

A G E N D A
PRESTON COUNTY COMMISSION
OCTOBER 1, 2024
9:30 A.M.

Call to order by President and Pledge of Allegiance

Roll call of Commissioners

Recognition of Public

Review of Bills

Assessor's Office

Tax Correction List -- Barlow David Dale et al Real Estate
Cupp Gavin L, Personal Property
Macaluso Thomas J, Personal Property
Patel Pravin & Taramati P, Personal Property

Apportionments – None

Recognition of Scheduled Appointments –

9:31 a.m. Kim Liston – Mon Health PMH - Proclamation Breast Cancer Awareness Month
9:35 a.m. Shelly Moreland, Preston County RDVIC Victim Advocate - Proclamation
9:40 a.m. Duane Hamilton, OEM/E911 Budget Revision
9:45 a.m. Jim Fields, Sheriff New Deputy Hire and Discussion on Courthouse Security
9:50 a.m. Connie Ervin, Assessor – Budget Revision

Approval of Minutes – September 17, 2024, and September 24, 2024

Estate Settlements List – None

Proceedings in Vacation/Clerk's Fiduciary Report – September 19, 2024, through September 25, 2024

Fiduciary Commissioner Report – None

Old Business – Consideration and/or action

New Business – Consideration and/or action

Facilities Supervisor's Report-Consideration and/or action

County Administrator's Report – Consideration and/or action

- A. WV Corp Workers' Compensation Audit for FY2023-2024
- B. BEAD grant letters of support
 - a. Frontier LOS
 - b. Prodigy LOS
- C. Budget Revisions
- D. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

- A. Executive Session

Legal Matters- Consideration and/or action

- A. Executive Session

Information

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 9:30 a.m., October 1, 2024, in the County Commission Meeting room.

The meeting was called to order by President Smith who invited those present to join in the Pledge of Allegiance.

President Smith then declared the following Commissioners present: Samantha Stone, Hunter Thomas and Don Smith.

Recognition of Public

Also, present was County Administrator Nate Raybeck.

The following persons registered their attendance during the meeting:

Sheriff Jim Fields.	Austin Childers	Deanna Lively
Jacob Martin-WV News	Connie Kimble	Dave Nestor
Jeniffer Graham – DP	Ryan Minnigh	Kim Liston
Donnie Mann	Melissa Sova	Shelly Moreland
Duane Hamilton	Rosanna Radabaugh	Carrie Maxwell

No one registered before the meeting to address the commission.

Review of Bills

Commissioner Thomas moved to pay the bills that have been properly presented and reviewed. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

SYSTEM DATE 10/01/2024 COUNTY OF PRESTON PAGE 1
 REPORT DATE 10/01/2024 TRANSACTION EDIT LIST TIME 10:18:58
 FILES ID W BATCH NUMBER 0847 USER WVPRRMAR

