and traditional arts within WV. The Award focuses attention on the importance of our economic development in the mountain state by honoring organizations whose creative achievement and significant contributions to the arts enhances life in the State of West Virginia. Delegate George Street nominated them for this award.



Arthur Dale Heritage: Updates on the Arts

Preston County Commission
March 12, 2024

Programming Overview



5,611

Tour Visitors &
Attendees
at Programs
& Events

We love our volunteers!



126

VOLUNTEERS
SERVED

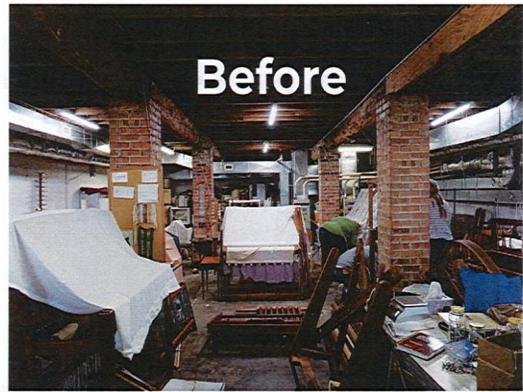
1,771

HOURS

Their service is
valued at \$56,371!

Loom Room Renovation

- In 2023, we renovated classroom space beneath Center Hall into the Loom Room
- Received ½ of cost from WV Commission on the Arts
- Fully accessible, with ADA ramp and restroom
- Space includes 13 floor looms as well as numerous spinning wheels and table looms
- Host biweekly guild meetings and fiber arts classes in the space



Arts Programming

2023

- 16 fiber arts classes, impacting 47 adults and children
- Weekly arts class for children, engaging 216 youth

2024

- 8 fiber arts classes, impacting 24 individuals
- 4 school programs, engaging 342 students at West Preston and Bruceton Schools and children in Terra Alta
- And more to come!



“Interwoven” Exhibition

- Focused on history and legacy of fiber arts in Arthurdale
- We welcomed 311 visitors to “Interwoven” at Arthurdale Heritage
- “Interwoven” traveled to the Mon Arts Center in Morgantown in February
 - Welcomed 140 visitors there
- Elements of “Interwoven” will be on display at WVU from March 20-May 12



Heritage Programming

- Bi-monthly Square Dances
- Monthly Appalachian Book Club
- Appalachian Concert Series (March, September, November)
- Appalachian Voices with Friends of Deckers Creek (storytelling, music, and poetry)
- Classes like rushed and split reed caning, weaving, and foraging and using native plants
- Demonstrations such as blacksmithing, weaving, spinning, maple syrup rendering, and pressing apple cider



Our Request

To support arts and heritage programming in Preston County, AHI respectfully requests **\$10,000** from the Preston County Commission.



Arthur Dale Heritage was named as a 2024 Governor's Arts Award for Folk Arts Organization

Thank you to Del. Street for nominating us!

Contact Us

Darlene Bolyard, Executive Director
darlene@arthurdaleheritage.org

Elizabeth Satterfield, Curator & Director of Education
elizabeth@arthurdaleheritage.org

Office Phone: 304-864-3959



9:40 a.m. McGrew Society, Susan Hardesty – Roof Project – Funding Request

Rosemary Bernatowicz, President of the McGrew Society presented a letter of request for financial and other support for replacing the McGrew House Roof. In addition, the porches need painted, the floor in the bathroom needs replaced as well as the chimney's need repointed and will be capped off and the gutters and downspouts need replaced. (See below for the McGrew House Roof Project Addendum and a general estimate.)

This request will be considered later during budget deliberations.



Society for Preservation of McGrew House

111 E. Main Street, P.O. Box 342

Kingwood, WV 26537

March 12, 2024

Formal Letter of Request for Financial and Other Support for
Replacing James C. McGrew House Roof

Dear County Commissioners,

The Society for Preservation of James C. McGrew House formally requests your support in our efforts to replace the roof on your asset, the James C. McGrew House, located at 111 E. Main Street, Kingwood, WV.

The McGrew Society is currently putting together a financial plan for that project.

First, we have contacted Tri-State Roofing to prepare a "Roof Assessment." We have also consulted with Veritas Contracting to submit an estimate (see addendum).

We are also gathering information to submit a 2025 grant application to the West Virginia State Historic Preservation Office, which, if approved, may cover 50% of the cost.

That application also requires a Deed, Letter of Support, and complete budget and matching share information. Because James C. McGrew House is owned by the County Commission, we respectfully ask for your cooperation and assistance with those.

Background:

The current roof on McGrew House was one of the earliest repairs made when the restoration project began in the 1990's.

On May 3, 2023, a leak occurred and allowed rainwater to collect in the attic and pour into a second story smoke detector, setting off an emergency alarm. An immediate repair was done, and the McGrew Society paid \$510.19 (10%) of the total cost.

We were advised at that time by then-Facilities Manager Joe LaRue that the life of the current roof is coming to its end. He also noted that the chimneys of the House need repointed. (It is our hope that both needs might be addressed in the same roof replacement project.)

The McGrew Society leases the property from Commission and oversees its day-to-day care and maintenance. We have made it an educational and cultural center benefitting our County and its residents and guests.

The McGrew Society has always respected the fact that the County Commission owns the property and have regularly sought Commission approval for any permanent addition or change to be made (i.e. WV Highway Historical Marker; Interpretative Tree Markers).

Therefore, we seek your permission, support, and financial assistance in meeting the future need for a new roof for McGrew House.

Respectfully yours,

Rosemary Bernatowicz
Rosemary Bernatowicz, President

McGrew House Roof Project Addendum

Notes from meeting with Marty Turner from Veritas at McGrew House on Friday, March 8, 2024: General Estimate--\$182,000-\$273,000.

The range in cost reflects the several step process of replacing this particular roof:

- 1) Repointing and capping chimneys, which must occur before other rooftop work.
- 2) Removal of the old roof and gutters.
- 3) Replacement of substrate (rafters and plywood which create a level base for a standing seam roof). This cost is hard to estimate until the old roof is removed.*
- 4) Installation of standing seam roof and EPDM rubber surface (flat portion only).
- 5) Tying in flashing to the existing masonry walls and chimneys.
- 6) Installing new gutters.
- 7) Developing drawings, design, and budget for the project.

*There is a definite need to replace some substrate. As we walked around the building, we observed waves of uneven metal sheets, reflecting that the plywood beneath or its supporting rafter has deteriorated. A small area on the Conservatory roof showed rot. In short, the more substrate that needs to be replaced, the higher the cost. The warrantee on a standing seam roof is dependent upon having level substrate.

Kasey Foy presented, for approval, the 2024-2025 Community Corrections Grant through WV Justice and Community Service in the amount of \$100K to help with the cost of salaries as well as office and group supplies and drug testing fees.

Commissioner Stone moved to approve the grant application and authorize the President to sign for Community Corrections. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried. (See attached.)



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:
Place of Performance (Street address, city, county, state, zip code)

159 Plaza Ct. Suite N
Kingwood, WV 26537 (Preston County)

Check if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 Seventh Street NW., Washington, DC 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:
25-CC-20 Community Corrections

2. Application Number and/or Project Name:
Don Smith, President

3. Grantee IRS/Vendor Number:
556000384

4. Typed Name and Title of Authorized Representative

5. Signature 

6. Date
3/12/2024

CERTIFICATION FORM

Compliance with the Equal Employment Opportunity Plan (EEO) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name: Preston County Commission

Address: 106 W. Main Street, Suite 202, Kingwood, WV 26537

Is agency a: Direct or Sub recipient of OJP, OVW or COPS funding? Law Enforcement Agency? Yes No

DUNS Number: 161658356 Vendor Number (only if direct recipient)

Name and Title of Contact Person: Kasey D. Foy, Director of Preston County Community Corrections Program

Telephone Number: (304) 329-0937 E-Mail Address: ksawyer@prestoncountywv.gov

Section A—Declaration Claiming Complete Exemption from the EEO Requirement

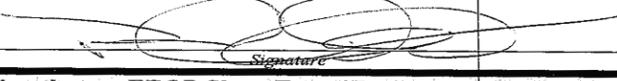
Please check all the following boxes that apply.

