

A G E N D A
PRESTON COUNTY COMMISSION
NOVEMBER 14, 2023
9:30 A.M.

Call to order by President and Pledge of Allegiance.
Roll call of Commissioners.
Recognition of Public.
Review of Bills.

Assessor's Office- None

Tax Correction List- None

Apportionments - None

Recognition of Scheduled Appointments –

9:31 a.m. Mullens & Mullens – Opioid Settlement
9:35 a.m. Robbie Baylor, Preston County Economic Development Authority –
Resolution WV LED Grant and Letter of Support for the BUILD WV Application
9:50 a.m. Linda Huggins, County Clerk – Mario Manus, PayCom, Inc – Discuss Payroll and
Automated Timesheet Program

Approval of Minutes – October 24, 2023

Estate Settlements List – October 30, 2023 thru November 3, 2023

ESTATE NAME: DELMER BURL DELANEY
ESTATE NAME: ERVIN JOSHUA LIPSCOMB, JR.
ESTATE NAME: SHIRLEY ANN MOATS
ESTATE NAME: JAMES J. TOMCZEWSKI

Proceedings in Vacation/Clerk's Fiduciary Report – November 2, 2023 through November 8, 2023

Fiduciary Commissioner Report – None

Old Business – Consideration and/or action -

New Business – Consideration and/or action –

OEM Central Garage Report – Consideration and/or action -

County Administrator's Report – Consideration and/or action -

A. EMS Work Session Update, part II
B. Facilities Updates
C. Budget Revision
D. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

Legal Matters- Consideration and/or action

A. Executive Session

Information -

A. Miscellaneous Correspondence

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 9:30 a.m., November 14, 2023 in the County Commission Meeting room.

The meeting was called to order by President Samantha Stone who invited those present to join in the Pledge of Allegiance.

Commissioner Stone then declared the following Commissioners present: Don Smith, Hunter Thomas and Samantha Stone.

Recognition of Public

Also, present was Administrator Nathan Raybeck and County Clerk Linda Huggins.

The following persons registered their attendance during the meeting:

Jennifer Graham – DP	Jacob Martin – WV News, PCN&J
Nichole Larew	Deanna Lively
Connie Ervin-Assessor	Hunter Mullens
Robbie Baylor -PCEDA	Mario Manus-PayCom Inc.
Barbara Thorn	

No one registered prior to the meeting to address the Commission.

Review of Bills

Commissioner Thomas made a motion to pay the bills that have been properly presented and reviewed. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried.

Assessor's Office - None

Tax Correction List - None

Apportionments – None

Recognition of Scheduled Appointments –

9:31 a.m. Mullens & Mullens-Opioid Settlement

Hunter Mullens from Mullens and Mullens updated the commission on the opioid settlement and explained that it was supposed to be received in November but due to complicated calculations the funds will not come until sometime in December and reminded the commission that the funds would have to be put in a separate account.

Mr. Mullens calculated 24.5% of the \$300M allocated that would go to the counties as being \$73.5M and determined Preston Counties share as approximately \$611,792.67 for the first payment. He said more monies would come later from the bankruptcies and the commission can apply for grants from another fund in Charleston that has another \$226.5M in it now with more money coming in.

9:35 a.m. Robbie Baylor, Preston County Economic Development Authority –
Resolution WV LED Grant and Letter of Support for the BUILD WV Application

Commissioner Thomas moved to approve the Preston County Economic Development Authority's Resolution for the Local Economic Development Grant, LEDG Program and authorize the President of the Preston County Commission to sign. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION



Samantha Stone, President
Don Smith, Commissioner
Hunter Thomas, Commissioner

LOCAL ECONOMIC DEVELOPMENT GRANT (LEDG) PROGRAM
RESOLUTION OF PARTICIPATION AND COOPERATION

WHEREAS, the governing body of Preston County, the Preston County Commission, is interested in the well-being of its citizenry and the community at-large; and,

