

A G E N D A
PRESTON COUNTY COMMISSION
AUGUST 22, 2023
9:30 A.M.

Call to order by President and Pledge of Allegiance.

Roll call of Commissioners.

Recognition of Public.

Review of Bills.

Assessor's Office -

Tax Correction List – Barr William M & Stacy L - PP; Bohon Justin J & Kaylin R -PP;
Bostic Chad & Amanda -PP; Brown William W Jr -RE; Brown William W Jr -RE
Davis Sharon D -PP; Davis Sharon D -PP; Drake Roy W & Randi -PP; Dillsworth Roger -PP; Drenning
Frankie J -PP; Evans Virginia -PP; Ever Amanda S -PP; Gerkin C Richard Heirs -RE; Goff Colton R -PP;
Golden Michael L & Sabrina -PP; Haskiell Curtis -PP; Haskiell Justin T & Ashley -PP;
Hershman Tommy & Tara -PP; Host Ronald L & Mary -PP; Host Ronald L & Mary -PP; Jones Gregory A &
Danette -RE; Jones Patty J -PP; Knotts Tammy -PP; Light Taryn R -PP; Marshall Joel & Heather D -PP;
Martin Richard A -PP; McGilton Sandra K -PP; McCrobie Charles Michael -PP; Nicholson Harold R -PP;
Richards Hoy S -PP; Rinehart Warren D Sr -PP; Schmidl Karyn -PP; Seese David Shawn -PP; Singleton
Darlene -PP; Skipper Carlton L & Jean -PP; Smouse Ronald -PP; Sullivan Deborah Lee -PP;
Taylor Carol G -PP; Tennant Christopher D -RE; Tennant Marlesa R -PP; Tennant Trucking LLC -PP; Viragh
Paul Jr & Caroline -PP; Warnick William A -PP; Watkins Lucian R & Brittney -PP; Whetsell Steven & Michelle -
PP; Wilhelm Joseph P -PP; Wiltison John A -PP; Windle Lor -PP; Zinn Alicia E & Elvis E Jr -PP

Apportionments – Bolyard, Renata J & Lechad E 2022

Bolyard, Renata J & Lechad E 2023

Calhoun, Samantha & Tommy Jr 2023

Guseman, Donna M & Maddy Burchell B Jr 2023

Recognition of Scheduled Appointments –

9:31 a.m. Linda Huggins, County Clerk – Regarding Record Room and Storage Space

9:40 a.m. Kasey Sawyer, Community Corrections – Introduce New Case Manger

9:45 a.m. Duane Hamilton, OEM/E911 – Employee Hire

Approval of Minutes – July 18, 2023, July 25, 2023 and August 1, 2023

Estate Settlements List – July 31, 2023 thru August 9, 2023

ESTATE NAME: BESSIE J. SELL

ESTATE NAME: RONALD GENE SYPOLT

Proceedings in Vacation/Clerk's Fiduciary Report – August 3, 2023 through August 16, 2023

Fiduciary Commissioner Report –

Motion to Accept and Record Fiduciary Commissioner Report – May 16, 2023

2023 First Quarter Estate Status Report – dated May 4, 2023 Filed by Woodrow E. Turner, Fiduciary Commissioner

Motion to Accept and Record Fiduciary Commissioner Report – August 22, 2023

Estate of Daniel Aaron Wolfe – dated August 8, 2023 filed by Woodrow E. Turner, Fiduciary Commissioner

Old Business – Consideration and/or action

New Business – Consideration and/or action

A. Building Commission Appointment Daniel Batson

B. Application to use Preston County Courthouse Lawn – Ameri Corp VISTA
(Raymond Wolfe Center)

Facility Manager's Report – Consideration and/or action

A. Panhandle Update

B. Dailey Building Update

County Administrator's Report - Consideration and/or action

A. Monitronics Contract – Sheriff's Department Fire Alarm

B. HVAC Maintenance Contracts - Discussion

C. Mon Power Letter of Support for DOE Grant

D. Budget Revisions

E. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

A. Executive Session

Legal Matters- Consideration and/or action

Information -

A. Miscellaneous Correspondence

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 9:30 a.m., August 22, 2023 in the County Commission Meeting room.

The meeting was called to order by President Samantha Stone who invited those present to join in the Pledge of Allegiance.

Commissioner Stone then declared the following Commissioners present: Don Smith, Hunter Thomas and Samantha Stone.

Recognition of Public

Also, present was Administrator Nathan Raybeck and County Clerk Linda Huggins.

The following persons registered their attendance during the meeting:

Jennifer Graham – DP	Deanna Lively
Connie Ervin-Assessor	Duane Hamilton-OEM/911
Nicole Larew	

The following person registered their attendance prior to the meeting to address the Commission:

David Cooper, Tucker Community Foundation, came before the commission with a fund request in the amount of \$3,500 for Run For It. The funds go back towards teams from Preston County. He said since 2014 the commission has given \$22,000 and \$162,000 has come back to the county.

The commissioners believe the amount requested was budgeted during budget deliberations but they will verify the amount and get back to him.

Review of Bills

Commissioner Smith made a motion to pay the bills that have been properly presented and reviewed. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith, Thomas and Stone voting yes. Motion carried.

Assessor’s Office – Consideration and/or action

Tax Correction List –

Commissioner Smith made a motion to approve the Tax Correction List dtd August 22, 2023 in the amount of \$12,008.72 as presented by the Assessor. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith, Thomas and Stone voting yes. Motion carried. (See attached.)