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
		VENDOR NAME	ACCOUNT NAME		PAYER	VENDOR NO	PAYEE	VENDOR NAME	
VC	20240847-001		0340	00142021800			09/25/2024	AG01	660.36
N	NA	STREETS STORE		.00 ACCT #614/MATERIALS	10/01/2024	09/25/2024	09/25/2024	AG01	P
				.00 CUSTODIAL M&R BLD & GRD	0340			STREETS STORE	10/2024
VC	20240847-002		5390	00142034100			09/25/2024	AG01	539.92
N	NA	TT&S SUPPLY INC		.00 SUPPLIES	10/01/2024	09/25/2024	09/25/2024	AG01	P
				.00 CUSTODIAL MAT/SUPPLIES	5390			TT&S SUPPLY INC	10/2024
VC	20240847-003		0223	00140121302			09/25/2024	AG01	377.96
N	NA	MON POWER		.00 ACCT #110 081 397 009	10/01/2024	09/25/2024	09/25/2024	AG01	P
				.00 UTILITIES MON POWER	0223			MON POWER	10/2024
VC	20240847-004		0223	00140121302			09/25/2024	AG01	1277.38
N	NA	MON POWER		.00 ACCT #110 086 272 223	10/01/2024	09/25/2024	09/25/2024	AG01	P
				.00 UTILITIES MON POWER	0223			MON POWER	10/2024
VC	20240847-005		0223	00140121302			09/25/2024	AG01	2204.57
N	NA	MON POWER		.00 ACCT #110 088 635 294	10/01/2024	09/25/2024	09/25/2024	AG01	P
				.00 UTILITIES MON POWER	0223			MON POWER	10/2024
VC	20240847-006		0223	00140121302			09/24/2024	AG01	89.93
N	NA	MON POWER		.00 ACCT #110 088 635 047	10/01/2024	09/24/2024	09/24/2024	AG01	P
				.00 UTILITIES MON POWER	0223			MON POWER	10/2024
VC	20240847-007		4068	00198645900			11/02/2024	AG01	10842.62
N	NA	BANK OF THE OZARKS		.00 LEASE PAYMENT	10/01/2024	11/02/2024	11/02/2024	AG01	P
				.00 CO COMM CAP OUTLAY	4068			BANK OF THE OZARKS	10/2024
VC	20240847-008		0130	00541534100			10/01/2024	WM05	549.00
N	NA	GENERAL COUNTY FUND		.00 OCT 2024 J&S	10/01/2024	10/01/2024	10/01/2024	WM05	P
				.00 MAG CT SUPPLIES	0130			GENERAL COUNTY FUND	10/2024
VC	20240847-009		5661	00140121900			10/01/2024	AG01	2500.00
N	01	CGP DEVELOPMENT CO INC		.00 RENT	10/01/2024	10/01/2024	10/01/2024	AG01	P
				.00 CO COMM BLDG/EQUIP RENTS	5661			CGP DEVELOPMENT CO INC	10/2024
VC	20240847-010		1515	00541521100			09/25/2024	WM05	59.96
N	NA	P.L. GRIMM		.00 REIMB-OCT 2024	10/01/2024	09/25/2024	09/25/2024	WM05	P
				.00 MAG CT TELEPHONE	1515			P.L. GRIMM	10/2024
VC	20240847-011		3792	00171121102			09/10/2024	AG01	102.08
N	NA	US CELLULAR		.00 ACCT #854806714	10/01/2024	09/10/2024	09/10/2024	AG01	P
				.00 OEM-TELEPHONE-US CELL	3792			US CELLULAR	10/2024
VC	20240847-012		0638	00171121600			09/12/2024	AG01	41.99
N	N1	CHILDS FEED & SUPPLY CO		.00 GAS FOR DRONE GENERATOR	10/01/2024	09/12/2024	09/12/2024	AG01	P
				.00 EMERG SERV M&R EQUIP	0638			CHILDS FEED & SUPPLY CO	10/2024

SYSTEM DATE 10/01/2024 COUNTY OF PRESTON PAGE 2
 REPORT DATE 10/01/2024 TRANSACTION EDIT LIST TIME 10:18:58
 FILES ID W BATCH NUMBER 0847 USER WVPRRMAR

TYPE	TRANS. NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUE-DATE	DISCDATE	CHECK	CHK-DATE	POSTDATE
		VENDOR NAME	ACCOUNT NAME		PAYER	VENDOR NO	PAYEE	VENDOR NAME	
VC	20240847-013		0190	00771221600			09/18/2024	AE07	160.00
N	NA	L A D'AMICO LOCKSMITH SER		.00 KEYS	10/01/2024	09/18/2024	09/18/2024	AE07	P
				.00 M&R EQUIPMENT	0190			L A D'AMICO LOCKSMITH SER	10/2024
VC	20240847-014		0280	00771222300			09/17/2024	AG01	108.00
N	NA	CINTAS CORPORATION		.00 INV #4205410816	10/01/2024	09/17/2024	09/17/2024	AG01	P
				.00 E911 PROFESSIONAL SERVICE	0280			CINTAS CORPORATION	10/2024
VC	20240847-015		5867	00171121600			09/05/2024	AG01	595.20
N	NA	MONITRONICS		.00 NETWORK-PANEL-PROGRAMMING	10/01/2024	09/05/2024	09/05/2024	AG01	P
				.00 EMERG SERV M&R EQUIP	5867			MONITRONICS	10/2024
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20240847-016		5867	00771221600			09/05/2024	AE07	595.20
N	NA	MONITRONICS		.00 NETWORK-PANEL-PROGRAMMING	10/01/2024	09/05/2024	09/05/2024	AE07	P
				.00 E911 M&R EQUIPMENT	5867			MONITRONICS	10/2024
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20240847-017		5624	00140122300			09/24/2024	AG01	4220.50
N	N1	PULLIN FOWLER FLANAGAN		.00 LEGAL SERVICES	10/01/2024	09/24/2024	09/24/2024	AG01	P
				.00 CO COMM PROFESS. SERVICES	5624			PULLIN FOWLER FLANAGAN	10/2024
VC	20240847-018		5199	00140122300			09/12/2024	AG01	340.60
N	N1	BRENDA HINKLE		.00 SERVICES	10/01/2024	09/12/2024	09/12/2024	AG01	P
				.00 CO COMM PROFESS. SERVICES	5199			BRENDA HINKLE	10/2024
VC	20240847-019		2046	00771221104			09/20/2024	AE07	2233.70
N	NA	FRONTIER		.00 ACCT #30418918971125034	10/01/2024	09/20/2024	09/20/2024	AE07	P
				.00 E-911 TELEPHONE FRONTIER	2046			FRONTIER	10/2024
VC	20240847-020		5699	00771221600			09/25/2024	AE07	500.00
N	NA	WISKYBILT LLC		.00 2024 MAINT CONTRACT-GENER	10/01/2024	09/25/2024	09/25/2024	AE07	P
				.00 E911 M&R EQUIPMENT	5699			WISKYBILT LLC	10/2024
VC	20240847-021		0280	00142034100			09/24/2024	AG01	371.42
N	NA	CINTAS CORPORATION		.00 INV #4206144526	10/01/2024	09/24/2024	09/24/2024	AG01	P
				.00 CUSTODIAL MAT/SUPPLIES	0280			CINTAS CORPORATION	10/2024
VC	20240847-022		0280	00142022500			09/24/2024	AG01	161.13
N	NA	CINTAS CORPORATION		.00 INV #4206144526	10/01/2024	09/24/2024	09/24/2024	AG01	P
				.00 CUSTODIAL LAUN/DRY CLEAN	0280			CINTAS CORPORATION	10/2024
VC	20240847-023		0280	00142034500			09/24/2024	AG01	23.70
N	NA	CINTAS CORPORATION		.00 INV #4206144526	10/01/2024	09/24/2024	09/24/2024	AG01	P
				.00 CUSTODIAL UNIFORMS	0280			CINTAS CORPORATION	10/2024
VC	20240847-024		3769	00170034500			10/01/2024	AG01	22.00
N	N1	TERESA HYRE		.00 ALTERATIONS	10/01/2024	10/01/2024	10/01/2024	AG01	P
				.00 LAW ENFORCE UNIFORMS	3769			TERESA HYRE	10/2024