WHEREAS, the Preston County Commission is prepared to support appropriate efforts within the county to become totally prepared to promote economic development and community growth; and,

WHEREAS, the West Virginia Department of Economic Development, through the efforts of the Legislature of the State of West Virginia, is again making funding available to be matched with local funding through the Local Economic Development Grant (LEDG) program; and,

WHEREAS, the leadership of this county fully realizes that economic development programs require continued dedicated effort;

THEREFORE, BE IT RESOLVED, by the County Commission of Preston County, that our county wishes to again apply for funding through the LEDG program for FY 2023-2024 for support of our local economic development efforts; and,

BE IT FURTHER RESOLVED, because the program requires the existence or formation of a Local Economic Development Organization, this governing body designates the Preston County Economic Development Authority as representing our county for the purpose of participating in this program.

This resolution is in full effect upon its adoption this 14 day of November 2023.


Name of Official

President
Title


Attest

Administrator
Title

Preston County Courthouse Annex • 106 West Main Street, Suite 202, Kingwood, West Virginia 26537
Phone (304)329.1805 • Fax (304)329.3192 • TDD (304)329.0652
www.prestoncountuwv.gov

Commissioner Thomas moved to approve the Letter of Support for the BUILD WV Application and authorize the President to sign. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION



Samantha Stone, President
Don Smith, Commissioner
Hunter Thomas, Commissioner

November 14, 2023

WV Department of Economic Development
ATTN: Meghan Smith
1900 Kanawha Blvd., East
Building 3, Suite 600
Charleston, WV 25306

Dear Review Committee:

We are writing this letter in support of the Preston County Economic Development Authority's and Morgantown Area Partnership's proposal to designate a BUILD WV District to serve the Waterfront Group's Whitewater Preserve in the Bruceton Mills area of Preston County. We want to offer our full support for this designation.

Northern and northwestern Preston County, as well as Morgantown and the surrounding area in Monongalia County face unique challenges with both growing population and a growing tourism sector and limited housing to accommodate both residents and tourists. Because Preston County has a motivated developer, the Waterfront Group, for both primary and secondary homes, this is the ideal time to designate a BUILD WV district in our region.

The BUILD WV district will allow the Waterfront Group to bring more than 150 homes to the area. It will also promote economic development by creating jobs for residents and support an expanded customer base for local businesses. This designation and the tax credits associated with it will allow housing to be constructed at a more affordable rate and can potentially attract additional developers to our county.

The Preston County Commission sees this housing development and the designation that makes it possible as integral to future of attainable-priced housing for residents and tourists. We request that you note our support for the application.

Sincerely,

A handwritten signature in blue ink that reads "Samantha Stone".

Samantha Stone
President, Preston County Commission

Preston County Courthouse Annex • 106 West Main Street, Suite 202, Kingwood, West Virginia 26537
Phone (304)329.1805 • Fax (304)329.3192 • TDD (304)329.0652
www.prestoncountywv.gov

9:50 a.m. Linda Huggins, County Clerk – Mario Manus, PayCom, Inc. – Discuss Payroll and Automated Timesheet Program

County Clerk Linda Huggins recognized Mario Manus, sales representative, for PayCom Inc. to discuss the use of the company's software to track timesheets, payroll, benefits, 401K, I-9's and W-2's and they do all the tax filing. One application to manage it all from recruitment to retirement.

He noted this has no long-term contract and can be canceled at any time with a 30-day notice. It has a one-time implementation fee of \$9,146 and a 10-week training period for supervisors, managers, and employees. The service would cost the county approximately \$29,000 a year based on 120 employees.

After some discussion the commission asked to look at a no obligation draft Agreement read more about the benefits and to look at the full cost of the program. (See attached.)



The Total Economic Impact™ of Paycom

Investing in a modern payroll and HR system that strategically works together can drive efficiencies for those teams. More importantly, it can improve other key business metrics like: **employee retention, engagement, trust and culture.**


Based on client interviews and data aggregation, below are the Forrester Consulting study's conclusions regarding Paycom's three-year financial impact.