TAX CORRECTION LIST

August 22, 2023

ALLOWED
AND PAYMENT AUTHORIZED

AUG 22 2023

DIST	NAME	DESCRIPTION	REASON FOR EXONERATION	TICKET#	ACCT #	AMOUNT	YR	APPR
11	Barr William M & Stacy L	Personal Property	CI Error/ 2021 Ram Added to acct erroneously	310548	00257407	\$ 589.02	2023	
01	Bohon Justin J & Kaylin R	Personal Property	CI Error/did not own 2021 Sienna/ Suppl for 21 Highlander	300106	00256739	\$ 557.88	2023	
10	Bostic Chad & Amanda	Personal Property	Taxpayer Error Reported incorrect Boat	80003175	00251051	\$ 35.68	2022	
03	Brown William W Jr	Real Estate	CI Error in calculating remaining acres 03-15-41	8409	00170896	\$ 166.66	2023	
03	Brown William W Jr	Real Estate	CI Error in calculating remaining acres 03-15-41	8393	06170895	\$ 169.68	2022	
10	Davis Sharon D	Personal Property	Taxpayer Error -Double assessed for Preston & Harrison Co	309301	00256152	\$ 227.98	2022	
10	Davis Sharon D	Personal Property	Taxpayer Error-Double assessed for Preston & Harrison Co	309339	00256152	\$ 225.20	2023	
02	Drake Roy W & Randi	Personal Property	Taxpayer Error-Did not own 2015 Ford - July 1, 2022	302021	00266677	\$ 257.96	2023	
01	Dillsworth Roger	Personal Property	Clerical Error - Disability Exemp left off MH	300294	00258103	\$ 58.90	2023	
01	Drenning Frankie J	Personal Property	CI Error- Double Assesment under acct #00259178	300316	02591778	\$ 325.38	2023	
17	Evans Virginia	Personal Property	Taxpayer Error-Did not own Vehicle	312634	02136165	\$ 89.64	2023	
02	Ever Amanda S	Personal Property	MH Acct copied - Supp created for 16 Suba Cross only	302061	00251198	\$ 271.44	2023	
0.3 18	Gerkin C Richard Heirs	Real Estate	Double Assessed	8731	06134890	\$ 1,025.04	2023	
11	Goff Colton R	Personal Property	Taxpayer Error - Lived/Filed in Mon Co	310862	00257185	\$ 168.78	2023	
02	Golden Michael L & Sabrina M	Personal Property	Taxpayer Error-2016 Jeep needed marked off PP Form	302217	00246853	\$ 150.12	2023	
01	Haskiell Curtis	Personal Property	Taxpayer Error - Did not own 2016 Jeep Comp July 1, 2022	80000981	00245804	\$ 160.30	2022	
18	Haskiell Justin T & Ashley	Personal Property	Taxpayer Error - Did not own vehicles July 1, 2022	313072	00257459	\$ 441.22	2023	
04	Hershman Tommy W & Tara	Personal Property	Clerical Error-Value for the 2007 Keys Camper was miskeyed	304844	00249269	\$ 454.44	2023	
06	Host Ronald L & Mary	Personal Property	Clerical Error- Keyed incorrectly	306998	00226833	\$ 29.14	2022	
06	Host Ronald L & Mary	Personal Property	Clerical Error-Amount keyed based on prior yr/incorrect entry	307019	00226833	\$ 25.44	2023	
11	Jones Gregory A & Danette	Personal Property	Double Assessed/22 Camper assessed on Big Bear Lot	80000035	00231016	\$ 516.68	2023	
01	Jones Patty J	Personal Property	Taxpayer Error - added to reg form and supp form	300614	01025562	\$ 126.92	2023	
04	Knotts Tammy	Personal Property	Clerical Error- R Title Vehicle	80001691	00233032	\$ 29.30	2022	
10	Light Taryn R	Personal Property	Taxpayer Err-Double assessed for Pols & 19 Toyo in Marion	309787	00241965	\$ 519.58	2023	
01	Marshall Joel & Heather D	Personal Property	Clerical Error- Taxpayer marked off 05 Honda but was billed	300749	00247645	\$ 35.00	2023	
02	Martin Richard A	Personal Property	Taxpayer Error- Did not remove from Assessment form	302699	00251987	\$ 54.90	2023	
02	McGilton Sandra K	Personal Property	Taxpayer Error-Reported 2010 Suba July 1, 2022	302768	00253329	\$ 55.66	2023	
06	McCrobie Charles Michael	Personal Property	Clerical Error on 2005 Chevy value	307242	00256556	\$ 388.88	2023	
08	Nicholson Harold R	Personal Property	Taxpayer Error - Owned 20 Reneg instead of 12 Compass	308619	00258195	\$ 69.34	2023	
06	Richards Hoy S	Personal Property	Taxpayer Error- Reported 1996 HMDE in error	307426	02101308	\$ 6.36	2023	
05	Rinehart Warren D Sr & Wanda	Personal Property	Taxpayer Error-Reported 2008 Harley in error	306149	02105572	\$ 88.18	2023	
01	Schmidl Karyn	Personal Property	Clerical Error-2012 Suba incorrectly added to 2023 bill	80000281	00265804	\$ 76.98	2023	
10	Seese David Shawn	Personal Property	Clerical Error-14 Chev Cruz totaled, Titled to Insurance Co	310164	00236152	\$ 87.48	2023	
05	Singleton Darlene	Personal Property	Clerical Error-Double Asmt for Camper at Silverlake	306242	00267112	\$ 152.16	2023	
11	Skipper Carlton L & Jean	Personal Property	Taxpayer Error - Moved to FL but filed in Preston	311447	01062432	\$ 349.18	2023	
03	Smouse Ronald	Personal Property	Taxpayer Error - Filed under 2 difference names	80000757	00267647	\$ 274.80	2023	
03	Sullivan Deborah Lee	Personal Property	Clerical Error - Did not own 18 Ford Esc July 1, 2022	304344	00253632	\$ 239.82	2023	
11	Taylor Carol G	Personal Property	Taxpayer Error - Filed in both Preston & Taylor Co	311534	00259835	\$ 527.88	2023	
09	Tennant Christopher D	Real Estate	Clerical Error - New Camper wasn't titled in time for 23 taxes	28053	06041099	\$ 300.26	2023	
10	Tennant Marlesa R	Personal Property	Taxpayer Error - filed in both Mon & Preston Co	310312	00267036	\$ 236.00	2023	
02	Tennant Trucking LLC	Personal Property	Taxpayer Error - Added vehicle with apportioned plate	303525	00260348	\$ 318.06	2023	
06	Viragh Paul Jr & Caroline	Personal Property	Taxpayer Error - Did not own 19 Jeep Ren July 1, 2022	307719	00253197	\$ 260.50	2023	
10	Warnick William A	Personal Property	Clerical Error - 2000 Chry was marked off but still keyed	310382	00250952	\$ 6.36	2023	
02	Watkins Lucian R & Brittney D	Personal Property	Clerical Error- Wrong vehicle keyed	303683	00258021	\$ 80.24	2022	
11	Whetsell Steven M & Michelle	Personal Property	Moved & only left one veh here - Supp for it has been keyed	311642	00245293	\$ 725.16	2023	
01	Wilhelm Joseph P	Personal Property	Taxpayer Error - Filed by 2 people in family	301398	02158738	\$ 359.10	2023	
06	Wiltison John A	Personal Property	Taxpayer Error - Did not own 19 Jeep Cher July 1, 2022	307791	00254220	\$ 255.40	2023	
10	Windle Lor	Personal Property	Taxpayer Error - Filed in both Preston & Randolph Co	310434	00259866	\$ 413.48	2023	
01	Zinn Alicia E & Elvis E Jr	Personal Property	Taxpayer Error - Did not own 08 Lincoln	80001050	00254426	\$ 45.16	2023	