TYPE	TRANS NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUR-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	VENDOR NAME	ACCOUNT NAME	PAYEE	VENDOR NO	PAYEE	VENDOR NAME	POSTDATE
VC	20240847-025	NA	5681	00170034100	10/01/2024	09/30/2024	09/30/2024	AG01	P
N		JERRY GOOD	.00	REIMB-BATTERIES LAW ENFORCE MAT & SUPP	5681		JERRY GOOD		21.38 10/2024
VC	20240847-026	NA	5823	00170022300	10/01/2024	09/18/2024	09/18/2024	AG01	P
N		BREEZELINE	.00	SERVICE LAW ENFORCE PROF SERVICES	5823		BREEZELINE		8.79 10/2024
VC	20240847-027	NA	0340	00173634100	10/01/2024	09/25/2024	09/25/2024	AG01	P
N		STREETS STORE	.00	MATERIALS/ACCT #620 K-9 MAT & SUPPLIES	0340		STREETS STORE		658.29 10/2024
VC	20240847-028	NA	3017	00170021102	10/01/2024	09/16/2024	09/16/2024	AG01	P
N		US CELLULAR	.00	ACCT #832451359 SHERIFF TELEPHONE-US CELL	3017		US CELLULAR		262.36 10/2024
VC	20240847-029	NA	4669	00771221600	10/01/2024	09/19/2024	09/19/2024	AE07	P
N		MOTOROLA SOLUTIONS INC	.00	MAINT CONTRACT E911 M&R EQUIPMENT	4669		MOTOROLA SOLUTIONS INC		46816.85 10/2024
VC	20240847-030	N1	5624	00140122300	10/01/2024	160109 09/24/2024	09/24/2024	AG01	P
N		PULLIN FOWLER FLANAGAN	.00	SERVICES CO COMM PROFESS. SERVICES	5624		PULLIN FOWLER FLANAGAN		1320.50 10/2024
VC	20240847-031	NA	0223	00140121302	10/01/2024	09/26/2024	09/26/2024	AG01	P
N		MON POWER	.00	ACCT #110 110 115 984 UTILITIES MON POWER	0223		MON POWER		490.84 10/2024
VC	20240847-032	N1	4581	00371634100	10/01/2024	09/27/2024	09/27/2024	AS03	P
N		ZOETIS US LLC	.00	INV #9025431809 DOG & KENNEL SUPPLIES	4581		ZOETIS US LLC		168.75 10/2024
VC	20240847-033	NA	4896	00140421900	10/01/2024	17192134 09/22/2024	09/22/2024	AG01	P
N		LEAF	.00	COPIERS TAX OFF - BLDG/EQUIP RENT	4896		LEAF		244.68 10/2024
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20240847-034	NA	4896	00140121900	10/01/2024	17192134 09/22/2024	09/22/2024	AG01	P
N		LEAF	.00	COPIER CO COMM BLDG/EQUIP RENTS	4896		LEAF		119.53 10/2024
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20240847-035	NA	4896	00140521900	10/01/2024	17192134 09/22/2024	09/22/2024	AG01	P
N		LEAF	.00	COPIER PROS ATTY-BLDG/EQUIP RENT	4896		LEAF		186.15 10/2024
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
VC	20240847-036	NA	4896	00141221900	10/01/2024	17192134 09/22/2024	09/22/2024	AG01	P
N		LEAF	.00	COPIER CO AGENT - EQUIP RENT	4896		LEAF		193.64 10/2024