Less than fifty employees. Indian Tribe Medical Institution.

Nonprofit Organization Educational Institution Receiving a single award(s) less than \$25,000.

I, Don Smith, [responsible official], certify that Preston County Commission [recipient] is not required to prepare an EEO for the reason(s) checked above, pursuant to 28 C.F.R. § 42.302. I further certify that Preston County Commission [recipient] will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Print or Type Name and Title: Don Smith, President Signature:  Date: 3/12/2024

Section B—Declaration Claiming Exemption from the EEO Submission Requirement and Certifying That an EEO Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or, subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEO to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, Don Smith, [responsible official], certify that Preston County Commission [recipient], which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEO in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEO and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEO is on file at the following office:
Preston County Commission
[organization],
106 W. Main Street, Suite 202, Kingwood, WV 26537
[address].

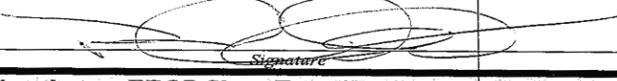
Print or Type Name and Title: Don Smith, President Signature:  Date: 3/12/2024

Section C—Declaration Stating that an EEO Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEO Short Form to the OCR for review.

I, Don Smith, [responsible official], certify that Preston County Commission [recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEO in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on 3/12/2024 [date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Print or Type Name and Title: Don Smith, President Signature:  Date: 3/12/2024



WEST VIRGINIA DIVISION OF ADMINISTRATIVE SERVICES
JUSTICE & COMMUNITY SERVICES SECTION
STANDARD CONDITIONS & ASSURANCES

Effective: July 23, 2019
Revision History: N/A

The following Standard Conditions and Assurances apply to all Grant Programs that the Division of Administrative Services, Justice and Community Services (JCS) Section administers. The application of these Assurances is applicable regardless of the source of funding and/or whether the recipient receives an upfront allocation of funds or is operating under a request for reimbursement process.

All correspondence to JCS, which is required and/or occurs as a result or action of any of the following Assurances, or as a result of the administration of any JCS grant program, should be mailed to the following address:

Justice and Community Services Section
1124 Smith Street, Suite 3100
Charleston, West Virginia 25301-1323

- 1. LAWS OF WEST VIRGINIA:** This grant application/contract shall be governed in all respects by the laws of the State of West Virginia. State procedures and practices will apply to all funds disbursed by JCS, regardless of the original funding source. At the sole discretion of JCS, this grant can be based on a "reimbursement bases" mechanism, or a mechanism which awards an "upfront allocation" of funds on a quarterly or semi-annual basis. Upon timely notification to the grantee, JCS reserves the express right to commute an upfront allocation mechanism to a request for reimbursement mechanism for a recipient of funds, at any time during a grant period.
- 2. LEGAL AUTHORITY:** The applicant hereby certifies it has the legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directly authorizes the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required if applicable.
- 3. RELATIONSHIP:** The relationship of the grantee to JCS shall be that of an independent contractor, not that of a joint enterprise. The grantee shall have no authority to bind JCS for any obligation or expense without the express prior written approval from JCS.
- 4. COMMENCEMENT WITHIN 60 DAYS:** This project must be operational within 60 days of the project starting date, as specified in the grant contract agreement. If the project is not operational within 60 days of the specified project starting date, the grantee must report by

letter to JCS, the steps taken to initiate the project, the reasons for delay, and the expected starting date.

- 5. OPERATIONAL WITHIN 90 DAYS:** If the project is not operational within 90 days of the specified project starting date, the grantee must submit a second statement to JCS explaining the delay in implementation.
- 6. SUSPENSION OF FUNDING:** The grantee acknowledges that acceptance of an award is not a guarantee of funds. Further, by accepting this award, the grantee acknowledges and agrees that JCS may suspend in whole or in part, terminate, or impose other sanctions on any grantee funds for the following reasons:
 - Failure to adhere to the requirements, standard conditions, or special conditions and assurances of this program;
 - 60 or more days late in submitting reports;
 - Failure to submit reports;
 - High Risk Grantee as determined by the JCS High Risk Assessment; or
 - Any other cause shown.
- 7. SANCTIONS FOR NONCOMPLIANCE:** In the event of the grantee's noncompliance with the terms, conditions, covenants, rules, or regulations of this grant, JCS shall impose such contract sanctions, as it may deem appropriate, including but not limited to:
 - Withholding of payments to the grantee until the grantee complies or, if reports are more than 60 days late, the funding for that month is forfeited and may not be recouped or remedied;
 - Cancellation, termination or suspension of the contract, in whole or in part;
 - Refraining from extending any further assistance to the grantee until satisfactory assurance of future compliance has been received;
 - If the grantee is receiving funds on an upfront basis, JCS can commute the transfer of funds mechanism to a reimbursement only process for the remainder of the grant period;
 - If the grantee is receiving funds on an upfront basis and a determination is made by JCS that funds were intentionally or unintentionally misused, misappropriated, misspent or otherwise not consistent with the intents and purpose of the grant, the grantee automatically forfeits any remaining funds from the grant program, and any other awarded funds from any other program, until a satisfactory resolution has been achieved;
 - If a grantee is indebted to JCS for any amount of funds at the close of an applicable quarter, semi-annual or end of a grant period, and the debt is not resolved within 30 days following the close of those periods, the grantee acknowledges and agrees that it is automatically ineligible to receive or apply for funds from JCS for any grant program; and
 - Grantee agrees and acknowledges that under no circumstances may it commute a debt to be applied as matching funds; or, will JCS reduce a future quarterly or semi-annual allotment or future award as repayment of the debt. Repayment must be from a general account or an account unrelated to the grant award.