TOTAL: \$ 12,068.72

Connie R. Ervin

Connie R. Ervin, ASSESSOR

(submitted for the taxpayer by)

Jay Shay

Jay Shay, PROSECUTING ATTORNEY

(received notice)

Apportionments -

Assessor Connie Ervin presented apportionments in the names of Renata J. & LeChad E. Bolyard 2022, Renata J. & LeChad E. Bolyard 2023, Samantha & Tommy Calhoun Jr. 2023, Donna M. Guseman & Burchell B. Maddy Jr. 2023.

Commissioner Thomas made a motion to approve the apportionment list as presented by the Assessor's Office. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried.

Recognition of Scheduled Appointments –

9:31 a.m. Linda Huggins, County Clerk – Regarding Record Room and Storage Space
County Clerk, Linda Huggins came before the commission to discuss the possibility of using the vault in the old Prosecuting Attorney’s Office to store records from out of the record room vault, to free up some much-needed storage space. There was discussion.

The plan is to measure the space to determine if the old shelving from the commission office could be utilized in the space. Ms. Huggins offered to purchase shelving out of her budget.

9:40 a.m. Kasey Sawyer, Community Corrections – Introduce New Case Manager
Ms. Sawyer was not in attendance and nothing was presented.

9:45 a.m. Duane Hamilton, OEM/E911 – Employee Hire

Mr. Hamilton requested the approval to hire April Greathouse and Tiffany Vannucci as Irregular Part-Time 911 Public Safety Dispatchers effective September 1, 2023 at \$17/hr.

Commissioner Smith made a motion to approve the hire of April Greathouse and Tiffany Vannucci as Irregular Part-Time 911 Public Safety Dispatchers effective September 1, 2023 at \$17/hr. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith, Thomas and Stone voting yes. Motion carried. (See attached.)

Mr. Hamilton updated the commission on a pre-bid meeting held where one person showed for the 24’s and none for the 23’s.


 ALLOWED AND PAYMENT AUTHORIZED
 AUG 22 2023
 PRESIDENT OF COUNTY COMMISSION



PRESTON COUNTY
E-911 Communication Center
 300 Rich Wolfe Dr.
 Kingwood, WV 26537
 Phone: 1-304-329-1855
 Fax: 1-304-329-2530

Director: Duane Hamilton **Asst. Director: Justin Wolfe**

August 21, 2023
Preston County Commission
106 W. Main St., Suite 202
Kingwood, WV 26537
Re: New Hire
I am requesting approval to hire April Greathouse as a Irregular Part-Time 911 public safety dispatcher for Preston County E-911, effective September 1, 2023.
Upon your approval, April will start at \$17 per hour.