TYPE	TRANS NUMBER	P.O. NUMBER	VENDOR	ACCOUNT NUMBER	PROJECT-TASK-COST	INVOICE	TRANDATE	CASH-CODE	TRANS-AMOUNT
SEPARATE-CHK	BOX	DISCOUNT-AMT	LIQUIDATE-AMT	DESCRIPTION	DUR-DATE	DISCDATE	CHECK	CHK-DATE	SELECT
		VENDOR NAME	VENDOR NAME	ACCOUNT NAME	PAYEE	VENDOR NO	PAYEE	VENDOR NAME	POSTDATE
WARNING: INVOICE NUMBER EXISTS MORE THAN ONCE IN THIS BATCH FOR SPECIFIED VENDOR									
									TOTAL TRANSACTION AMOUNT
									79068.98

WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00371634100
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541521100
 WARNING: 2025 BUDGET HAS BEEN EXCEEDED FOR ACCOUNT 00541534100

List of invoices approved for payment
 this 1st day of Oct, 2024
 Int. MR

Assessor's Office

Tax Correction List –

Commissioner Thomas moved to approve the Tax Correction List dtd October 1, 2024, in the amount of \$1,565.96 as presented by Dave Nestor of the Assessor's Office. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

TAX CORRECTION LIST

October 1, 2024.

DIST	NAME	DESCRIPTION	REASON FOR EXONERATION	TICKET#	ACCT #	AMOUNT	YR	APPR	DENI
11	BARLOW DAVID DALE ET AL	Real Estate	Clerical error - wrong tax class	32561	06151120	\$1,006.42	2024		
06	CUPP GAVIN L	Personal Property	Taxpayer error - incorrectly reported 2002 Honda Civic	308677	00268126	\$10.06	2024		
02	MACALUSO THOMAS J	Personal Property	Taxpayer error - did not live in WV July 1, 2023 - filed online in error	302655	00263850	\$269.92	2024		
01	PATEL PRAVIN & TARAMATI P	Personal Property	Clerical error - billed on both prev and new owner (00269968)	300888	01801857	\$279.56	2024		

TOTAL: \$1,565.96

Connie R. Ervin
 Connie R. Ervin, ASSESSOR
 (submitted for the taxpayer by)

Jay Shay
 Jay Shay, PROSECUTING ATTORNEY
 (received notice)



Apportionments – None

Recognition of Scheduled Appointments –

9:31 a.m. Kim Liston – Mon Health PMH – Proclamation Breast Cancer Awareness Month

Ms. Liston read the Proclamation. Commissioner Thomas moved to proclaim October of 2024 as Breast Cancer Awareness Month. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

PROCLAMATION

Breast Cancer Awareness Month

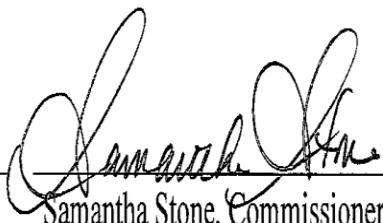
In 2023, 1,536 West Virginia women were diagnosed with breast cancer and 290 women died from the disease. Breast cancer continues to be a leading cause of cancer related deaths among WV women. A woman has a 1 in 8 chance of developing breast cancer in her lifetime and about a 2.5% chance of dying from the disease.

Currently, the best method to reduce deaths due to breast cancer is through early detection of the disease. Based on age and medical history, healthcare providers will be able to make the most effective breast health recommendation for a woman. This may include clinical breast exams, breast self-exams, and mammograms. Clinical breast exams, breast self-exams, and mammograms can save lives. Women should talk to their health care provider about their individual screening schedule.

In recognition of the important lifesaving early detection practices available for breast cancer, we the County Commissioners of Preston County, do hereby proclaim October 2024 as Breast Cancer Awareness Month. We urge all Preston County women to become aware that they are at risk for developing breast cancer and to discuss screening with their health care providers.



Don Smith, President



Samantha Stone, Commissioner



Hunter Thomas, Commissioner

9:35 a.m. Shelly Moreland, Preston County RDVIC Victim Advocate – Proclamation

President Smith read the Proclamation. Commissioner Thomas moved that the Preston County Commission Proclaim October as Domestic Violence Awareness Month. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

Ms. Moreland noted a candlelight vigil will be held at 7:00 p.m., Friday, October 4, 2024, at Browns Park in Kingwood.