8. **ACCOUNTING REQUIREMENTS:** Grantee agrees to record all project funds and costs following generally accepted accounting principles. A unique account number or cost recording must separate all project costs from the grantee's other or general expenditures. Adequate documentation for all project costs and income must be maintained. Adequate documentation of financial and supporting material must be retained and be available for audit purposes. Federal regulations prohibit the commingling of Federal grant funds with funds from other sources; further, funds received on an upfront basis from JCS for one program may not be comingled with funds received on an upfront basis for another JCS program.
9. **REPORTS:** Regardless of an award being on an upfront or reimbursement basis, each grantee shall submit all reports as JCS requires necessary to the execution of monitoring, stewardship, and evaluation of programmatic and fiscal responsibilities.
10. **WRITTEN APPROVAL OF CHANGES:** The grantee must obtain prior written approval from JCS for all project changes (programmatic, fiscal or otherwise) before those changes are executed.
11. **OBLIGATION OF PROJECT FUNDS:** Funds may not, without prior written approval from JCS, be obligated prior to the effective start date or subsequent to the termination date of the project period. Obligations outstanding as of the project termination date shall be liquidated within thirty (30) days.
12. **USE OF FUNDS:** Funds awarded through JCS may be expended only for the purposes and activities specifically covered by the grantee's approved project scope and budget. By attaching their signature, the grantee recognizes that any deviations from the original grant budget are unallowable.
13. **ALLOWABLE AND UNALLOWABLE COSTS:** Allowable and unallowable costs incurred under this grant shall be determined in accordance with General Accounting Office principles and standards, state guidelines, and federal guidelines pursuant to the specific grant program.
14. **PURCHASING:** When making purchases relevant to the grant, the grantee will abide by applicable State and local laws, which address purchasing procedures by a state or local unit of government or another agency. See 148CSR1 of the West Virginia State Code.
15. **PROJECT INCOME:** All income earned by the grantee as a result of the conduct of this project must be accounted for and included in the total budget. Project income is subject to the same expenditure guidelines established for grant funds by JCS. All grantees must maintain records that clearly show the source, the amount, and the timing of all project income. There is no waiver provision for the project income requirement.
16. **MATCHING CONTRIBUTION:** The grantee will have available, and will expend as required, adequate resources to defray that portion of the total costs as set forth in this application as "match" and as approved by JCS. The applicant assures that the matching funds required to pay the grant portion of the cost of each program and project, for which funds are made available, shall be in addition to funds that would otherwise be made available for the proposed project by the recipients of grant funds and shall be provided on a project-by-project basis. Matching contributions are subject to the same expenditure guidelines as grant funds for this program. All grantees must maintain records that clearly show the source, the amount, and the timing of all matching contributions. In addition, Federal grant dollars from any source may not be utilized as matching funds.
17. **TIME EXTENSIONS:** In general, time extensions will not be granted. Unexpended grant funds remaining at the close of the grant period shall be deobligated. Funds remaining at the end of a project where an upfront allocation will, by the deadline of the final financial and progress report, be remitted back to JCS.
18. **NON-SUPPLANTING:** Grant funds must be used to supplement existing funds for program activities and may not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be the subject of monitoring and audit. Violations can result in a range of penalties, including suspension of future funds under this program, suspension or debarment from state grants, recoupment of monies provided under this grant, and civil and/or criminal penalties. The grantee hereby certifies that funds made available under this grant will not be used to supplant other funding sources.
19. **TRANSFER OF FUNDS PROHIBITION:** The grantee is expressly prohibited from transferring funds between any JCS programs. Federal regulations prohibit the commingling of Federal grant funds with funds from other sources.
20. **TRAINING:** For projects involving payment of personnel, JCS reserves the right to require training as a condition of the grant before or at any time during the project period.
21. **PURCHASE OF AMERICAN-MADE EQUIPMENT/PRODUCTS:** To the extent practicable, all equipment and products purchased with state funds made available under this grant should be American-made.
22. **MARKING OF EQUIPMENT:** Grantee will ensure that all equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by Justice and Community Services."
23. **PROPERTY ACCOUNTABILITY:** The grantee shall establish and administer a system to control, protect, preserve, use, maintain, and properly dispose of any property or equipment furnished it, or made available through a grant by JCS. This obligation continues as long as the property is retained by the grantee, notwithstanding the expiration of this agreement. Prior to sale, trade in or disposal of property, disposition instructions will be obtained from JCS. Grantee assures inventory checks will be performed annually or pursuant to guidance promulgated in the Administrative Manual for this program (if applicable), with copies provided to JCS. Property must be used for the intended grant purposes. If the property is not being used in accordance with terms of the grant, said property will revert to JCS.
24. **COMPUTER EQUIPMENT:** Grantees purchasing computer equipment (hardware, software, or peripherals) with grant funds are required to adhere to the established bidding procedures for their respective units of government or agency. To ensure reputable vendors are obtained, grantees may consider utilizing the current applicable State computer contract. Computer equipment must adhere to minimum requirements established by the West Virginia Office of Technology.
25. **LEASE AGREEMENTS:** Grantee agrees to provide JCS with a copy of the lease arrangement if funds are being requested for reimbursement or utilized as match.
26. **PATENTS AND/OR COPYRIGHTS AND RIGHTS IN DATA:** Grantee acknowledges that JCS, or any applicable parent federal agency, reserves a royalty-free, non-exclusive, and

irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for State or Federal government purposes: (1) the copyright in any work developed under an award or sub award; and, (2) any rights of copyright to which a recipient or sub recipient purchases ownership, in whole or in part, with State or Federal support. Grantee agrees to consult with JCS regarding the allocation of any patent rights that arise from, or are purchased with, this funding.

- 27. ACCESS TO RECORDS:** JCS, through any authorized representative, shall have access to and the right to examine all records, books, papers, or documents related to the grant and to relevant books and records of contractors.
- 28. CIVIL RIGHTS COMPLIANCE:** Grantee will comply with any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. §§ 10228(c) and 10221(a); the Victims of Crime Act (34 U.S.C. § 20110(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); the Violence Against Women Act (34 U.S.C. § 12291(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); Executive Order 13279, Equal Protection of the Laws for Faith-Based and Community Organizations; Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships With Faith-Based and Other Neighborhood Organizations; and the DOJ implementing regulations at 28 C.F.R. Part 38. Subrecipients of grants under the Violence Against Women Act (VAWA) of 1994, as amended, are prohibited from discriminating on the basis of sexual orientation or gender identity. These laws collectively prohibit grantees from discriminating on the basis of race, color, national origin, sex, disability, age, religion, sexual orientation and gender identity. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of age, disability, race, color, religion, national origin, or sex against a recipient of funds, the grantee will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs and Justice and Community Services Section.
- 29. RELIGIOUS ACTIVITIES:** Grantees must ensure that services are offered without regard to religious affiliation and that receipt of services is not contingent upon participation in a religious activity or event. Furthermore, all religious activities must be separate in time or place from the funded project. Participation in such activities by individuals receiving services must be voluntary.
- 30. LOBBYING:** Grantee will comply with any and all lobbying provisions and/or restrictions as outlined in the Uniformed Guidelines, Department of Justice Guidelines, and as outlined in §6B-2-5 of the West Virginia State code.
- 31. CONFLICT OF INTEREST:** No public official or employee of the grantee agency, who performs any duties under the project, may participate in an administrative decision with respect to the project if such a decision can reasonably be expected to result in any benefit or remuneration to that individual or that individual's immediate family as discussed in the W. Va. Code §§ 6B-1-1 through 6B-3-11).
- 32. FREEDOM OF INFORMATION ACT:** All records, papers, and other documents kept by recipients of grant funds are required to be made available to JCS. These records and other

documents submitted to JCS and its grantees, including plans and application for funds, reports, etc., may be subsequently required to be made available to entities under Federal Freedom of Information Act, 5 U.S.C. §552, or Chapter 29B, Article 1 (West Virginia Freedom of Information) of the West Virginia Code. JCS recognizes that some information submitted in the course of applying for funding under this program or provided in the course of its grant management activities, may be considered law enforcement, personnel, juvenile sensitive, or personal or otherwise important to national or state security interests. This may include threat, risk and needs assessment information, and discussions of demographics, transportation, public works, and industrial and public health infrastructures.

While this information under state control is subject to requests made pursuant to the Chapter 29B, Article 1 of the West Virginia Code, **all** determinations concerning the release of information of this nature are made on a case-by-case basis by JCS and may fall within one or more of the available exemptions under the Act.

Grantees must consult applicable federal, state, and local laws and regulations regarding the release or transmittal of information to any entity which may be considered sensitive or protected. Applicants may also consult JCS regarding concerns or questions about the release of potentially sensitive, protected or exempt information applicable to federal, state, and local laws and regulations.

JCS has the authority to release all information which does not meet an exemption to the public without a FOIA.

- 33. NATIONAL AND STATE EVALUATION EFFORTS:** The grantee agrees to cooperate with any national and/or state evaluation efforts directly or indirectly related to this program as requested.
- 34. SUBMISSION/RELEASE OF PUBLICATIONS/PRESS RELEASES:** The grantee must submit one copy of all reports and proposed publications resulting from this agreement to JCS twenty (20) days prior to public release. Any publications (written, visual, sound, or otherwise), whether published at the grantee's or government's expense, shall contain the following statements: "This document [product] was prepared under a grant from the West Virginia Division of Administrative Services, Justice & Community Services Section (or simply "JCS"). Points of view or opinions expressed in this document [product] are those of the authors and do not necessarily represent the official position or policies of the State of West Virginia Division of Administrative Services, Justice & Community Services Section or any entity of the Department of Justice." In addition, the grantee agrees not to utilize the JCS logo without written permission.
- 35. JUVENILE JUSTICE & DELINQUENCY PREVENTION ACT:** Grantee agrees to comply with the four core protections under the Juvenile Justice & Delinquency Prevention (JJDP) Act of 1974, reauthorized 2002.
- Deinstitutionalization of status offenders (DSO).
 - Separation of juveniles from adults in institutions (separation).
 - Removal of juveniles from adult jails and lockups (jail removal).
 - Reduction of disproportionate minority contact (DMC), where it exists.

As well as, 101CSR1 of the West Virginia code. This includes, but is not limited to, completing the annual WV Certification of Non-Secure Facilities and submitting to JCS, if applicable, and submitting a monthly Secure Holding Log, if applicable.