Respectfully,
Duane Hamilton
Duane Hamilton


 AND PAYMENT AUTHORIZED
 AUG 22 2023
 PRESIDENT OF COUNTY COMMISSION



PRESTON COUNTY
E-911 Communication Center
 300 Rich Wolfe Dr.
 Kingwood, WV 26537
 Phone: 1-304-329-1855
 Fax: 1-304-329-2530

Director: Duane Hamilton **Asst. Director: Justin Wolfe**

August 21, 2023
Preston County Commission
106 W. Main St., Suite 202
Kingwood, WV 26537
Re: New Hire
I am requesting approval to hire Tiffany Vannucci as a Irregular Part-Time 911 public safety dispatcher for Preston County E-911, effective September 1, 2023.
Upon your approval, Tiffany will start at \$17 per hour.

Respectfully,
Duane Hamilton
Duane Hamilton

Approval of Minutes – July 18, 2023, July 25, 2023 and August 1, 2023

Commissioner Thomas made a motion to approve the minutes for July 18, 2023, July 25, 2023 and August 1, 2023. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried.

Estate Settlements – July 31, 2023 thru August 9, 2023

Commissioner Thomas moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencements of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 07/31/2023 thru 08/09/2023 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, August 22, 2023.

ESTATE NUMBER: **4558**
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: August 09, 2023
ESTATE NAME: **BESSIE J. SELL**
EXECUTRIX: JANE M. KNOTTS

ESTATE NUMBER: **4578**
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: July 31, 2023
ESTATE NAME: **RONALD GENE SYPOLT**
EXECUTRIX: MELISSA JEAN PLUM

Subscribed and sworn to before me on 08/17/2023.

Linda Huggins

Linda Huggins
Clerk of the Preston County Commission

By *Tammy Johnson*

Tammy Johnson
Deputy Clerk/Probate

Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried.

Proceedings in Vacation – August 3, 2023 thru August 16, 2023

Commissioner Smith moved to dispense with the reading in open court of the Proceedings of the Clerk of this Commission, had in vacation on August 3, 2023 thru August 16, 2023 inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, August 3, 2023, through Wednesday, August 16, 2023

The County Commission of Preston County this 22nd day of August, 2023, proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Thursday, August 3, 2023, the following matters were disposed of in the presence of the Clerk:

The Small Estate Affidavit of **WILDA L. JENKINS**, deceased was Amended; as additional assets were located. **CONNIE LEE EVERTON BEVERIDGE** remains as SUCCESSOR thereof, qualified as such. No bond was required.

On, Friday, August 4, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ALTON H. AUVIL**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record and a Small Estate Affidavit Testate was filed.

PATRICIA A. AUVIL was named SUCCESSOR thereof, qualified as such. No bond required.

On, Tuesday, August 8, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **VICTORIA DIANE KISNER DINGUS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

HOLLY E. KISNER, who was named in the last will and testament of **VICTORIA DIANE KISNER DINGUS**, deceased, as ADMINISTRATRIX CTA thereof, qualified as such. Bond was 20,000.00.

Due to an Objection to the Small Estate Affidavit Testate established for **EDNA M. BUDD**, deceased, the matter was referred to **OLIVIA DEVALL**, a FIDUCIARY COMMISSIONER for the Preston County Commission, for review and recommendation.

The last will and testament of **HOWARD WAYNE KNISELL**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

ANGELA JANE MARTIN KNISELL, who was named in the last will and testament of **HOWARD WAYNE KNISELL**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

On, Wednesday, August 9, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **ARVIN G. HARSH**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

RONNIE G. HARSH, who was named in the last will and testament of **ARVIN G. HARSH**, deceased, as EXECUTOR thereof, qualified as such. No bond was required.

More than 60 days since the date of death or the surviving spouse or heir, upon a motion, **SYLVIA JEAN RINEHART**, was appointed and qualified as SUCCESSOR of the Small Estate Affidavit Intestate of **RANDREW MELVIN RINEHART**, deceased. No bond required.

More than 60 days since the date of death or the surviving spouse or heir, upon a motion, **ROSE SKUPNICK** was appointed and qualified as SUCCESSOR of the Small Estate Affidavit Intestate of **GUY RAYMOND SKUPNICK**, deceased. No bond was required.

On, Thursday, August 10, 2023, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **ROBERT A. BAILEY** was appointed and qualified as ADMINISTRATOR of the estate of **MARGARET CECILIA BAILEY**, deceased. Bond was 25,000.00.

On, Friday, August 11, 2023, the following matters were disposed of in the presence of the Clerk:

More than 60 days since the date of death or the surviving spouse or heir, upon a motion, **PAMELA A. THOMPSON** was appointed and qualified as SUCCESSOR of the Small Estate Affidavit Intestate of **CHARLES MITCHELL HENDREN**, deceased. No bond required.

On, Monday, August 14, 2023, the following matters were disposed of in the presence of the Clerk:

The Small Estate Affidavit of **ROGER T. TAYLOR**, deceased, was REVOKED and full estate administration was established; as additional assets were located.

DEBRA M. TAYLOR, who was named in the last will and testament of **ROGER T. TAYLOR**, deceased, as EXECUTRIX DBN thereof, qualified as such. No bond required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **BRENDA MCINTOSH** was appointed and qualified as ADMINISTRATRIX of the estate of **JOHN RUSSELL CATHRENO**, deceased. Bond was 2,000.00.

The last will and testament of **ROSE MARIE MULLENAX**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record and a Small Estate Affidavit Testate was filed.

ROY WAYNE MULLENAX was named SUCCESSOR thereof, qualified as such. No bond required.