PROCLAMATION

Preston County Commission

WHEREAS domestic violence against the citizens of Preston County continues; and

WHEREAS domestic violence affects every person in Preston County as a victim, survivor, or as a family member, domestic partner, friend, co-worker, or neighbor of a victim or survivor; and

WHEREAS, to prevent the future abuse of our citizens, it is critical to foster greater public awareness of the causes and effects of domestic violence, and to address this problem on every civic level; and

WHEREAS Preston County recognizes the importance of designating a time devoted to increasing the general public's awareness of domestic violence, celebrating the courage of victims and survivors, and recognizing the tireless efforts of domestic violence program advocates throughout the state; and

WHEREAS West Virginia domestic violence programs, other professionals and supporters have joined together as the West Virginia Coalition Against Domestic Violence (WVCADV) to support each other in their work and to provide the State of West Virginia and its citizens with a central source of information on domestic violence; and

WHEREAS the staff of Rape and Domestic Violence Information Center (RDVIC) alongside volunteers promote domestic violence prevention by offering educational services in Preston County throughout the year; and

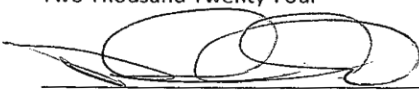
WHEREAS RDVIC requests public support and assistance as it continues to work toward a society where all people can live in peace, free from violence and exploitation.

NOW, THEREFORE, we, Don Smith, Samantha Stone, and Hunter Thomas do hereby proclaim the month of October to be
DOMESTIC VIOLENCE AWARENESS MONTH

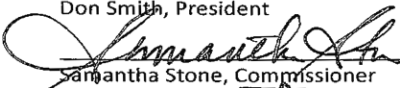
in Preston County, West Virginia, and We commend this observance to all citizens.

Dated: October 1, 2024


IN TESTIMONY WHEREOF, we have hereunto set our hand and caused the Seal of the Preston County Commission to be affixed this first day of October in the year Two Thousand Twenty-Four



 Don Smith, President



 Samantha Stone, Commissioner



 Hunter Thomas, Commissioner

Rape and Domestic Violence Information Center, Inc.
P.O. Box 4228 Morgantown, WV 26505

9:40 a.m. Duane Hamilton, OEM/E911 Budget Revision

Duane Hamilton presented budget revisions needed for OEM-E911 to correct where the funds from the sale of the two cruisers to Masontown were originally put. This budget revision will be considered after other budget revisions are presented. See budget revisions under the County Administrator report below.

9:45 a.m. Jim Fields, Sheriff - New Deputy Hire and Discussion on Courthouse Security

Commissioner Thomas moved to approve the hire of Austin Burke Childers as a probationary Deputy Sheriff for the Preston County Sheriff's Office with a start date of October 1, 2024, and a starting salary of \$47,000 annually. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)



PRESTON COUNTY SHERIFF'S OFFICE

SHERIFF J. D. FIELDS

103 W. MAIN STREET, KINGWOOD, WV 26537

Law Enforcement: 304-329-1611 FAX: 304-329-2794 Tax Office: 304-329-0105

October 1, 2024

Preston County Commission
106 West Main Street, Suite 202
Kingwood, WV 26537

Dear Commissioners:

This is to request your advice and consent to employ Austin Burke Childers as a probationary Deputy Sheriff for the Preston County Sheriff's Office with a starting date of October 1, 2024. His salary will be \$47,000.00.

Sincerely,


James D. Fields, Sheriff

jdf/tmm
CC:bookkeeper/file



Commissioner Thomas moved to approve the hiring of Regina J. Hardin as a tax deputy for the Preston County Tax Office with a starting date of October 16, 2024, and a rate of pay of \$16.84 per hour for the 3-month probationary period then her salary will be based off that same hourly rate. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)



PRESTON COUNTY SHERIFF'S OFFICE

SHERIFF J. D. FIELDS

103 W. MAIN STREET, KINGWOOD, WV 26537

Law Enforcement: 304-329-1611 FAX: 304-329-2794 Tax Office: 304-329-0105

October 1, 2024
Preston County Commission
106 West Main Street, Suite 202
Kingwood, WV 26537

Dear Commissioners:

This is to request your advice and consent to employ Regina J. Hardin as a tax deputy for the Preston County Tax Office. Her starting date will be October 16, 2024. Her rate of pay will be \$16.84 per hour for 3 months probationary period then her salary will be based off that same hourly rate.

Sincerely,


James D. Fields, Sheriff

CC:bookkeeper/file



Sheriff Fields also discussed the need for the commission to consider his request to create a full time position out of the ½ time position and add another full-time position due to the increase in court systems and the busy docket for the first of the year. He “highly” recommended they be employed by December so they will be trained and ready to go for the coming year. There is still one vacancy in the Sheriff’s Department. The Civil Service is supposed to test again later this month. No decisions were made about this request.