- 36. COLLABORATION W/OTHER FEDERAL AND STATE GRANTS:** Where warranted, this initiative/grantee shall make every effort to support or assist other federally funded or State grant programs in any manner, including but not limited to, providing personnel, supplies, equipment, and any other resources deemed necessary by JCS.
- 37. USE OF DATA/EXCHANGE OF INFORMATION:** With respect to programs related to criminal justice information systems, the grantee agrees to comply with the provisions of 28 CFR, Part 20 governing the protection of the individual privacy and the insurance of integrity and accuracy of data collection. The grantee further agrees:
- a. That all computer programs (software produced under this grant) will be made available to JCS for transfer to authorized users in the criminal justice community without cost other than that directly associated with the transfer. The software will be documented in sufficient detail to enable potential users to adapt the system, or portions thereof, to usage on a computer of similar size and configuration.
 - b. To provide a complete copy of the computer programs and documentation, upon requests, to JCS. The documentation will include, but not be limited to, system description, operating instruction, program maintenance instructions, input forms, file descriptions, report formats, program listings, and flow charts for the system and programs.
 - c. That whenever possible all application programs will be written in standardized programming languages or will adhere to Open Database Connectivity format for use on general operating systems that can be utilized on at least three different manufacturers of computer hardware with similar size and configuration capabilities.
 - d. To avail itself, to the maximum extent possible, of computer software already produced and available without charge. The Criminal Justice Systems Clearinghouse (916-392-2550) should be contacted to determine availability of software prior to any development effort.
- 38. NATIONAL AND STATE EVALUATION EFFORTS:** The grantee agrees to cooperate with any national and/or state evaluation efforts directly or indirectly related to this program as requested.
- 39. EQUAL EMPLOYMENT OPPORTUNITY PLAN:** The grantee will provide an Equal Employment Opportunity Plan (EEO) to the Office for Civil Rights, Office of Justice Programs (OCR) and JCS. Each grantee certifies that it has executed and has on file an Equal Employment Opportunity Plan which conforms with the provisions of 28 CFR Section 42.301, et. seq., Subpart E; or that in conformity with the foregoing regulations, no Equal Employment Opportunity Plan is required. The grantee further certifies that it has filed an EEO Certification form and, if required, an EEO Utilization Report, through the EEO Reporting Tool at <https://ojp.gov/about/ocr/eeop.htm>.
- 40. VETERANS PREFERENCE:** This program includes a provision that grantees utilizing funds to hire additional personnel, to the extent possible, give suitable preference in employment to military veterans. JCS defines "suitable preference" as the requirement that a grantee agency

have in place a mechanism ensuring that veterans are given consideration in the hiring process.

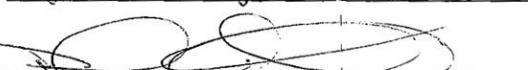
- 41. IMMIGRATION AND NATURALIZATION VERIFICATION:** The grantee agrees to complete and keep on file, as appropriate, applicable Immigration and Naturalization Service Employment Eligibility Verification Forms. These forms are to be used by recipients of state funds to verify that employees are eligible to work in the United States.
- 42. POLITICAL ACTIVITY:** The Hatch Act restricts the political activity of executive branch employees of the federal government, District of Columbia government, and some state and local employees who work in connection with federally funded programs. In 1993, Congress passed legislation that significantly amended the Hatch Act as it applies to federal and D.C. employees (5 U.S.C. §§ 7321-7326). (These amendments did not change the provisions that apply to state and local employees. 5 U.S.C. §§ 1501- 1508.). Please reference West Virginia Code § 29-6-20 for state restricted activities.
- 43. PUBLIC SAFETY AND JUSTICE INFORMATION SHARING:** Grantees must support public safety and justice information sharing. The grantee is required to use the Global Justice Data Model specifications and guidelines for this grant. Grantee shall publish and make available without restriction all schemas (extensions, constraint, proxy) generated as a result of this grant to the component registry as specified in the guidelines. This information is available at www.it.ojp.gov/gjxdm.

To the best of my knowledge the applicant has and will comply with all of the attached Standard Conditions and Assurances.

Authorized Official [please print]:

Don Smith, President

Authorized Official Signature:



Date:

3/24/2024



WEST VIRGINIA DIVISION OF ADMINISTRATIVE SERVICES
JUSTICE AND COMMUNITY SERVICES SECTION
WEST VIRGINIA COMMUNITY CORRECTIONS GRANT PROGRAM
SPECIAL CONDITIONS & ASSURANCES

- 44. PUBLIC AVAILABILITY OF INFORMATION:** The sub-grantee agrees to comply with the terms and conditions of pertinent federal and state freedom of information acts, and to require its contractors to comply with these requirements.
- 45. CONSULTANTS/CONTRACTS:** No contract or agreement may be entered into by the sub-grantee for the execution of project activities or provision of service that is not incorporated in the approved grant, and without prior written approval of JCS. Grant approval by JCS does not constitute consultant/contract approval.
- 46. REPORTING OF IRREGULARITIES:** Sub-grantees are responsible for reporting promptly to JCS the nature and circumstances surrounding any fiscal irregularities discovered. Failure to report known irregularities may result in suspension of the grant or other remedial action.
- 47. VEHICLE PROCUREMENT:** Applicants purchasing vehicles with West Virginia Community Corrections funds are required to adhere to the established bidding procedures for their respective units of government. To ensure reputable vendors are obtained, applicants may consider utilizing the current applicable state contract.
- 48. COMMUNICATION EQUIPMENT:** All portable communication equipment purchased utilizing West Virginia Community Corrections funds must be compatible with programmable hand-held units, available through purchase via state contract.
- 49. OFFENDER INFORMATION SYSTEM (OIS) and the SUPREME COURT OF APPEALS OF WEST VIRGINIA'S OFFENDER CASE MANAGEMENT SYSTEM (OCMS):** The applicant shall agree to utilize the OIS database to input all participants regardless of referral source including, but not limited to, probation, parole, and Treatment Supervision cases. Additionally, the applicant shall agree to utilize the OCMS database to input all drug court participants. Non-criminal justice participants, such as those referred by the West Virginia Department of Health and Human Resources (DHHR), should **not** be entered into either database.
- 50. BUSINESS ASSOCIATE AGREEMENT AND AUTHORIZATION FOR THE RELEASE OF PROTECTED MEDICAL INFORMATION:** The applicant shall agree to execute a HIPAA Business Associate Agreement with Justice and Community Services for OIS data entry. The agreement will be sent to applicants annually and must be signed by the Authorized Official. Additionally, the applicant agrees to utilize a release of information form prior to entering participants into OIS.
- 51. LEVEL OF SERVICE/CASE MANAGEMENT INVENTORY (LS/CMI) AND MOTIVATIONAL INTERVIEWING (MI):** The applicant agrees to utilize the online LS/CMI assessment

instrument as required by the WV Community Corrections Subcommittee for all LS/CMIs conducted on cases that are not entered into the WVSCA OCMS.

All DRC staff who conduct LS/CMI assessments and/or work directly with offenders will complete both the Effective Practices in Community Supervision (EPICS) and Motivational Interviewing trainings in accordance with all JCS Office of Research and Strategic Planning (ORSP) requirements.

