

A G E N D A
PRESTON COUNTY COMMISSION
AUGUST 8, 2023
9:30 A.M.

Call to order by President and Pledge of Allegiance.
Roll call of Commissioners.
Recognition of Public.
Review of Bills.

Assessor's Office -
Tax Correction List – None
Apportionments - None

Recognition of Scheduled Appointments –

9:31 a.m. Sheriff Pritt – Employee Hire

Approval of Minutes – July 5, July 11 and July 18, 2023

Estate Settlements List – July 24, 2023 thru July 27, 2023
ESTATE NAME: ROSALEE BORN
ESTATE NAME: BRYANT R. DUMIRE
ESTATE NAME: KATHRYN M. SMITH

Proceedings in Vacation/Clerk's Fiduciary Report – July 27, 2023 through August 2, 2023

Fiduciary Commissioner Report – None

Old Business – Consideration and/or action
A. Veteran Plaza Discussion

New Business – Consideration and/or action

Facility Manager's Report – Consideration and/or action

County Administrator's Report - Consideration and/or action
A. PSD #1 Expansion
B. Kingwood Volunteer Fire Department/Buckwheat Festival – Permission letter to use Courthouse lawn/parking space
C. Budget Revisions
D. Miscellaneous Correspondence

Personnel Matters- Consideration and/or action

Legal Matters- Consideration and/or action

Information –
A. Miscellaneous Correspondence

Commissioners' Comments

STATE OF WEST VIRGINIA, COUNTY OF PRESTON, Ss:

The Preston County Commission met in Regular Session at 9:30 a.m., August 8, 2023 in the County Commission Meeting room.

In the absence of President Samantha Stone, Commissioner Thomas served as President Pro-tem for the meeting. Commissioner Thomas was administered the Oath of Office by Deputy Clerk, Deanna Lively and invited those present to join in the Pledge of Allegiance.

Commissioner Thomas then declared the following Commissioners present: Don Smith, and Hunter Thomas.

Recognition of Public

Also, present was Administrator Nathan Raybeck and Assessor Connie Ervin.

The following persons registered their attendance during the meeting:

Jennifer Graham – DP	Deanna Lively
Theresa Marthey – PCN&J	Sheriff Paul Pritt
Nicole Larew	

Review of Bills

Commissioner Smith made a motion to pay the bills that have been properly presented and approved. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith and Thomas voting yes. Motion carried.

Assessor’s Office – Consideration and/or action

Tax Correction List – None,
Apportionments –None.

Recognition of Scheduled Appointments –

9:31 a.m. Sheriff Pritt – Employee Hire

Commissioner Smith made a motion to approve the hire of Austin Tracey as a Utility Officer for the Preston County Sheriff’s Department starting today at \$14/hr. Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith and Thomas voting yes. Motion carried. (See attached.)



August 8, 2023
Preston County Commission
106 West Main Street, Suite 202
Kingwood, WV 26537

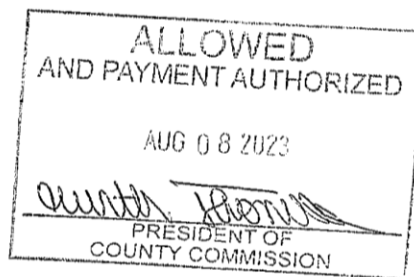
Dear Commissioners:

This is to request your advice and consent to employ Austin Tracey as a utility officer for the Preston County Sheriff’s Office. His starting date will be August 8, 2023. His rate of pay will be \$14.00 per hour for a 3 months probationary period.

Sincerely,

P.A. Pritt, Sheriff

pap/knh
CC:bookkeeper/file



Approval of Minutes – July 5, 2023, July 11, 2023 and July 18, 2023

Commissioner Thomas made a motion to approve the minutes of July 5, 2023 and July 11, 2023. Commissioner Smith seconded the motion. A roll call vote was taken with Commissioners Thomas and Smith voting yes. Motion carried.

The minutes for July 18, 2023 were not approved.

Estate Settlements – July 24, 2023 thru July 27, 2023

Commissioner Smith moved that the proceeding estate settlements and/or waivers thereof, having been filed for a period of ten (10) days prior to the commencements of this term and there being no exceptions or objections filed thereto, be approved and confirmed. (See attached.)