9:50 a.m. Connie Ervin, Assessor – Budget Revision

Dave Nestor presented budget revisions needed for the Assessor’s Office for additional training for the new commercial appraiser and to replenish overtime funds. This budget revision will be considered later after other budget revisions are presented. See budget revisions under Administrators Report below.

Approval of Minutes – September 17, 2024, and September 24, 2024

Commissioner Thomas moved to approve the minutes for September 17, 2024, and September 24, 2024. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried.

Estate Settlement List – None

Proceedings in Vacation/Clerks’s Fiduciary Report – September 19, 2024, through September 25, 2024

Under New Business Commissioner Stone moved to dispense with the reading in open court of the Proceedings of the Clerk of this Commission, had in vacation on September 19, 2024, thru September 25, 2024, inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, September 19, 2024, through Wednesday, September 25, 2024

The County Commission of Preston County this 1st day of October, 2024 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, September 19, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ROBERT DARRELL HARSH**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Affidavit Testate was filed. **CYNTHIA ANN BACHTEL** was named, as SUCCESSOR thereof, qualified as such. No bond was required.

On, Monday, September 23, 2024, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **MARY ADELINE WILLIAMS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SUZANNE MAUREEN WILLIAMS MCAULIFFE, who was named in the last will and testament of **MARY ADELINE WILLIAMS**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

The last will and testament of **JUNE IRENE DEVALL**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record. And a Small Estate Affidavit Testate was filed.

BILLY JOHN DEVALL was named, as SUCCESSOR thereof, qualified as such. No bond was required.

An Ancillary Affidavit Intestate was filed for **RALPH EDGAR CATON JR.** deceased, a late resided of FAYETTE CO, PENNSYLVANIA.

On, Tuesday, September 24, 2024, the following matters were disposed of in the presence of the Clerk:

The said estate of **JAMES E. SMITH**, deceased was referred to **LISA HYRE**, a SPECIAL FIDUCIARY COMMISSIONER for the Preston County, for settlement thereof.

A duly exemplified copy of the last will and testament of **JAMES L. BAIRD JR.**, deceased, a late resident of STARK CO, OHIO, was admitted to record.

Subscribed and sworn to before me on 09/25/2024.

Linda Higgins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried.

Fiduciary Commissioner Report –None

Old Business- Consideration and/or action –

New Business – Consideration and/or action

Facilities Supervisor’s Report-Consideration and/or action

- The demo is 100% complete as of last night.
- All the ceiling grid tiles and HVAC for Phases III and IV are finished.
- The painters are approximately 80% finished with Phases III and IV. A second coat of paint is being applied to all the door jams.
- The electricians will be here on Wednesday, and the plumbers will be back this evening.

County Administrator's Report – Consideration and/or action

Commissioner Smith recognized Nate Raybeck with the Administrator's Report.

A. WV Corp Workers' Compensation Audit for FY2023-2024

Mr. Raybeck advised the 2023-2024 WV Workers' Comp Payroll audit shows a credit balance due to us in the amount of \$4,788.00 for which he said typically is applied to future installments as payment.

Commissioner Thomas moved to apply the WV Corp credit balance to future payments and authorize the President to sign the authorization form. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

DATE: 09/25/2024
 TO: Preston County Commission
 FROM: Stephanie Brown, Member Services Manager
 RE: 2023 - 2024 Workers' Compensation Final Audit



We are pleased to provide the enclosed 2023 - 2024 Workers' Compensation Payroll Audit. The final audited payroll created a credit balance on your account. You may elect to have the credit applied to future installments or returned by check. Please indicate (X) below and return this letter by scanning and emailing to our accounting department at accounting@riskprograms.com

Please review the audit carefully and advise if there are any concerns or if any adjustments should be made. Payroll audit disputes must be received within 30 days of receiving this audit.

Thank you for your attention to this important matter.

Enclosures (2)

Please mark selection below and return via email to: accounting@riskprograms.com

Forward Check for the Credit Balance:
 (Account must be paid up to date to receive refund) _____

OR

Apply Credit Balance to Future Installments:
 (Please attach this letter to next quarter's remittance) X

Submitted By:

Member:

 Preston County Commission

2023 - 2024 Workers' Compensation Audit Billing

Preston County Commission



Group	Classification	Class Code	2023 - 2024 Audited Payroll	Rate	Audited Contribution
	Building Operated by Owner	9015	\$ 174,886	2.22	\$ 3,882.47
	Animal Control	8831	\$ 132,222	0.95	\$ 1,256.11
	Clerical	8810	\$ 2,273,962	0.13	\$ 2,956.15
	Police Officers & Drivers	7720	\$ 1,189,389	3.02	\$ 35,919.55
	Municipal Employees NOC	9410	\$ 377,726	2.24	\$ 8,461.06
	Attorney - All Employees	8820	\$ 497,822	0.10	\$ 497.82
	SUM		\$ 4,646,007		\$ 52,973
	Experience Mod			0.80	\$ -10,595
	Standard Contribution				\$ 42,379
	Scheduled Debit/Credit			1.000000	\$ 0
	Regulatory Debt Reduction			1.05	\$ 2,119
	Audited Contribution				\$ 44,497
	Less Contribution Paid				\$ 49,285
	AUDIT CONTRIBUTION CREDIT				\$ 4,788