On, Tuesday, August 15, 2023, the following matters were disposed of in the presence of the Clerk:

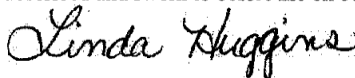
More than 60 days since the date of death or the surviving spouse or heir, upon a motion, **DONNA WOTRING** was appointed and qualified as SUCCESSOR of the Small Estate Affidavit Intestate of **MARY ELIZABETH APPLEBY**, deceased. No bond required.

On, Wednesday, August 16, 2023, the following matters were disposed of in the presence of the Clerk:

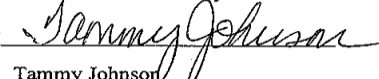
The last will and testament of **SAMUEL R. SANDERS**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record and a Small Estate Affidavit Testate was filed.

ESTHER E. SANDERS was named SUCCESSOR thereof, qualified as such. No bond required.

Subscribed and sworn to before me on 08/17/2023.



Linda Huggins
Clerk of the Preston County Commission

By 
Tammy Johnson
Deputy Clerk/Probate

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith and Thomas voting yes. Motion carried.

Fiduciary Commissioner Report –

Motion to Accept and Record Fiduciary Commissioner Report – May 16, 2023

2023 First Quarter Estate Status Report–dated May 4, 2023 Filed by Woodrow E. Turner, Fiduciary Commissioner (The heading/dates/quarter for this motion are incorrect but the motion below is correct.)

MOTION TO ACCEPT AND RECORD FIDUCIARY COMMISSIONER REPORT – August 22, 2023

(Retain one copy for minutes; return completed copy to Clerk with original settlements)

It was moved by Commissioner Smith that the following Fiduciary Commissioner Report be Accepted.

2023 Second Quarter Estate Status Report - dated August 3, 2023, filed by Woodrow E. Turner, Fiduciary Commissioner.

Said motion was seconded by Commissioner Thomas.

Discussion called for. Question called for. A roll call vote was taken with Commissioners

Smith, Thomas and Stone voting yes. Motion carried.

Motion to Accept and Record Fiduciary Commissioner Report – August 22, 2023

Estate of Daniel Aaron Wolfe – dated August 8, 2023 filed by Woodrow E. Turner, Fiduciary Commissioner

No motion was made to accept this Fiduciary Commissioner Report. Tabled until next week.

Old Business- Consideration and/or action

New Business – Consideration and/or action

A. Building Commission Appointment Daniel Batson

Commissioner Smith made a motion to appoint Daniel Batson to the Building Commission. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith, Thomas and Stone voting yes. Motion carried.

B. Application to use Preston County Courthouse Lawn – Ameri Corp VISTA

Commissioner Thomas made a motion to approve AmeriCorp VISTA’s application to use the Preston County Courthouse Lawn for September 11, 2023 at 12:00 p.m. and authorize the President of the County Commission to sign for the National Day of Service and Remembrance of 9/11. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION

Application to use Preston County Courthouse Lawn

Must be submitted 15 days prior to the event date

Name of Organization AmeriCorp VISTA (Raymond Wolfe Center)
Address 151 Plaza Court
Kingwood, WV. 26537

Describe Event ** AmeriCorp Service Project.
National Day of Service + Remembrance of 9/11.

A Memorial Service including 2-3 Short Speeches, The National Anthem, Prayer,
(submit additional sheet if needed) Moment of Silence, Vets Honor Guard,
Ringin of the Bell.

** Depending on the type of event being held and the length of the event your organization may be required to show proof of liability insurance. If Proof of Insurance is required it must be submitted to the County Commission at least 7 days prior to the date of the event

Date(s) and time(s) of event September 11, 2023 at 12:00pm.

Do you want to ring the bell? yes
 no

Contact Person Name Debbie Braham
Address 101 Riggins Rd
Kingwood, WV, 26537
Phone (304) 441-1654 (best number to reach you)
304 329-3644 Raymond Wolfe Center
Email address dbraham@ccwva.org

Aliy E. Evans
Signature of Authorized Person for Organization
Outreach Coordinator
Title

8-14-2023
Date

Samantha Stone
Signature of Commissioner
APPROVAL
Preston County Commission, President

8/22/23
Date

WAIVER OF LIABILITY

Must be submitted to Preston County Commission 15 days prior to the event date

The Raymond Wolfe Center (AmeriCorp VISTA), accepts full
name of organization
responsibility and liability for the National Day of Service & Remembrance
name of event Project.
held September 11, 2023 @ 12:00 pm
date(s) and time(s)
on the Preston County Courthouse lawn.

Therefore, the Raymond Wolfe Center (AmeriCorp VISTA)
name of organization
will hold the Preston County Commission harmless from any liability.

Oliver E. Evans
Signature of Authorized Person for Organization

8-14-2023
Date

outreach Coordinator
Title

Facility Manager's Report – Consideration and/or action

- Office – drain issues Courthouse – baliff's desk is done; beam needs repaired; floors are waxed
- Animal Shelter – air purifiers are installed; bank needs repaired
- Annex – Billie is scrubbing carpets
- Record Room – floor drains fixed
- Assessor's Office – drain issue repaired; water tank leaks to be repaired
- Bill Benson made a schedule of when Travis Jennings will return to put the new bricks in at the Veteran's Memorial Plaza, before the Buckwheat Festival.

A. Panhandle Update

Mr. Larew reported things are progressing nicely. Panhandle will be starting on the kitchen soon. Some flooring was taken up and reglued properly.