- 52. QUALITY ASSURANCE:** All DRC staff certified on the LS/CMI will participate in the Quality Assurance for Treatment Intervention Programs and Supervision (QA-TIPS) program through the ORSP.
- All DRC directors and staff will register with the Online Learning Management System (OLMS) and utilize the system for course registration and certification tracking as instructed by the ORSP.
- 53. JUSTICE REINVESTMENT INITIATIVE TRAINING AGENDA:** All DRC Directors, staff, and DRC contractors responsible for the delivery of group interventions will be certified in the Cognitive Behavioral Intervention for Substance Abuse (CBI-SA) and Thinking for a Change (T4C) curricula at the earliest opportunity and as seats are available. For information on the trainings offered, please contact the ORSP.
- 54. REFERRALS TO STATE RECOVERY RESIDENCES:** The applicant shall agree to comply with West Virginia Code §16-54-3. When referring participants to statewide recovery residences, programs must ensure that the recovery residence holds a valid certificate of compliance. A list of certified residences is maintained by the West Virginia Alliance of Recovery Residences (WVARR).
- 55. QUARTERLY MEETINGS:** The applicant shall agree to have in attendance the Project Director and/or Program Director at quarterly meetings. These meetings will be located throughout the State. Each Community Corrections program will host a quarterly meeting, with a listing of the host sites being published by JCS with each new funding cycle. When hosting a meeting it is the responsibility of the Program Director to make all necessary contacts, set the agenda, and facilitate the meetings.
- 56. ADDITIONAL SPECIAL CONDITIONS AND ASSURANCES:** The Community Corrections Subcommittee may add additional special conditions and assurances after a submitted proposal application has been reviewed by the Subcommittee. Program approval and funding approval may be contingent on the applicant agreeing to comply with the additional special conditions and assurances.

To the best of my knowledge the applicant has and will comply with all of the attached Special Conditions and Assurances.

Authorized Official [please print]:

Authorized Official Signature:

Date:



3/12/2024

9:50 a.m. Don Witt, Masontown Volunteer Fire Department – Regarding Fire Engine purchase

Commissioner Stone moved to authorize the President of the Preston County Commission to sign the Fire Service Agreement dtd March 12, 2024 between the Masontown Volunteer Fire Department Inc., a body corporate organized under the Laws of the State of West Virginia (the "Fire Dept.") and the Preston County Commission, a body politic, the ("County"), recognizing that the fire department is not for profit in providing services within the county. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioner's Stone and Smith voting yes. Motion carried. (See attached.)

FIRE SERVICE AGREEMENT

THIS AGREEMENT dated this ^{12th} ~~8th~~ day of March, 2024 by and between the Masontown Volunteer Fire Department, Inc. a body corporate organized under the Laws of the State of West Virginia, (the "Fire Department"), and the Preston County Commission, a body politic, the ("County").

WHEREAS, Fire Department is a not for profit organization duly authorized for the purpose of providing firefighting services in an area within the jurisdiction of the County; and,

WHEREAS, the parties wish to enter into an agreement setting forth the area and duties of the Fire Department for the purpose of fulfilling the requirements of Section 150(e)(2)(B) of the Internal Revenue Code of 1986, as amended:

WITNESSETH:

NOW THEREFORE, the Fire Department and the County do hereby agree as follows:

1. The County does hereby grant unto and authorize Fire Department to operate and provide firefighting services to the hereafter generally described area or areas, all in accordance with the laws, statutes and regulation of the State of West Virginia as same applies to volunteer fire departments and their operations.
2. The area in which Fire Department has primary firefighting responsibilities ("Area of Responsibility") is: 35.227 sq. miles in Valley District including but not limited to Masontown and surrounding areas.
3. Fire Department agrees to assume, provide and be primarily responsible for the firefighting services required in the Area of Responsibility, and to provide such assistance as may be required and/or requested by other fire departments within the County. Fire Department agrees to fulfill and comply with all the laws, statutes and regulations pertaining to firefighting and the operation of a volunteer fire Department.
4. Except as may otherwise be specifically authorized by the County, the providing of all funds needed to conduct the operations of the Fire Department shall be the sole responsibility of the Fire Department.
5. The County shall not be liable or responsible for the conduct and activities of Fire Department, and Fire Department agrees to indemnify and hold the County harmless from any claims, actions, damages and liabilities arising out of, or resulting from its operations and activities.
6. This agreement may be terminated by either party upon thirty (30) days written notice to the other.

IN WITNESS WHEREOF, the parties have had this agreement executed by duly authorized representatives thereof.

MASONTOWN VOLUNTEER FIRE DEPARTMENT, INC.

By Donald L. Witt

Donald L. Witt
(type or print name)

Secretary - Treasurer
Title

PRESTON COUNTY COMMISSION

By [Signature]

Don Smith
(type or print name)

President
Title

TAX-EXEMPT
LEASE
APPLICATION



General Information

Applicant: **Masontown Volunteer Fire Department, INC** Phone: 304-864-2828
 Physical Address: **362 N Main Street** Email: **masontownfire@gmail.com**
 City: **Masontown** State: **WV** Zip: **26542** Resolution Date: FEIN #: **91-1920636**
 Name of Official 1- **Don Witt** Name of Official 2- **Eric Beldina**
 Email: **herheifer@aol.com** Email: **potsa@frontiernet.net**

Vendor Information

Vendor: **New England Fire Equipment & Apparatus Corporation** Phone: 203-239-5678
 Address: **10 Stillman Road North Haven, CT 06473** Email: **nefea@aol.com**
 Contact Person: **James E. Feehan**

Equipment Information

Equipment Description: **2014 Spartan Gladiator Engine 4S7AU2D9XEC078674**
 Invoice Amount: **\$ 397,500.00** Term: **120 Months**
 Down Payment: **\$80,000.00** Delivery Date:
 Amount Financed: **\$ 317,500.00** Invoices Attached:

Information Required

Do you plan to enter into more than \$ 0,000,000 financing in this fiscal year? Yes: No:
 Are last 3 years of financials attached? Yes: No:
 Do you have a budget attached? Yes: No:

Insurance Information

Insurance Company: **Bill Bailey Insurance Agency**
 Agent: **Tammy Alison**
 Address: **p.o. box 246 Williamstown, WV 26187**
 Phone: **304-375-4900** Email: **info@bb-ins.com**
 Policy Number: **VFNU-TR-0006660-02**

How many Employees do you have:

Bank Information: **Clear Mountain Bank** Contact Number: **304-291-2265**
 Address: **102 Venture Drive Morgantown, WV 26508**

Country Roads Leasing, LLC or its agents will request information by phone and/or email on all financial records. Please accept this 'lease application' as a release for authorization to provide requested information.

Signature: *EB Bell* Date: **3-7-24**

CT LICENSE # **N2564**

RETAIL PURCHASE ORDER
FOR MOTOR VEHICLE

Date: **2/23/24** Stock No. **RS 454**
 Salesperson: _____ Delivered on _____
 Home Phone: _____ Business Phone: _____
 City: **Masontown** State: **WV** Zip: **26542**

Purchaser's Name: **Masontown VOL FD**
 Address: **PO Box 58** City: **Masontown** State: **WV** Zip: **26542**
 USED MOTOR VEHICLE **2014 Spartan Gladiator** Body Type: **Engine** Color: **Red** Trim:
 Ident. No. **4S7AU2D9XEC078674** (YEAR & MAKE) (MODEL) (C.V.C.)
 No. **6** Driver's License No. _____

FILL OUT THIS SECTION IF USED CAR OR TRUCK IS TO BE TRADED IN AS PART PAYMENT AND DO NOT WARRANT THE TITLE THERE TO BE FREE AND CLEAR EXCEPT FOR THE UNPAID BALANCE AS SHOWN AND TO THE BEST OF MY KNOWLEDGE. IF THE UNDERSIGNED, STATE THAT THE MILEAGE AS SHOWN ON THE ODOMETER THE ACTUAL MILEAGE WHICH THE CAR HAS DRIVEN.

THE MILEAGE AS SHOWN ON THE ODOMETER OF THE MOTOR VEHICLE TO BE PURCHASED IS: **39,204**

Make & Year Used: _____ Model: _____
 Cyl. _____ Body Type: _____ Color: _____ Title No. _____
 16mm. No. _____ Allowance \$ _____
 Balanced Owed \$ _____ Net Allowance \$ _____

CONSUMER'S WAIVER OF DEFECT, I Accept the particular listed defects on the used motor vehicle being purchased.

To Whom Owed _____
 NO INSURANCE IS INCLUDED IN THIS ORDER

THERE ARE NO OTHER LISTED DEFECTS WRITTEN PROMISES MADE TO CONSUMER
Repair first from inspection

FOLLOWING SERVICE CONTRACT
 IS IS NOT AVAILABLE AT A COST OF \$ _____ OR VEHICLE BEING PURCHASED FOR _____ MILES OR _____ MONTHS WHICHEVER OCCURS FIRST. COPY GIVEN PURCHASER. PURCHASED DID NOT PURCHASE

THERE ARE NO OTHER PROMISES MADE TO ME **DL** (INIT.)