AUDITS MUST BE DISPUTED WITHIN 30 DAYS OF RECEIPT

Invoice Date	09/25/2024
Due Date	10/25/2024
Contract Number	WV-PR-039-24
Invoice Number	112127
Total Contribution	(\$4,788.00)
Amount Due	(\$4,788.00)



Preston County Commission
106 West Main Street
Suite 202
Kingwood, WV 26537

844-986-2705
1819 Electric Road, Suite C
Roanoke, VA 24018

CONTRACT #	WV-PR-039-24	EFFECTIVE DATE :	07/01/2023	EXPIRATION DATE:	07/01/2024
LINE OF COVERAGE				PAYMENT PLAN	AMOUNT
WORKERS' COMPENSATION				Annual	(\$4,788.00)
Total Amount Due:					(\$4,788.00)

A late charge of 1% per month (12% per annum) will be assessed for premiums received 30 days after the invoice due date shown above.

Please make checks payable to WVcorp and include invoice remittance form.
If making payment by ACH, please email Accounting@riskprograms.com and include payment amount, date of payment, and applicable invoice number(s).

FY24 WC Audit

THANK YOU FOR YOUR CONTINUED SUPPORT!

PLEASE RETURN THIS PORTION WITH REMITTANCE

Member	Contract #	Invoice #	Due Date	Amount Due	Enclosed
Preston County Commission	WV-PR-039-24	112127	10/25/2024	(\$4,788.00)	<input type="text"/>

Remit to:
WVcorp
1819 Electric Road, Suite C
Roanoke, VA 24018

B. BEAD grant letters of support

Mr. Raybeck presented BEAD Application requests from two internet providers, Frontier and Prodigy citing the National Telecommunications and Information Administration page the Broadband Equity Access and Development (BEAD) Program which provides \$42.45 billion to expand high-speed internet access by funding, planning and infrastructure deployment and adoption programs.

Commissioner Thomas gave his reasoning of why he favored support for Prodigy and opposed Frontier. He believes because Prodigy is a Preston County company they are more likely to support the county. He said they already have existing fiber-optic infrastructure in our county so they're going to be better able to utilize the funding from the BEAD Grant because they're building off existing structure and not building from the ground up and because Frontier doesn't have a proven track record with the people of West Virginia or the people of Preston County.

Commissioner Stone agreed with Commissioner Thomas and included her stance that they should be behind a Preston County business that invested ARPA funding into the Preston County business to build fiber across Preston County. She said they are doing it at lightning speed and their product is excellent. She used Frontier for many years and said the attention is not given to our county as it is in other states and just because there's money out there does not mean that they're going to bring the funds to Preston County.

Commissioner Smith disagreed with Commissioners Stone and Thomas. He is for getting as much service to every county resident in the county as quickly as possible regardless of who it comes from. He said Frontier had a major overhaul of their leadership and have completely redone their board and their satisfaction rate is above scale now because they have proven they're able to change their philosophy and understand they dug themselves a very deep hole with the way they treated their people in the past, their customer base and their employees.

Commissioner Thomas added Prodigy has put in an application for the whole county and its unclear what Frontier is doing. They would never let him know where they were putting an application in for. Whether it was for the whole county or one of the districts.

a. Frontier LOS

Commissioner Smith made a motion to approve and authorize the President to sign the Letter of Support for Frontier. The motion died for lack of a second.

b. Prodigy LOS

Commissioner Thomas moved to approve and send a Letter of Support for Prodigy to the BEAD Region 35 Grant application. Commissioner Stone seconded the motion. A roll call vote was taken with Commissioners Thomas, Stone and Smith voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION

Don Smith, President
Hunter Thomas, Commissioner
Samantha Stone, Commissioner



October 1, 2024

Kelly Workman
Director
West Virginia Department of Economic Development
Office of Broadband
1900 Kanawha Boulevard,
East Building 3, Suite 600
Charleston, West Virginia 25305

RE: Support for Prodigy's BEAD Application

Dear Kelly,

I am writing on behalf of the Preston County Commission to express our enthusiastic support for Prodigy's BEAD Region 35 grant application. We believe that this project holds tremendous potential for advancing economic growth, innovation and overall community well-being.