 **90%**
less labor
to process
payroll

Key Statistics

 **\$3,775,365**

 **2,600+**
Hours saved by HR annually

 **85%**
Efficiency gains processing
payroll errors and investigations

 **80%**

What Clients Said

—payroll manager, consumer services

—vice president of total rewards and systems, consumer services

—head of payroll, health care

—vice president of total rewards and systems, consumer services

See what Paycom does for your business
at [Paycom.com](#) or [1.800.424.4242](#)

Summary of Quantified Benefits

Cost savings from consolidating legacy systems

 **\$2.3M**

Efficiency gains for payroll team

 **\$722K**

Efficiency gains for HR and accounting teams

 **\$482K**

Paycom services

 **\$276K**

FORRESTER™

Forrester Consulting Total Economic Impact™ study
commissioned by Paycom, June 2023

SOURCE:

A commissioned study conducted by Forrester Consulting on behalf of Paycom (June 2023). Results are for a composite organization representative of interviewed customers.

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FACT

COMPANY OVERVIEW

Passionate about providing employers easy access to their payroll data, Paycom launched in 1998 as one of the nation's first web-based HR and payroll technology companies. Paycom's cloud-based software allows employers and their HR teams to focus on strategies that drive business forward by empowering employees to manage their own HR data. Through its single-database software or mobile app, employees can complete onboarding tasks, update personal information, submit time-off requests, access pay stubs and year-end forms, enroll in benefits and more, distinguishing Paycom from other products and services in the marketplace.

With approximately 34,000 clients across the United States (as of Dec. 31, 2021), Paycom has achieved a compound annual growth rate of 25% for 2018-2021. On April 15, 2014, Paycom became a public company with its shares opening for trade on the New York Stock Exchange under the ticker symbol PAYC. In early 2020, the company joined the S&P 500.

ACCOLADES

- Paycom was named to *Fast Company's World's Most Innovative Companies* list for 2022, which emphasized Paycom's latest innovation, Beti™.
- In 2020, Paycom made its fourth consecutive appearance on the *FORTUNE 100 Fastest-Growing Companies* list.
- Human Resource Executive* recognized Paycom for Direct Data Exchange® with the *Awesome New Technology* award in 2019 and named Manager on-the-Go® and Beti™ as *Top HR Products* in 2020 and 2021, respectively.
- Forbes* ranked Paycom in the top 100 on its *America's Best Employers 2022* list of 500 midsize employers.
- Comparably, a workplace culture and review site, ranked Paycom a 2021 *Best Company for Women*.
- The Wall Street Journal* recognized Paycom as one of the *Best-Managed Companies* in its 2019 and 2020 rankings.
- The *Glassdoor Employees' Choice* awards honored Paycom as one of the *Best Places to Work* in 2014, 2015, 2016, 2019 and 2020. In 2019, CEO Chad Richison was named one of *Glassdoor's Top CEOs*; in 2020, he was named one of the site's *25 Highest Rated CEOs During COVID-19*.
- The Oklahoman* consecutively named Paycom to *Top Workplaces in Oklahoma* from 2012 to 2021 with top rankings in 2016 and 2020. CEO Chad Richison earned the *Large Business Leadership Award* both years.
- Paycom ranked on the *Top Workplaces USA 2021* and *2022* lists of organizations with over 2,500 employees.
- Selling Power* ranked Paycom as one of its *50 Best Companies to Sell For* in back-to-back years.



YEAR FOUNDED

1998

LOCATIONS

Paycom has locations across the U.S. and is headquartered in Oklahoma City. Paycom has a secondary operations facility in the Dallas area.