BUYER'S SIGNATURE _____
 My Ins. Co. is _____
 My Ins. I.D. No. is _____

CASH PRICE AT SELLER'S PLACE OF BUSINESS: **397,500**
 YES NO (INIT.)

TERMS OF WARRANTY

THIS MOTOR VEHICLE IS GUARANTEED FOR _____ DAYS OR _____ MILES WHICHEVER COMES FIRST. The dealership will pay 100% of the labor and 100% of the parts for the covered systems repair which renders the vehicle mechanically operational and sound during the warranty period. ALL WORK MUST BE DONE AT THE DEALERSHIP. NO OUTSIDE INVOICE WILL BE HONORED BY THE DEALERSHIP. SIGNATURE _____

"AS IS" THIS VEHICLE IS SOLD "AS IS." THIS MEANS THAT YOU WILL LOSE YOUR IMPLIED WARRANTIES. YOU WILL HAVE TO PAY FOR ANY REPAIRS NEEDED AFTER SALE. IF WE HAVE MADE ANY PROMISES TO YOU, THE LAW SAYS WE MUST KEEP THEM, EVEN IF WE SELL "AS IS." TO PROTECT YOURSELF, ASK US: 1. TO PUT ALL PROMISES INTO WRITING, AND 2. IF WE OFFER A WARRANTY ON THIS VEHICLE. SIGNATURE _____

THIS MOTOR VEHICLE BEING PURCHASED IS A PREVIOUS
 RENTAL LEASE VEHICLE TAXI POLICE TRADE-IN
 AUCTION BUY OTHER

The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in this contract of sale. Buyer's Guide Disclosure.

IF YOU AGREE TO ASSIST ME IN OBTAINING FINANCING FOR ANY PART OF THE PURCHASE PRICE, THIS ORDER SHALL NOT BE BINDING UPON YOU OR ME UNTIL ALL OF THE CREDIT TERMS ARE PRESENTED TO ME IN ACCORDANCE WITH REGULATION "Z" (TRUTH-IN-LENDING) AND ARE ACCEPTED BY ME.

I have read the terms and conditions on the back hereof and agree to them as a part of this order the same as if they were printed above my signature. The front and back hereof comprise the entire agreement affecting this order and no other agreement or understanding of any nature concerning same has been made or entered into. I hereby acknowledge receipt of a copy of this order, and certify that I am of legal age.

THIS ORDER IS NOT BINDING UNTIL SIGNED AND ACCEPTED BY DEALER

Purchaser's Signature: _____ and I have received a copy of this order Accepted By (Dealer): **NEFEA Corp** Signature: _____ Date: **2-13-24**
 Signature: _____ President Date: **2-23-24**

RECORDER FORM # CS-1 REV 8/18

FINAL PAYMENT CASH OR CERTIFIED CHECK

* AUTO AD SALES, INC (205) 678-1241 www.suburban.com

9:55 a.m. Linda Huggins, County Clerk, Budget Revisions

10:00 a.m. Sheriff Pritt – Update on Financial Statements

Approval of Minutes – February 20, and February 27, 2024

Commissioner Stone moved to approve the Minutes of February 20, 2024 and February 27, 2024. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried.

Estate Settlements – February 26, 2024 thru February 26, 2024

Commissioner Stone moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencements of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 02/26/2024 thru 02/26/2024 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, March 12, 2024.

ESTATE NUMBER: **4699**
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: February 26, 2024
ESTATE NAME: **ROSE MARY RIGGLEMAN**
ADMINISTRATOR: MAURICE RIGGLEMAN

Subscribed and sworn to before me on 03/06/2024.

Linda Huggins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried.

Proceedings in Vacation – February 29, 2024 through March 6, 2024

Under **New Business** Commissioner Stone moved to dispense with the reading in open court of the Proceedings of the Clerk of this Commission, had in vacation on February 29, 2024 thru March 6, 2024 inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, February 29, 2024, through Wednesday, March 6, 2024

The County Commission of Preston County this 12th day of March, 2024 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, February 29, 2024, the following matters were disposed of in the presence of the Clerk:

The said estate of **EDMUND ANTHONY HODGKINS**, deceased was referred to **HILARY BRIGHT**, a FIDUCIARY COMMISSIONER for the Preston County Commission, for settlement thereof.

The last will and testament of **VIRGINIA A. DIXON**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

CHARLES W. DIXON SR., who was named in the last will and testament of **VIRGINIA A. DIXON**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

The last will and testament of **WILLIAM D. WHALEY**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ATHENA D. CURRY RODEHEAVER, who was named in the last will and testament of **WILLIAM D. WHALEY**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

A duly Exemplified copy of the last will and testament of **STEVEN G. WISEMAN AKA STEVEN GLENN WISEMAN**, deceased, a late resident of Lackawanna, Pennsylvania, was admitted to record, and an Ancillary Affidavit Testate was filed.

On, Friday, March 1, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ANNA M. CLINE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. In accordance with Recommendations ordered by **HILARY BIRGHT**, FIDUCIARY COMMISSIONER, the Small Estate Affidavit was revoked and a Full Estate Administration was commenced.

VIRGINIA WOLFE, who was named in the last will and testament of **ANNA M. CLINE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **SYLVIA ANN SHAHAN**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record, and a Small Estate Testate Affidavit was filed.

PENNY HUMBERSON, was named, as SUCCESSOR thereof, qualified as such. No bond was required.

On, Monday, March 4, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **RICHARD ALLEN TRAVIS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ANGELA DAWN TRAVIS, who was named in the last will and testament of **RICHARD ALLEN TRAVIS**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **MOLLY LIPSCOMB** was appointed and qualified as ADMINISTRATRIX of the estate of **BONNIE JEAN SHARP**, deceased. Bond was 2,000.00.

On, Wednesday, March 6, 2024, the following matters were disposed of in the presence of the Clerk:

The said estate of **ROSE MARIE SNIDER**, deceased was referred to **WOODROW E. TURNER**, a FIDUCIARY COMMISSIONER for the Preston County Commission, for settlement thereof.

The said estate of **RAYMOND ROSCOE GIBSON**, deceased was referred to **OLIVIA DEVALL**, a FIDUCIARY COMMISSIONER for the Preston County Commission, for settlement thereof.

Subscribed and sworn to before me on 03/06/2024.

Linda Higgins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Stone and Smith voting yes. Motion carried.

Fiduciary Commissioner Report – None

Old Business- Consideration and/or action –

- A. Opioid Settlement Funds
 - i. CD Research

New Business – Consideration and/or action

- A. Region VI Planning & Development Council – Fair Housing Resolution and Fair Housing Affirmative Action Plan

FAIR HOUSING AFFIRMATIVE ACTION PLAN

I. FAIR HOUSING BACKGROUND

The Preston County Commission, in its application for Community Development Block Grant funds, has certified that it will not discriminate in the provision of housing or in CDBG-funded activities that provide housing, housing services or housing-related facilities. The legal authorities for such fair housing requirements are Title VIII of the Civil Rights Act of 1968, as amended, and Executive Order 11063, as amended.

II. PROGRAM FOR COMPLIANCE

The Preston County Commission will meet this requirement by insisting on affirmative action with regard to housing and community development programs.

- A. The Preston County Commission will establish and adopt a local policy to affirmatively promote fair housing. This policy shall be in the form of a Fair Housing Resolution.
- B. This resolution shall provide staff resources to specific voluntary activities.
- C. This resolution shall provide technical assistance to any affected individual or group.
- D. The Preston County Commission shall publicize the adoption of such policy.