Access to reliable high-speed broadband infrastructure is increasingly vital for economic and community development today. Prodigy's BEAD Region 35 application aligns with our community's goal by addressing critical gaps in broadband coverage and fostering a more connected and digitally inclusive environment.


Prodigi, a Preston County company, has been deploying fiber optic broadband in our county since 2015. We partnered with Prodigy in 2021 on two of Prodigy's LEAD grant awards by providing the Matching Funds that were required by the grant program. As a result of that partnership, Prodigy was able to build over 150 miles of fiber optic broadband infrastructure in our county and offer high-speed internet to over 2,600 targeted addresses. Prodigy was also awarded an additional three more LEAD grants of which the company is actively constructing. These three LEAD grants consist of nearly 400 miles of fiber optic broadband infrastructure being built and as a result, an additional 2,200 targeted addresses will have access to high-speed internet access.

We understand that Preston County is located in Region 35 of the BEAD program. Located within Region 35 are 4,448 addresses that have been classified as unserved, underserved, or CAI. Prodigy's existing fiber network positions them very well to be able to leverage the BEAD funds and expand their fiber network to reach and service all 4,448 addresses.

We remain pleased and impressed by the hard work, dedication, and commitment of Prodigy to bring world-class fiber optic broadband to all of Preston County. We not only pledge our full support for Prodigy's BEAD Region 35 application, but we are also fully confident in their ability to successfully complete the project.

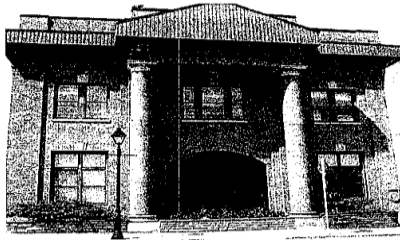
We look forward to witnessing the positive outcomes of Prodigy's BEAD Region 35 project and the benefits it will bring to our community. Please contact our office at 304.329.1805 if you have any questions.

Thank you for your dedication to advancing the state's economic development and community advancement through broadband.

Sincerely,

Don Smith
President

C. Budget Revisions –

Commissioner Stone moved to approve the budget revisions as presented by Duane Hamilton and Dave Nestor for OEM/E911 and the Assessor's Office respectively. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Stone, Thomas and Smith voting yes. Motion carried. (See attached.)



Connie R. Ervin
Assessor
Preston County

October 1,, 2024

Mr. Don Smith, President
Preston County Commission
106 W. Main St., Court House
Kingwood, WV 26537

Dear Mr. Smith:

I respectfully submit the following budget revision:

DECREASE:

001-406-103-----\$ 3,000.00
001-406-109-----\$ 3,000.00

TOTAL \$ 6,000.00

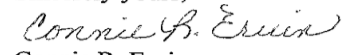
INCREASE:

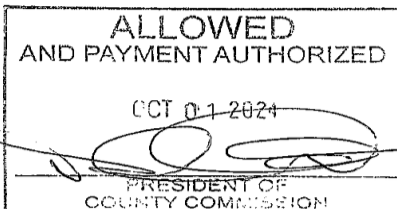
001-406-221-----\$ 3,000.00
001-406-108-----\$ 2,570.00
004-406-104-----\$ 197.00
001-406-106-----\$ 233.00

\$6,000.00

The first part of this budget revision is to provide more training for Jesse in the commercial appraiser position. Secondly, we have not been able to hire the extra help we have had in the past and the front office crew has been working overtime to make up for the lack of help. I need to replenish that line item for the next half of the budget year with a new assessor.

Sincerely yours,


Connie R. Ervin
Assessor





PRESTON COUNTY

E-911 Communication Center

300 Rich Wolfe Dr.
Kingwood, WV 26537
Phone: 1-304-329-1855
Fax: 1-304-329-2530

Director: Duane Hamilton

Deputy Director: Justin Wolfe

October 1, 2024

To: Preston County Commission
106 W Main St, Suite 202
Kingwood, WV 26537

Re: BUDGET REVISION

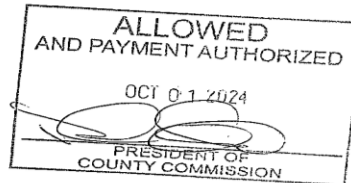
Decrease: 001-717-341 \$9,000.00

Increase: 001-717-217-01 \$9,000.00

Reason: Put in wrong line item

Thank You


Duane Hamilton



D. Miscellaneous Correspondence

A thank you card was received from the Tucker Community Foundation thanking the commission for the \$3500 contribution to the 2024 Run For It.

Personnel Matters – Consideration and/or action

A. Executive Session

Legal Matters - Consideration and/or action

A. Executive Session

Information

Commissioners Comments

At 10:05 a.m., there being no further business to come before the Commission, President Smith declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

---oOo---

10/01/2024

