



PRESTON COUNTY SHERIFF'S OFFICE

103 W MAIN ST, KINGWOOD, WV 26537

Report Request Form

Requester Information:

Name: _____

Telephone: (____) _____

Address: _____

City: _____ State: _____ Zip: _____

Are you involved in incident? _____ yes _____ no

CRIMINAL REPORT

Date of Crime: _____

Location of Crime: _____

Victim (s): _____

Type of Crime: _____

VEHICLE CRASH REPORT

Date of Crash: _____

Location of Crash: _____

Driver/Owner #1: _____

Driver/Owner #2: _____

Pedestrian: _____

Passenger: _____

FEE SCHEDULE

Crime/Vehicle Crash Report.....\$10.00 x _____

Photo/Audio Disc (if available).....\$20.00 x _____

Total Submitted: \$ _____

Mail or drop off your request to (including payment and self-addressed envelope):

Preston County Sheriff's Office

103 West Main Street

Kingwood, WV 26537

Your request will be mailed back to you in your self-addressed envelope when approved.

You will be notified within 5 business days if your request was approved or denied.

OFFICE USE ONLY

Report Number: _____ Officer's initials: _____ Approved _____ Denied _____ Chief Deputy Approval: _____

Denial Reason: _____

Payment: _____ Date Mailed: _____