FAIR HOUSING RESOLUTION

Whereas, the Preston County Commission desires to give meaning to the guarantees of equal rights contained in the Constitution and laws of this State and the United States, and to encourage and bring about mutual self-respect and understanding among all citizens and groups in Preston County; and,

Whereas, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, sex, or national origin; and,

Whereas, under the West Virginia State Fair Housing Law, Title 49-2-305, MCA, it is illegal to deny housing to any person because of race, sex, religion, color, age, physical or mental handicap or national origin;

Therefore, be it resolved the Preston County Commission, West Virginia makes a firm commitment to do all within its power to eliminate prejudice, intolerance, disorder and discrimination in housing.

Therefore, be it also resolved that a Fair Housing Law poster, which has the "Equal Housing Opportunity" logo, will be displayed at the Preston County Commission.

Therefore, be it also resolved that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. The Preston County Commission shall inform all Preston County employees of the Preston County's commitment to fair housing.
2. The Preston County Commission will post this resolution in county buildings and other public places and publicize it.
3. The Preston County Commission shall direct all employees to forward immediately to the County Commission any reports they receive of housing discrimination.
4. The County Commission shall forward such complaints to the West Virginia Human Rights Commission, 1321 Plaza East, Room 108A, Charleston, West Virginia, 25301-1400, within 10 days of receipt of said complaint.

Signature: _____



Title: _____

Don Smith, President

Date: _____

March 12, 2024



B. Preston County Economic Development – Request Letter of Support – City of Kingwood
Treatment Plant Improvements

PRESTON COUNTY COMMISSION



Don Smith, President
Hunter Thomas, Commissioner
Samantha Stone, Commissioner
March 12, 2024

Senator Joe Manchin
Office of U.S. Senator Joe Manchin
900 Pennsylvania Avenue, Suite 629
Charleston, WV 25302

RE: Letter of Support
City of Kingwood
Wastewater Treatment Plant Improvements
Preston County, West Virginia

Senator Joe Manchin:

On behalf of the Preston County Commission, it is my pleasure to write this letter in support of the proposed Wastewater Treatment Plant Improvements being submitted by the City of Kingwood (City) for consideration regarding Congressionally Directed Spending (CDS) Requests.

The Preston County Commission knows that funding for infrastructure is important to the residents and businesses in Preston County. These funds allow our municipalities and Public Service Districts to upgrade and expand their water and sewer services while not passing 100% of the costs of the upgrades to the utility users. We dedicated a large portion of our ARPA funds to infrastructure projects throughout the county, and appreciate the opportunity to support another project through this letter of support.

The Wastewater Treatment Plant Improvements would include the replacement of the existing and outdated Rotating Biological Contactor (RBC) wastewater treatment processes with new Sequence Batch Reactor (SBR) processes and all associated site preparation, piping, equipment, building improvements, electrical, and necessary appurtenances. The existing wastewater treatment plant technology being utilized by the City has reached the end of its useful life. It is not treating waste effectively resulting in several Notice of Violation (NOV) and Administrative Orders issued by the West Virginia Department of Environmental Protection (WVDEP). Additionally, it requires a large operation and maintenance effort which not only effects the finances of the City but the amount of time needed by the Operator and workers to make and/or coordinate various repairs required to be completed within an expedited fashion. Finally, the SBR processes proposed to be installed will allow for excessive water from storm surges to be held at the plant which will result in a reduction,

if not elimination, of unpermitted combined sewer overflow (CSO) events being discharged into waterways of the State.

In conclusion, the Preston County Commission fully supports the efforts of the City of Kingwood as they seek external funding for their Wastewater Treatment Plant Improvements. If you have any questions, please feel free to contact us at any time.

Sincerely,

A handwritten signature in black ink, appearing to read "Don Smith", is written over a circular stamp or seal.

Don Smith, President

Preston County Courthouse Annex • 106 West Main Street, Suite 202, Kingwood, West Virginia 26537
Phone (304)329.1805 • Fax (304)329.3192 • TDD (304)329.0652
www.prestoncountywv.gov

County Coordinator’s Report-Consideration and/or action

President Smith recognized Nate Raybeck with the County Coordinator’s Report.

- A. Budget Workshop Schedule
- B. Facilities Report
 - i. Sheriff’s Office
 - a. Wiring – MTC
 - b. Panhandle-Final Invoice



Certificate of Completion & Direction of Payment



Contractor Name:	Panhandle Cleaning & Restoration	M23-11370-C
Address:	42 38th St.	
City:	Wheeling	
State/Province:	WV	
ZIP/Postal Code:	26003	
Telephone Business:	(304) 232-2321	
Fax:	(304) 232-8489	
Tax Reg. No.:	55-0764797	

Claim Number: WV0392022020634 Date of Loss: 12/26/2022

This is to certify that Panhandle Cleaning & Restoration (Company) has restored the premises of Preston County Sheriiff (Property Owner)

located at 103 W. Main Street, Kingwood, WV, 26537 (Location)

on this 12 day of March, 2024 to my satisfaction.

I/We request that WV BRIM (Insurer) process

Payments for repairs to Panhandle Cleaning & Restoration (Company)

[Signature]
Property Owner Signature

[Signature]
Company Signature

3/2/2024
Date

Comments:

[Empty box for comments]

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA Document G702

Page 1 of 3 Pages

TO (Tenant):
 Preston County Sherriffs Office
 106 West Main St
 Kingwood, WV 26537

PROJECT:
 Preston County Commission
 106 West Main St #202
 Kingwood, WV 26537

APPLICATION #: 1
PROJECT #: M23-11370-C

DIST TO:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM (Contractor):
 Panhandle Cleaning and Restoration, Inc.
 42 38th Street
 Wheeling, WV 26003

Architect Panhandle Cleaning And Restoration
 42 38th St
 Wheeling WV 26003

PERIOD TO:
 01/12/24

CONTRACT FOR: Interior Renovations **CONTRACT DATE:** 04/22/23

CONTRACTOR APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet (G703) is attached.

The undersigned Contractor certifies that (to the best of the Contractor's knowledge, information and belief) the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$269,231.83
2. Net change by change orders	\$19,122.13
3. CONTRACT SUM TO-DATE (1 ± 2)	\$288,353.96
4. TOTAL COMPLETED & STORED TO-DATE (Column E from G703)	\$245,631.83
5. RETAINAGE:	
a. 5% of Completed Work (Column B + C on G703)	\$12,281.59
b. 5% of Stored Material (Column D on G703)	\$0.00
c. Total Retainage = Line 5a + 5b (and = Column G on G703)	\$12,281.59
6. TOTAL EARNED, LESS RETAINAGE (Line 4 - Line 5c)	\$233,350.24
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$226,588.41
8. CURRENT PAYMENT DUE	\$61,765.55
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$61,765.55 incl deposit amount

CONTRACTOR:
 BY: John Stelling JR PM 3/9/24
 Name, Title Date

State of West Virginia, County of Monongalia
 Subscribed and Sworn before me this ___ Day of _____

BY: Hollum Taylor 10/31/2025
 Notary, Public; My Commission Expires:



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this Application, the Architect certifies to the Owner that (to the best of the Architect's knowledge, information, and belief) the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of AMOUNT CERTIFIED.

AMOUNT CERTIFIED: **\$61,765.55**

If amount differs from the amount applied for, attach explanation. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the AMOUNT CERTIFIED.