B. Dailey Building Update

County Administrator's Report-Consideration and/or action

President Stone recognized Nate Raybeck with the County Administrator's Report.

A. Monitronics Contract – Sheriff's Department Fire Alarm

Commissioner Thomas made a motion for the Preston County Commission enter into a contract with Monitronics for the Sheriff's Department Fire Alarm System at an initial cost of \$45,321.50 and an additional monthly charge of \$85.00 and authorize the President to sign. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas, Smith and Stone voting yes. Motion carried. (See attached.)



SYSTEM MODIFICATION AUTHORIZATION

Monitronics International, LLC. (the "Company"), 1661 Old Philadelphia Pike, Suite A Lancaster, PA 17602. Call 877-877-0345.

DATE 7/27/2023 CUSTOMER # 83360 CONTRACT # 23197 JOB/Work Order # _____

SITE NAME: Preston County Sheriff Department

SITE ADDRESS: 103 W Main St Kingwood, WV 26537

BILLING NAME: Preston County Commission

BILLING ADDRESS: 106 W Main St Ste 202 Kingwood, WV 26537

You are hereby authorized to perform the following specifically described system modification:

- Sale
 Install
 Lease
 Equipment Sale Only
 Repair Service T&M (indicate plan type)
- Inspection Service _____

Estimated Installation Start Date 7/27/2023 Estimated Installation Completion Date 8/31/2023

ADDITIONAL CHARGE FOR ABOVE MODIFICATION: \$ 45,321.50 plus applicable sales tax. Customer P.O.# _____

Installation Fee: (a) \$ 45,321.50 Upon Signing this Agreement Deposit Amount: \$ 0.00
 (b) \$ 85.00 Additional Per Month for the service(s) listed below;

The Customer agrees to pay the Company the above charges. This System Modification Authorization modifies the original agreement between the Company and the Customer (the "Agreement"). All of the terms and conditions of the Agreement remain in full force and effect, except to the extent specifically modified by this System Modification Authorization.

Customer-Provided Equipment. In order to provide installation or repair service, Company may require the use of certain tools or equipment (such as lifts, tow motors, bucket trucks, scaffolding, etc.). It is Company's standard practice to secure the tools and equipment required to complete each installation or repair service, which may include renting tools or equipment, to the extent necessary. Customer is responsible for all costs associated with procuring and renting such equipment as set forth in a Statement of Work. Customer may request that Company use any tool or equipment of Customer ("Customer-Provided Equipment"), however, Company is in no way obligated to use any Customer-Provided Equipment. In the event Company agrees to use any Customer-Provided Equipment, Customer shall be solely responsible for providing the Customer-Provided Equipment as agreed between Customer and Company. Customer represents and warrants that any Customer-Provided Equipment is in good working order, up to date on all required maintenance, can be safely operated, and is current on any and all required inspections. Customer further represents the Customer-Provided Equipment will be made available to Company, without restriction, at the time and place as agreed between Customer and Company. Company has no responsibility for the condition or repair of any Customer-Provided Equipment and is not responsible or liable for any loss, impairment, or condition of the Customer-Provided Equipment. Should Company determine, in its sole and exclusive discretion, that any Customer-Provided Equipment is unsafe, unavailable, or otherwise not appropriate for or able to fulfill the necessary function, Company may immediately halt the installation or repair service and require Customer to reschedule to a later date. In addition to all fees and charges associated with the originally-scheduled appointment, Customer will be responsible for any additional fees or charges incurred as a result of rescheduling.

CUSTOMER SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS COMPANY, ITS REPRESENTATIVES, EMPLOYEES, CONTRACTORS, AND AFFILIATES FROM ANY AGAINST ANY AND ALL CLAIMS, ACTIONS PROCEEDINGS, LOSSES, PENALTIES, DAMAGES, COSTS AND EXPENSES (INCLUDING BUT NOT LIMITED TO REASONABLE ATTORNEYS' FEES) ARISING OUT OF OR IN CONNECTION WITH COMPANY'S USE OF ANY CUSTOMER-PROVIDED EQUIPMENT. The foregoing indemnification is in addition to and shall not limit any other indemnification set forth in the Agreement.

CUSTOMER UNDERSTANDS THAT COMPANY SHALL PERFORM THE WORK AND/OR SERVICES IN ACCORDANCE WITH THE INSTRUCTIONS PROVIDED BY CUSTOMER AS OUTLINED HEREIN. IT IS CUSTOMER'S RESPONSIBILITY TO PROMPTLY NOTIFY COMPANY OF ANY CHANGES OR UPDATES IN THE INSTRUCTIONS CONTAINED HEREIN, INCLUDING ANY CONDITION, INFORMATION, OR OTHER CHANGE TO CUSTOMER'S SYSTEM, SITE, OR CIRCUMSTANCE WHICH MAY HAVE AN EFFECT ON COMPANY'S PERFORMANCE OF THE MONITORING SERVICES. ANY CHANGES OR UPDATES SHALL BECOME EFFECTIVE ONLY WHEN REDUCED TO WRITING AND SIGNED BY BOTH PARTIES.