United States of America



State of West Virginia

County of Preston, ss:

Settlement List

Notice is hereby given that the following estate(s) have been submitted for settlement from 07/24/2023 thru 07/27/2023 in the Preston County Clerk's Office at 106 West Main Street, Suite 103, Kingwood, WV 26537-1131. For approval by the Preston County Commission on Tuesday, August 8, 2023.

ESTATE NUMBER: **4520**
SETTLEMENT TYPE: Report of Receipts, Disbursements and Distribution; Affidavit
SETTLEMENT RECORDED: July 27, 2023
ESTATE NAME: **ROSALEE BORN**
CO EXECUTOR: ROBERT BORN
CO EXECUTOR: GEORGE SHAFFER

ESTATE NUMBER: **4483**
SETTLEMENT TYPE: Report of Receipts, Disbursements and Distribution; Affidavit
SETTLEMENT RECORDED: July 25, 2023
ESTATE NAME: **BRYANT R. DUMIRE**
EXECUTOR: CHARLES M. HARRIMAN

ESTATE NUMBER: **4531**
SETTLEMENT TYPE: Affidavit and Waiver of Final Settlement
SETTLEMENT RECORDED: July 24, 2023
ESTATE NAME: **KATHRYN M. SMITH**
EXECUTRIX: TERI LYNN GRIFFITH

Subscribed and sworn to before me on 08/02/2023.

Linda Huggins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith and Thomas voting yes. Motion carried.

Proceedings in Vacation – July 27, 2023 thru August 2, 2023

Commissioner Smith moved to dispense with the reading in open court of the Proceedings of the Clerk of this Commission, had in vacation on July 27, 2023 thru August 2, 2023 inclusive, and to approve and confirm the same as presented by the County Clerk, there having been no exception or objections filed thereto. (See attachment.)

United States of America



State of West Virginia

County of Preston, ss:

Clerk's Fiduciary Report

Estates from Thursday, July 27, 2023, through Wednesday, August 2, 2023

The County Commission of Preston County this 8th day of August, 2023 proceeded to examine the report of the Clerk of the Commission of the Fiduciary and Probate matters had before her during the vacation of the Commission, and it appearing to the Commission that all of the proceedings had therefore ordered that the said report and matters thereto contained be and the same is hereby ratified and confirmed. Said report is in words and figures as follows, to-wit:

On, Friday, July 28, 2023, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **GLEND A. CHANDLER** was appointed and qualified as ADMINISTRATRIX of the estate of **SHIRLEY ANN MOATS**, deceased. Bond was 10,000.00.

On, Monday, July 31, 2023, the following matters were disposed of in the presence of the Clerk:

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **JOHN A. CRAMER** was appointed and qualified as ADMINISTRATOR of the estate of **JOHN CHARLES CRAMER**, deceased. Bond was 25,000.00.

And Intestate Administration was previously commenced for **VERNON RAY STONE** and **SHEILA J. BRADDOCK** was named ADMINISTRATRIX. However, a will was located and presented for probate. The Intestate Administration was revoked.

The last will and testament of **VERNON RAY STONE**, deceased, was proved by the affidavit of the attesting witnesses and the same was admitted to probate and record.

SHEILA JEAN BRADDOCK, who was named in the last will and testament of **VERNON RAY STONE**, deceased, as EXECUTRIX thereof, qualified as such. No bond was required.

More than 30 days since the date of death or the surviving spouse or heir, upon a motion, **THERESA CAVENDER** was appointed and qualified as ADMINISTRATRIX of the estate of **TAPHA LEE LISTON**, deceased. No bond was required.

On, Tuesday, August 1, 2023, the following matters were disposed of in the presence of the Clerk:

The last will and testament of **JUANITA F. RINGER**, was previously recorded. And a full estate Administration was commenced and completed. Other assets were discovered and Small Estate Testate Affidavit was filed.

FIRST UNITED BANK & TRUST, was named SUCCESSOR thereof, qualified as such. No bond was required.

Subscribed and sworn to before me on 08/02/2023.

Linda Huggins

Clerk of the Preston County Commission

By: *Ashley Cole*
Ashley Cole, Deputy Clerk

Commissioner Thomas seconded the motion. A roll call vote was taken with Commissioners Smith and Thomas voting yes. Motion carried.