ARCHITECT: _____
 BY _____ DATE _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment, and Acceptance of Payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS:	DELETIONS:
Total Changes Approved by Owner, in previous months:	\$47,961.02	(\$27,904.77)
Total Changes Approved by Owner, this month:	\$0.00	(\$934.12)
TOTALS:	\$47,961.02	(\$28,838.89)
NET CHANGES by Change Orders:	\$19,122.13	

CONTINUATION SHEET, Application and Certificate for Payment								
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulations below, amounts are stated to the nearest dollar.						APPLICATION NO.:	1	
Use Column I for Contracts where variable retainage for line items may apply.						APPLICATION DATE:	07/10/23	
						PERIOD FROM:	11/12/23	
						TO:	12/12/23	
						ARCHITECT'S PROJECT NO.:	2021040	
Prestion County Sherriffs Department M23-11370-C								
Item #	Restoration of flood damaged areas and necessary code upgrades	A SCHEDULED VALUE	B WORK COMPLETED			E (B+C+D) TOTAL COMPLETED AND STORED TO DATE (B+C+D)	F BALANCE TO FINISH (A-E)	G RETAINAGE (E X 5%)
			Previous Applications	This Application				
				Work in Place	Stored Materials (not in D or E)			
1	Div 1 General Conditions:							
2	Rental Equip	\$0.00		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
3	Dumpsters & Misc Equip	\$911.88		\$0.00	\$0.00	\$911.88	100.0%	\$45.59
4	Project Manager	\$6,970.00		\$0.00	\$0.00	\$6,970.00	100.0%	\$348.50
5	Clean & use existing bathroom			\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00
6	Div 2 Demolition							
7	Demo of existing materials	\$5,630.31		\$0.00	\$0.00	\$5,630.31	100.0%	\$281.52
8	Electrical per plan							
9	Electrical bid	\$73,567.30		\$0.00	\$0.00	\$73,567.30	100.0%	\$3,678.37
10	Plumbing Per Plan							
11	Plumbing Bid	\$23,600.00		\$0.00	\$0.00	\$0.00	0.0%	\$23,600.00
12	Fire Protection per plan							
13	Fire Protection bid	\$36,875.00		\$0.00	\$0.00	\$36,875.00	100.0%	\$1,843.75
14	Div 3 Walls							
15	Plastering	\$27,991.33		\$0.00	\$0.00	\$27,991.33	100.0%	\$1,399.57
16	Paint	\$15,621.30		\$0.00	\$0.00	\$15,621.30	100.0%	\$781.07
17	Div 4 Flooring							
18	Epoxy in basement	\$8,192.04		\$0.00	\$2,654.00	\$8,192.04	100.0%	\$409.60
19	Vinyl flooring	\$8,107.20		\$0.00	\$0.00	\$8,107.20	100.0%	\$405.36
20	Carpet			\$0.00	\$0.00	\$0.00	0.0%	\$0.00
21	Prefinished Hardwood	\$23,215.11		\$0.00	\$0.00	\$23,215.11	100.0%	\$1,160.76
22	Div 5 Trim							
23	Baseboard	\$5,512.31		\$0.00	\$0.00	\$5,512.31	100.0%	\$275.62
24	Cove Base	\$2,156.36		\$0.00	\$0.00	\$2,156.36	100.0%	\$107.82

CONTINUATION SHEET, Application and Certificate for Payment													
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I for Contracts where variable retainage for line items may apply.									APPLICATION NO.:	1			
									APPLICATION DATE:	07/10/23			
									PERIOD FROM:	11/12/23			
									TO:	12/12/23			
									ARCHITECT'S PROJECT NO:	2021040			
Prestion County Sherriffs Department M23-11370-C													
Item #	Restoration of flood damaged ares and nessary code upgrades	A SCHEDULED VALUE	B			C		D		E (B+C+D)		F BALANCE TO FINISH (A-E)	G RETAINAGE (E X 5%)
			Previous Applications	This Application		TOTAL COMPLETED AND STORED TO DATE (B+C+D)	% (E/A)						
				Work in Place	Stored Materials (not in D or E)								
25	Door and Window Casing	\$4,295.60			\$0.00	\$0.00	\$4,295.60	100.0%	\$0.00	\$214.78			
26	Div 6 Ceilings				\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00			
28	Grid	\$3,216.21			\$0.00	\$0.00	\$3,216.21	100.0%	\$0.00	\$160.81			
27	Tiles	\$7,748.25			\$0.00	\$0.00	\$7,748.25	100.0%	\$0.00	\$387.41			
28	Div 7 Kitchen				\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00			
29	Cabinets	\$3,315.68			\$0.00	\$0.00	\$3,315.68	100.0%	\$0.00	\$165.78			
30	Countertops	\$775.26			\$0.00	\$0.00	\$775.26	100.0%	\$0.00	\$38.76			
31	Div 8 Misc.				\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00			
32	Insulation	\$5,233.41			\$0.00	\$0.00	\$5,233.41	100.0%	\$0.00	\$261.67			
33	Final Cleaning and Contents	\$5,444.40			\$0.00	\$0.00	\$5,444.40	100.0%	\$0.00	\$272.22			
34	Labor Min	\$852.88			\$0.00	\$0.00	\$852.88	100.0%	\$0.00	\$42.64			
35					\$0.00	\$0.00		0.0%	\$0.00	\$0.00			
		\$0.00			\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00			
TOTALS		\$269,231.83	\$0.00	\$0.00	\$0.00	\$0.00	\$245,631.83	91%	\$23,600.00	\$12,281.59			



42 38th Street, Wheeling, WV 26003
 Phone: (304) 232-2321 Fax: (304) 232-8489



Date: 03/06/24

INVOICE

Invoice #: SI-67676

Bill To:
 Preston County Sheriff
 106 W. Main Street
 Kingwood, WV 26537

Property:
 Preston County Sheriff
 106 W. Main Street
 Kingwood, WV 26537

Estimator	Job #	File/Claim #	Terms
	M23-11370-C		Due Upon Receipt
Description			Total

Contract for Interior Renovations: Amount certified on 01/17/24

\$61,765.55

<p><i>Thank you for your Business!</i> <i>Payment Options: Cash, Check, or ACH Preferred.</i> <i>3.5% convenience fee will be applied to credit card payments.</i> <i>All accounts are subject to 1.5% late charge per month on past due balances.</i> <i>All returned checks are subject to a \$30 fee.</i> <i>If an overdue account is placed in the hand of an attorney or collection agency,</i> <i>you will be liable for all recovery fees and costs associated with your account.</i> Tax ID# 55-0764797 https://cardx.com/pay-panhandlecleaning</p>	Subtotal:	\$61,765.55
	NO TAX:	\$0.00
	Total:	\$61,765.55
	Less Payments:	\$0.00
	Amount Due:	\$61,765.55

- ii. Courthouse Chiller Update
- iii. Courthouse Reconfiguration Project Update

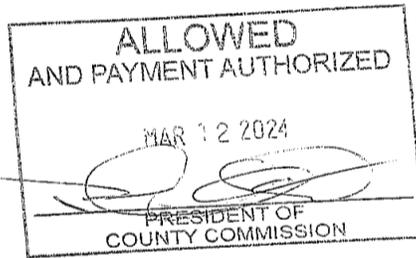
C. Budget Revisions
 i. Sheriff's Office Promotions



MEMORANDUM
Preston County Commission

Date: March 12, 2024
 To: Bookkeeping
 From: Nate Raybeck, Administration
 Subject: Budget Revision – Sheriff's Office-Deputy Promotions Pay

DECREASE	001-401-566 (Cont. Other Funds)	\$3,505
INCREASE	001-700-103 (Salaries)	\$2,834
INCREASE	001-700-104 (FICA)	\$217
INCREASE	001-700-106 (Retirement)	\$454



Preston County Clerk
 Linda Huggins

To the Honorable Preston County Commission
 106 W Main St. Suite 202
 Kingwood WV 26537

March 12, 2024
 Re: Budget Revisions

Dear Commissioners,
 I am respectfully requesting your approval of the following Budget Revision.
 I am purchasing E poll books.

Decrease	001-413-10900	election ex time	\$ 3,178.00
Decrease	001-413-21900	Eq. Rents	\$ 1,000.00
Increase	001-413-45900	Elections Capitol Outlay	\$ 4,178.00

Respectfully,

 Linda Huggins, County Clerk



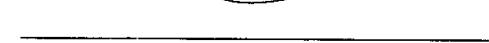
RESOLUTION

At a regular session of the county commission, held (Month, day and year) March 12, , 2024 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of PRESTON. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number 17, of the General County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Commissioner Stone, and duly seconded by Commissioner Smith the vote thereon was as follows:

 _____	<u>Yes</u> or No
 _____	<u>Yes</u> or No
_____	<u>Yes</u> or No

WHEREUPON, President Smith, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

D. Miscellaneous Correspondence

Personnel Matters – Consideration and/or action

Legal Matters - Consideration and/or action

Information

A. Miscellaneous Correspondence

Commissioners Comments

At 10:45 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

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03/12/2024