Date 8/22/2023 Customer's Signature [Signature]

Sales Representative: Frank Danko Date 7/27/2023

Authorized Company Representative:

[Signature]

Monitronics International LLC, dba Brinks Home Security, P.O. Box 814530, Dallas, TX 75381; AL: AL St. Lic. #0009; AR: Regulated by: Dept. of Arkansas State Police, 1 State Police Plaza Dr., Little Rock, AR 72209, 501-618-8600, CMPY-0002746, CMPY-0000574; AZ: 18004-0; Not a licensed contractor; CA: ACO7788; DE: 98-91, CSRSL-0068; FL: EG13000628; GA: LVA206124; IL: 127.000918; KY: Louisville: 921 MD: 107-2123; MI: 625 Kenmoor Ave. SE, Suite 301, Grand Rapids, MI 49546; 3601207720; NC: 2692-CSA; NJ: Burglar Alarm Business License Number: 34BF0065700; NM 396144; NY: Licensed by the N.Y.S Department of State - 12000330683; OH: 53.89.1885 OK: AC-41502; OR: 7055; PA: PA133864; RI: 4913; SC: BAC.13690, FAC.13659; TN: 448, 2289, 2287; TX: B07727, ACR-1937157; UT 297872-6501; VA: 11-15156, 2705179325; WA: EC BRINKHS823LL, CC BRINKHS820K5 ; WV: WV060670.

SCOPE OF SYSTEM:

Parts	Description	Quantity
	PANEL; CONTROL; ADDRESSABLE; 198 ZONES	1.00
	ANNUNCIATOR; FIRE	1.00
	HORN/STROBE; WALL; RED; LED	28.00
	STROBE; WALL; RED; LED	33.00
	SMOKE DETECTOR; LOW PROFILE; INTELLIGENT	70.00
	DETECTOR; HEAT	2.00
	STATION; PULL	15.00
	MODULE; MONITOR	4.00
	BATTERY; 12V; 12AH	2.00
	BASE, SMOKE / HEAT	72.00
	RADIO; CELL; FIRE; LTE	1.00
	BATTERY; 12V; 7AH	2.00
	ENCLOSURE, W/ SIREN/STROBE	1.00
	COVER; STROBE; CEILING; WIRE; WHITE	6.00
	SUPPLY, POWER, 10AMP	1.00
	ENCLOSURE; DOCUMENT; FIRE	1.00
	INSTALLATION	-31.63

RMR	Description	Monthly Amount
	6 Hour Communiator Supervision	30.00
	Test Report Timing Daily	5.00
	Starlink Dual Path	30.00
	Basic Monitoring	20.00

SCOPE OF SYSTEM:

B. HVAC Maintenance Contracts – Discussion

Mr. Raybeck presented three HVAC Maintenance Contract bids. One from EMCOR in the amount of \$19,000; CASTO in the amount of \$9,000; and H.E. Neumann at slightly under \$8,000. He recommended that any discussion or any kind of conclusion be held off until next week's meeting.

C. Mon Power Letter of Support for DOE Grant

Commissioner Smith made a motion to authorize the President to sign the Letter of Support for Mon Powers application to the Department of Energy. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith, Thomas and Stone voting yes. Motion carried. (See attached.)

PRESTON COUNTY COMMISSION

Samantha Stone, President
Don Smith, Commissioner
Hunter Thomas, Commissioner



August 22, 2023

U.S. Department of Energy
Office of Clean Energy Demonstrations
1000 Independence Ave. SW
Washington, D.C. 20585

Re: Letter of Support for Mon Power's application to DE-FOA-0003009 Department of Energy (DOE)
Office of Clean Energy Demonstrations (OCED)

BIL – Clean Energy Demonstration Program on Current and Former Mine Land

To Whom it May Concern,

The Preston County Commission is excited to express our support for Mon Power and its application to the Department of Energy's Clean Energy Demonstration Program on Current and Former Mine Land. We wholeheartedly endorse their proposal to establish a photovoltaic solar energy production facility with the option to incorporate energy storage, on multiple former coal mining lands.

The proposed projects put forth by Mon Power have the potential to bring significant benefits to our communities, especially those facing challenges of legacy pollution from abandoned land mines and areas burdened by high energy demand. We believe that this endeavor will not only breathe new life into these lands but also create employment opportunities. It has the power to inspire local engagement and foster economic growth, which will undoubtedly have positive ripple effects throughout the region.

Moreover, Mon Power is eminently qualified to execute this endeavor, given their status as our local utility and their exemplary track record. Their team comprises experts in the field, and they intend to engage with their local communities.

In light of the above, we stand firmly behind Mon Power and its application for the Clean Energy Demonstration Program. We urge the DOE to support this project, as it represents a crucial step towards building a sustainable and environmentally conscious future.

Preston County Courthouse Annex • 106 West Main Street, Suite 202, Kingwood, West Virginia 26537
Phone (304)329.1805 • Fax (304)329.3192 • TDD (304)329.0652
www.prestoncountywv.gov

Thank you and we look forward to the positive impact that Mon Power's proposed initiative will bring into our community and beyond. If you have any questions, please contact me at ssone@prestoncountywv.gov or 304.329.1805.

Sincerely,

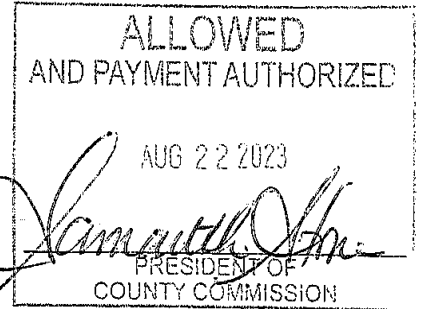
A handwritten signature in cursive script that reads "Samantha Stone".