SERVICES

Paycom transforms the American workplace by giving employees direct access to their data in one easy-to-use system. This removes HR professionals from the administrative process of data entry, freeing them to focus on strategy. Paycom's single database houses products encompassing the entire employment life cycle, grouped into five categories:

Hire: Talent Acquisition | **Engage:** Talent Management | **Pay:** Payroll | **Manage:** HR Management | **Track:** Time and Labor Management

VALUE PROPOSITION

- Single Database**
(single platform with no integration needed)
- Proprietary Software**
(designed in-house to meet client requirements and specifications)
- Monthly Product Enhancements**
- Dedicated Client Service Representative**
- Entirely Web-Based**
- Security Standards With ISO 27001, ISO 22301 And ISO 9001 Certification**
(Ernst & Young completes SSAE 16 attestations and SOC 2 reports of internal controls every six months)



Paycom.com
800.580.4505



SECURITY

Paycom's single-database software employs comprehensive, in-depth and industry-proven standards and technologies to protect and defend customer data and its privacy in our environment. As one of the few payroll processors to be ISO 27001, ISO 27701, ISO 9001, ISO 22301, SOC 1 and SOC 2-certified, Paycom's information security and privacy management and quality management systems are formally audited and verified for compliance annually.

OUR COMMITMENT

- » 256-bit encryption technology to protect all information, at rest and in transit over the internet
- » Latest tech on endpoints, servers and perimeter for protection of software and employees
- » Intrusion-detection systems to monitor attempts of unauthorized access
- » Least-privilege principles in provisioning access
- » Next-generation firewalls to protect our systems and networks
- » Redundant infrastructure for high performance and fail-over capabilities
- » Diverse, load-balanced internet lines serviced by multiple network providers
- » Data loss prevention and traffic monitoring
- » Multifactor authentication
- » Weekly website penetration testing for vulnerabilities with latest technology
- » Annual third-party penetration testing and tabletop exercises
- » Monthly disaster-recovery testing
- » Real-time backups to off-site locations
- » Secured, monitored and redundant data centers with full battery and generator power
- » Employee accountability for complying with our Information Security Policy and Procedures, including pre-hire background checks
- » Formal risk management program, including vendor management and security awareness training and exercises
- » 24/7/365 security command center
- » Vulnerability and patch management program
- » Monthly security awareness training for our employees

SECURITY FEATURES INCLUDED

IP Filtering for Time Clocks: This optional feature only allows a user to clock in to the system from a computer whose IP address has been registered with Paycom. This prevents users from clocking in from home, smartphones or other unauthorized locations.

IP Filtering for Direct Deposit Changes: Direct deposit routing and account numbers can be changed only from a computer whose IP address has been registered with Paycom.

Security Questions: When logging onto the system for the first time, a user must answer five security questions. Subsequently, if the user attempts to log on from another computer, the user must answer two of the five security questions.

Customizable Access Profiles: Custom access profiles can be assigned to administrators or personnel who have the need to access sensitive fields, such as Social Security numbers and direct deposit account numbers. Paycom, by default, does not allow users to view sensitive fields, but any of our customers' User Administrators can enable it for any of their users.

Authorized Administrators: Users who can discuss sensitive information including Social Security numbers, direct deposit numbers, pay rates, etc. must have three personal answers registered with Paycom.

Paycom holds all confidential information in strict confidence. We take the same degree of care and caution to prevent its unauthorized disclosure as we do with our own, including measures required by applicable privacy law.

To ensure security of your employees' nonpublic personal information, data is encrypted while in transport over the internet and while in storage. Additionally, data entered through our application is not used for any purpose other than to provide our services. We do not share nonpublic personal data with any third parties unless it is necessary to provide services on behalf of our clients. Examples of these third parties include the IRS, state unemployment agencies, state income agencies, workers' compensation auditors, 401(k) administrators and entities that participate in the Nacha program for funds transfer purposes.

Changes to Direct Deposits: After a direct deposit routing number or account number is changed, the next payroll will include a screen detailing which direct deposit changes have been modified since the last payroll.

