

**A G E N D A**  
**PRESTON COUNTY COMMISSION**  
**July 18, 2023**  
**9:30 A.M.**

**Call to order by President and Pledge of Allegiance.**

**Roll call of Commissioners.**

**Recognition of Public.**

**Review of Bills.**

**Assessor's Office -**

**Tax Correction List – None**

**Apportionments - None**

**Recognition of Scheduled Appointments –**

9:31 a.m. Kasey Sawyer, Community Corrections – Budget Revisions – Approval

9:35 a.m. Circuit Court Judge Steve Shaffer – discussion regarding reconfiguration of courthouse to accommodate new judge who will take office January 2025.

**Approval of Minutes –** June 2, 2023, Special Session - June 3, 2023 – Special Session  
June 6, 2023 – Regular Session

**Estate Settlements List – July 6, 2023 thru July 12, 2023**

ESTATE NAME: **BETTY DUNSON, AKA BETTY METHENY**

**Proceedings in Vacation/Clerk's Fiduciary Report – July 6, 2023 through July 12, 2023**

**Fiduciary Commissioner Report – None**

**Old Business – Consideration and/or action**

**New Business – Consideration and/or action**

A. Update on County Administrator Job Description

**Facility Manager's Report – Consideration and/or action**

A. Update Panhandle/Contract – anticipated executive session

B. Discussion on Mitigation/Restoration project first floor of Courthouse

**County Administrator's Report - Consideration and/or action**

A. Approve Hotel/Motel Tax Allocation Percentages

B. Request for Time Extension to Courthouse Facilities Improvement Authority Chiller Project

C. Update on process to expand the PSD#1 territory

D. Tentative date to convene Building Commission to discuss convenance of Annex and 911 Center  
Discuss need to fill vacancy on the Building Commission

E. Letter of Support for Riffle Farm's Annual Bison Roast, October 7, 2023.

F. Tentative Dates to submit to have meeting with Mills Group and Judicial Officials concerning reconfiguration of the courthouse for new judge.

F. Budget Revisions

G. Miscellaneous Correspondence

**Personnel Matters- Consideration and/or action**

A. Executive Session – Personnel

**Legal Matters- Consideration and/or action**

**Information -**

A. Miscellaneous Correspondence

**Commissioners' Comments**