Samantha Stone
President, Preston County Commission
106 W. Main Street, Suite 202
Kingwood, WV 26537

D. Budget Revisions

Mr. Raybeck presented budget revisions needed for the Sheriff's Department Longevity Pay and for Fire Levy Funds

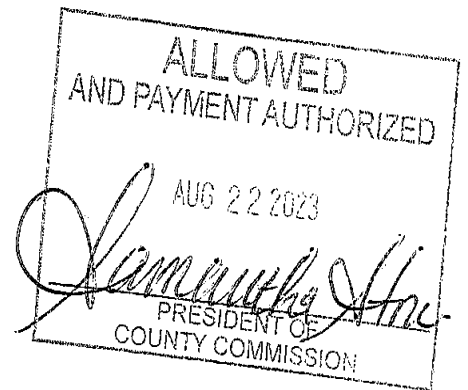
Commissioner Smith made a motion to approve the budget revisions as they have been presented. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith, Thomas and Stone voting yes. Motion carried. (See attached.)



MEMORANDUM
Preston County Commission

Date: August 22, 2023
To: Bookkeeping
From: Nate Raybeck, Administration
Subject: Budget Revision – Longevity Pay

DECREASE	001-699-999-99 (Contingences)	\$2,375
INCREASE	001-700-112 (Longevity Pay)	\$1,920
INCREASE	001-700-104 (FICA)	\$147
INCREASE	001-700-106 (Retirement)	\$308



MEMORANDUM
Preston County Commission

Date: August 22, 2023
To: Bookkeeping
From: Nate Raybeck, Administration
Subject: Budget Revision – Fire Levy Funds

DECREASE	001-699-999-99 (Contingences)	\$533,465
INCREASE	001-698-566-00 (Other Funds Payable)	\$533,465

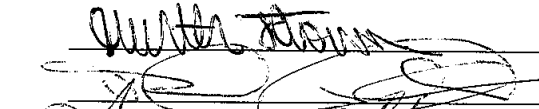
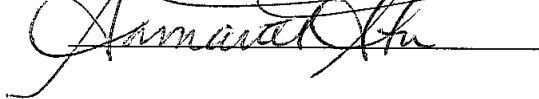
RESOLUTION

At a regular session of the county commission, held (Month, day and year) August 22 , 2023 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of PRESTON. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number 5 , of the General County Fund, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Commissioner Smith , and duly seconded by Commissioner Thomas the vote thereon was as follows:

	<u>Yes</u> or No
	<u>Yes</u> or No
	<u>Yes</u> or No

WHEREUPON, President Stone , declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the County Clerk is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

E. Miscellaneous Correspondence

Mr. Raybeck presented a letter from the Preston County Economic Development Authority with a request for a six-month extension on behalf of the Kingwood Water Works Extension Project with no interruption to their timeline.

Commissioner Smith made a motion to allow for an extension of the time of the deadline for the use of ARPA funds to the Kingwood Water Works Extension Project. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith, Thomas and Stone voting yes. Motion carried. (See attached.)



ALLOWED
AND PAYMENT AUTHORIZED

AUG 22 2023

Samantha Stone
PRESIDENT OF
COUNTY COMMISSION

July 28, 2023

Preston County Commission
Samantha Stone, President
106 Main Street, Suite 202
Kingwood, WV 26537

RE: Preston County ARPA Award 22 PC SLFRP 0005
Kingwood Water Works
Water Works Clarifier Project

Dear Commissioners:

I am writing you on behalf of Kingwood Water Works to request a six-month extension on the Water Works Clarifier Project 22 PC SLFRP 0005. We are requesting this extension because the Water Works Clarifier Project has been included in a larger project, which is going through the West Virginia funding process at this time. The project has been submitted to the West Virginia Infrastructure & Jobs Development Council (WVIJDC) for review and additional funding recommendation and approval. The project is currently in review and we should have WVIJDC recommendations by the end of August. This will allow the project to continue to move forward.

This larger project will provide additional water infrastructure to the largest water supplier in Preston County. Kingwood Water Works will be able to provide service to additional Preston County residents and assure a steady, safe potable water supply for these people and current customers.

Please let me know if you have any questions or if you need anything else.

Sincerely,

Roberta Baylor, PCED
Project Administrator

157 Plaza Court, Suite 8 • Kingwood, WV 26537 • 304.329.2299 **phone** • pceda@prestonwva.com
www.prestonwv.com

Mr. Raybeck also noted the PSD #1 Expansion Hearing is set for the 31st of August in the Preston County Commission Meeting Room at 7:00 p.m.

Personnel Matters – Consideration and/or action

A. Executive Session

At 10:15 a.m., Commissioner Smith made a motion to go into Executive Session for personnel. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith, Thomas and Stone voting yes. Motion carried.

Those in attendance for the Executive Session were Commissioners Don Smith, Hunter Thomas and Samantha Stone and Administrator Nate Raybeck.

EXECUTIVE SESSION

At 10:24 a.m., Commissioner Thomas made a motion to come out of Executive Session. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioner Thomas, Smith and Stone voting yes. Motion carried.

President Stone advised that no action was taken as a result of the Executive Session.

Legal Matters - Consideration and/or action

Information

A. Miscellaneous Correspondence

Commissioners' Comment

Commissioner Thomas asked from now on that the agenda be sent out to the commissioners for approval before it's posted.

At 10:28 a.m. there being no further business to come before the Commission, President Stone declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

---oOo---

08/22/2023