Payroll Confirmation Email: After a payroll has been run, an email is sent to all User Administrators, along with anyone else they designate, informing them that a payroll has processed.

CUSTOMER CONTRIBUTIONS

Paycom is committed to protecting the security and privacy of all customer information. Customers are responsible for adopting their own effective internal controls regarding access to Paycom's payroll system and their sensitive information.

Paycom recommends the following to help you protect your information when accessing our services:

- » protect your ID (username) and password, by keeping it unique and known only to you
- » choose a password that is at least eight characters, alphanumeric and difficult to guess
- » avoid using an easily guessed password, such as birthdates or a child's name

- » change your password at least every 90 days
- » avoid writing your password down and keeping it in places where others can find it
- » always use the "LOGOUT" button to log out of Paycom's online system, and close the browser
- » do not allow your browser to save usernames and/or passwords
- » utilize all of Paycom's enhanced security features, including security questions and IP filtering
- » install antivirus software and keep system security patches up to date

PAYCOM WILL NEVER

- » ask you to submit or change your account information through email
- » ask for your online password
- » ask you to log onto our site through email
- » email you about a digital certificate to access the system

Contact Paycom to learn more.
paycom.com | 800.580.4505





Why Preston County Needs Paycom!

- ✓ Ability for employees to review and approve their own individual paycheck to ensure accuracy BEFORE Preston County's payroll team submits payroll for processing (BETI)
- ✓ Employee Self-Service is 100% mobile. No loss of functionality compared to desktop version (ESS looks the same on phone, tablet, laptop, and desktop)
- ✓ Software is a single database built 100% organically
- ✓ Paycom provides a dedicated specialist that is the sole individual that helps with all modules of the system. Dedicated specialist is based in the United States.
- ✓ Any training outside of implementation is provided at no additional cost.
- ✓ Dedicated specialist holds best practice meetings to ensure 100% employee, manager, and admin usage.
- ✓ Employee usage dashboard for admins to review and track all changes made inside of the system with a full ROI report.
- ✓ System auto-creates payroll data sets, no manual creation of payroll data set or batches
 - If Crystal is out someone can easily step in and process payroll!
- ✓ Time & Attendance is 100% mobile for managers and employees. Punch change requests, clocking in, timecard approvals for employees and managers, and time-off request approvals are available from the mobile app.
- ✓ Elimination of manual paper processes
 - Reducing Human Error!
- ✓ Proposals includes all the above plus: Outsourced payroll & tax filings, time & attendance system, accrual tracking, mobile onboarding, and document signatures, PAF's, Garnishments, ACA reporting and 1095s, custom 401k file sent to your retirement provider after payroll submission, and implementation.
- ✓ Paycom is compatible with GL software.
- ✓ Paycom is a top trusted provider of Payroll/HRIS software for Municipalities throughout WV!



Make Rebuttable Presumption Part of Preston County's Protective Strategy

BETI™ will provide Preston County with what is called Rebuttable Presumption to protect the County from payroll errors, FLSA audits, lawsuits, etc.

If you examine a paycheck, you'll find that it contains:

- Hours Worked
- PTO
- Expenses
- Benefit Deductions
- Taxes
- Direct Deposit Information
- Personal Details (i.e. Employee Name & Address)

By leveraging Paycom....

- The employee OWNS all of the above information. With BETI™, you will be giving your employees every opportunity to tell you about any errors prior to processing payroll (i.e. Punch Change Request, Ask Here, etc.).
- When the employee "approves my check", it is confirming the information is accurate for processing. This process is known as rebuttable presumption.
- Once the employee has approved, Preston County will be able to mitigate payroll compliance exposure and better fend off any future lawsuits because you have a date & time stamp of the employee (the owner of all the datapoints in the paycheck) telling you that their paycheck was correct, thus, making Preston County unaware of any issues.