Fiduciary Commissioner Report – None

Old Business- Consideration and/or action

A. Veteran Plaza Discussion

The issue of the 10 damaged bricks, from the discussion with Mr. Wilhelm at last week's meeting, will remain on the radar and the commission will ask Mr. Benson to order replacement bricks when he places the order for the others to be placed on/about the time of the Veterans Day ceremonies.

New Business – Consideration and/or action

Facility Manager's Report – Consideration and/or action

Casto here today installing and completing the A/C in the server room.

County Coordinator's Report-Consideration and/or action

President Stone recognized Kathy Mace with the County Coordinator's Report.

A. PSD#1 Expansion

Mr. Raybeck met with Jay Shay, Prosecuting Attorney, to go over the materials needed to move forward. It was found they did not have the necessary documents that was needed. He placed a call to the President of the water division of the PSC and asked for legal advice. In another call this afternoon they will discuss legal terms.

He also spoke with Cullin Cutright from Thrasher Engineering and his attorney who will send the documents needed by this evening. A special session will be held later in the week to approve the notification, set the hearing date and give notice to the Public Service Commission.

B. Kingwood Volunteer Fire Department/Buckwheat Festival – Permission letter to use Courthouse lawn/parking space

No official motion was made but authorization to use the courthouse lawn and the parking space was granted. (See attached.)

KINGWOOD VOLUNTEER FIRE DEPARTMENT, INC.

Sponsors And Producers Of The

PRESTON COUNTY BUCKWHEAT FESTIVAL

Beginning Annually The Last Thursday Of September

115 Brown Avenue • Kingwood, West Virginia 26537

August 1st, 2023

Preston County Commission
ATTN: Commissioners Stone, Smith, and Thomas
106 West Main Street, Room 202
Kingwood, West Virginia 26537

Dear Commissioners,

On behalf of the Kingwood Volunteer Fire Department, I sincerely thank the commission for its continued support of our Preston County volunteer fire departments. Your cooperation and assistance significantly enhances and facilitates our ability to achieve our common goals of protecting the life and property of the citizens of Preston County.

With Fall fast approaching, it is time for us to accelerate and confirm plans for the 2023 81st Annual Preston County Buckwheat Festival. As in past years, we respectfully and appreciatively ask permission to place the parade reviewing stand on the Courthouse lawn during the Buckwheat Festival. The anticipated placement area would be between the Main Street Courthouse entrance and the Sheriff's office. Installation of the reviewing stand would be during Festival week prior to September 28th, Firemen's Day and it would be removed the Sunday of or Monday following the Festival, weather permitting.

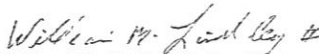
As in the past, you have granted us permission to place our portable electric sign in the annex parking lot. We again respectfully ask for this continued permission. The sign would be placed there periodically throughout the year for fire department events, our Ladies Auxiliary events and for the month of September for Festival advertising.

Although I was advised the former ATV Permit is no longer a requirement, I would like to advise you of our traditional anticipated use of ATVs/side-by-sides, golf carts etc. A very limited number of these vehicles would be used around the Festival carnival grounds—South Price Street, Brown Avenue and Tunnelton Street as well as on the parade(s) line-up area on East High Street.

On behalf of the Kingwood Volunteer Fire Department, I/we appreciate your consideration of these requests and please contact me at (304) 290-6306 if you have questions or need additional information.

You may submit documentation of your decision in the enclosed envelope.

Very truly yours,


William M. Lindley II, President
Kingwood Volunteer Fire Department

CC:

Ethan Rouzee, Vice President KVFD
Tim Calvert, Treasurer, KVFD

(T 8-1-23 WML II)

2023 Request to the Preston County Commission for Use of Commission Property During the 81st Preston County Buckwheat Festival

C. Budget Revisions – none

D. Miscellaneous Correspondence

Personnel Matters – Consideration and/or action
Legal Matters - Consideration and/or action

Information

A. Miscellaneous Correspondence

Commissioners' Comment

Congratulations to Teresa Marthey on her retirement this Friday!

At 9:47 a.m. there being no further business to come before the Commission, President Stone declared the Regular Session adjourned.

Commissioner

Commissioner

Commissioner

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08/08/2023