Thus, mitigating the risk of Fair Labor & Standards Act (FLSA) Penalties:

- Minimum Wage: \$2,074 per occurrence
- Overtime: \$2,074 per occurrence
- Employee Misclassification: \$1,000 per occurrence
- Recordkeeping: \$1,084 per occurrence



Approval of Minutes – October 24, 2023

Commissioner Thomas made a motion to approve the Minutes of October 24, 2023. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried.

Estate Settlements – October 30, 2023 thru November 3, 2023

President Stone advised that an objection has been filed against the Estate of Elmer Burl Delaney and therefore, was not approved and/or confirmed.

Commissioner Thomas moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencements of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 10/30/2023 thru 11/03/2023 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, November 14, 2023.

ESTATE NUMBER: **4378**
SETTLEMENT TYPE: Report of Receipts, Disbursements and Distribution; Affidavit
SETTLEMENT RECORDED: November 02, 2023
ESTATE NAME: **DELMER BURL DELANEY**
ADMINISTRATRIX DBN: DIANA L. GORDON

Objection filed

ESTATE NUMBER: **4445**
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: November 03, 2023
ESTATE NAME: **ERVIN JOSHUA LIPSCOMB, JR.**
EXECUTRIX: YVONNE LEE MILLER

ESTATE NUMBER: **4674**
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: November 03, 2023
ESTATE NAME: **SHIRLEY ANN MOATS**
ADMINISTRATRIX: GLENDA J. CHANDLER

ESTATE NUMBER: **3115**
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: October 30, 2023
ESTATE NAME: **JAMES J. TOMCZEWSKI**
EXECUTRIX: PATRICIA TOMCZEWSKI

Subscribed and sworn to before me on 11/08/2023

Linda Huggins

Linda Huggins
Clerk of the Preston County Commission

By: *Tammy Johnson*
Tammy Johnson
Deputy Clerk

Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried.

Proceedings in Vacation/Clerk's Fiduciary Report – November 2, 2023 thru November 8, 2023

Commissioner Smith moved to dispense with the reading in open court of the Proceedings of the Clerk of this Commission, had in vacation on November 2, 2023 thru November 8, 2023 inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, November 2, 2023, through Wednesday, November 8, 2023

The County Commission of Preston County this 14th day of November, 2023 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, November 2, 2023, the following matters were disposed of in the presence of the Clerk:

A duly exemplified copy of the last will and testament of **ROBERT L. KENNEY**, deceased, a late resident of FAYETTE CO., PA, was admitted to record and an Ancillary Affidavit Testate was filed.

On, Friday, November 3, 2023, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **OLIVIA MCCONNELL** was appointed and qualified as ADMINISTRATRIX of the estate of **CATHY D. MCCONNELL**, deceased. No bond was required.

On, Monday, November 6, 2023, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **JENNIFER R. SANDERS** was appointed and qualified as SUCCESSOR of the Small Estate Affidavit Intestate of **DANIEL L. SANDERS**, deceased. No bond was required.

On, Tuesday, November 7, 2023, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **LORI J. UPHOLD** was appointed and qualified as ADMINISTRATRIX of the estate of **RUTH ANN GROVES**, deceased. Bond was 2,000.00.

The last will and testament of **ALICE R. BOLYARD**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record with a Small Estate Affidavit Testate filed.

DORIS A. SULLIVAN was named SUCCESSOR thereof, qualified as such. No bond was required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **DAVID M. THOMAS** was appointed and qualified as ADMINISTRATOR of the estate of **BARBARA ELAINE THOMAS**, deceased. Bond was 100,000.00.

The last will and testament of **NORMA JOSEPHINE GASKINS, AKA NORMA JO GASKINS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

RONALD COLEMAN LEWELLEN, who was named in the last will and testament of **NORMA JOSEPHINE GASKINS, AKA NORMA JO GASKINS**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

Subscribed and sworn to before me on 11/08/2023

Linda Huggins

Linda Huggins
Clerk of the Preston County Commission

By: *Tammy Johnson*
Tammy Johnson
Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith, Thomas and Stone voting yes. Motion carried.

Fiduciary Commissioner Report – None

Old Business- Consideration and/or action
New Business – Consideration and/or action

OEM Central Garage Report – Consideration and/or action - None

County Administrator’s Report-Consideration and/or action

President Stone recognized Nate Raybeck with the County Administrator’s Report.

A. EMS Work Session Update, part II

During the second meeting of the EMS Work Session, they were able to work through the entire document and currently the document is being reviewed by legal counsel.

B. Facilities Updates

The mail room, kitchen and an office are complete, however, there is still electrical work being done in the main panel for the fire alarm system and should take approximately 2 weeks.

C. Budget Revisions – None

D. Miscellaneous Correspondence

- Commissioner Thomas moved to approve the Letter of Support for the Prodigy LEAD 6 Funding Application and authorize the President to sign. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION

Samantha Stone, President
Don Smith, Commissioner
Hunter Thomas, Commissioner

November 14, 2023

Ms. Kelly Workman, Director
WV Department of Economic Development, Office of Broadband
1900 Kanawha Blvd., East
Building 3, Suite 600
Charleston, WV 25305

RE: Support for Prodigy’s LEAD 6 Funding Application

Dear Kelly:

I am writing on behalf of the Preston County Commission to express our enthusiastic support for Prodigy’s LEAD 6 Project funding application. We believe that this project holds tremendous potential for advancing economic growth, innovation and overall community well-being.

Access to reliable high-speed broadband infrastructure is increasingly vital for economic and community development today. The LEAD 6 Broadband Project aligns with our community’s goals by addressing critical gaps in broadband coverage and fostering a more connected and digitally inclusive environment.

Here are some key reasons why we endorse and support Prodigy’s LEAD 6 Broadband Project funding application:

1. **Economic Competitiveness:** In today’s globalized economy, residents and businesses require robust digital infrastructure. The availability of high-speed broadband will attract new residents and businesses, encourage entrepreneurship and support the ability to work remotely, and enhance the overall competitiveness of our county.
2. **Education and Workforce Development:** The LEAD 6 Broadband Project will provide students, educators, and professionals with the necessary tools for online learning, skill development, and remote work opportunities, contributing to the growth of a knowledgeable and skilled workforce.
3. **Healthcare Advancements:** Telemedicine and remote healthcare services are becoming increasingly important. The implementation of the LEAD 6 Broadband Project will improve healthcare accessibility for our residents, allowing for better remote consultations, telehealth services and the adoption of advanced healthcare technologies.
4. **Quality of Life:** Robust broadband infrastructure enhances the quality of life for residents by enabling access to online services, entertainment and communication tools. This, in turn, contributes to the overall well-being and satisfaction of our community members.



We commend the comprehensive approach taken by Prodigy in extending broadband and in developing projects like the LEAD 6 Broadband Project. We believe that the project will have a lasting positive impact on our community. We are ready to assist in any way possible, whether through our continued collaboration on broadband projects, or other initiatives that align with our shared goals.

We look forward to witnessing the positive outcomes of the LEAD 6 Broadband Project and the benefits it will bring to our community. Please contact our office at 304.329.1805 if you have any questions.

Thank you for your dedication to advancing the state's economic development through broadband.

Sincerely,



Samantha Stone
President

- Mr. Raybeck presented a list of locations affected by Mon Power's scheduled power outage to occur November 20th, 2023 from 8 a.m. to 11 a.m. After some discussion, President Stone advised that due to the planned power outage the Courthouse and Annex would not open until noon.
- Monthly IT Meeting – Thursday, November 16, 2023 at 10:00 a.m. in the County Commission Meeting Room.

Personnel Matters – Consideration and/or action

Legal Matters - Consideration and/or action

A. Executive Session

Information -

A. Miscellaneous Correspondence

Commissioners' Comment

At 10:37 a.m., there being no further business to come before the Commission, President Stone declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

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11/14/2023

